

MINUTES OF A REGULAR MEETING OF THE PLANNING COMMISSION OF THE TOWN OF CLARKDALE HELD ON TUESDAY, FEBRUARY 16, 2010, IN THE MEN'S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.

A **REGULAR** meeting of the Planning Commission of the Town of Clarkdale was held on Tuesday, February 16, 2010 at 6:00 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

Planning Commission:

Chairperson	Jorge Olguin	Present
Vice Chairperson	Bill Regner	Present
Commissioners	Amy Bayless	Absent
	Sarah Vinson	Absent
	Dave Puzas	Present

Staff:

Community Development Director	Sherry Bailey
Planner II	Normalinda Zuniga
Administrative Assistant	Vicki McReynolds

Others In Attendance: None.

AGENDA ITEM: CALL TO ORDER: The Chairperson called the meeting to order at 6:00 p.m.

AGENDA ITEM: ROLL CALL: The Administrative Assistant called roll.

AGENDA ITEM: MINUTES: Consideration of the **Special Meeting Minutes of January 28, 2010. Vice Chairperson Regner motioned to approve the Special Meeting Minutes of January 28, 2010. Commissioner Puzas seconded the motion. The motion passed unanimously.**

AGENDA ITEM: REPORTS:

Chairperson's Report: None.

Staff Report:

The Community Development Director handed out to the Commissioners a copy of the Transportation Study Scope of Work approved by ADOT with Kimley-Horn and Associates, Inc., heading up the study. Kimley-Horn is a team of engineering and planning professionals that were selected as they have the most experience with the Clarkdale area, easy to work with and their timeline fits with the General Plan process. Existing collector streets will be looked at along with bike paths, rail and alternate access roadways. Kimley-Horn will join the Planning Commission in the Fall for a meeting.

The Community Development Director stated that Commissioner Vinson is still out of state on a job and should know within a week if she will be staying for another job bid. If this is the case, she will submit her resignation as a Commissioner on the Planning Commission. The Community Development Director will keep the Commissioners up to date.

AGENDA ITEM: PUBLIC COMMENT: There was no public comment.

NEW BUSINESS

AGENDA ITEM: DISCUSSION: Review of the State Law as it relates to Planning Commissions.

The Community Development Director discussed the State Law with the Commissioners as it relates to them. The handout entitled, STATE LAW-PLANNING, Chapter 9, Article 461 was reviewed by the Commissioners. The emphasis was on the following:

“Planning Agency” means the official body designated by local ordinance to carry out the purposes of the article and may be a planning department, a planning commission, a hearing officer, the legislative body itself, or any combination thereof.

In Clarkdale that means the Community Development Department, the Planning Commission and the Town Council working in concert with each other.

- I. Planning Agency: powers and duties
 - a. Develop and maintain a general plan.
 - b. Develop such specific plans as may be necessary to implement the general plan.
 - c. Periodically review the capital improvement program of the municipality.
 - d. Perform such other planning functions as the legislative body may provide.

Discussion followed regarding:

- Development Plans come from a Subdivision standpoint that falls under all criteria within the General Plan and the Town Codes for recommendations to the Town Council.
- The Planning Commission has a large responsibility towards recommendations to the Council.
- Regarding workload and the current number of Commissioners, other possibilities may be looked at such as other Board Members participating in a work group.

This being for discussion only, there were NO actions taken.

AGENDA ITEM: DISCUSSION: Definition of sustainability as it is used by Clarkdale.

The following handouts were discussed:

1. Definitions of Sustainability
2. Clarkdale Sustainability Park – pamphlet
3. Colored sphere diagram – Sustainability – Economic, Social and Environmental overlay
4. Economic Prosperity, Social/Cultural Vibrancy and Environmental Integrity examples.

Discussion that followed covered:

- Introduction of the General Plan reflects the vision of Clarkdale.
- The goal is to revive the town with the least impact as possible.
- The definition of sustainability should be very broad.
- The goals will be more defining.

The Commissioners want to use the working definition of sustainability as follows in conjunction with Economic, Social and Environmental components.

Meeting the needs of the present without compromising the ability of future generations to meet their own needs.

This agenda item being for discussion only, there were no actions taken.

AGENDA ITEM: DISCUSSION: What the report to Town Council on the 23rd should contain.

The Chairperson and Vice Chairperson will assist in the preparation of a Staff Report to be presented at the Town Council meeting on February 23, 2010.

- The Commissioners went over the 2010 Work Plan and timeline handout.
- The Planning Commission will act as Focus Groups regarding: “Housing” and “Community Design”. These two groups will invite two members from the public who expressed an interest in the past to serve on the Focus Groups originally.
- The first 45 minutes to 1 hour of the Planning Commission’s monthly regular scheduled meetings will be the Focus Group agenda item. The rest of the Planning Commission’s agenda will follow.
- The Planning Commission will provide a draft of the “outcome” from each Focus Group to the General Plan Update Committee for their review.
- The Community Development Director will provide information for the Commissioner’s review prior to each meeting regarding the Focus Group discussions.
- The Community Development Director will place item number “VII” under item number “IV” in the 2010 work plan.

Planning Commission
FEBRUARY 16, 2010

The Chairperson stated the 2010 Work Plan will be taken to the Town Council Meeting on February 23, 2010 along with the timeline handout.

This agenda item being for discussion only, there were no actions taken.

AGENDA ITEM: FUTURE AGENDA ITEMS:

-The first 45 minutes to 1 hour of the Planning Commission's monthly regular scheduled meetings will be the Focus Group agenda item. The rest of the Planning Commission's agenda will follow.

AGENDA ITEM: ADJOURNMENT: Vice Chairperson Regner motioned to adjourn the meeting. Commissioner Puzas seconded the motion. The motion passed unanimously. The meeting adjourned at 7:25 p.m.

APPROVED BY:

SUBMITTED BY:

Jorge Olguin
Chairperson

Vicki McReynolds
Administrative Assistant II