

**Minutes of a Regular Session of the Common Council of the Town of Clarkdale  
Held on Tuesday, Feb. 8, 2022 at 6 p.m.**

A Regular Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, Feb. 8, 2022, at 6 p.m. at the Clubhouse at 19 N. Ninth St. and via Zoom Video Conference.

**CALL TO ORDER –Mayor Prud’homme-Bauer called the meeting to order at 6 p.m.**

Town Council:

Mayor	Robyn Prud’homme-Bauer
Vice Mayor	Debbie Hunseder
Councilmember	Bill Regner
Councilmember	Marney Babbitt-Pierce
Councilmember	Lisa O’Neill

Town Staff:

Town Manager	Susan Guthrie
Police Chief	Randy Taylor
Community Development Director	Ruth Mayday
Town Clerk	Charity Brooks
Parks & Recreation Manager	Joni Westcott
Town Attorney	Stephen Polk

**PUBLIC COMMENT –**

- Ed Chenoweth was present at the meeting and provided public comment regarding the noise from the Cottonwood Airport.
- Nancy Maxwell was present via Zoom and provided public comment regarding the noise from the Cottonwood Airport.
- Doug Von Gausig was present via Zoom and suggested that Item E be pulled from the consent agenda for further discussion.

**3. REPORTS**

**A. Current Events – (submitted electronically)**

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor’s Report
- Vice-Mayor’s Report
- Councilmembers’ Report

**B. Organizational Reports – (submitted electronically)**

Reports regarding regional organizations submitted electronically

- CAT – Cottonwood Area Transit
  - No Meeting
- VTPO – Verde Valley Transportation Planning Organization
  - No Meeting
- NACOG - Northern Arizona Council of Governments
  - No Meeting

- NAMWUA - Northern Arizona Municipal Water Users Association
  - Council Member O'Neill provided an update
- VVREO – LRSPC - Verde Valley Regional Economic Organization's Long Range Strategic Plan
  - No Meeting
- TPAC – Transportation Policy Advisory Council
  - Council Member Regner provided an update
- VFLC – Verde Front Leadership Council
  - No Meeting

**C. Board and Commission Minutes (submitted with Council packet) -**  
Acknowledgement of receipt of minutes and draft minutes of the previous month's Board and Commission Meetings.

- Jan. 5, 2022 – Design Review Board Meeting
- Jan. 12, 2022 - Parks & Recreation Commission
- Jan. 27, 2022 – Historic Preservation Commission

**D. Claims (submitted with Council packet) –**  
List of specific expenditures made by the Town during the previous month.

- Jan. 2022 check log and pay period ending dated Jan. 2022

**4. CONSENT AGENDA**

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

*Mayor Prude'homme-Bauer asked if any Council Member wished to have an item removed from the Consent Agenda. Council Member Regner requested consent agenda item 4e be pulled for separate consideration.*

**A. Approval of Minutes of the Common Council**

Town Council will consider a request to approve the minutes of the Regular Meeting held Jan. 25, 2022.

**B. Firehouse Subs Public Safety Foundation Grant**

Consider and act upon a request from staff to pursue the Firehouse Subs Grant, totaling \$25,956.14, for lifesaving equipment for the Clarkdale Police Department.

**C. Mountain Gate Well Pump**

Consider and act upon a request from staff to ratify and approve payment of \$34,857.20 to KP Ventures for emergency Mountain Gate well pump repairs that were discovered during initial replacement.

**D. Intergovernmental Agreement for Election Services with Yavapai County for the 2022 Primary and General Election**

Consider and act upon a request from staff to approve an Intergovernmental Agreement (IGA) with Yavapai County for the 2022 Primary and General Election and authorize the Mayor and Town Manager, Town Attorney and Town Clerk to execute the necessary documents.

**E. Temporary Verde River Access License Agreement with Freeport Minerals Corporation – Pulled from consent at the request of Council Member Regner**

Consider and act upon a request from staff to approve a Temporary Verde River Access License Agreement with Freeport Minerals Corporation to allow the Town's licensed outfitters and their customers temporary access to the Verde River upstream of the current leased premises.

**Action: Accept Consent Agenda items A-D:**

**Motion:** Council Member Babbitt-Pierce

**Second:** Vice Mayor Hunseder

**Vote:**

Voting Member	Aye/Nay
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

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THE FOLLOWING ITEM WAS PULLED FROM THE CONSENT AGENDA TO BE VOTED ON SEPARATELY:

**E. Temporary Verde River Access License Agreement with Freeport Minerals Corporation – Pulled from consent at the request of Council Member Regner**

Consider and act upon a request from staff to approve a Temporary Verde River Access License Agreement with Freeport Minerals Corporation to allow the Town's licensed outfitters and their customers temporary access to the Verde River upstream of the current leased premises.

Council Member Regner pulled item E at the request of former Mayor, Doug Von Gausig. Mr. Gausig would like the dates of the agreement with Freeport Minerals Corporation to be revised to state that outfitters of the Verde River could explore the river to ensure its safety prior to being opened to the public.

Joni Westcott stated that two of the three outfitting companies had been contacted and notified of the work being completed on the Verde River. Unfortunately, Mr. Von Gausig was not contacted. The two outfitters that were contacted did not have any issues with the dates of the agreement and stated they would not be conducting runs down the river until mid-March or in April.

Mr. Von Gausig stated that he was planning a run on the river as early as March 5, 2022 and the possibility of another run on the 12<sup>th</sup>. Mr. Von Gausig requested a small revision to the dates of the agreement.

Susan Guthrie suggests approving the agreement as written due the timeline of the project and upcoming Council Meetings, indicating the agreement could be amended at a later date.

**Action: Accept Consent Agenda item E as written:**

**Motion:** Council Member Regner

**Second:** Council Member O'Neill

**Vote:**

<b>Voting Member</b>	<b>Aye/Nay</b>
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

**5. POSSIBLE VOTE TO ENTER EXECUTIVE SESSION**

The Town Council did **NOT** enter into executive session for the following items pursuant to Ariz. Rev. Stat. § 38-431.03(A)(3) for discussion or consultation for legal advice with the Town Attorney; Ariz. Rev. Stat. § 38-431.03(A)(4) discussion or consultation with the attorneys of the public body to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations; and/or Ariz. Rev. Stat. § 38-431.03(A)(1) discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body as to item B and C.

- A.** Discussion or consideration of the employment of Judge Kelley as Town Magistrate.

**6. NEW BUSINESS (continued)**

Upon completion of Executive Session, the Council will resume the meeting, open to the public, to address the remaining items on the agenda.

**A. JUDGE KELLY EMPLOYMENT CONTRACT AND APPOINTMENT AS TOWN MAGISTRATE**

Discuss, consider and act upon a request from staff to approve the employment contract for Judge Kelly and appointment as Town Magistrate and authorize the Mayor or Town Manager to execute the necessary documents.

**Action: Accept employment contract for Judge Kelley as Town Magistrate****Motion:** Council Member Babbitt-Pierce**Second:** Council Member O'Neill**Vote:**

<b>Voting Member</b>	<b>Aye/Nay</b>
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

**B. SWEARING IN OF JUDGE KELLEY AS TOWN MAGISTRATE**

Witness the administration of the Oath of Office to Catherine Kelley, Town Magistrate for the Town of Clarkdale.

Town Clerk, Charity Brooks, administered the Oath of Office to Catherine Kelley.

Magistrate Kelley gave a small speech and expressed her gratitude and excitement to be working with the Town of Clarkdale.

**C. SECOND PUBLIC HEARING: COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING ALLOCATION**

Hold a second public hearing regarding allocation of approximately \$348,000 in Community Development Block Grant (CDBG) funds from the Arizona Department of Housing (ADOH) to the Town of Clarkdale. This item is for discussion only.

Ruth Mayday, Community Development Director, gave a brief summary of the Community Development Block Grant (CDBG) and Mayor Prud'homme-Bauer opened the second public hearing for the CDBG at 6:39 p.m. There were no comments and public comment was closed at 6:40 p.m.

**D. RESOLUTION NO. 1660: COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT PRIORITAZATION AND AUTHORIZATION TO SUBMIT APPLICATION**

Discuss, consider, and act upon a Resolution No. 1660 to accept the recommended allocations of approximately \$348,000 in Community Development Block Grant (CDBG) funds from the Arizona Department of Housing (ADOH) to the Town of Clarkdale and authorize the Mayor or Town Manager, Town Attorney and Town Clerk to execute the necessary documents.

Ruth Mayday explained that the bulk of the CDBG funds would be used for the revitalization of Caballero Park and a neighborhood revitalization plan, in addition to sidewalk improvements if funds allowed.

**Action: Accept Resolution No. 1660 - and authorize the Mayor to sign application and contract or grant documents for receipt and use of these funds for:**

**1) Rehabilitation of Caballero Park, and**

- 2) Development of a Neighborhood Revitalization Strategy (NRS); and
- 3) Improvements to sidewalks (if funding allows), and authorize the Mayor to take all actions necessary to implement and complete the activities submitted in said application;

**Motion:** Council Member Babbitt-Pierce

**Second:** Council Member Regner

**Vote:**

Voting Member	Aye/Nay
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

**FUTURE AGENDA ITEMS** – Council Member Regner would like to add a future item to discuss the Design Review Board and the mission and parameters of the board.

**ADJOURNMENT:** Without objection Mayor Prud'homme-Bauer adjourned the meeting at 6:47 p.m.

APPROVED:

DocuSigned by:  
  
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 Robyn Prud'homme-Bauer, Mayor


ATTESTED/SUBMITTED:

DocuSigned by:  
  
 EC EB3101FE8144B...  
 Charity Brooks, Town Clerk

**CERTIFICATION AND ATTESTATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 8 day of Feb. 2022. I further certify that meeting was duly called and held and that a quorum was present.

Date approved by City Council: Feb. 22, 2022

DocuSigned by:  
  
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 Charity Brooks, Town Clerk

DocuSigned by:  
