

**Minutes of a Regular Session of the Common Council of the Town of Clarkdale
Held on Tuesday, Feb. 22, 2022 at 3 p.m.**

A Regular Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, Feb. 22, 2022, at 3 p.m. at the Clubhouse at 19 N. Ninth St., in person and via Zoom Video Conference.

CALL TO ORDER –Mayor Prud’homme-Bauer called the meeting to order at 3 p.m.

Town Council:

Mayor	Robyn Prud’homme-Bauer
Vice Mayor	Debbie Hunseder
Councilmember	Bill Regner
Councilmember	Marney Babbitt-Pierce
Councilmember	Lisa O’Neill

Town Staff:

Town Manager	Susan Guthrie
Police Chief	Randy Taylor
Community Development Director	Ruth Mayday
Town Clerk	Charity Brooks
Parks & Recreation Manager	Joni Westcott

PUBLIC COMMENT – *No public comment received.*

3. REPORTS

Departmental Reports (*submitted with Council packet*) - Summary of written Reports from Town Departments and Other Agencies

- Building Permit Report
- Water and Wastewater Report
- Police Department Report
- CAT/LYNX Transit Report
- Special Event Liquor License Recommendation – Clarkdale Car Show

4. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

Mayor Prude’homme-Bauer removed items A and D from the consent agenda to discuss further.

A. Approval of Minutes of the Common Council

Town Council will consider a request to approve the minutes of the Regular Meeting held Feb. 8, 2022.

B. Call and Notice of Election and Request for Supporting or Opposing Arguments for the 2021 General Plan – *Pulled from consent by Mayor Prud'homme-Bauer*

Consider and act upon a request to: (a) call a Primary Election on Aug. 4, 2022, and if necessary, a General Election on Nov. 8, 2022, for two Council Member seats, for terms commencing January 2023; (b) authorize staff to add Proposition 457 (2021 General Plan) to the Aug. 4, 2022, ballot; and (c) authorize the Town Clerk to accept supporting or opposing arguments for the 2021 General Plan until April 20, 2022.

C. Clarkdale Associate Magistrate - *Pulled from consent by Mayor Prud'homme-Bauer*
Consider and act upon a request to appoint E. Lynn Riordan to the position of Clarkdale Associate Magistrate for a two-year term commencing April 1, 2024.

D. Proclamation – Verde Valley Stand Down

Town Council will recognize the Verde Valley Stand Down that will be held on Friday, March 25, 2022, at the Cottonwood Recreation Center in cooperation with the Verde Valley Communities and Verde Valley Veteran Service Organizations.

Action: Accept Consent Agenda items A and D:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote:

Voting Member	Aye/Nay
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

THE FOLLOWING ITEM WAS PULLED FROM THE CONSENT AGENDA TO BE VOTED ON SEPARATELY:

B. Call and Notice of Election and Request for Supporting or Opposing Arguments for the 2021 General Plan – *Pulled from consent by Mayor Prud'homme-Bauer*

Consider and act upon a request to: (a) call a Primary Election on Aug. 4, 2022, and if necessary, a General Election on Nov. 8, 2022, for two Council Member seats, for terms commencing January 2023; (b) authorize staff to add Proposition 457 (2021 General Plan) to the Aug. 4, 2022, ballot; and (c) authorize the Town Clerk to accept supporting or opposing arguments for the 2021 General Plan until April 20, 2022.

Mayor Prud'homme-Bauer pulled this item to discuss Proposition 457 - 2021 General Plan element in more detail.

Community Development Director, Ruth Mayday, explained that small towns, such as Clarkdale, with a population size between 2,500 – 10,000 and have growth

exceeding 2% for the past ten years are not required to take the General Plan to the voters for ratification. Ms. Mayday further explains that the Town of Clarkdale conducted extensive public outreach when creating the General Plan in 2021. The Town of Clarkdale appointed a General Plan Committee that met at least once a month, if not more in 2021, and discussed each element of the plan. Additionally, the plan was submitted to the Planning Commission for review and public surveys were conducted.

Ms. Mayday states that the 2021 General Plan was approved by Mayor and Council in September of 2021 and it would better serve the community if the 2021 General Plan could be implemented immediately as opposed to waiting until election in August.

Council Member O'Neill asks, "what happens if we take the General Plan to the voters and they say no?" in which Ms. Mayday replies "then the current General Plan will stay in effect but it is outdated by 10 years."

Council Member Babbitt-Pierce thanked Ms. Mayday and her team for all their hard work on this project and feels that is not necessary to take the 2021 General Plan to the voters.

Council Member Regner also thanked Ms. Mayday for her work on the project and states that since the Town is in the midst of pursuing some grant opportunities, we don't want to have any discrepancies between the General Plan and what is happening right now and is in support of not taking the General Plan to the voters.

Vice Mayor Hunseder thanked Ms. Mayday and her team, saying they did a very, very good job of public engagement and ensuring that everyone's feedback was incorporated into the final plan and feels comfortable moving forward with the General Plan as it is.

Mayor Prud'homme-Bauer is in support of moving forward with the General Plan as it is, without taking it to the voters, so that it is easier to amend, if needed.

Action: Accept consent agenda item B as follows: Call a Primary Election on Aug. 4, 2022, and if necessary, a General Election on Nov. 8, 2022, for two Council Member seats, for terms commencing November 2022 :

Motion: Vice Mayor Hunseder

Second: Council Member O'Neill

Vote:

Voting Member	Aye/Nay
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

C. Clarkdale Associate Magistrate - Pulled from consent by Mayor Prud'homme-Bauer

Consider and act upon a request to appoint E. Lynn Riordan to the position of Clarkdale Associate Magistrate for a two-year term commencing April 1, 2024.

Mayor Prud'homme-Bauer noted that Lynn Riordan was present in the audience and wanted to recognize her and thank her for this partnership with Cottonwood Magistrate Courts.

Ms. Riordan thanked the Mayor and stated she would soon be inviting Mayor and Council to visit the newly remodeled Courthouse.

Town Manager, Susan Guthrie, explains that although Ms. Riordan is serving as the Court Administrator under our contract with Cottonwood, her position as Associate Magistrate must be appointed by Council.

Action: Accept Consent Agenda item C with a commencement date of April 1, 2022:

Motion: Council Member O'Neill

Second: Council Member Regner

Vote:

Voting Member	Aye/Nay
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

NEW BUSINESS

5. RENOVATION UPDATE TO THE HISTORIC GAZEBO IN TOWN PARK

Town Council will receive an update from staff regarding the renovations to the gazebo in Town Park.

Community Development Director, Ruth Mayday, explains that the Town is conducting a study to determine the level of damage to the structure. The Town hired consultants that were recommended and were fortunate to find Bill Ottwell, a historic architect in Prescott with experience in restoring the historic gazebo in Prescott.

Ms. Mayday gave a PowerPoint presentation highlighting missing brackets and structural supports in addition to the damage to the wood posts and beams.

Frost Engineering from Prescott will be evaluating the gazebo to provide a price quote on what needs to be done to make the gazebo structurally sound.

Mayor Prud'homme-Bauer spoke of the disarray that the gazebo is in and would like to

see the planned improvements last more than 17-20 years.

Vice Mayor Hunseder is glad that Clarkdale is fixing the "Crown of Clarkdale" and states that we need to take care of it for future generations.

Vice Mayor Hunseder and Ms. Mayday discuss the possibility of outside donors or grant funding to assist with the cost of repairs.

Council Member Regner questions if the basic historical design will be preserved and Ms. Mayday responds that it has to be in order to maintain historical status. Council Member Regner also asks if artificial wood-type materials could be used to reduce the cost of the repairs. Ms. Mayday states that some of those types of materials can be used, such as a new fire-resistant shingle that is available; however, most materials have to be a like-for-like replacement.

6. ONLINE PERMITTING UPDATE

Town Council will receive an update from staff on Iworq, an online permitting software.

An Iworq representative gave a brief presentation to highlight some of the new functions that will be available in the Town's new online permitting software that will launch soon.

FUTURE AGENDA ITEMS – *Council Member O'Neill would like an item on a future agenda to discuss short-term rentals in Clarkdale.*

ADJOURNMENT: Without objection Mayor Prud'homme-Bauer adjourned the meeting at 3:55 p.m.

APPROVED:

Robyn Prud'homme-Bauer
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Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

Charity Brooks
ECEB3101FE8144B...
Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 22 day of Feb. 2022. I further certify that meeting was duly called and held and that a quorum was present.

Date approved by City Council: ~~March 9, 2022~~ **March 9, 2022**

DocuSigned by:
Charity Brooks
ECEB3101FE8144B
Charity Brooks, Town Clerk

