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Design Review Board
July 14, 2010

MINUTES OF A *REGULAR MEETING* OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE HELD ON WEDNESDAY, JULY 14, 2010, AT 6:00 P.M. IN THE CLARK MEMORIAL LIBRARY, 39 N. NINTH STREET, CLARKDALE, AZ.

A **Regular Meeting** of the Design Review Board of the Town of Clarkdale was held on Wednesday, July 14, 2010, at 6:00 p.m. in the Clark Memorial Library, 39 N. Ninth Street, Clarkdale, AZ.

BOARD MEMBERS:

Chairperson	Marsha Foutz	Present
Vice Chair	Elaine Sakelarios	Excused
Board Members	Michelle Hayman	Present
	Robyn Prud'homme-Bauer	Present
	Charles Scully	Present

STAFF:

GIS/Planner	Guss Espolt
Administrative Assistant	Vicki McReynolds

Others In Attendence: Austin Hensley, Applicant for Clarkdale Classic Station.

AGENDA ITEM: CALL TO ORDER: The Chairperson called the meeting to order at 6:00 p.m.

AGENDA ITEM: ROLL CALL: The Administrative Assistant called roll.

AGENDA ITEM: MINUTES: Consideration of the **Regular Meeting Minutes of June 9, 2010. Board Member Prud'homme-Bauer motioned to approve the Regular Meeting Minutes of June 9, 2010 as written. Board Member Hayman seconded the motion. The motion passed unanimously.**

AGENDA ITEM: REPORTS:

Chairperson's Report:
-The Chairperson will not be able to attend the Design Review Board's August meeting.
-The Chairperson stated the 4th of July event was a huge success and well attended.
-The sign that was approved at last month's meeting looks good with regards to its' location and visability.
-More volunteers could be used to help move furniture in the Library when it goes through renovation.

Staff Report: Staff stated his items will fall under "Future Agenda Items".

AGENDA ITEM: PUBLIC COMMENT: The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comment to FIVE minutes. **There was no public comment.**

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NEW BUSINESS:

AGENDA ITEM: CONSIDERATION & POSSIBLE ACTION: DRB-090298, Clarkdale Classic Station, 924 N. Main Street, design review for Pergola. Applicant: Mr. Mike Hensley.

Staff Report:
Background:
Mr. Michael Hensley has submitted an application for Design Review for a Pergola to be placed on the west side of the property at 924 N. Main St. Clarkdale Classic Gas Station. The Pergola is 8' tall, 16' wide, and 16' deep as seen in **Exhibit (A).**

The Pergola will be removable. It will cover the underground fuel tanks. If any work needs to be performed on the fuel tanks, it will have to be moved. The Pergola will also function as a shaded area for the Clarkdale Classic Station clients. The Pergola will be covered with Trumpet Vines.

The Design Review Board may approve the application submitted, conditionally approve with stipulations, or disapprove the application as filed.

Section 17-4-8 Review Criteria of the Town Code.

A. The Design Review Board shall review applications for design approval of new construction, alterations, additions, or renovations to existing buildings or structures and shall have the power to approve, conditionally approve, or disapprove all such requests. The decisions will be based on the following criteria:

1. **ARCHITECTURAL MERIT:** The architecture and design shall be visually compatible with the buildings, structures and places to which it is related.

   The Pergola's design is eclectic

2. **PROPORTION:** The relationship of the width of the building or structure to it's height shall be visually compatible with the buildings, structures and places to which it is related or shall be maintained as original whenever feasible.

   N/A

3. **OPENINGS:** The relationship of the width of the windows and doors, to the height of windows and doors in the building shall be visually compatible with buildings, structures and places to which it is related.

   N/A

4. **PATTERN:** The relationships of solids to voids in a facade of a building

or structure shall be visually compatible with buildings, structures and places to which they are related.

The intended use as a shade structure is separate and distant from surrounding buildings.

5. **SPACING:** The relationship of the building to the open space between it and the adjoining buildings shall be visually compatible to the buildings, structures and places to which it is related.

   The Pergolas 10' gap between the Clarkdale Classic Station helps to set it apart and provide for surrounding open space.

6. **ENTRANCES, PORCHES AND PROJECTIONS:** The height, projection, supports and relationship to streets and sidewalks, of entrances, porches, awnings, canopies and balconies of a building shall be visually compatible to the buildings, structures and places to which it is related.

   N/A

7. **MATERIAL, TEXTURE AND COLOR:** The materials, textures and colors of the facade of a building shall be visually compatible with the predominant materials, textures and colors used in the buildings and structures to which they are related.

   The Pergola's color and material is unrelated to the material and color of the Clarkdale Classic Station.

8. **ROOFS:** The roof shape and materials of a building shall be visually compatible with the buildings to which it is related.

   No roof will be added, but the vines will climb over the Pergola enclosing the top creating shade.

9. **ARCHITECTURAL DETAILS:** Doors, windows, eaves, cornices and other architectural details of a building or structure shall be visually compatible with buildings and structures to which they are related.

   N/A

10. **ACCESSORY FEATURES:** Garages, carports, sheds, enclosures, walkways, stairways, and landings shall be visually compatible with buildings and structures to which they are related.

    The Pergola's look is functional. The vines will provide shade and a blending of styles.

11. **LANDSCAPING:** Landscaping shall be visually compatible with the landscaping around the buildings, structures and places to which it is related.

The Pergola covering when in full growth, will be compatible with the landscape efforts of the Clarkdale Classic station.

12. **LIGHTING:** Any on-site illumination shall be architecturally compatible to the overall project and not create a negative or visually detrimental effect on the building or neighboring properties.

    No lighting will be added.

Recommended Stipulations:

Staff recommends the Pergola be approved with the following stipulations.

1. **The applicant will follow up with the Town Building Inspector and purchase a building permit upon approval.**
2. **The applicant must keep up the maintenance and provide growth that is year round in nature.**
3. **The structure will not become a storage area or outdoor sales area.**

Applicant Presentation:
Austin Hensley, (the applicant's son), of the Clarkdale Classic Station, stated the Exhibit A provides a good description of the Pergola and what it will look like when all the plants are in full growth. He also said along with the Trumpet Vines, Japanese Jasmine and relative year round plants will be utilized. The vines will be supported by a slight curvature at the top of the Pergola to create the needed shade.

Questions May be Directed to the Staff/Applicant:
(Following are the responses):

-The Pergola could be moved by 4 men if there was a need to get to the underground tanks.
-There will be plants at every post.
-A wooden picnic table will be under the Pergola in the future.
-Staff explained the Town of Clarkdale's Building Official will get with the applicant to go over the criteria for the structure's stability, if this request is approved this evening.

Discussion:

-The Board Members liked the thick posts and color.
-The Pergola has a unique function and is well suited for what the applicant is trying to do.
-The structure will block some of the vehicles that sit on the side of the building.
-The location of the Pergola is asthetically pleasing and the plants will play a big role to "soften" the structure.

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AGENDA ITEM: ACTION: The Chairperson motioned to approve the DRB-090298, Clarkdale Classic Station, 924 N. Main Street, design review for Pergola as presented with the following stipulations and the ammendment to item #2, to change the word "*growth*" to "landscaping":

1. **The applicant will follow up with the Town Building Inspector and purchase a building permit upon approval.**
2. **The applicant must keep up the maintenance and provide *growth* that is year round in nature.**
3. **The structure will not become a storage area or outdoor sales area.**

Board Member Hayman seconded the motion. The motion passed unanimously.

AGENDA ITEM: DISCUSSION: Community Way Finding Signs Presentation-by Board Member Scully.

This item did not take place and will appear as a future agenda item.

AGENDA ITEM: FUTURE AGENDA ITEMS:

-The Spirit of Joy Church
-Verizon Cell Tower
-Staff Noted: Due to the Library renovations, the August DRB meeting may possibly have to be held in the Town Hall, Administration Community Room. The September meeting would be back in the Library as usual. Agendas and Minutes will reflect the applicable locations.

AGENDA ITEM: ADJOURNMENT: The Chairperson motioned to adjourn the meeting. Board Member Hayman seconded the motion. The motion passed unanimously. The meeting adjourned at 7:25 p.m.

APPROVED BY:

Marsha Foutz
Chairperson

SUBMITTED BY:

Vicki McReynolds
Administrative Assistant II