



**TOWN OF CLARKDALE**  
**COMMUNITY SERVICES DEPARTMENT**  
**PARKS & RECREATION/CLARK MEMORIAL LIBRARY**

P.O. Box 308 / 39 N. Ninth Street Clarkdale, AZ 86324 • Phone: (928) 639-2460 • Fax: (928) 639-2489

**VENDOR BOOTH PERMIT**

Date of Event: \_\_\_\_\_ Name of Event: \_\_\_\_\_

Applicant/Vendor Name: \_\_\_\_\_  
 (Individual or Representative)

Business/Organization Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Alt./Cell Phone: \_\_\_\_\_

The following items must be completed if intending to sell or transact business where money changes hands:

If non-profit organization, please provide Fed. Tax ID #: \_\_\_\_\_

Do you have a Clarkdale Business License  Yes – License #: \_\_\_\_\_  No

Arizona Sales Tax/TPT ID #: \_\_\_\_\_

Vendor Type:  Arts/Crafts  Informational/Educational  Other: \_\_\_\_\_

Food Vendor Yavapai County Health Dept. Permit #: \_\_\_\_\_

*Food Vendors, please note: If you are not in compliance with Yavapai County Environmental Services Guidelines, it should be noted that a health inspector could shut down your food operation the day of the event. If this should occur, the Town of Clarkdale shall not be responsible or in any way accountable for this action nor any resulting consequences.*

List in detail all products that you intend to sell and/or proposed activities in your booth. If you are a food vendor please list a complete menu of items to be sold and please note if food items are prepackaged (such as ice cream, pop, and candy). You must adhere to the approved products/activities/menu. Any variations will not be permitted and will be in violation of these terms:

\_\_\_\_\_  
 \_\_\_\_\_

**Will any of the following items be used:**

Self-Contained Truck/Trailer/Cart  No  Yes – I have the following:  Truck  Tow Trailer  Cart

Open Flame/Cooking:  No  Yes – Explain Type: \_\_\_\_\_

Tents/Canopies  No  Yes - Size: \_\_\_\_\_ Type of weights: \_\_\_\_\_

Generator  No  Yes – My generator is quiet rated at 68dB or less, is equipped with spark arrestors, is self-contained and will be screened from view and will be placed at least ten (10) feet from any dry grass or other flammable materials. **Initial:** \_\_\_\_\_

**Location:** Check all that apply. There will be a separate charge for each booth at each location.

Clarkdale Park  Mongini Park  Centerville Park  Caballero Park  Selna Ball Field  Other \_\_\_\_\_

*Where space is limited, permits will be issued on a first come, first serve basis.*

**TERMS/CONDITIONS:**

- Vendor may not violate any state law or Town ordinance, including but not limited to disorderly conduct, criminal damage, destruction of property, vandalism and applicable animal control regulations.
- **There is no water or electricity available.**
- No exposed open flames allowed per Clarkdale Fire District. (Charcoal or gas grills with lids, Coleman stoves and sterno gel fuel are allowed.)
- Vendor shall provide generators that are quiet rated at 68dB or less, that are equipped with spark arrestors and are self-contained and are screened from view and ensure that generators are placed at least ten (10) feet from any dry grass or other flammable materials.
- Dumping of refuse, food waste or ice on any area of the park, including bodies of water, is not allowed. All vendors are responsible for leaving their area clean. Trash and litter must be picked up and properly disposed of. Failure to do so will prevent future participation as a vendor in the Town of Clarkdale park facilities. Vendors are responsible for the trash in and around their area of operation whether they caused or not.

