



**MINUTES OF A REGULAR MEETING  
OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE  
Wednesday, February 2, 2022 at 6:30 p.m.**

**1. CALL TO ORDER:**

Chair Snyder called the meeting to order at 6:30pm.

**2. ROLL CALL:**

Board Member	Present/Absent
Chair Snyder	Present
Vice Chair Kaempfe	Present
Board Member Foutz	Present
Board Member Robbins	Present
Board Member Kelly	Present

Attending Staff
Community Development Director Ruth Mayday
Senior Planner Tom Blanchard
Community Development Technician Guss Espolt

**3. PUBLIC COMMENT:**

**Sandy Booth:** Was happy with last month's meeting, there was lots of information shared, but I could not find the minutes online.

**Chair Snyder:** We will direct staff to look into that, because we do have minutes.

**4. MINUTES:**

**a. Consideration of the Regular Meeting Minutes of January 5, 2022**

**Tabled until next meeting, to add comments from Board Member Foutz**

**The motion carried unanimously.**

**5. REPORTS:**

a. Board Member Reports: None

b. Staff Reports:

**6. PUBLIC HEARINGS**

a. Track K Park, Crossings at Mingus: Public Hearing- **Heard**

b. Track K Park, Crossings at Mingus: Consideration and possible action to approve the proposed structures- **Approved**

**Community Development Director Mayday presented Track 'K' Park background as follows:**

- Per the approved development agreement, the park will be built by the developer and then dedicated to the Town for perpetual maintenance.
- Amended final plan was approved by Town Council April 2011 and the associated development agreement in 2013.

- The Parks and Recreation element of the Town General Plan applies to this project, specifically in the recreation/open space element, guiding principle number 4, which calls to provide and expand recreational services and park facilities to serve Clarkdale and visitors.
- This Development Agreement has specific language about development of trails, drainage and recreational facilities, that the Town and developer has agreed to.
- This park is a “passive park” which has a reduced level of activity featuring parking, picnic shelters, restroom, walking trails, benches, walk lighting, trash bins and pet waste bins.
- Landscape features include trees, concrete pavers, decomposed granite, rock ground cover and boulder cairns.

**Motion to open public comment : Foutz**

**Second: Kelly**

**All in favor:** Robbins, Kelly, Kaempfe, Snyder, Foutz

**All opposed:** None

**Motion approved to open public comment**

**Public Concerns:**

- **Privacy** - people using the park will have a direct view into my house and backyard.
- **Picnic Shelters** - will be visible from home backyards and block views.
- **View** - proposed trees will grow too tall and block views of mountains.
- **Benches** - move benches on inside of path to face into the park and away from homes.
- **Rocks** - too many rock piles, add shrubs and local art/sculpture pieces.
- **Recreation** - add flat open area of decomposed granite for ‘passive play’ frisbee, ball, etc.
- **Restroom** - add plant material to soften hard edges. Construction workers will use the restroom rather than the porta potty.

**Motion to close public comment : Foutz**

**Second: Robbins**

**All in favor:** Robbins, Kelly, Kaempfe, Snyder, Foutz

**All opposed:** None

**Motion approved to close public comment**

**Staff Comments:**

**Community Development Director Mayday:** This park, which will be dedicated to the Town for public use, must provide amenities that everyone can use. Not everybody meditates, but everybody does go to parks to do things, have picnics have gatherings and those sorts of things. Because this is a town owned park, the town will be maintaining it in perpetuity. The Design Review Board’s purview is set forth in Chapter 11 of the zoning code, which includes public buildings and structures. Since these are public structures, we are required to bring it to the Design Review Board for review and approval by considering the context and compatibility with Copper Penny Park. Landscaping is also in your purview to make recommendations to add screening trees.

**Chair Snyder: We have a motion and a second on the table to approve with the following stipulations:**

1. Provide bottle filling station in place of drinking fountain.
2. Build shade structures visually compatible with Copper Penny Park with the roof supported by 2 or 4 columns, depending on the structural engineer report.
3. Provide additional landscaping to provide privacy at north end of the park.
4. Provide shade trees from the approved plant list that do not obstruct views.
5. Move two small ramadas (picnic shelters) from the north end of the park to a more centralized location.
6. Substitute Arizona Cypress for a different tree from the approved plant list that will not obstruct views of adjacent homeowners.

**Motion to approve as written with stipulations : Kelly**

**Second: Robbins**

**All in favor:** Robbins, Kelly, Kaempfe, Snyder, Foutz

**All opposed:** None

**Motion approved as written with stipulations**

**7. ACTION ITEMS (NOT REQUIRING A PUBLIC HEARING) NONE**

**8. DISCUSSION ITEMS - NO ACTION TO BE TAKEN**

**9. FUTURE AGENDA ITEMS**

a. Design and color Principles Workshop (Foutz): Board discussed options for workshop; town attorney advised Board regarding purpose of DRB and Chapter 11 of Town Code and applicably the open meeting law.

**10. ADJOURNMENT: 8:12 p.m.**

**Motion: Snyder**

**Second: Robbins**

**All in favor:** Robbins, Kelly, Kaempfe, Snyder, Foutz

**All opposed:** None

**Motion approved to adjourn**



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Chairperson Kerrie Snyder



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Community Development Director Ruth Mayday

