



**MINUTES OF A REGULAR MEETING
OF THE HISTORIC PRESERVATION COMMISSION
OF THE TOWN OF CLARKDALE**

Wednesday, April 5, 2022 at 6:30 p.m.
Men's Lounge, Clarkdale Memorial Clubhouse

1. CALL TO ORDER:

Chair Gibson called the meeting to order at 6:38pm.

2. ROLL CALL:

Board Member	Present/Absent
Chairperson Gibson	Present
Commissioner Emmet	Present
Commissioner Loesche	Present
Commissioner Lindner	Present
Commissioner Baird	Present

Attending Staff
Community Development Director Ruth Mayday
Senior Planner Tom Blanchard
Community Development Technician Guss Espolt

3. PUBLIC COMMENT:

Valerie Thompson a resident of Clarkdale, presented an original clay bust of Senator William A. Clark. The original artwork was created by her late husband Dean Thompson, as a monument to W.A. Clark and for the understanding of tourists and locals regarding the historical involvement of Senator Clark in the town's creation. Valerie Thompson proposed that the Town could purchase the clay bust that needs to be cast in bronze for \$1,000 and the original art for \$3000. The size of the bust is 14" tall, 9" from ear to ear and 10" front to back of head.

Commission thanked Valerie Thompson for her unique presentation and will discuss further with the Town Manager.

4. MINUTES:

Motion to approve the following minutes: **APPROVED**

Meeting of March 1, 2022, Regular meeting minutes: **Motion** Lindner, Second Loesche

Meeting of March 30, 2022, Special meeting minutes: **Motion** Lindner, Second Emmett

Board Member	Present/Absent
Chairperson Gibson	Aye
Commissioner Emmet	Aye
Commissioner Loesche	Aye
Commissioner Lindner	Aye
Commissioner Baird	Aye

5. COMMISSIONER REPORTS:

- a. Quester's update by Commissioner Emmett: Commissioner Emmett stated she is in contact with the Questers and gathering more information to present at the next meeting.
- b. Proclamation to honor Nancy Smith; Commissioner Lindner stated he will do the proclamation.

6. STAFF REPORTS:

- a. Update of Historic Preservation Ordinance
Director Mayday stated that first priority is to create the Historic Preservation Plan (HPP), which has been started, and then to prioritize tasks to create the Historic Preservation Ordinance (HPO), which will be started Q1 of next calendar year. Some elements of the HPP will include elements from other communities that we liked. The elements we liked are to have a more 'informative' user friendly format with illustrations and diagrams, rather than a dictatorial, regulatory format. The RFQ and RFP will also go out next year for the HPP and HPO.

7. PUBLIC HEARINGS : None

8. NON-PUBLIC HEARING ACTION ITEMS:

- a. Review and approval of Bandstand Engineering Report
Director Mayday summarized the engineering report from Frost Structural Engineers for the historic bandstand, with the following areas of concerns and repair recommendations:
 - 1) Deterioration of the 6x6 posts: recommend cutting off the bottom 12" of each of the foundation posts and adding a concrete pier.
 - 2) Lateral stability: adequate but recommend adding (2)5/8" diameter lag bolts to each end of each knee brace as well as SIMPSON connectors to the post to beam connections to increase stability and longevity of the structure.

Staff submitted the full engineering report for the Commission's consideration and approval. Upon approval by the Commission, staff will forward it to the State Historic Preservation Office and request a finding of No Adverse Effect.

Lindner concerned that ADA access to the bandstand may be required.

Motion Lindner, Second Emmett

Motion to approve bandstand engineering report as written, approved.

Board Member	Aye/Nay
Chairperson Gibson	Aye
Commissioner Emmet	Aye
Commissioner Loesche	Aye
Commissioner Lindner	Aye
Commissioner Baird	Aye

9. DISCUSSION ITEMS:

- a. Review of Strategic Plan
Director Mayday presented background at the March 1, 2022, HPC meeting and provided a draft Strategic Plan as a discussion item. Commissioners reviewed and discussed the plan, and staff is now bringing it back for additional review, with the following items added:
 - 1) Draft timelines have been added
 - 2) Reference letters now match Town Code (17-8, Historic Preservation)
 - 3) Notes have been added

b. Creation of Advisory Committees

Director Mayday discussed the function of advisory committees to gather details on specific strategic projects related to historic preservation. The need for volunteers from the community was stressed, to get the community involved in historical preservation.

The following committees and members were formed:

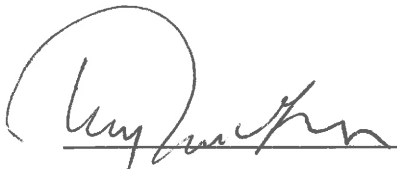
- 1) Historic Inventory: Lindner and Emmett
- 2) Signage and Markers: Gibson

Additionally, members were encouraged to get the word out and to advertise the for volunteers in the local town paper "Small Talk" and possibly the Verde Valley Independent.

10. FUTURE AGENDA ITEMS :

- a. Questers
- b. Consideration off a proclamation honoring historian Nancy Smith who passed away.
- c. Building signage mounted on posts.

11. ADJOURNMENT: 7:42 p.m. Motion Emmett, Second, Baird



Chairperson Terry Gibson

5/3/2022



Community Development Director Ruth Mayday