



Staff Report

Agenda Item: **Resolution Making Appointments To The Design Review Board**– Approval of a resolution amending Resolution #1313, making appointments to the Design Review Board.

Staff Contact: Margie Hardie, Community Services Department

Meeting Date: September 28, 2010

Background: The Design Review Board has two terms expiring September 30, 2010. Michelle Hayman and Suzanne Lee have applied.

The Interview Committee met, reviewed the applications and put forward their recommendation that Michelle Hayman and Suzanne Lee be appointed to a two year term on the Design Review Board.

Recommendation: To approve Resolution # 1348, amending Resolution #1313, making appointments to the Design Review Board.

RESOLUTION #

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, AMENDING RESOLUTION #1313 MAKING APPOINTMENTS TO THE DESIGN REVIEW BOARD AND SETTING TERMS OF OFFICE.

WHEREAS, there are currently two expiring terms on the Design Review Board with terms expiring September 30, 2010; and

WHEREAS, the following people are currently seated as members of the Design Review Board with terms ending as follows:

Name	Term Ends
Elaine Sakelarios	September 30, 2010
Michelle Hayman	September 30, 2010
Charles Scully	September 30, 2011
Robyn Prud'homme Bauer	September 30, 2011
Marsha Foutz	September 30, 2011

BE IT RESOLVED that the following persons are hereby appointed to fill the vacant and expiring terms on the Design Review Board of the Town of Clarkdale with terms ending as follows:

Name	Term Ends
Michelle Hayman	September 30, 2012
Suzanne Lee	September 30, 2012

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Clarkdale, Arizona, this 28th day of September, 2010.

APPROVED

ATTEST

Doug Von Gausig, Mayor

Kathy Bainbridge, Town Clerk

Town of Clarkdale Board and Commission Application

Before you begin....

Thank you for your interest in serving on a Clarkdale board or commission. Terms for boards and commissions are two years, beginning on October 1st and ending on September 30th. Appointments are occasionally made before terms end due to a vacancy. Applicants are asked to participate in an informal interview process by an interview committee consisting of a staff member, a Councilmember and a member of the board or commission for which you are applying. This committee makes a recommendation to the Town Council. This process helps us to get to know you better and assists the Town Council in matching applicants to board/commission openings. The Town Council encourages all citizens to be involved in their government, however occasionally there are more applicants than there are positions to fill. Should you not be appointed, we encourage you to consider the many other volunteer opportunities with the Town.

This application is a public record, and as such may be disclosed to the public under Arizona's Public Records Laws. The applicant's name may also appear on the Town's website. Please call the Town Clerk at 634-9591 if you have any questions or concerns about the disclosure of specific information.

Choice of Board or Commission

Please type or print clearly in ink. If you need more space, please attach additional pages as needed. A description of each board and commission is attached at the back of this application. Please indicate which board(s) or commission(s) you are interested in and number them in order of preference, with number one being your first choice.

- | | |
|---|---|
| <input type="checkbox"/> Heritage Conservancy Board | <input type="checkbox"/> Board of Adjustment |
| <input checked="" type="checkbox"/> Design Review Board | <input type="checkbox"/> Library Advisory Board |
| <input type="checkbox"/> Parks and Recreation Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Municipal Property Corporation | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Public Safety Personnel Retirement Board | |

Contact Information

Name: Michelle Hayman Date: 8-4-10



DM

May we contact you at work? Yes No

Required Information

- Are you now or have you ever been employed by the Town of Clarkdale? Yes No
- Are any of your relatives, either by blood or marriage, employed by the Town of Clarkdale? Yes No

3. Except for minor traffic violations, have you ever been convicted of any violation of federal, state, local or military law or statute? Yes No If the answer to 1, 2 or 3 is 'yes', please explain below or on an attached sheet of paper.

4. Why are you interested in serving on this (these) board(s) or commission(s)?

I have been on the Design Review Board for two terms. I have enjoyed being on the Board in order to keep Clarkdale historically and visually intact.

5. Please describe your qualifications for serving on this (these) board(s) or commission(s).

- 1) Previous experience
- 2) Knowledge of design and color from my own art work.

Optional Information

6. Please list your education background.

Mostly social services education

7. Please list professional memberships, registrations, licenses, etc. that you feel may be applicable to the board(s) or commission(s) for which you are applying.

8. What previous volunteer or community service projects or activities have you participated in (does not have to be in Clarkdale)?

Design Review Board
Some interviews conducted for
The Heritage Museum.

Additional Information

9. Is there any other information you would like to provide which might help the Council make its decision on the appointment to the (these) board(s) and/or commission(s)?

I have learned so much about the layout of the town and how we impact Clarkdale's future by the choices we make on the Design Review Board. I appreciate that opportunity.

Signature

By signing below, I understand and agree that:

1. Any material misrepresentation or deliberate omission of a fact in my application may be justification for refusal of application, or if appointed, removal from the board/commission.
2. The Town of Clarkdale has my permission to verify all data given in this application, related papers or oral interviews. I authorize such verification and the giving and receiving of any information requested by the Town of Clarkdale and I release from liability any person giving or receiving any such information. I understand that falsification of data so given or other derogatory information discovered may prevent my being appointed, or if appointed, may subject me to removal for the board and/or commission.

The Town Council selects the best matched applicants the board and commission appointments based upon qualifications, regardless of race, color, creed, sex, national origin, age, handicap or other protected groups under state, federal or local equal opportunity laws.

Applicant Signature: *A. Michelle Dayman* Date: *8/4/10*

Where to send your application

Mail your application to: Town Clerk, Town of Clarkdale, Post Office Box 308,
Clarkdale, Arizona 86324

or

Fax your application to: (928) 634-0407

or

Deliver your application to: Town Hall, 890 Main Street, Clarkdale

If you need an additional copy of this application, you can download it from the Town's website at <http://www.clarkdale.az.us>. A copy of the "Public Service Handbook", which is a handbook for Clarkdale board and commission members, is also available on the website.

**Town of Clarkdale
Board and Commission Application**

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| <input type="checkbox"/> Parks and Recreation Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Municipal Property Corporation | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Public Safety Personnel Retirement Board | |

Contact Information

Name: Suzanne Lec Date: 8/7/10

Work Address: _____ Work Phone #: _____

May we contact you at work? Yes No

Required Information

1. Are you now or have you ever been employed by the Town of Clarkdale? Yes No
2. Are any of your relatives, either by blood or marriage, employed by the Town of Clarkdale? Yes No

3. Except for minor traffic violations, have you ever been convicted of any violation of federal, state, local or military law or statute? Yes No If the answer to 1, 2 or 3 is 'yes', please explain below or on an attached sheet of paper.

4. Why are you interested in serving on this (these) board(s) or commission(s)?

I LOVE CLARKDALE. SERVING ON A BOARD OR COMMISSION IS AN OPPORTUNITY FOR ME TO GET INVOLVED IN MY COMMUNITY, HELP ENSURE THE INTEGRITY OF THE COMMUNITY STAYS INTACT, AND IF I SERVE ON THE HERITAGE CONSERVANCY BOARD, USE MY ART HISTORY BACKGROUND IN RESEARCH, PRESERVATION & CONSERVATION.

5. Please describe your qualifications for serving on this (these) board(s) or commission(s).

I HAVE BEEN PRESIDENT OF AN HOA FOR 2 YEARS WHICH INVOLVED ENFORCING THE CC&R'S AND MAINTAIN MAINTAINING STRUCTURAL INTEGRITY OF THE COMMUNITY. MY EDUCATIONAL BACKGROUND IS IN THE ARTS, WHICH INCLUDED MANY DESIGN CLASSES, GIVING ME AN INSIGHT TO ARCHITECTURAL AND ART DESIGN. MY ART HISTORY BACKGROUND MAKES ME AN EXCELLENT RESEARCHER, GALLERY EXPERIENCE I ALSO HAVE HAD 10 YEARS EXPERIENCE AS A PARALYSEL

Optional Information

6. Please list your education background.

GEMOLOGICAL INSTITUTE OF AMERICA - ACCREDITED JEWELRY PROFESSIONAL (AJP)
NORTHERN ARIZONA UNIVERSITY - 2007 BACHELOR OF FINE ARTS, CUM LAUDE
BFA - JEWELRY/METALSMITHING
CERAMICS
MINOR ART HISTORY

7. Please list professional memberships, registrations, licenses, etc. that you feel may be applicable to the board(s) or commission(s) for which you are applying.

8. What previous volunteer or community service projects or activities have you participated in (does not have to be in Clarkdale)?

PRESIDENT - THE VILLAGE HOA FLAGSTAFF

Additional Information

9. Is there any other information you would like to provide which might help the Council make its decision on the appointment to the (these) board(s) and/or commission(s)?

I have a lot of time that I can devote to any board or commission I may be on. I am enthusiastic and really love this community and want to do my part to keep our town as special as it is. In these times of rapid change, it is important to have board members dedicated to the preservation of Clarkdale's charm and sense of community.

Signature

By signing below, I understand and agree that:

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Applicant Signature: [Handwritten Signature] Date: 8/15/10

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