



Town of Clarkdale

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COMMUNITY DEVELOPMENT DEPARTMENT

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**Sherry Bailey,
Director**

[Community
Development Director
Biography
Department Overview](#)

Contact:

PO Box 308
Clarkdale, AZ 86324
Phone: (928) 649-3538
Fax: (928) 649-3543
Inspections: (928) 649-
3569

E-Mail: sherryb@clarkdale.az.us For questions about
zoning, permitted

uses, conditional use permits, zoning changes, planned area developments, planned unit developments, variances, parking standards, landscaping standards, signage, subdivisions, and other related planning issues, please contact Community Development Director, Sherry Bailey, sherryb@clarkdale.az.us.



Click [here](#) to access downloadable forms and brochures.

Click [here](#) for Yavapai County Multi-Jurisdictional Hazard Mitigation Planning Project Fact Sheet.

The following link requires a PowerPoint Viewer, [click here](#) to download it.

- [Town of Clarkdale Planned Area Development and Subdivision Process](#)

Contacts

Community Development Director: Sherry Bailey, sherryb@clarkdale.az.us
Building Official: Michael Baker, michaelb@clarkdale.az.us
Planning Manager: Vacant
Planner II: Normalinda U. Zuniga, normalindaz@clarkdale.az.us
Planning Department Administrative Assistant: Charlene Stockseth, charlenes@clarkdale.az.us

Building Department

The Building Department handles permit applications, inspections and code enforcement. The Building Department currently uses the *2003 ICC Building Codes* for plan review and inspections.

UPDATE: [Sprinkler Ordinance effective April 27, 2005](#)

Inspections

Inspection requests must be made 24 hours in advance, by calling (928) 649-3569. The following information will be required from you:

- Building Permit number
- Requested date for inspection
- Requested time for inspection, morning or afternoon
- Site Address
- Type of inspection

Planning Department

The Planning Department deals with zoning and development issues and works closely with the Planning Commission, Design Review Board and the Board of Adjustments.

Septic Systems & Ownership Records

This department does not issue septic permits, and therefore does not answer questions pertaining to these systems. For this information please contact Yavapai County Environmental Services at (928) 639-8136, or visit the Yavapai County Website at www.co.yavapai.az.us. The Town of Clarkdale does not keep ownership records. For ownership of parcels, please contact Yavapai County Assessor's Office at (928) 639-8121.

Downloadable Forms

[Building Permit Application](#)

[Sample Plot Plan](#)

[Fence Permit Application](#)

[Grading Permit Application](#)

[Mobile Home Permit Application](#)

[Lot Line Adjustment Application](#)

[Minor Land Division Application](#)

[Minor Subdivision Application](#)

[Minor Subdivision Checklist](#)

[Design Review Application](#)

[Site Plan Review Application](#)

Click [here](#) to see Additional Submission Requirements (Zoning Code, Chapter 11-8)

[Zoning Change & Planned Area Development Application](#)

[Home Occupation Application](#)

[Business License Application](#)

[Animal Permit Application](#)
[Variance Application](#)

Downloadable Brochures

[Land Division Brochure](#)

[The Subdivision Process - Front](#)
[The Subdivision Process - Back](#)

[The Minor Subdivision Process - Front](#)
[The Minor Subdivision Process - Back](#)

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Last updated: 02/13/06