

*Design Review Board
February 10, 2010*

MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE HELD ON WEDNESDAY, FEBRUARY 10, 2010, AT 6:00 P.M. IN THE CLARK MEMORIAL LIBRARY, 39 N. NINTH STREET, CLARKDALE, AZ.

A **Regular Meeting** of the Design Review Board of the Town of Clarkdale was held on Wednesday, February 10, 2010, at 6:00 p.m. in the Clark Memorial Library, 39 N. Ninth Street, Clarkdale, AZ.

BOARD MEMBERS:

Chairperson	Marsha Foutz	Present
Vice Chair	Elaine Sakelarios	Present
Board Members	Michelle Hayman	Present
	Robyn Prud'homme-Bauer	Present
	Charles Scully	Present

STAFF:

GIS/Planner	Guss Espolt
Administrative Assistant	Vicki McReynolds

Others In Attendance: John Alvey-applicant for Copper Mountain Apartments & Mini Storage.

AGENDA ITEM: CALL TO ORDER: The Chairperson called the meeting to order at 6:00 p.m.

AGENDA ITEM: ROLL CALL: The Administrative Assistant called roll.

AGENDA ITEM: MINUTES: Consideration of the **Regular Meeting Minutes of December 9, 2009.** Board Member Prud'homme-Bauer **motioned to approve the Regular Meeting Minutes of December 9, 2009.** Board Member Hayman **seconded the motion. The motion passed unanimously.**

AGENDA ITEM: REPORTS:

Chairperson's Report: The Chairperson noted the Las Carretas Restaurant did leave the word "Restaurant" out of their sign per the Board's suggestion. The members stated the sign would have been easier to read had the applicant outlined the letters in black.

Board Members asked staff about the Salsa Shop's signage and the town's historic signs put up by Drake Meinke. Staff stated the owner of the Salsa Shop was spoken to the day after their last meeting and the old lettering was scraped off. The owner has an application and will come before the Design Review Board when he is ready. Staff will contact Mr. Meinke regarding the historic interpretive panel inserts status. It was also noted that the spelling on the signage be checked. Staff will update the Board at their next meeting as to Mr. Meinke's progress. Staff will also check on the status of the U-Haul trucks that "appear" to be rentals at the business near the Las Carretas Restaurant on Highway 89-A.

Staff Report: Staff reminded the Board Members there will be a Clarkdale Sustainability Park update meeting for those who wish to attend on Monday, February 22, 2010.

*Design Review Board
February 10, 2010*

AGENDA ITEM: PUBLIC COMMENT: The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comment to FIVE minutes. **There was no public comment.**

NEW BUSINESS:

AGENDA ITEM: CONSIDERATION & POSSIBLE ACTION: DRB-090222, John Alvey / Copper Mountain Apartments & Mini Storage, corner of Lisa Street and Highway 89-A, sign request.

Staff Report:

Mr. John Alvey has submitted an application for Design Review for a double faced monument sign to be placed on the corner of Lisa Street and Hwy 89-A. The Copper Mountain Apartments & Mini Storage sign will be made of two 32 square foot painted copper plates and flat iron brackets with copper painted 10" steel pipe uprights to be set in 2' diameter holes filled with concrete. The ¼"x 12"x8' 0" carved plate of steel in the shape of Mingus Mountain will be mounted on top of the sign. The size of the sign frame is 10' x 8'. The lettering will be black and white self-adhesive vinyl. The base of the sign will consist of slag out to 6 feet as seen in **Exhibit (A)**. Staff noted that due to the "architectural design" the size of the sign frame of 10' in height is acceptable. (The initial sign that was there had been removed by ADOT).

The sign placement will have to comply with the 89-A Corridor Overlay District **Zoning Code Chapter 3, Section 3-14 D-8** which states: Signage shall be minimal and shall consist of either wall signs or monument signs. Wall signs shall not exceed 8 feet high and monument signs no greater than 4 feet high.

The Design Review Board may approve the signage submitted, conditionally approve with stipulations, or disapprove the application as filed.

Recommended Stipulations:

Staff recommends the signage of Copper Mountain Apartments & Mini Storage be approved with three stipulations:

- 1) The signage complies with the 89-A Corridor Overlay District **Zoning Code Chapter 3, Section 3-14 D-8**.
- 2) The Copper Mountain Apartments & Mini Storage sign base post to be inspected by the Town Building Inspector upon completion.
- 3) When the sign submitted is approved by the Design Review Board, the applicant shall file for a sign permit of \$25.00 with the Community Development Department.

*Design Review Board
February 10, 2010*

Applicant Presentation: Mr. John Alvey stated Staff had covered all the details in the Staff Report that the Board Members received. He stated he has a company that bores the holes for the posts that will be used due to Clarkdale having extremely hard dirt. The slag base will be subtle and rolling and the grade will have a 1-1 ½ foot rise. The slag pieces will be broken up in size (2-6”) and will be conducive to the name and coloring on the sign.

Questions to Applicant or Staff:

The following are responses to questions from the Board Members:

- The sign will not be a lighted sign.
- The lettering will be vinyl (3-M high performance) and is a quality product.
- This is a double sided sign.
- The construction of the sign will be very durable.

Discussion:

The Board Members felt the white works with the sign and they liked the open space between the sign and the posts. They mentioned there were no directional arrows on the sign to direct people. Staff stated there is no on-site manager at the property and that is why the phone number is on the sign. The Board was very pleased with the sign that was presented.

AGENDA ITEM: ACTION: Board Member Prud’homme-Bauer motioned to approve the DRB-090222, John Alvey/Copper Mountain Apartments & Mini Storage sign request, located at the corner of Lisa Street and Highway 89-A as presented with the following staff recommended stipulations: The signage complies with the 89A Corridor Overlay District Zoning Code Chapter 3 Section 3—14- D-8. The Copper Mountain Apartments & Mini Storage sign base post be inspected by the Town’s Building Inspector upon completion. Once the sign submitted is approved by the Design Review Board, the applicant shall file for a sign permit of \$25.00 with the Community Development Department. Board Member Hayman seconded the motion. The motion passed unanimously.

AGENDA ITEM: DISCUSSION: Signage Work Group – (Staff will present).

Staff stated there is a need for two volunteers from the Design Review Board to be on the Signage Work Group that is in the process of being formed. Vice Chairperson Sakelarios and Board Member Prud’homme-Bauer volunteered. It was mentioned by Staff that afternoons during the work week would be an easier time frame to accommodate all the people involved. There are two volunteers from the Planning Commission and Mr. Drake Meinke from the Heritage Board will be involved. Staff will contact everyone when the group is formally put together with times and location. The first meeting would have Board Member Scully’s Way Finding Signs presentation.

This being for discussion only, there were no actions taken.

*Design Review Board
February 10, 2010*

AGENDA ITEM: FUTURE AGENDA ITEMS:

- Sign request from All Auto 4x4
- Community Way Finding Signs presentation by Board Member Scully.

AGENDA ITEM: ADJOURNMENT: Board Member Hayman motioned to adjourn the meeting. Vice Chairperson Sakelarios seconded the motion. The motion passed unanimously. The meeting adjourned at 7:00 p.m.

APPROVED BY:

SUBMITTED BY:

**Marsha Foutz
Chairperson**

**Vicki McReynolds
Administrative Assistant II**