MINUTES OF A REGULAR MEETING OF THE HERITAGE CONSERVANCY BOARD OF THE TOWN OF CLARKDALE

A Regular Meeting of the Heritage Conservancy Board of the Town of Clarkdale was held on Wednesday, July 21, 2010, at 4:00 p.m. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street,, Clarkdale, AZ.

Board Members: Chairperson Drake Meinke
Vice Chairperson Gerald Wombacher
Paul Peck (absent)
Isabel Erickson (absent)
Kim Kelly

Staff: Community Services Director Janet Perry, Library Manager Charlotte Hawken

Others in attendance: No one.

AGENDA ITEM: CALL TO ORDER – Chairperson Meinke called the meeting to order at 4:00 p.m. and noted that Board Members Erickson and Peck were absent.

AGENDA ITEM: PUBLIC COMMENT– None.

AGENDA ITEM: MINUTES – Discussion and consideration of the minutes of the Regular Meeting held on May 19, 2010.

Boardmember Wombacher moved to approve the minutes of the Regular Meeting held on May 19, 2010. Chairperson Meinke seconded and the motion passed unanimously.

AGENDA ITEM: INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report from the Chairperson on current events. Chairperson Meinke reported:

1. Attended a Centennial meeting where they were gathering information about what centennial projects to do in the Verde Valley.
2. Addressed the Clark Mansion issue at a Council meeting.
3. Met with Steve Burroughs about signs and public art for the roundabouts.
4. Displayed 20 kiosk information panels for review at the July 4th celebration.
5. Got news that the state had passed more Centennial legacy projects: first, Route 89 is now a Centennial Route, second, Arizona museums, third, Yavapai Apache Exodus display and fourth, Yavapai County history book – two copies to each library in the county.

STAFF REPORTS – A report from Community Services staff members on current events. No report.

ARCHIVE COLLECTIONS CO-MANAGER REPORT – Report on current events. No report.

FINANCE REPORTS – A review of the current finance reports. The Board reviewed the finance report. The donation account balance is $4,828.41.

AGENDA ITEM: LADIES' LOUNGE EXTERIOR LIGHT FIXTURES- Discussion and consideration of the Ladies' Lounge exterior light fixtures.

There was open discussion on the paint finish and the electrical wiring and the costs of the project.

Chairperson Meinke moved to purchase the parts and paint, have the light fixtures wired, then to get them painted and installed. Boardmember Kelly seconded and the motion passed unanimously.

AGENDA ITEM: WORKSESSION - A worksession to discuss the roles and responsibilities of the Heritage Conservancy Board.

There was open discussion on the following issues:

1. When the Heritage Conservancy Board Members meet, it is sensed that there is a strong presence of the Clarkdale Historical Society and Museum's interest.
2. The need to keep the lines defined between the two groups, although there are common interests and a crossover of individuals.
3. Reviewed the Town Code section in effect: The Heritage Conservancy Board advises the Council and staff regarding the preservation, conservation, and promotion of natural, cultural and historical resources. In addition to meetings, members accept and archive historical documents and artifacts, research records for the public and town personnel, design displays for the library and other forums and duplicate photos, plans and other documents for the public.
4. The Board Members select and appoint the Archive Collection Managers as they were assigned to do so by the Town Council
5. Chairperson Meinke and Vice Chairperson Wombacher also serve on the Museum governing board.
6. There has been a proposal to merge the Heritage Conservancy Board into the Museum board. There are legal, funding and functional issues to be sorted out.

AGENDA ITEM: ARCHIVE COLLECTION MANAGER RESIGNATION – Discussion and consideration of the Archive Collection Manager's resignation. ***Chairperson Meinke moved to accept the resignation. Vice Chairperson Wombacher seconded and the motion passed unanimously.***

AGENDA ITEM: ARCHIVE COLLECTION MANAGER POSITION – Discussion and consideration of the Archive Collection Manager position. There was open discussion on the previous selection process. The Board Members directed staff to continue using the previous selection process of advertising and a selection review committee with possible co-managers.

AGENDA ITEM: CENTENNIAL CELEBRATION – Discussion and consideration of the Centennial celebration. Chairperson Meinke will speak to the Chamber about coordinating input from everyone. Chairperson Meinke stated he will attend the Yavapai County Centennial Committee meeting in Cottonwood on Monday at 10:00 am. He stated there are historical and celebration portions and projects for the town, county and state. The county makes its proposals and decisions at their meetings. The state has an application form process.

Community Services Director Perry noted that Public Works Director Burroughs has information on scenic byways, the Centennial highway routes and the roundabouts. The issue is whether to put public art in the central area of the roundabout. The Town Council wants to take the time needed to do projects correctly.

AGENDA ITEM: FUTURE AGENDA ITEMS – A listing of items to appear on future agendas.

1. Route 89 Centennial project

2. Yavapai County, the Key to Arizona Centennial project

AGENDA ITEM: ADJOURNMENT – With no further business and without objection the meeting adjourned at 4:56 pm.

APPROVED: _____
Drake Meinke, Chairperson

SUBMITTED: _____
Charlotte Hawken, Library Manager