



Staff Report

Agenda Item: **Approval of Resolution # 1333, Designating the Agent for the Arizona Division of Emergency Management Designation of Applicant's Agent Form** – Approval of Resolution #1333, a Resolution designating the Town's agent for the Arizona Division of Emergency Management.

Staff Contact: Kathy Bainbridge, Town Clerk/Finance Director

Meeting Date: May 25, 2010

Background: The Public Assistance Program through the Arizona Division of Emergency Management provides disaster recovery assistance for public infrastructure damages. The Public Assistance Program Reimbursement Program through the Arizona Division of Emergency Management helps jurisdictions recoup disaster-related costs that are above and beyond their ability to recover from. The Arizona Division of Emergency Management requires designation of an agent for the Town in order to submit reimbursement request forms to the Public Assistance Programs.

Recommendation: To approve Resolution #1333, a Resolution designating the Town's agent for the Arizona Division of Emergency Management.

RESOLUTION NO. 1333

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CLARKDALE
APPROVING THE DESIGNATED APPLICANT AGENT FOR THE ARIZONA DIVISION OF
EMERGENCY MANAGEMENT**

WHEREAS, the Public Assistance Program through the Arizona Division of Emergency Management provides disaster recovery assistance for public infrastructure damages; and

WHEREAS, the Public Assistance Program Reimbursement Program through the Arizona Division of Emergency Management helps jurisdictions recoup disaster-related costs that are above and beyond their ability to recover from; and

WHEREAS, the Arizona Division of Emergency Management requires designation of an agent for the Town in order to submit reimbursement request forms to the Public Assistance Programs.

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Clarkdale, as follows:

Section 1. That Town Clerk/Finance Director be designated as the Town's Agent for the Town of Clarkdale.

PASSED AND ADOPTED BY THE Mayor and Council of the Town of Clarkdale, this 25th day of May, 2010.

Mayor

ATTEST:

Town Clerk

ARIZONA DIVISION OF EMERGENCY MANAGEMENT DESIGNATION OF APPLICANT'S AGENT FORM

The intent of this **DESIGNATION** is to appoint an **APPLICANT'S AGENT** for the following term:

- For PCA No. _____ only For the period of ____ to ____ Until further notice
 Until further notice for HAZMAT incident

Applicant Name: Town of Clarkdale

CERTIFICATION

I, Doug Von Gausig, duly appointed and Mayor of
(Authorizing Official's Name) (Title)

The Town of Clarkdale, do hereby certify that the information below is true
(Applicant Name)

and correct, based on a resolution passed and approved by the Clarkdale Town Council
(Governing Body)

of the Town of Clarkdale on the 25 day of May, 2010.
(Applicant Name) (day) (month) (year)

Kathy Bainbridge has been designated as the Applicant Agent
(Name of Designated Applicant Agent)

to act on behalf of the Town of Clarkdale.
(Applicant Name)

Mayor 5/25/2010
(Authorizing Official's Signature) (Title) (Date)

Designated Applicant's Agent

Name Kathy Bainbridge

Title/Official Position Town Clerk/Finance Director

Mailing Address P.O. Box 308

City, State, Zip Clarkdale, AZ 86324

Daytime Telephone Number 928-639-2445 Fax 928-639-2409
(Please include area code and extension if not a direct number)

E-mail Address kathy.bainbridge@clarkdale.az.gov Pager/Cell _____

For ADEM Use Only

Received By: _____ July 2000 Form # AZ PA 204-4
(Initials & Date)