



Staff Report

Agenda Item: **FISCAL YEAR 2010-2011 TRIAL BUDGET WORKSESSION**– A worksession with the Council regarding the Trial Budget for FY 10-11.

Staff Contact: Kathy Bainbridge, Clerk/Finance Director

Meeting Date: April 13, 2010

Background: A Power Point presentation of the 2010-2011 Fiscal Year Trial Budget will show the combination of projected expense and revenue reductions/increases throughout the General Fund, HURF (Streets) Fund, Sewer Fund, Sanitation Fund, Water Fund, Grant Fund, Cemetery Fund, and Capital Improvement Fund. These projections will be fine tuned as we continue to receive additional information over the next two months.

Several dates should be kept in mind during the budgeting process. State law requires that, on or before the third Monday of July of each fiscal year, the Town Council must adopt a tentative budget. Functionally though, the Town of Clarkdale adopts a tentative budget prior to June 30th so that the staff has a guideline for expenditures on July 1st, which is the beginning of the fiscal year. The Tentative Budget sets the maximum “limits” for expenditures.

There is no specific date set by state law for adoption of the final budget. However, the deadline for adoption of a property tax levy is the third Monday in August. Since state law requires a period of at least fourteen days between adoption of the final budget and adoption of the tax levy, the deadline for adoption of the Final Budget becomes the first Monday in August.

Last year, Council desired a new way to increase public involvement in the budget process. The trial budget was presented to the Council and four trial budget public workshops were held throughout the month of April. Town Staff met with the public addressing the many questions, concerns, priorities and comments regarding alternatives and issues involved in the budget. This year we are proposing the same format, with the exception of holding only three trial budget public workshops.

Proposed Timeline:

April 13, 2010 - Trial Budget Worksession with Council
April 27, 2010 - Trial Budget Public Workshop at 6:00 P.M.
May 10, 2010 - Trial Budget Public Workshop at 10:00 A.M.
May 11, 2010 - Trial Budget Worksession with Council
May 19, 2010 – Trial Budget Public Workshop at 2:00 P.M.
May 25, 2010 – Trial Budget Worksession with Council
June 22, 2010 – Approval of Tentative Budget
July 27, 2010 – Public Hearing and Adoption of Final Budget
July 27, 2010 – Public Hearing regarding the Property Tax Levy
August 10, 2010 – Adopt Property Tax Levy

Recommendation: This is a worksession only and no action by Council is required.