

**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION
COMMISSION OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, March 10, 2010, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Lynda Zanolli
Commissioners: Krysta Dehnert
Bethany Bezdek (Absent)
Barbara Van Wye
Jesse Kennen (Absent)

Town Staff:
Community Services Supervisor: Dawn Norman
Community Development Director: Sherry Bailey

Others in Attendance: None

AGENDA ITEM: CALL TO ORDER – Chairperson Zanolli called the meeting to order at 5:31 p.m. It was noted that a quorum was present.

AGENDA ITEM: PUBLIC COMMENT – None

AGENDA ITEM: MINUTES-Discussion and consideration of minutes of the Regular Meeting held on February 10, 2010.

Chairperson Zanolli motioned to approve the Regular Meeting minutes for February 10, 2010, as written. Commissioner Dehnert seconded the motion. The motion passed unanimously.

AGENDA ITEM: INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report from the Chairperson on current events. Chairperson Zanolli had no items to report.

STAFF REPORT – A report from the Community Services Supervisor on current events.

1. Community Services Supervisor Norman invited the Commissioners to attend the annual Volunteer Appreciation Event scheduled for Tuesday, April 13th, at 5 p.m. in the Men's Lounge. Invitations were distributed to the Commissioners.

FINANCE REPORT – A review of the current finance reports.

Community Services Supervisor Dawn Norman informed the Board that she had just received the reports. She would review the reports and distribute them via email to the Commissioners if revisions were not needed. The reports will be included for review in April.

NEW BUSINESS:

AGENDA ITEM: WORKSESSION – A work session to discuss the Parks and Recreation Master Plan.

Community Development Director Sherry Bailey distributed a draft of 'Existing Plans and Policies' for the Commission to review. Community Development Director Bailey stated that all previous discussion items were incorporated and that the Verde Valley Regional Trails Plan will be added when it the plan is finalized and adopted.

There was open discussion on the 'Existing Plans and Policies' document.

Community Services Supervisor Norman inquired if it was appropriate to include the Centerville Fire Station as a facility due to its condition. After discussion it was concluded to omit the Centerville Fire Station from the list of facilities.

There was open discussion on wash trails. Discussion included implementing social trails along or within washes. The cons to developing trails within washes include safety issues, washes being natural wildlife habitats, and being located on privately owned land, as owners tend to not support individuals trespassing on their property.

Community Development Director Bailey suggested that a policy be implemented to initiate that a 10 ft easement of wash be dedicated to the town which would allow for social trails along washes. The downfall to this dedication is the responsibility of trail maintenance is also passed on to the town.

Community Development Director Bailey shared an alternative solution which is requiring a conservation easement. This can be determined during the development of an area. This conservation easement runs along a wash as a social trail without creating a formal trail. This type of easement would inform individuals prior to their purchasing of the property that the easement is already established.

Community Development Director Bailey stated that in the master plan one of the goals is to establish a policy regarding washes and trails. She stated that the Commission needed to keep in mind that if the town requires a standard, the town will be responsible to maintain it. If the approach is done as a conservation easement trail, parts of the trail that are located on private property would not have to be maintained by the town.

There was open discussion on if it was possible to establish different standards for the trails identified on the map versus trails not identified. Community Development Director Bailey informed the Commission that this could be done.

There was open discussion on connectivity of trails with other communities and the importance.

Chairperson Zanolli inquired what type of liability lies with conservation easements. Community Development Director Bailey stated that the easement located on privately owned property falls under the homeowner's insurance policy.

There was open discussion on the need to identify trails to cross 89A along with connections to Broadway. Community Development Director Bailey informed that the town has a 20 foot easement along Broadway.

Community Development Director Bailey stated that at the next meeting the Commission will discuss programming: what is currently available in the area, as well as identifying needs and options to make available. In the process, cost will not be a factor, as that will be addressed later in the plan. The Commission will also start discussions on what do we need in the next 20 years and how do we achieve that.

There was open discussion on the goals outlined in the 'Existing Plans and Policies' document.

AGENDA ITEM: CLARKDALE SUSTAINABILITY PARK – A discussion on the Clarkdale Sustainability Park.

Chairperson Zanolli introduced the item and stated that it was at her request as she would like an update on the project.

Community Development Director Bailey informed that the state legislature recognized the town for our forward thinking. At the next council meeting, March 23, a worksession is scheduled to discuss the feasibility study. There is phase I of the study which includes 3 candidate sites, each of which will be looked at with the same criteria and impact assessment. This information will then be used to determine a preferred site to recommend for the formal feasibility study. In phase 2, an in depth evaluation including an environmental impact study will be conducted on the preferred site as well as a public input process.

Community Development Director Bailey stated that she will bring in the feasibility studies conducted on the 3 candidate sites for the Commission to review. She continued that the Parks and Recreation Commission should be involved as well as all boards and commissions when a consultant is introduced into the project and develops the formal feasibility study. Each board and commission will play an important part in the feasibility study. Currently, the Planning Commission is involved. The study should take 1 – 1½ years. The town is currently working on the scope of work for grant applications to fund the feasibility study.

Commissioner Dehnert suggested publicizing the kudos received on the CSP from other organizations and government agencies in the Small Talk. Any positive support publicized will help with residents who are not supportive of the project.

There was open discussion on the development of the CSP website.

AGENDA ITEM: CONCERTS IN THE PARK – A discussion on the 2010 Concerts in the Park.

Community Services Supervisor Norman distributed and reviewed the current line-up for the 2010 Concerts in the Park series. She stated that last year's volunteer efforts were successful in the operations of the concerts and that the same approach will be done for this season. She is currently seeking volunteers to schedule and that if any Commissioners would like to volunteer to please let her know. There was open discussion on the scheduling of volunteers and the tasks performed at the concerts.

Community Services Supervisor Norman stated that she would email an updated volunteer sign-up sheet to the Commissioners for their review.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

Parks and Recreation Master Plan
Clarkdale Sustainability Park
4th of July

AGENDA ITEM: ADJOURNMENT-With no further business before the board and with no objection, the meeting adjourned at 6:26 p.m.

APPROVED:

Lynda Zanolli
Chairperson

SUBMITTED BY:

Dawn Norman
Community Services Supervisor