



Staff Report

Agenda Item: **REQUEST FOR WAIVER OF TOWN FEES FOR THE SECOND ANNUAL HISTORIC BUILDING AND HOME TOUR OF CLARKDALE –**
Discussion and consideration of a request from the Clarkdale Historical Society and Museum for a waiver of Town Fees for the use of the Men’s Lounge for the Second Annual Historic Building and Home Tour of Clarkdale scheduled for December 11th and 12th, 2010.

Staff Contact: Dawn Norman, Community Services Supervisor

Meeting Date: September 14, 2010

Background: The Clarkdale Historical Society and Museum is currently organizing the Second Annual Historic Building and Home Tour of Clarkdale. This will be a fundraising event for the Clarkdale Historical Society and Museum and is scheduled for December 11th and 12th, 2010. Tickets to attend the event are \$20.00 per person.

This is an annual fundraising event which will offer the opportunity to share our rich history with residents and visitors, while creating a tourist destination at the same time. The tour will include St. Cecilia’s Church, Clarkdale High School, and five homes in both upper and lower Clarkdale. After the tour the group will gather in the Men’s Lounge for a catered lunch and the opportunity to explore through the Clubhouse, this includes the Men’s Lounge, Ladies’ Lounge, Auditorium and Reading Room. The event will be held in conjunction with Made in Clarkdale and the Library’s Annual Book Sale allowing the tour to showcase the unique architecture of the Clark Memorial Clubhouse.

The Clarkdale Historical Society and Museum has requested a reservation for the Men’s Lounge for December 11th and 12th, 2010. They have committed that the Clarkdale Historical Society and Museum will be responsible for set-up, break-down and clean-up for this event. The possibility exists that they might also request the Kitchen facilities, but that will be confirmed later. In the attached letter, Cindy Emmett, on behalf of the Clarkdale Historical Society and Museum, is requesting that the Town waive the regular fees, including the damage/cleaning deposit, for use of the Men’s Lounge in support of this event.

Below is a chart of standard fees for use of the Men’s Lounge:

Facility	Fee	Use	Total
Men’s Lounge	\$ 90/day	2 Days	\$ 180
Deposit-Refundable	\$300		
Grand Total			\$ 480

Recommendation: Staff recommends that Council approve waiving the fees, including the required damage/cleaning deposit, for use of the Men’s Lounge for the Second Annual Historic Building and Home Tour of Clarkdale.

Clarkdale Town Council
August 16, 2010

Council Persons:

As a representative and board member of the Clarkdale Historical Society and Museum, I am sending this letter to inform you of the upcoming Second Annual Clarkdale Historic Building and Home Tour scheduled for December 11 and 12, 2010.

We will be featuring five homes in both upper and lower Clarkdale along with Clarkdale High School and St. Cecelia's Church. The tour will be conducted with the use of vans and small school buses from Clarkdale Jerome School culminating with a light lunch served in the Clark Memorial Clubhouse Men's Lounge.

We are asking for your support in the following ways: an exemption from the usual rental fees and permission to serve food in the Men's Lounge. We clearly understand the need to preserve and protect one of our town's finest structures and show it off too. We intentionally chose these dates to complement the Made In Clarkdale Art Show and Annual Library Book Sale.

We respectfully request your consideration of this matter.



Cindy Emmett
Board Member
Clarkdale Historical Society and Museum
900 1st North Street
Clarkdale, AZ 86324