

**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION
COMMISSION OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, February 10, 2010, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Lynda Zanolli
Commissioners: Krysta Dehnert
Bethany Bezdek
Barbara Van Wye
Jesse Kennen (Arrived at 5:35 p.m.)

Town Staff:
Community Services Supervisor: Dawn Norman
Community Development Director: Sherry Bailey

Others in Attendance: None

AGENDA ITEM: CALL TO ORDER – Chairperson Zanolli called the meeting to order at 5:34 p.m. It was noted that a quorum was present.

AGENDA ITEM: PUBLIC COMMENT – None

AGENDA ITEM: MINUTES-Discussion and consideration of minutes of the Regular Meeting held on January 13, 2010.

Commissioner Dehnert motioned to approve the Regular Meeting minutes for January 13, 2010, as written. Commissioner Bezdek seconded the motion. The motion passed unanimously.

AGENDA ITEM: INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report from the Chairperson on current events. Chairperson Zanolli had no items to report.

STAFF REPORT – A report from the Community Services Supervisor on current events.

1. The next Clarkdale Sustainability Park public presentation is scheduled for February 22 at 6 p.m.

FINANCE REPORT – A review of the current finance reports.

Community Services Supervisor Dawn Norman informed the Board that the current reports had not been received. The reports will be included for review in March.

NEW BUSINESS:

AGENDA ITEM: WORKSESSION – A work session to discuss the Parks and Recreation Master Plan.

Community Development Director Bailey presented and reviewed the Arizona state law pertaining to planning. There was open discussion on the state law and how it affects the General Plan Update and Parks and Recreation Master Plan.

Community Development Director Bailey reviewed the timeline to complete the General Plan Update:

- Draft completed by late summer/early fall
- Planning Commission to review draft
- Public Input
- Town Council for consideration and approval
- On ballot for vote in 2011

Community Development Director Bailey stated that a joint meeting with the Parks and Recreation Commission will be held with the Planning Commission during their review of the General Plan Update. This will allow for the Parks and Recreation Commission to present the Parks and Recreation Master Plan to the Planning Commission with the focus of discussion on open space. This will ensure that both the Master Plan and General Plan Update coincide on open space. This meeting will also allow for the Parks and Recreation Commission to make suggestions to the Planning Committee on the General Plan Update Open Space element, those of which will be implemented into the General Plan Update.

Chairperson Zanolli asked if the open space element had been completed. Community Development Director Bailey informed the first draft was completed and that the General Plan Committee has reviewed the first draft and are waiting to finalize.

Community Development Director Bailey presented the Commission with the revised Vision Statement, Mission Statement, and Philosophy. The Commission reviewed the three Vision Statements presented. There was open discussion on the three statements. The Commission concurred on the following Vision Statement: “The Parks and Recreation Commission will assist Clarkdale in becoming a community with a system of parks, natural areas, open space and trails that provide opportunities for recreational enjoyment and education for the citizens on both a local and regional basis”.

There was open discussion on the Mission Statement and Philosophy. The Commission suggested to implement ‘protecting and preserving important natural, historic and cultural areas’ into the philosophy section.

Community Development Director Bailey stated the introduction will lead into the inventory of parks and facilities, which is the beginning of the process as state law imposes.

There was open discussion on the last two paragraphs of the philosophy section:

“The Master Plan is an important implementation tool to meet the recreation needs of current and future residents. To achieve this goal, the Master Plan addresses action tasks through the year 2020. These needs were defined through: analysis of the current facilities and their distribution throughout the town; soliciting input and comments from staff, residents and community leaders through public meetings; and from a benchmark study and survey. The Master Plan provides recommendations on the type and number of facilities that should be developed, where they should be located, what recreation programs will be provided and how these facilities and programs will be implemented.

However, it is important to note that the Master Plan is not a Capital Improvement Plan (CIP) or rigid instruction manual. It is a flexible document that provides guidance and direction for implementing future projects and programs. Over time, Town demographics and/or desires may

change, so, before each facility or program is implemented, it should be checked against the needs of the community and the town as a whole.”

Community Development Director Bailey stated the paragraphs will also be included in the General Plan Update.

Community Development Director Bailey presented and reviewed new maps with the Commission:

Map #1 is a culmination of what the Commission has discussed and worked on. The Commission needs to address the areas lacking open space assignments. There was open discussion on the map and the areas lacking open space assignments.

There was open discussion on:

- Trails
- the Yavapai College Verticulture course and land and the opportunity for the town to partner with the college
- the open space on the west side of Clarkdale and trail opportunities
- Verde Valley Regional Trails Plan and how it will coincide with Clarkdale’s trails

Chairperson Zanolli inquired if the Clarkdale Sustainability Park (CSP) would be included in the General Plan Update. Community Development Director Bailey stated that it would. Chairperson Zanolli asked if the update would be specific to include the CSP located at Peck’s Lake location. Community Development Director Bailey confirmed that the location at Peck’s Lake would be incorporated.

Commissioner Kennen questioned why Peck’s Lake couldn’t be designated as open space in lieu of the CSP. Community Development Director Bailey stated the land has not been acquired from the private owner. The CSP is still in conceptual stage as the working group is researching questions presented by the National Park and the public. As the plan progresses open space would be incorporated into the plan.

There was open discussion on the mini-charette results. Community Development Director Bailey stated that Clarkdale Metals would like to attend a Parks and Recreation Meeting to discuss the reclamation site and ideas for uses.

There was open discussion on the Clarkdale Sustainability Park and the Peck’s Lake location. Commissioner Kennen stated he still thought allowing industrial building in that natural area was a shame.

Commissioner Bezdek asked if the Clarkdale Sustainability Park could be listed on the next agenda for discussion.

AGENDA ITEM: SKATE PARK – A work session to discuss skate park facilities.

Commissioner Kennen explained that he requested this item on the agenda as he was not familiar with any previous discussions held by the Commission regarding skate parks. He wanted to ensure that the Commission had considered implementing skate parks into the Master Plan.

There was open discussion on skate parks.

Community Development Director Bailey stated that the Commission had not yet reached the final discussion on park facilities in the Master Plan process. The Commission will be discussing facilities soon.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

Parks and Recreation Master Plan

a. programming

b. wash trails and policies

Clarkdale Sustainability Park

Concerts in the Park

AGENDA ITEM: ADJOURNMENT-With no further business before the board and with no objection, the meeting adjourned at 6:46 p.m.

APPROVED:

Lynda Zanolli
Chairperson

SUBMITTED BY:

Dawn Norman
Community Services Supervisor