Staff Report

Agenda Item: **GREATER ARIZONA MAYORS ASSOCIATION MEMBERSHIP** – Discussion and consideration of the Town of Clarkdale becoming a member of the Greater Arizona Mayors Association.

Sponsored By: Doug Von Gausig, Mayor

Staff Contact: Walt Good, Deputy Town Clerk

Meeting Date: January 26, 2010

Background: Greater Arizona Mayors association is a newly organized group of mayors from the five Northern Arizona Counties (Mohave, Yavapai, Coconino, Navajo and Apache). The purpose of the organization is to promote common issues and legislation that would benefit Northern Arizona.

Attached are the proposed By-Laws for the Greater Arizona Mayors Association. Council will need to review and discuss the possibility of joining this association. Dues are $25.00 a year. All contracts, financial and other obligations entered into through formal action of the Greater Arizona Mayors Association shall be shared equally by all cities unless the action specifically identifies a disproportionate sharing provision.

Meetings would be on a quarterly basis or more often if needed.

Recommendation: Approval of the Town of Clarkdale becoming a member of the Greater Arizona Mayors Association.

STATEMENT OF ORGANIZATION AND PROCEDURES FOR THE GREATER ARIZONA MAYORS ASSOCIATION

PURPOSE

To provide the mayors from communities in north west and north central Arizona with a forum for discussion and organization on common matters being heard before the Arizona State Legislature, the Governor's Office, state agencies, and the United States Congress.

PREAMBLE

These rules of procedure have been independently adopted by the governing bodies of the cities of Bullhead, Camp Verde, Chino Valley, Clarkdale, Cottonwood, Dewey-Humbolt, Flagstaff, Fredonia, Jerome, Kingman, Lake Havasu, Page, Prescott, Prescott Valley, Sedona, Williams, and Winslow to establish a process in the consideration of items coming before the Greater Arizona Mayors Association.

ARTICLE I

ORGANIZATIONAL STRUCTURE

I. CREATION

The Greater Arizona Mayors Association is hereby created and shall be formally referred to as the Greater Arizona Mayors Association.

II. INCLUDED PARTIES

The Greater Arizona Mayors Association is organized to principally include the mayors, or their designated council member, from the cities of Bullhead, Camp Verde, Chino Valley, Clarkdale, Cottonwood, Dewey-Humbolt, Flagstaff, Fredonia, Jerome, Kingman, Lake Havasu, Page, Prescott, Prescott Valley, Sedona, Williams, and Winslow.

ARTICLE II

RULES OF PROCEDURE

I. CHAIRPERSON

1. Terms of Chairperson and Vice Chairperson

The Chairperson of the Association shall be selected by a majority vote of voting members present at an organizational meeting called by the Greater Arizona Mayors Association. The term of Chairperson and Vice Chairperson shall begin

January 1 and end December 31 every year, but the Chairperson will remain in authority until a new Chairperson is selected. The Mayors selected as Chairperson and Vice Chairperson shall serve a term of one year. The Vice Chair shall serve as the Treasurer for the Greater Arizona Mayors Association.

II. MEETINGS

1. Frequency and Location

Regular meetings of the Greater Arizona Mayors Association shall occur approximately every three months at a location selected by the Chairperson. A special meeting may be convened upon the announcement of the Chairperson.

2. Annual Business Meeting

The regular winter meeting of the Greater Arizona Mayors Association shall be designated the Annual Business Meeting. Time shall be set aside for the election of a chairman, amendments to Association Statement of Organization and Procedures and other administrative matters coming before the Association.

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III. AGENDA & MINUTES

1. Meeting Agenda

Each meeting of the Greater Arizona Mayors Association will follow a meeting agenda. The Chairperson shall be responsible for developing the agenda and distributing it to members of the Association

2. Meeting Minutes

Minutes for each meeting of the Greater Arizona Mayors Association shall be distributed and stored for reference by the Chairperson. The hosting City shall be responsible for recording the meeting.

IV. VOTING MEMBERS

1. Voting Members

Voting members of the Greater Arizona Mayors Association shall include the mayors or their designee of the cities composing the Association. Designees must be a council member from the designating Mayor's city. Designees shall have full voting privileges.

2. Quorum Definition

A quorum of the Association shall be a majority of the voting members

V. PARLIAMENTARY PROCEDURE

A current version of Robert's Rules of Order may be referred to and utilized by the Chair to determine appropriate means of proceedings that may not be covered by these rules. Any interpretation, however, must be consistent with the basic principles of parliamentary law: 1) courtesy and justice to all; 2) consider one thing at a time; 3) the minority must be heard; and 4) the majority must prevail. In the event of a tie vote, the motion shall be considered lost.

VI. SHARED RESPONSIBILITY

All contracts, financial and other obligations entered into through formal action of the Greater Arizona Mayors Association shall be shared equally by all cities unless the action specifically identifies a disproportionate sharing provision. Annual dues are set at $25.

VII. PROCEDURE FOR DISSOLUTION

VIII. At any regular or special meeting of the Greater Arizona Mayors Association, a vote may be taken to dissolve the organization and set an effective date. AMENDMENTS

1. Amendments Procedure

Amendments to these rules may be made by the Association upon the affirmative vote of a majority, provided such amendment is proposed at a preceding meeting, or is submitted in writing at a prior regular meeting of the Association and is recorded in the minutes of such meeting. Amendments so adopted shall become effective immediately following their adoption unless otherwise stated in the motion.

2. Annual Review

The Association shall review the Statement of Organization and Procedures every year as a portion of their annual winter business meeting procedures.

3. Filing and Distribution

Copies of this Statement of Organization and Procedures and any amendments thereto shall be distributed by the Chairperson to all members of the Association

Passed and adopted on this _____day of _____ 20_____.