

BOARD OF ADJUSTMENT
AUGUST 25, 2010

NOTICE OF A REGULAR MEETING OF THE BOARD OF ADJUSTMENT OF THE TOWN OF CLARKDALE Pursuant to Resolution No. 215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes, NOTICE IS HEREBY GIVEN that the Board of Adjustment of the Town of Clarkdale meeting scheduled for Wednesday, AUGUST 25, 2010, at 6:00 p.m. in The Clark Memorial Library, 39 N. Ninth Street, Clarkdale, AZ, is CANCELLED DUE TO LACK OF AN AGENDA ITEM.

Dated this 10th day of AUGUST, 2010

TOWN OF CLARKDALE

By:

Kathy Bainbridge
Town Clerk

DRAFT

**Design Review Board
August 11, 2010**

MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE HELD ON WEDNESDAY, AUGUST 11, 2010, AT 6:00 P.M. IN THE PUBLIC WORKS / UTILITIES CONFERENCE ROOM, 15 N. NINTH STREET, CLARKDALE, AZ.

A **Regular Meeting** of the Design Review Board of the Town of Clarkdale was held on Wednesday, August 11, 2010, at 6:00 p.m. in the Public Works / Utilities Conference Room, 15 N. Ninth Street, Clarkdale, AZ.

BOARD MEMBERS:

Chairperson	Marsha Foutz	Absent
Vice Chair	Elaine Sakelarios	Resigned
Board Members	Michelle Hayman	Present
	Robyn Prud'homme-Bauer	Present
	Charles Scully	Present

STAFF:

Community Development Director	Sherry Bailey
GIS/Planner	Guss Espolt
Administrative Assistant	Vicki McReynolds

Others In Attendance: None.

AGENDA ITEM: CALL TO ORDER: Board Member Scully called the meeting to order at 6:05 p.m.

AGENDA ITEM: ROLL CALL: The Administrative Assistant called roll.

AGENDA ITEM: MINUTES: Consideration of the **Regular Meeting Minutes of July 14, 2010.** **Board Member Prud'homme-Bauer motioned to accept the Regular Meeting Minutes of July 14, 2010, with the additions in red as presented under Future Agenda Items:** *Discussion occurred concerning the size, height, placement, coverage, lighting, possibility of additional towers and use of existing towers.*

Board Member Hayman seconded the motion. The motion passed unanimously.

AGENDA ITEM: REPORTS:

Chairperson's Report: None.

Staff Report: The Community Development Director stated at the direction of the Town Manager and Town Attorney, a letter is being presented at this meeting to each Board Member regarding the Open Meeting Law violation that took place at the July 14, 2010 meeting. There will be a future mandatory training on the Open Meeting Law for the Design Review Board members and Community Development Staff.

DRAFT

***Design Review Board
August 11, 2010***

AGENDA ITEM: PUBLIC COMMENT: The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comment to FIVE minutes. **There was no public comment.**

NEW BUSINESS:

AGENDA ITEM: DISCUSSION: Community Way Finding Signs Presentation-by Board Member Scully.

Board Member Scully presented to the Board Members a presentation regarding Community Way Finding Signs that covered the following areas:

-Definition of Wayfinding Signs: A system of public signs that provide visitors and residents direction and guidance to public facilities, cultural attractions, parks, business districts, neighborhoods and other destinations in a manner that also reinforces a positive community image through a distinctive and coordinated design approach.

-Benefits of Way Finding Signs: Provides a sense of place, Establishes community identity, Provide a unified image, Welcome & Orientation, Increases visitor interest and retention.

-Types of Way Finding Signs: Gateway - Entry, Trailblazer Route & Destination, Location Identification, Parking opportunities and Pedestrian-oriented and kiosks.

-Sizes and Styles: These examples were shown in the presentation.

-Types of Destinations: Historic Downtown, Government Center, Parks, Schools, Library, Post Office, Business Districts, Neighborhoods and Visitor Attractions. (Not for specific businesses).

-Number of Destinations: Gateway Sign-town or district name and motto. Highway Trailblazer 2 or 3. Local Trailblazer 3+. Pedestrian signs – maps.

-Needs Assessment: Existing Directional Signs, Existing Themes/Logos/Images, Identify Gateways/Destinations & Routes, Community Character & History, Cost of fabrication and installation, Flexibility for adding & removing items.

-Sign Design Issues: Shape or Design Theme, Colors, Fonts, Size of Lettering, Number of Destinations, District or Zone Programs, Logos and Pictographs.

-Design Issues: No MUTCD Red, Yellow or Orange for backgrounds, Minimum contrast, Standard Highway sign fonts, Readability at various speeds.

DRAFT

**Design Review Board
August 11, 2010**

-Community Wayfinding Signs / Problems & Issues: Lack of Distinctive Character and/or attractive color – design quality, Issues with contrast & readability.

-Way Finding Sign Design Issues: Safety for street environments, shapes and/or design theme, colors, fonts, size of lettering, number of destinations.

A variety of signs from many cities were viewed in the presentation.

Discussion followed the presentation:

- The Town of Clarkdale needs a better sign program to encourage more activity.
- Staff is currently working on a “sign inventory” for the Town.
- The information from this meeting will also go to the Sign Group.

This being for discussion only, there were NO actions taken.

AGENDA ITEM: FUTURE AGENDA ITEMS:

-None at this time.

AGENDA ITEM: ADJOURNMENT: Board Member Scully motioned to adjourn the meeting. Board Member Prud’homme-Bauer seconded the motion. The motion passed unanimously. The meeting adjourned at 7:05 p.m.

APPROVED BY:

SUBMITTED BY:

**Marsha Foutz
Chairperson**

**Vicki McReynolds
Administrative Assistant II**

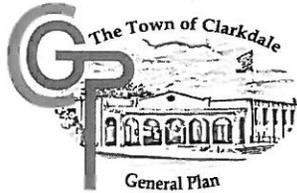
GENERAL PLAN UPDATE COMMITTEE
AUGUST 16, 2010

NOTICE OF A REGULAR MEETING OF THE GENERAL PLAN UPDATE COMMITTEE OF THE TOWN OF CLARKDALE Pursuant to Resolution No. 215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes, NOTICE IS HEREBY GIVEN that the General Plan Update Committee of the Town of Clarkdale meeting scheduled for Monday, August 16, 2010, at 4:00 p.m. in The Town Hall, Administration Community Room, 39 N. Ninth Street, Clarkdale, AZ, is CANCELLED DUE TO LACK OF AN AGENDA ITEM.

Dated this 10th day of AUGUST, 2010.

TOWN OF CLARKDALE
BY:

Kathy Bainbridge
Town Clerk



**NOTICE OF A SPECIAL JOINT MEETING
OF THE GENERAL PLAN UPDATE COMMITTEE WITH THE PLANNING COMMISSION
OF THE TOWN OF CLARKDALE**

In accordance with Resolution #1291 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes,

NOTICE IS HEREBY GIVEN that the General Plan Update Committee of the Town of Clarkdale will hold a SPECIAL JOINT Meeting with the Planning Commission on Tuesday, August 3, 2010, at 5:00 p.m., in the Town Hall Administration Community Room, 39 North Ninth Street, Clarkdale, Arizona.

All members of the public are invited to attend.

Dated this 26th day of July, 2010 By:

Kathy Bainbridge
Town Clerk

MEETING CANCELLED DUE TO LACK OF AVAILABLE QUORUM

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

- 1. CALL TO ORDER: -General Plan Update Committee
-Planning Commission**
- 2. ROLL CALL: -General Plan Update Committee
-Planning Commission**
- 3. PUBLIC COMMENT: - The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comments to FIVE MINUTES.**

4. **DISCUSSION**: - The General Plan Update Committee and the Planning Commission -
Discussion of the Draft General Plan.

5. **ADJOURNMENT**: - General Plan Update Committee
- Planning Commission

Reasonable accommodations may be requested by contacting Town Hall at (928)-634-9591, (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.

**NOTICE OF A REGULAR-JOINT MEETING
OF THE PLANNING COMMISSION with the GENERAL PLAN UPDATE COMMITTEE
OF THE TOWN OF CLARKDALE**

In accordance with Resolution #215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes,

NOTICE IS HEREBY GIVEN that the Planning Commission of the Town of Clarkdale will hold a REGULAR-JOINT Meeting with the GENERAL PLAN UPDATE COMMITTEE on Tuesday, August 17, 2010, at 6:00 p.m., in the TOWN HALL, ADMINISTRATION COMMUNITY ROOM, 39 N. Ninth Street, Clarkdale, Arizona.

All members of the public are invited to attend.

Dated this 10th day of AUGUST, 2010 By:

Kathy Bainbridge
Town Clerk

MEETING CANCELLED DUE TO LACK OF AVAILABLE QUORUM

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER:

2. ROLL CALL:

NEW BUSINESS

3. MINUTES: Consideration of the **Regular Meeting Minutes of July 20, 2010.**

**4. REPORTS:
Chairperson's Report:
Staff Report:**

5. PUBLIC COMMENT: - The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comments to **FIVE MINUTES.**

6. AGENDA ITEM: WORKSESSION: **DISCUSSION OF THE DRAFT GENERAL PLAN.**

7. FUTURE AGENDA ITEMS:

8. ADJOURNMENT:

Reasonable accommodations may be requested by contacting Town Hall at (928)-634-9591, (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.

**NOTICE OF A REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE**

In accordance with Resolution #215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes,

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale scheduled for Wednesday, August 11, 2010, at 5:30 p.m., in the Community Room of the Town Hall Administration Building, 39 N. Ninth Street, Clarkdale, Arizona, is cancelled.

Dated this _____ day of August, 2010.

By:

Dawn Norman
Community Services Supervisor

DRAFT

PLANNING COMMISSION

August 17, 2010

MINUTES OF A REGULAR MEETING OF THE PLANNING COMMISSION OF THE TOWN OF CLARKDALE HELD ON TUESDAY, AUGUST 17, 2010, IN THE TOWN HALL ADMINISTRATION COMMUNITY ROOM, 39 N. NINTH STREET, CLARKDALE, AZ.

A REGULAR Meeting of the Planning Commission of the Town of Clarkdale was held on Tuesday, August 17, 2010, at 6:00 p.m., in the Town Hall Administration Community Room, 39 N. Ninth Street, Clarkdale, AZ.

Planning Commission:

Chairperson	Jorge Olguin	Present
Vice Chairperson	Dave Puzas	Absent
Commissioners	Amy Bayless	Present
	Vic Viarengo	Present

Staff:

Community Development Director	Sherry Bailey
Administrative Assistant	Vicki McReynolds

Others In Attendance: None.

AGENDA ITEM: CALL TO ORDER: The Chairperson called the meeting to order at 6:00 p.m.

AGENDA ITEM: ROLL CALL: The Administrative Assistant called roll.

AGENDA ITEM: MINUTES: Consideration of the **Regular Meeting Minutes of July 20, 2010.**
Commissioner Bayless motioned to approve the Regular Meeting Minutes of July 20, 2010.
Commissioner Viarengo seconded the motion. The motion passed unanimously.

AGENDA ITEM: REPORTS:

Chairperson's Report: None.

Staff Report: The Community Development Director gave the following update to the Commissioners:

- The next regular meeting for the General Plan Update Committee is September 20, 2010.
- The next Planning Commission meeting is September 21, 2010. *NOTE: (Commissioner Viarengo will not be able to attend this meeting).*
- There will be a **SPECIAL JOINT MEETING** with Planning Commission and General Plan Update Committee on **TUESDAY, OCTOBER 5, 2010.**
- There will be a worksession with the Town Council on October 12, 2010, to include the Planning Commission and the General Plan Update Committee. The Community Development Director wants Chairperson Olguin and Chairperson Regner of the two groups to take the lead in this worksession.
- There will be another worksession with the Town Council on October 26, 2010.

The Community Development Director will email the Commissioners this updated timeline of meetings.

DRAFT

PLANNING COMMISSION

August 17, 2010

AGENDA ITEM: PUBLIC COMMENT: The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comment to FIVE minutes. **There was no public comment.**

NEW BUSINESS

AGENDA ITEM: WORKSESSION: Discussion of the Draft General Plan. Chapters 1-4 - Emphasis on Goals, Objectives and Policies.

-Discussion occurred about how the draft General Plan has been put together so far. The following chapters were reviewed.

Chapter 1 – Introduction

General Plan Introduction

Why Does Clarkdale Have A General Plan?

Chapter Consistency

Honoring Our Past and Planning Our Future

The 2030 Clarkdale General Plan

Public Participation

General Plan Revision Process

Under General Issues for Clarkdale-Page 5: Add:

-includes roads and public safety. (To last bullet item)

-Economic Development (Will be added to bullet items)

-Under Building the Vision, #2, Where are we going? Page 6: Delete this.

Item #3, Where do we want to be? Page 6: Will now become item #2.

-Under item #4, How do we get there? Page 8: Delete 2nd paragraph, 2nd column.

-Under The Natural Environment – Climate, Page 10: A more accurate temperature for the summer “high” and winter “cold” needs to be reflected for our area.

Major and Minor Amendments

The Community Vision Process

2001 Major Themes: A Shared Vision for Clarkdale’s Future

General Issues for Clarkdale

Clarkdale History and Community Description

Chapter 2 – Land Use

Regional Planning

Clarkdale Planning Sub-Areas

Land Use Plan

Land Use Goals, Objectives and Policies

-Objective 2.1a-Policy-Page 9: Delete first word “Encourage” and replace with “Develop”.

Delete the next word “development”.

-Objective 2.1b: Delete first word “Encourage” and replace with “Provides”.

Policy: Delete first word “Encourage” and replace with “Promote”.

-Objective 2.4a: Delete first word “Encourage” and replace with “Provide”.

Chapter 3 – Circulation

- Functional Classification
- Road Design Issues
- Multi-Modal Transportation
- Regional Transportation
- Circulation Goals, Objectives and Policies

Chapter 4 – Open Space Element

- Types of Parks and Recreation Facilities
- Summary of Economic Benefits from Parks and Open Space
- Open Space Goals, Objectives and Policies

-Goal: 4.1 Page 4: Delete first two words and fourth word. Replace with: “Work towards Clarkdale *having* a sustainable environment that preserves its open space and natural assets and provides for recreational activities that help its’ citizens maintain a healthy lifestyle.

-Objective 4.1a Page 4: Delete first word and replace with “Support”.

Policy: Delete first word and replace with “Provide”.

-Objective 4.1 g Page 6: Second Policy, first column: ADD an Action Item to this policy to revise applicable ordinances.

- The Chairperson asked what is our position regarding a balanced budget as it relates to the General Plan?
- The Community Development Director stated we have to operate within the mandates outlined by the State. The General Plan does not address budget issues.
- The Commissioners felt the wording in the General Plan must be very specific.
- The Town can have amendments to the General Plan.

This agenda item being for discussion only, there were NO actions taken. The Community Development Director will make the changes to these “draft” chapters as discussed and outlined above in blue.

AGENDA ITEM: ADJOURNMENT: Commissioner Viarengo motioned to adjourn the meeting. Commissioner Bayless seconded the motion. The motion passed unanimously. The meeting adjourned at 7:55 p.m.

APPROVED BY:

SUBMITTED BY:

Jorge Olguin
Chairperson

Vicki McReynolds
Administrative Assistant