TOWN OF CLARKDALE
Commercial
Public Records Inspection and Copy Request

Name:_________________________ Title:_________________________

Company Name:_________________ Address:________________________

Phone:_________________ Fax:_________________ Email:_________________

Applicants Signature:_________________ Date:_________________

Non-Commercial $0.25 per copy$39-121.01-D1
Photocopies of public records for non-commercial use (includes time, personnel and equipment cost, but does
NOT include personnel time for searching for documents). This fee will not be charged for copies required to
be free by A.R.S.§ 39-122(A)- those records concerning “a claim for a pension, allotment, allowance,
compensation, insurance or other benefits which [are] to be presented to the United States or a bureau or
department thereof. See page 2 for instructions.

Commercial
Fees for reproductions of records for Commercial Use, defined by A.R.S.§ 39-121.03(A) will be determined
according to A.R.S. §39-121.03(D). See page 2 for instructions.
A commercial purpose is defined by Arizona Statute as the use of a public record for the purpose of sale or
resale:
producing a document containing all or part of the copy, printout or photograph for sale, or
obtaining of names and addresses from such public records for the purpose of solicitation, or
for any purpose in which the purchaser can reasonably anticipate the receipt of monetary gain from
the direct or indirect use of such public records.

Requested Documents/Information for □ Inspection or □ Reproduction

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________________________________________________________

Purpose of Request:_______________________________________

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DATE OF REQUEST: __________ Received by:__________ Assigned to Department:________

Request Fulfilled Date: __________ Delivered by: Mail □ Fax □ Pick Up □ Other

Total Charges: __________ Amount Received: __________ by: __________

Media Format:________________________________________________________

Disclaimer- Indemnification
Requester understands and agrees that the Town of Clarkdale does not guarantee the
accuracy of the data and information requested and hereby expressly disclaims any
responsibility for the truth, lack of truth, validity, invalidity, accuracy, inaccuracy of any
said data and information. Requester/Purchaser accepts responsibility for
Requester/Purchaser's unauthorized use or transmission of any such data or information
in its actual or altered form.