

1. Agenda

Documents:

[3-28-22 SPECIAL TOWN COUNCIL AGENDA.PDF](#)

2. Meeting Materials

[3-28-22 SPECIAL TOWN COUNCIL AUDIO \(MP3\)](#)

Documents:

[3-28-22 SPECIAL TOWN COUNCIL SUMMARY OF ACTION.PDF](#)

[3-28-22 SPECIAL TOWN COUNCIL PACKET.PDF](#)



**NOTICE OF A SPECIAL MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE**

Monday, March 28, 2022, at 5 p.m.

(HYBRID ZOOM AND IN PERSON MEETING)

In Person: Clark Memorial Clubhouse, 19 N. Ninth St., Clarkdale AZ

OR

Join Zoom Meeting

<https://us02web.zoom.us/j/86217847662>

Meeting ID: 862 1784 7662

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Special Meeting open to the public on **Monday, March 28, 2022, at 5 p.m.** in a hybrid meeting via Zoom Video Conference or in person at 19 N. Ninth Street, Clarkdale, Arizona, Clark Memorial Clubhouse, Men's Lounge. Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona and on the Town of Clarkdale's website on March 25, 2022, at 3 p.m.

Charity Brooks

Charity Brooks, Town Clerk

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. PUBLIC COMMENT

The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of

public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

3. CONSENT AGENDA –

The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

A. Resolution #1666 – Designating Clarkdale’s Chief Fiscal Officer (CFO)

Consider and act upon Resolution #1666, designating Town Manager, Susan Guthrie, as the Chief Fiscal Officer for officially submitting the Fiscal Year 2021 Expenditure Limitation Report to the Arizona Auditor General.

B. Resolution #1667 – Designating Clarkdale’s Chief Fiscal Officer (CFO)

Consider and act upon Resolution #1667, designating Town Manager, Susan Guthrie, as the Chief Fiscal Officer for officially submitting the Fiscal Year 2022 Expenditure Limitation Report to the Arizona Auditor General.

4. ADJOURNMENT

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.



**NOTICE OF A SPECIAL MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE**

Monday, March 28, 2022, at 5 p.m.

(HYBRID ZOOM AND IN PERSON MEETING)

In Person: Clark Memorial Clubhouse, 19 N. Ninth St., Clarkdale AZ

OR

Join Zoom Meeting

<https://us02web.zoom.us/j/86217847662>

Summary of Action

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Special Meeting open to the public on **Monday, March 28, 2022, at 5 p.m.** in a hybrid meeting via Zoom Video Conference or in person at 19 N. Ninth Street, Clarkdale, Arizona, Clark Memorial Clubhouse, Men's Lounge. Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona and on the Town of Clarkdale's website on March 25, 2022, at 3 p.m.

Charity Brooks

Charity Brooks, Town Clerk

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. PUBLIC COMMENT

The Town Council **invited** the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of

public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

3. CONSENT AGENDA –

The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

A. Resolution #1666 – Designating Clarkdale’s Chief Fiscal Officer (CFO)

Considered and approved Resolution #1666, designating Town Manager, Susan Guthrie, as the Chief Fiscal Officer for officially submitting the Fiscal Year 2021 Expenditure Limitation Report to the Arizona Auditor General.

B. Resolution #1667 – Designating Clarkdale’s Chief Fiscal Officer (CFO)

Considered and approved Resolution #1667, designating Town Manager, Susan Guthrie, as the Chief Fiscal Officer for officially submitting the Fiscal Year 2022 Expenditure Limitation Report to the Arizona Auditor General.

4. ADJOURNMENT

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.



**NOTICE OF A SPECIAL MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE**

Monday, March 28, 2022, at 5 p.m.

(HYBRID ZOOM AND IN PERSON MEETING)

In Person: Clark Memorial Clubhouse, 19 N. Ninth St., Clarkdale AZ

OR

Join Zoom Meeting

<https://us02web.zoom.us/j/86217847662>

Meeting ID: 862 1784 7662

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Special Meeting open to the public on **Monday, March 28, 2022, at 5 p.m.** in a hybrid meeting via Zoom Video Conference or in person at 19 N. Ninth Street, Clarkdale, Arizona, Clark Memorial Clubhouse, Men's Lounge. Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona and on the Town of Clarkdale's website on March 25, 2022, at 3 p.m.

Charity Brooks

Charity Brooks, Town Clerk

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. PUBLIC COMMENT

The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of

public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

3. CONSENT AGENDA –

The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

A. Resolution #1666 – Designating Clarkdale’s Chief Fiscal Officer (CFO)

Consider and act upon Resolution #1666, designating Town Manager, Susan Guthrie, as the Chief Fiscal Officer for officially submitting the Fiscal Year 2021 Expenditure Limitation Report to the Arizona Auditor General.

B. Resolution #1667 – Designating Clarkdale’s Chief Fiscal Officer (CFO)

Consider and act upon Resolution #1667, designating Town Manager, Susan Guthrie, as the Chief Fiscal Officer for officially submitting the Fiscal Year 2022 Expenditure Limitation Report to the Arizona Auditor General.

4. ADJOURNMENT

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.



Staff Report

Agenda Item: **Resolution #1666 – Designating Clarkdale’s Chief Fiscal Officer (CFO)**
Consider and act upon Resolution #1666, designating Town Manager, Susan Guthrie, as the Chief Fiscal Officer for officially submitting the Fiscal Year 2021 Expenditure Limitation Report to the Arizona Auditor General.

Staff Contact: Charity Brooks, Town Clerk

Meeting Date: March 28, 2022

Background: Arizona Revised Statute §41-1279.07(E) requires each county, city, town, and community college district to annually provide to the Auditor General by July 31, the name of the Chief Fiscal Officer (CFO) the governing board designated to submit the annual expenditure limitation report (AELR).

Resolution #1666 meets the requirements of the Auditor General.

Budget Impact: No budget impact.

Recommendation: Staff recommends that the Council approve the Resolution #1666, designating Town Manager, Susan Guthrie, as the Chief Fiscal Officer for officially submitting the Fiscal Year 2021 Expenditure Limitation Report to the Arizona Auditor General.

RESOLUTION # 1666

**A RESOLUTION OF THE TOWN OF CLARKDALE, ARIZONA, MAYOR AND
COMMON COUNCIL, DESIGNATING THE CHIEF FISCAL OFFICER FOR
OFFICIALLY SUBMITTING THE FISCAL YEAR 2021 EXPENDITURE LIMITATION
REPORT TO THE ARIZONA AUDITOR GENERAL**

RECITALS:

WHEREAS, A.R.S. §41-1279.07(E) requires each county, city, town, and community college district to annually provide to the Arizona Auditor General by July 31 the name of the Chief Fiscal Officer the governing body designated to officially submit the current year's annual expenditure limitation report (AELR) on the Governing Body's behalf; and

WHEREAS, the Town of Clarkdale Mayor and Council desires to designate Susan Guthrie, as the Town's Chief Fiscal Officer.

WHEREAS, Entities must submit an updated form and documentation for any changes in the individuals designated to file the AELR.

ENACTMENTS:

NOW THEREFORE BE IT RESOLVED BY THE TOWN OF CLARKDALE MAYOR AND COUNCIL as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. Susan Guthrie is hereby designated as the Town's Chief Fiscal Officer for purposes of submitting the fiscal year 2021 AELR to the Arizona Auditor General on the governing body's behalf.

PASSED AND ADOPTED by the Town of Clarkdale, Arizona Mayor and Council, this 28 day of March 2022.

Attest:

Robyn Prud'homme-Bauer, Mayor

Charity Brooks, Town Clerk

Reviewed by:

Approved as to form:

Susan Guthrie, Town Manager

Stephen Polk, Town Attorney



Staff Report

Agenda Item: **Resolution #1667 – Designating Clarkdale’s Chief Fiscal Officer (CFO)**
Consider and act upon Resolution #1667, designating Town Manager, Susan Guthrie, as the Chief Fiscal Officer for officially submitting the Fiscal Year 2022 Expenditure Limitation Report to the Arizona Auditor General.

Staff Contact: Charity Brooks, Town Clerk

Meeting Date: March 28, 2022

Background: Arizona Revised Statute §41-1279.07(E) requires each county, city, town, and community college district to annually provide to the Auditor General by July 31, the name of the Chief Fiscal Officer (CFO) the governing board designated to submit the annual expenditure limitation report (AELR).

Resolution #1667 meets the requirements of the Auditor General.

Budget Impact: No budget impact.

Recommendation: Staff recommends that the Council approve the Resolution #1667, designating Town Manager, Susan Guthrie, as the Chief Fiscal Officer for officially submitting the Fiscal Year 2022 Expenditure Limitation Report to the Arizona Auditor General.

RESOLUTION # 1667

A RESOLUTION OF THE TOWN OF CLARKDALE, ARIZONA, MAYOR AND COMMON COUNCIL, DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2022 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL

RECITALS:

WHEREAS, A.R.S. §41-1279.07(E) requires each county, city, town, and community college district to annually provide to the Arizona Auditor General by July 31 the name of the Chief Fiscal Officer the governing body designated to officially submit the current year’s annual expenditure limitation report (AELR) on the Governing Body’s behalf; and

WHEREAS, the Town of Clarkdale Mayor and Council desires to designate Susan Guthrie, as the Town’s Chief Fiscal Officer.

WHEREAS, Entities must submit an updated form and documentation for any changes in the individuals designated to file the AELR.

ENACTMENTS:

NOW THEREFORE BE IT RESOLVED BY THE TOWN OF CLARKDALE MAYOR AND COUNCIL as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. Susan Guthrie is hereby designated as the Town’s Chief Fiscal Officer for purposes of submitting the fiscal year 2022 AELR to the Arizona Auditor General on the governing body’s behalf.

PASSED AND ADOPTED by the Town of Clarkdale, Arizona Mayor and Council, this 28 day of March 2022.

Attest:

Robyn Prud’homme-Bauer, Mayor

Charity Brooks, Town Clerk

Reviewed by:

Approved as to form:

Susan Guthrie, Town Manager

Stephen Polk, Town Attorney