

BOARD OF ADJUSTMENT
SEPTEMBER 23, 2009

NOTICE IS HEREBY GIVEN THAT THE REGULAR MEETING OF THE BOARD OF ADJUSTMENT OF THE TOWN OF CLARKDALE, SCHEDULED FOR WEDNESDAY, SEPTEMBER 23, 2009, AT 6:00 P.M. IN THE CLARK MEMORIAL LIBRARY, 39 N. NINTH STREET, CLARKDALE, AZ, IS CANCELLED.

Dated this 14th day of September, 2009

TOWN OF CLARKDALE

By:

Walt Good
Deputy Town Clerk

MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE HELD ON WEDNESDAY, SEPTEMBER 9, 2009, AT 6:00 P.M. IN THE MEN’S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.

A **Regular Meeting** of the Design Review Board of the Town of Clarkdale was held on Wednesday, September 9, 2009, at 6:00 p.m. in the Men’s Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

BOARD MEMBERS:

Chairperson	Charles Scully	Present
Vice Chair	Marsha Foutz	Present
Board Members	Michelle Hayman	Present

STAFF:

Community Development Director	Sherry Bailey
GIS Planner	Guss Espolt
Administrative Assistant	Vicki McReynolds

Others In Attendance: Memi Perkins-Glenarm Land Company, Carl Taskes-Verizon Wireless.

AGENDA ITEM: CALL TO ORDER: The Chairperson called the meeting to order at 6:00 p.m.

AGENDA ITEM: ROLL CALL: The Administrative Assistant called roll.

AGENDA ITEM: MINUTES: Consideration of the **Regular Meeting Minutes of April 8, 2009.**
Board Member Foutz motioned to approve the Regular Meeting Minutes of April 8, 2009, with the following corrections: page three, under Discussion: first line- change the word “background” to “back” and correct the spelling of the word “white”. Board Member Hayman seconded the motion. The motion was approved unanimously.

AGENDA ITEM: REPORTS:

Chairperson’s Report: The Chairperson asked the Community Development Director the status of Board Member’s appointments. The people that are being recommended to create a full Design Review Board, will go to Council at their September meeting. Board Member Foutz gave a status report on an agenda item from the April 8, 2009 meeting regarding: the Verde Valley Professional Center Partners, LLC, single faced for sale sign. The back of the sign has been painted brown.

Staff Report: The Community Development Director stated the General Plan Update Committee has spent a great deal of time on Chapter I of the General Plan as it will set the tone for the entire document. The final draft will be reviewed at their September meeting.

AGENDA ITEM: PUBLIC COMMENT: The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comment to FIVE minutes. **There was no public comment.**

NEW BUSINESS:

AGENDA ITEM: DISCUSSION & POSSIBLE ACTION: DRB-090170-The Glenarm Land Company-Memi Perkins, 1000 Main Street, Parcel #400-06-053E, Sign Request.

Staff Report:

Background: The applicant has submitted an application for Design Review for two double faced 18 in. x 6 ft. hanging Flea Market and Farmers Market directional signs to be added to the existing Su Casa sign on Hwy. 89-A. The sign will be made of wood, the borders will be dark blue and the background will be light blue with Bookman Old Style vinyl lettering. The two signs will be hanging from under the existing sign with links of chain one under the other as seen in provided photo. **(The proposal of the addition to the existing sign is to help prevent additional signage on the Hwy.89-A frontage).**

Staff Comments: The amount of verbiage on the sign should be minimal to improve legibility. The bottom sign should be permanently mounted to help from swinging freely in the wind.

The Design Review Board may approve the signage submitted, conditionally approve with stipulations, or disapprove the application as filed.

Recommended Stipulations: Staff recommends the signage of the Flea Market and Farmers Market directional signs *be approved with the stipulation that the amount of verbiage be minimal to improve legibility. Also the bottom sign should be permanently mounted to help from swinging freely in the wind.*

Applicant Presentation: Memi Perkins (The Glenarm Land Company), stated the responses from the vendors regarding the Flea Market has been going well. There is a need for traffic flow to generate more interest in becoming a vendor at the Flea Market or simply to move business to the Flea Market and to the town. They are very open to any ideas or changes to the proposed sign presented this evening.

Questions to Staff/Applicant:

Following are responses to questions by the Board Members:

- There will be an arrow on the sign to direct people. The arrow could be made smaller and located on the bottom right hand corner.
- The applicant wants to appeal to the locals and visitors to give them as much information on the sign.

- The applicant agreed with Board Members that the signs need to be easy to read.
- The stated times on the signs are important.
- Days of the week on the signs are necessary, but the word “every” could be taken out.
- Staff stated the letters being approximately 6” or more with proposed changes, (smaller arrow, taking out unnecessary wording), would make the signs easier to read.
- The Board asked Staff if approving this request would be setting a precedent and Staff stated it would not as the existing sign is grandfathered in.

Discussion:

- The Board Members felt the sign’s background color should not be too dark.
- Board Member Foutz suggested the arrow as it appears is distracting. The bottom right hand corner location with the arrow being larger would be a better choice.
- The Board was pleased the applicant was utilizing the existing sign to add the new proposed signs and not create totally new ones.
- The Chairperson referenced the Community Way Finding Signs – that seem to move people “through” the town rather than something to make them stay. The branding of the town will be an important future goal that will go hand in hand with the Community Way Finding Signs Program. One example of the current situation is the people that leave the train station end up going to Old Town vs. coming in to the Town of Clarkdale. The future of the Sign Program is very important to the town.

AGENDA ITEM: ACTION: The Chairperson motioned to approve the Glenarm Land Company-Memi Perkins, 1000 Main Street, Parcel #400-06-053E Sign Request as presented with the following stipulations: the directional arrow be placed in the bottom right corner and made larger, remove unnecessary words, the background color should not be too dark, the size of the letters to be increased and staff recommendation that the bottom of the sign should be permanently mounted to help from swinging freely in the wind. Board Member Foutz seconded the motion. The motion passed unanimously.

AGENDA ITEM: PUBLIC HEARING: DRB-090173-Verizon Wireless-Carl Taskes-Cell Tower/Building Request – 39 N. Ninth Street, Clarkdale, AZ, (Town of Clarkdale Complex Property).

-Open Public Hearing: The Chairperson opened the Public Hearing.

-Staff Report: Background: This agenda item is an informational item, the public input will be important and there will be no actions taken this evening.

Mr. Carl Taskes has submitted an application to the Design Review Board for approval for the proposed placement of a Verizon wireless tower on the Town Complex. There are two sites under consideration, one site is adjacent to the Clark Memorial swimming pool (Per the exhibit supplied by Verizon), and a recently added site is behind the Police Station. The 12’x26’x13’ building is enclosed by an 8ft. high chain link fence. The building is pre-fabricated with a pebble finish, light tan in color. It requires 200 amp. electrical service. There would be 2- 5 ton A/C units that cool the electronic equipment. There would also be a back-up diesel powered generator. It is a self-contained unit, with a 250 gallon fuel capacity. The generator would run once a day, for 30 min. to keep the cell tower functioning properly. If the power were to go out, it would run continuously until power was restored. The proposed tower and 8’

microwave dish is 100' tall, has a base of 3', and tapers to 18". The height is based on the requirements needed to fully cover the valleys needs (**Seen in Exhibit A**). At the request of the Town, Verizon is considering a lattice pole instead of a mono pole. The lattice pole would have a 10 Ft. face per side.

The Federal Communications Commission Fact Sheet will be available at the Design Review meeting. This document is information provided by the Wireless Telecommunication Bureau for the new National Wireless Tower Siting Polices.

The structure placement behind the Clark Memorial Clubhouse is to fulfill the electric needs but also to help camouflage the cell tower building. It was also positioned to leave room for future pool users to enjoy the shade produced by the large tree in the pool area. The Town of Clarkdale will be renting the space to Verizon. The option to camouflage the cell tower does exist. There are many cell tower designs to help blend in with their community, Flagstaff has a tower made to look like a pine tree, and cell towers have been put on church sites that adorn crosses. Florida has towers made to look like palm trees. Cell towers have even been created to resemble saguaro cacti up on hill sides where the height meets the requirements or to resemble flag poles. The pole could be painted to help blend into the background.

Section 11-4 Review Criteria for Design Review

The Design Review Board shall review applications for design approval of new Construction, alterations, additions, or renovations to existing buildings or structures and shall have the power to approve, conditionally approve, or disapprove all such requests. The decisions will be based on the following criteria:

1. **ARCHITECTURAL MERIT:** The architecture and design shall be visually compatible with the buildings, structures and places to which it is related.
2. **PROPORTION:** The relationship of the width of the building or structure to it's height shall be visually compatible with the buildings, structures and places to which it is related or shall be maintained as original whenever feasible.
3. **OPENINGS:** The relationship of the width of the windows and doors, to the height of windows and doors in the building shall be visually compatible with buildings, structures and places to which it is related.
4. **PATTERN:** The relationships of solids to voids in a facade of a building or structure shall be visually compatible with buildings, structures and places to which they are related.
5. **SPACING:** The relationship of the building to the open space between it and the adjoining buildings shall be visually compatible to the buildings, structures and places to which it is related.
6. **ENTRANCES, PORCHES AND PROJECTIONS:** The height, projection, supports and relationship to streets and sidewalks, of entrances, porches, awnings, canopies and balconies of a building shall be visually compatible to the buildings, structures and places to which it is related.
7. **MATERIAL, TEXTURE AND COLOR:** The materials, textures and colors of the facade of a building shall be visually compatible with the predominant materials, textures and colors used in the buildings and structures to which they are related.
8. **ROOFS:** The roof shape and materials of a building shall be visually compatible with the buildings to which it is related.
9. **ARCHITECTURAL DETAILS:** Doors, windows, eaves, cornices and other architectural details of a building or structure shall be visually compatible with buildings and structures to which they are related.
10. **ACCESSORY FEATURES:** Garages, carports, sheds, enclosures, walkways, stairways, and landings shall be visually compatible with buildings and structures to which they are related.

September 8, 1988

The height is based on the requirement that the building be 1500' tall with a base of 3' and taper to 18". The height is based on the requirement that the building be 1500' tall with a base of 3' and taper to 18".

The building will be constructed in accordance with the provisions of the International Building Code for the year 1988. The building will be constructed in accordance with the provisions of the International Building Code for the year 1988.

The structure placement behind the Clark Memorial Clubhouse is to fulfill the electric needs but also to help accommodate the roof over building. It was also positioned to leave room for future roof work. The Town of Clarkdale will be leading the effort to reorganize the site and make sure the building is in a good location. The building will be constructed in accordance with the provisions of the International Building Code for the year 1988.

Section II - Review Criteria for Design Review

The Design Review Board shall review applications for design approval of new construction, alterations, additions, or renovations to existing buildings or structures and shall have the power to approve or conditionally approve or disapprove all such requests. The board shall be based on the following criteria:

- 1. ARCHITECTURAL MERIT: The relationship between the building and its surroundings shall be visually compatible with the building's structure and design. The building shall be visually compatible with the building's structure and design.
- 2. PROPORTION: The relationship of the building's structure and design to the surrounding area shall be visually compatible with the building's structure and design.
- 3. COORDINATION: The relationship of the building's structure and design to the surrounding area shall be visually compatible with the building's structure and design.
- 4. MATERIALS: The relationship of the building's structure and design to the surrounding area shall be visually compatible with the building's structure and design.
- 5. SPACING: The relationship of the building's structure and design to the surrounding area shall be visually compatible with the building's structure and design.
- 6. EXTERIOR FINISHES AND PROJECTIONS: The relationship of the building's structure and design to the surrounding area shall be visually compatible with the building's structure and design.
- 7. LANDSCAPE, TREES AND OTHER: The relationship of the building's structure and design to the surrounding area shall be visually compatible with the building's structure and design.
- 8. ROOFS: The relationship of the building's structure and design to the surrounding area shall be visually compatible with the building's structure and design.
- 9. REFLECTANCE: The relationship of the building's structure and design to the surrounding area shall be visually compatible with the building's structure and design.

- 11. **LANDSCAPING:** Landscaping shall be visually compatible with the landscaping around the buildings, structures and places to which it is related.
- 12. **LIGHTING:** Any on-site illumination shall be architecturally compatible to the overall project and not create a negative or visually detrimental effect on the building or neighboring properties.

Staff Comments:

Mr. Taskes has requested that the Design Review Board not take action at this meeting, but discuss both proposed options. The second option of the Police station was just raised by the Town so the construction engineers will have time to review the site for technical compatibility. This will also give them a chance to address any concerns the Design Review Board may have.

-Applicant Presentation:

Mr. Carl Taskes – Verizon Wireless, stated the point of this evening’s meeting is informational, concerns with locations discussed and wants input from the Board Members and any public. The location choices of by the Police Department or Fire Department will need further evaluation from his engineers regarding the Tower, but the building would stay the same at any location.

-Invite Public to Speak:

-Robyn Prud’homme-Bauer-Clarkdale, stated she felt there was a lack of public this evening due to the President speaking on the television. She was glad to hear different locations were being looked at. If it was to go by the swimming pool, that would be basically saying the pool would not open. The other two sites would be a much better choice. As a Verizon customer, she has not always been happy with the service. The color is not a concern, but she wants to be sure the lighting respects the Town of Clarkdale’s dark sky rules.

-Close Public Hearing: The Chairperson closed the Public Hearing.

AGENDA ITEM: CONSIDERATION & POSSIBLE ACTION: DRB-090173-Verizon Wireless-Carl Taskes-Cell Tower/Building Request – 39 N. Ninth Street, Clarkdale, AZ, (Town of Clarkdale Complex Property).

-Questions may be directed to staff / applicant:

- The applicant is aware of the historical nature of the Town of Clarkdale
- Other sites were looked at such as Centerville and the Cemetary. The Town’s Complex properly serves the applicant’s request.
- Per the applicant’s engineers, the Town Complex location meets the requirements to help improve the coverage. The tower’s chance of being lit up is very slim, but will be researched.
- The towers are directional and people who live further away may see better service.
- The generator is set to run once a week for 30 minutes. It is housed in the building/self-contained.
- At the request of the Town, Verizon is considering a lattice pole instead of a mono pole. The lattice pole would have a 10 ft. face per side.
- The applicant wants to work with the Town as it effects many people and welcomes input.

DRAFT

Design Review Board

September 9, 2009

- Regarding color – gun metal seems to work best to mask the tower. The color beige doesn't seem to work from the company's experience.
- There is the opportunity for other entities down the line to "hop on" this tower also.

-Discussion:

- The applicant stated if the Tower goes on the mountain, you would see decreased coverage.
- The Chairperson stated the location by the Police Department may have less impact on the Town.
- The Board Members felt if the location was to be the Police Department, the color should be as similar as the Station as possible to blend in and use native vegetation to block it.
- It was stated there will be security lighting on the outside that would need to be shielded.
- The Chairperson restated with the Town's Historical aspects, the location for the cell tower and building need to be very carefully considered. He suggested to run it by the Heritage Conservancy Board and any other Boards and Commissions to get their input.

-Note: The applicant asked for this agenda item to be tabled to the Board's regular meeting on October 14, 2009. The Staff will notify appropriate property owners. A final presentation would be brought before the Design Review Board at their regular scheduled meeting in December when more information from engineers, combined with the information from the October meeting could be presented.

ACTION: This was an informational agenda item and no actions were taken. The applicant asked to table this agenda item until the next regular meeting of the Design Review Board on October 14, 2009. Staff was given direction to: work with the applicant to get more information for the Board Members, to notify the public of the October meeting, and get any informal feedback from other Boards and Commissions. A December meeting should have the final presentation.

AGENDA ITEM: FUTURE AGENDA ITEMS:

- Verizon Wireless – October 14, 2009
- The Chairperson wants to move ahead on the Community Way Finding Sign Program with the other people who expressed an interest from the Planning Commission.

AGENDA ITEM: ADJOURNMENT: Board Member Foutz motioned to adjourn the meeting. Board Member Hayman seconded the motion. The motion passed unanimously. The meeting adjourned at 7:20 p.m.

APPROVED BY:

SUBMITTED BY:

DRAFT

Design Review Board
September 9, 2009

Charles Scully
Chairperson

Vicki McReynolds
Administrative Assistant II

**MINUTES OF A REGULAR MEETING OF THE
HERITAGE CONSERVANCY BOARD OF THE TOWN OF CLARKDALE**

A Regular meeting of the Heritage Conservancy Board of the Town of Clarkdale was held on September 16, 2009 at 4:00 p.m. in the Administration Community Room, 39 North Ninth Street, Clarkdale, AZ.

Board Members: Chairperson Drake Meinke
Vice Chairperson Gerald Wombacher
Linda McDonough
Jesus Valdez
Isabel Erickson

Staff: Library Manager Charlotte Hawken
Community Services Supervisor Dawn Norman

Others in attendance: None.

CALL TO ORDER – Chairperson Meinke called the meeting to order at 4:03 p.m. and noted that all members were present.

AGENDA ITEM: PUBLIC COMMENT– None.

AGENDA ITEM: CONSIDERATION OF THE MINUTES – Consideration of the minutes of the regular meeting held on August 19, 2009 and the special meeting held on August 31, 2009.

Vice Chairperson Wombacher moved to approve the minutes as written. Boardmember Erickson seconded and the motion passed unanimously.

AGENDA ITEM: REPORTS

CHAIRPERSON’S REPORT - Chairperson Meinke reported that the Heritage Center has requested the Heritage Conservancy Board to consider tuning the piano in the Men’s Lounge.

BOARDMEMBER LINDA MCDONOUGH – ARCHIVE REQUESTS – Boardmember McDonough reported that 15 requests were received and fulfilled over the past 2 ½ months.

STAFF REPORT – None.

FINANCE REPORT – Library Manager Hawken and Community Services Supervisor Norman reviewed the current finance report with the Board.

AGENDA ITEM: PURCHASING PROTECTIVE FURNITURE PADS – Discussion and consideration of purchasing protective furniture pads for the Clubhouse furnishings during events.

Library Manager Hawken distributed information on furniture pads to the Board to review. There was open discussion on the different types and quality of pads.

Boardmember McDonough moved to approve the purchase of 12 Mega Mover moving blankets for \$99.99 plus shipping and handling out of the donations account. Boardmember Erickson seconded and the motion passed unanimously.

AGENDA ITEM: ARIZONA HISTORICAL RECORDS ADVISORY BOARD (AHRAB) PRESERVATION SUPPLIES GRANT – Discussion of supplies list to purchase with approved Arizona Historical Records Advisory Board preservation supplies grant.

The Board reviewed the proposed list of supplies to purchase. There was open discussion on the supplies needed for the archive and the costs associated with the supplies. The Board agreed on the list of items to purchase and suggested that the funding not be exhausted on only one type of supply item.

AGENDA ITEM: REPRODUCTION OF BLUEPRINTS – Discussion and consideration of reproducing the Archive blueprints.

Community Services Supervisor Norman stated that the Board has expressed the goal of reproducing the archive documents in order to preserve the original items including blueprints. She continued that the reproductions would be used for research or loan requests in place of the originals and with the approval of the loan request made by the Clarkdale Heritage Center for the blueprints this was the perfect time for the Board to move forward with accomplishing this goal.

Boardmember McDonough stated that there were several blueprints that are fragile and a number of them that are requested more frequently.

There was open discussion on the blueprints and the different materials available for reproductions, including mylar. The Board agreed that the most fragile and most frequently used blueprints should be reproduced and that at Linda McDonough's discretion the most requested blueprints would be reproduced on mylar.

Boardmember Erickson moved to reproduce the blueprints at a cost not to exceed \$650.00 from the Heritage Conservancy Board Donations account. Vice Chairperson Wombacher seconded and the motion passed unanimously.

AGENDA ITEM: CLARKDALE'S KIOSKS ABOUT HISTORY– Discussion of Clarkdale's Kiosks about History, part of an Arizona Tourism Grant.

Chairperson Meinke stated he was waiting for information from the printer and would request this item on the next agenda.

AGENDA ITEM: ST. CECILIA'S CHURCH – Discussion of St. Cecilia's Church.

Boardmember Valdez reported that he is still searching for information on the church. He continued that he has not been successful at acquiring photographs of the church prior to its renovation. There was open discussion on possible leads.

Boardmember Valdez stated that he will be going to Phoenix to search for any information on the church. Chairperson Meinke informed that the Board had previously agreed that Boardmembers could spend up to \$100 without prior approval on reproductions of photographs and documents while researching historical Clarkdale topics.

AGENDA ITEM: ADOPT-A-CHAIR – Discussion and consideration to approve funding for Adopt-A-Chair.

Boardmember Erickson noted that the cost in the staff report of \$140 was incorrect. She received a subsequent estimate from Mr. Lerette in the amount of \$200, this figure included springs, if needed, and allowed for an increase in the cost of fabric.

There was open discussion on the current condition of the chair. Boardmember Erickson agreed to clean the chair to see if the wood needs to be refinished before reupholstering.

Boardmember Erickson moved to have the first Adopt-a-Chair reupholstered, if its condition warrants it, for a cost of up to \$250 from the Heritage Conservancy Board Donations account. Vice Chairperson Wombacher seconded and the motion passed unanimously.

FUTURE AGENDA ITEMS – A listing of items to appear on future agendas.

- 1. Kiosks
- 2. St Cecelia’s Church
- 3. Halloween
- 4. Tuning Men’s Lounge piano.

ADJOURNMENT – With no further business and without objection the meeting adjourned at 5:12 pm.

APPROVED: _____
Drake Meinke, Chairperson

SUBMITTED: _____
Charlotte Hawken, Library Manager

MINUTES OF A REGULAR MEETING OF THE GENERAL PLAN UPDATE COMMITTEE OF THE TOWN OF CLARKDALE HELD ON MONDAY, SEPTEMBER 21, 2009, IN THE ADMINISTRATION COMMUNITY ROOM, 39 N. NINTH STREET, CLARKDALE, AZ.

A Regular Meeting of the General Plan Update Committee of the Town of Clarkdale was held on Monday, September 21, 2009 at 4:00 p.m., in the Administration Community Room, 39 N. Ninth Street, Clarkdale, AZ.

Planning Commission:

Chairperson	Janet Regner	Present
Vice Chairperson	Lew Dodendorf	Present
Committee Members	David Gordon	Excused
	Ida deBlanc	Excused
	Jack VanWye	Present
	Karen Daniels	Excused
	Lisa O'Neill	Present
	Ruth Wicks	Present

Staff:

Community Development Director	Sherry Bailey
Administrative Assistant II	Vicki McReynolds

Others In Attendance: Assistant Town Manager, Janet Perry.

AGENDA ITEM: CALL TO ORDER: The Chairperson called the meeting to order at 4:15 p.m.

AGENDA ITEM: ROLL CALL: The Administrative Assistant called roll.

AGENDA ITEM: MINUTES: Committee Member Van Wye motioned to approve the Regular Meeting Minutes of August 17, 2009. Committee Member Wicks seconded the motion. The motion passed unanimously.

AGENDA ITEM: REPORTS:

Chairperson's Report: None.

Staff Report: None.

AGENDA ITEM: PUBLIC COMMENT: The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comments to **FIVE** minutes.

There was no public comment.

OLD BUSINESS:

AGENDA ITEM: DISCUSSION: Replacement for Committee Member Sakelarios.

The Community Development Director stated she has been in touch with three people who previously served on Focus Groups. They will let her know by the end of September regarding their interest in serving on the General Plan Update Committee. There will hopefully be a full Committee at the October meeting. **This being a discussion only, there were no actions taken.**

NEW BUSINESS

AGENDA ITEM: CONTINUED REVIEW & DISCUSSION: Chapter One – Introduction of the Clarkdale General Plan 2030-Review.

The Community Development Director provided to the Committee Members a draft of Chapter I with the most recent changes that came out of the last meeting. The hope is that this draft captures what the Committee Members wanted. The format will change on all the other chapters with a bulleted approach. There will be an expansion of information yet scaled down to be easily put in the table of contents. The green text in this draft outlines the changes. Pictures, graphics and maps that will go in appropriate chapters will prove to be very informative. The reason for the year 2030 for the General Plan, is that the Town is looking out at least 20 years. The Community Development Director shared with the group the statistics of the future world population and the role “planners” will play in all cities and everyone needs to be looking ahead.

Committee Members pointed out several areas in the draft that needed changes or be worded differently. The Members gave various ideas to the Community Development Director to utilize in the process of producing the final draft.

Staff was given direction to make the changes and suggestions from the Committee Members for Chapter I outlined at this meeting. The Community Development Director will make the changes and email the final draft to the Committee Members for review prior to the October meeting.

This being a discussion only, there were no actions taken.

AGENDA ITEM: DISCUSSION:

-JOINT MEETING ON SEPTEMBER 29, 2009 at 3:00 p.m., (with Town Council & Planning Commission) – Clarkdale Sustainability Park.

The Community Development Director stated there will be a Special Joint Meeting with the Town Council, the General Plan Update Committee and the Planning Commission on Tuesday, September 29, 2009, at 3:00 p.m. in the Men's Lounge of the Clark Memorial Clubhouse. The agenda item will be: Clarkdale Sustainability Park – A Plan for the Future of Our Town. This will be presented by Doug Von Gausig, Mayor. The Committee Members were given the agenda and staff report for this joint meeting. The Community Development Director stated it will be an open forum with group participation encouraged.

-JOINT MEETING WITH THE PLANNING COMMISSION.

The Community Development Director stated the Planning Commission would like to have a joint meeting with the General Plan Update Committee to discuss Chapter I of the General Plan. How the General Plan Update Committee and the Planning Commission work together towards a common goal with the General Plan will also come out of this meeting. The meeting will be October 22, 2009 at 5:00 p.m. in the Men's Lounge. The agenda will go out the week before the meeting to both groups.

- PUBLIC MEETING ON CHAPTER I.

The Committee and the Community Development Director felt it best to have a public meeting in January 2010. This gives enough time for Chapter I to be finalized and to have met with the Planning Commission.

AGENDA ITEM: CONSIDERATION & POSSIBLE ACTION: GENERAL PLAN UPDATE COMMITTEE MEETING LOCATION CHANGE TO THE MEN'S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE- (starting October 19, 2009).

AGENDA ITEM: ACTION: Committee Member Van Wye motioned to approve the General Plan Update Committee Meeting Location change to the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ, starting October 19, 2009. Committee Member Dodendorf seconded the motion. The motion passed unanimously.

AGENDA ITEM: RECAP: Meeting Accomplishments.

-The Chairperson thanked the Staff for all the hard work that has been put in to the General Plan Chapter I.

-The Community Development Director will send out to the Committee Members an email outlining the changes to the General Plan-Chapter I draft.

General Plan (adopted 1992)
Expenditure 10/10/00

GENERAL PLAN - 2000

GENERAL PLAN - 2000

The Community Development Director stated there will be a special meeting with the Board (including the General Plan Commission) on the Planning Commission on Tuesday, October 10, 2000 at 1:00 pm in the Board Room of the City of Los Angeles. The agenda item will be the General Plan Commission Report. A special meeting of the Board will be held on Tuesday, October 10, 2000 at 1:00 pm in the Board Room of the City of Los Angeles. The agenda item will be the General Plan Commission Report. The Community Development Director stated there will be a special meeting with the Board (including the General Plan Commission) on the Planning Commission on Tuesday, October 10, 2000 at 1:00 pm in the Board Room of the City of Los Angeles. The agenda item will be the General Plan Commission Report.

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DRAFT

**General Plan Update Committee
September 21, 2009**

- The names should be available at the next meeting for replacement of Committee Member Sakelarios.
- There will be a Joint Meeting on September 29, 2009 with Town Council, the Mayor and the Planning Commission.
- Chapter I – Public Meeting for January 2010 to be discussed at a future meeting.

AGENDA ITEM: FUTURE AGENDA ITEMS:

-Final Draft of Chapter I – Next regular meeting on October 19, 2009. There will be two other chapters to start on.

AGENDA ITEM: ADJOURNMENT: Committee Member Wicks motioned to adjourn the meeting. Committee Member Van Wye seconded the motion. The motion passed unanimously. The meeting adjourned at 5:20 p.m.

APPROVED BY:

SUBMITTED BY:

Janet Regner
Chairperson

Vicki McReynolds
Administrative Assistant

**MINUTES OF A REGULAR MEETING OF
THE LIBRARY ADVISORY BOARD OF THE TOWN OF CLARKDALE**

A Regular meeting of the Library Advisory Board of the Town of Clarkdale was held on September 3, 2009 at 9:00 a.m. in the Administration Community Room, 39 North Ninth Street, Clarkdale.

Board Members: Chairperson John Stevenson
Vice Chairperson Sue Hill
Roberta Peterson
Chris Calderon
Winnie Bohall
Maggie Krznarich
Elise Rotchford (attended via teleconference)

Staff: Library Manager Charlotte Hawken
Community Services Supervisor Dawn Norman
Assistant Town Manager Janet Perry

Others in attendance: Cindy Emmett, Mary Lu Estlick, Robyn Prudhomme' Bauer.

AGENDA ITEM: CALL TO ORDER – Chairperson Stevenson called the meeting to order at 9:01 a.m. and called roll: John Stevenson, present; Roberta Peterson, present; Chris Calderon, present; Winnie Bohall, present; Sue Hill, present; Maggie Krznarich, present; and Elise Rotchford, present via teleconference.

AGENDA ITEM: PUBLIC COMMENT – Mary Lu Estlick, Vice Chair of the Clarkdale Heritage Center, stated that the Clarkdale Heritage Center will hold a historic buildings and homes tour on December 12th and 13th. The tour will include St. Thomas Episcopal Church, Clarkdale High School, four homes listed on the National Register of Historic Places, and a walking tour of the businesses on Main Street. After the tour, the group will gather in the Clubhouse for a catered lunch and the opportunity to explore through the Clubhouse, including the Men's Lounge, Ladies' Lounge, Auditorium and if available, the Reading Room. The event will be held in conjunction with Made in Clarkdale and the Library's Annual Book Sale. A meeting for all tour participants is scheduled for September 17th. The Clarkdale Heritage Center would like to request an item be placed on the next Library Advisory Board agenda to consider moving the book sale to the Men's Lounge. This would allow the Clarkdale Heritage Center to serve lunch in the Ladies Lounge. She stated that they welcome any ideas about the arrangements and are looking for volunteers to assist with the event.

Robyn Prudhomme' Bauer, representing the Clarkdale Chamber of Commerce, stated that people want to see the entire Clubhouse and she would like to see that happen. She stated that opening night is very busy for the book sale and it might do better in a larger space.

AGENDA ITEM: MINUTES – Discussion and consideration of approval of the minutes of the regular board meeting held on August 6, 2009.

Boardmember Calderon moved to approve the minutes. Boardmember Krznarich seconded and the motion passed unanimously.

AGENDA ITEM: REPORTS –

CHAIRPERSON'S REPORT – No report.

STAFF REPORT – Community Services Supervisor Norman stated that the Library Board has four terms expiring and that four applications had been received. The review committee has recommended that the four applicants be reappointed to the board. In addition, the committee has recommended to Council consideration to reduce the board to five members in order to be consistent with all other boards and commissions.

Vice Chair Sue Hill stated that her recollection was that the Board was increased to 7 members in order to comply with Yavapai District requirements. Community Services Supervisor thanked Vice Chair Hill for pointing that out and that staff would research it.

AGENDA ITEM: WORKSESSION – A worksession to discuss Arizona Open Meeting Laws, Robert's Rules of Order and Boards and Commissions.

Community Services Supervisor Norman stated that it is staff's duty to see that board members comply with open meeting laws and that a review would be beneficial. She continued that both the City of Cottonwood and the Town of Jerome are under investigation for possibly breaking open meeting laws.

She distributed a handout and reviewed the following:

- Email Policy
- Agendas –
 - Items not listed on the agenda should not be discussed
 - Wording of agenda items
- Attempts to build a consensus outside of a meeting violate the open meeting law. Board Members must not meet with other Board Members, neither with a majority, nor one-by-one, to discuss items on the agenda.
- Issues that are likely to come up on future agenda items cannot be discussed in person, by telephone, nor by email. Community Services Supervisor Norman gave the example of the Ice Cream Social and Book Sale explaining that they are both annual events and will always be future agenda items and that the Board should not discuss these items.
- Quorums - When the Town is aware in advance that a quorum of a Board or Commission may be in attendance at an event, social gathering, meeting or workshop a Quorum Notice must be posted at least 24 hours in advance. If a quorum of Library Board Members appear at a public meeting, and there is no Quorum Notice posted, the fourth (e.g. 7 member board) representative and any subsequent representatives appearing at the meeting will voluntarily absent themselves from the meeting in order to insure that Open Meeting Laws are complied with.

- Individual representatives must not represent their views or recommendations as those of the Library Board unless the Board has officially voted to approve the recommendation.
- Role of the Chairperson/Vice Chairperson
- Public Comment - The call to the public is subject to a limited response from the Board/Commission and each speaker is limited to 5 minutes. The Board may respond to criticism but may not discuss or take action as this requires the item to be placed on a future agenda.
- Motions-
 - Proper procedure
 - Motion to Amend
 - Motion to Withdraw

AGENDA ITEM: ICE CREAM SOCIAL – Discussion and consideration of the annual Ice Cream Social.

Library Manager Charlotte Hawken distributed information about shade canopies. It was noted that the EZ Up canopy is one piece and is easier to handle. Community Services Supervisor Norman shared that Wal-Mart has EZ Up canopies available in two sizes: 10'x10' or 12'x12' and that using two 12'x12' canopies would accommodate the arrangement for a rectangular area as the Board had discussed previously. She continued they are approximately \$120 each and come in a wheeled bag making it easy to carry. There was open discussion on the EZ Up canopies. Chairperson Stevenson stated he would start looking for end of summer sales of the EZ Up canopies.

Chairperson Stevenson moved to approve funds to purchase canopies. Boardmember Bohall seconded and the motion passed unanimously.

AGENDA ITEM: 2009-2010 LIBRARY BUDGET – Discussion of the approved 2009-2010 Library budget.

The Board reviewed the budget, but had no comments.

AGENDA ITEM: STATE-GRANTS-IN-AID GRANT - Discussion and consideration of recommending that the Town submit a State-Grants-In-Aid grant application for construction and renovations to the Library.

Community Services Supervisor Norman informed that the Arizona State Library, Archives and Public Records (ASLPR) notified that it will accept letters of intent to submit a grant application for library construction projects. The deadline to submit the letter of intent is September 25, 2009. She continued that applicants may apply for up to \$100,000, but a dollar-for-dollar match is required. The awards issued are typically in the \$5,000 to \$20,000 range. This current ASLPR grant program could provide additional funding for Phase I of the library if the Public Computer Center Grant was unsuccessful.

Boardmember Bohall moved to approve recommending that the Town submit a letter of intent to submit a State-Grants-In-Aid grant application for construction and renovations to the Library. Boardmember Krznarich seconded and the motion passed unanimously.

AGENDA ITEM: LIBRARY PROGRAMS– Discussion of proposed Library programs.

Library Manager Charlotte Hawken informed that the Library is offering a Book Club and the first meeting is scheduled for September 12th at 9:00 a.m. in the Library.

Library Manager Hawken stated that the library received a grant to present early childhood literacy programs for children preschool age and younger. Currently the library is seeking volunteers to organize and present the program. There was open discussion on the early childhood literacy program.

Library Manager Hawken shared that the library is currently looking for volunteers to offer Homework Hour, Storytime, and a Youth Book Club.

AGENDA ITEM: FUTURE AGENDA ITEMS – A listing of items to appear on future agendas.

- a. Ice Cream Social
- b. Broadband grant, if there is new information
- c. Book Sale

AGENDA ITEM: ADJOURNMENT – Boardmember Bohall moved to adjourn the meeting. Boardmember Peterson seconded and the motion passed unanimously. The meeting adjourned at 10:03 a.m.

APPROVED: _____
John Stevenson, Chairperson

SUBMITTED: _____
Charlotte Hawken, Library Manager

**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION
COMMISSION OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, September 9th, 2009, at 5:30 p.m., in the Community Room of the Town Hall Administration Building, 39 N. Ninth Street, Clarkdale, Arizona.

Chairperson:	Lynda Zanolli	
Vice Chairperson:	Maya Radoccia	(Absent)
Commissioners:	Krysta Dehnert	(Absent)
	Bethany Bezdek	
	Barbara Van Wye	

Town Staff:
Community Services Supervisor: Dawn Norman

Others in Attendance: None

AGENDA ITEM: CALL TO ORDER – Chairperson Zanolli called the meeting to order at 5:35 p.m. It was noted that a quorum was present.

AGENDA ITEM: PUBLIC COMMENT – None

AGENDA ITEM: MINUTES-Discussion and consideration of minutes of the Regular Meeting held on August 12, 2009.

Commissioner Van Wye inquired if all of the trails located in Clarkdale were categorized as motorized trails. Community Services Supervisor explained that the worksession at last month's meeting included existing and proposed trails. She continued that the town has two developed trails: Dorothy Benatz Trail which is categorized as multi-use and the Clarkdale Parkway Trail which is a walking trail. Currently the only trails designated as motorized trails are within the U.S. Forest Service property. She stated that the Parks and Recreation Commission will designate the type of use during the Master Plan process for existing social trails and the proposed trails that were discussed during the worksession.

Commissioner Bezdek motioned to approve the Regular Meeting minutes for August 12, 2009, as written. Chairperson Zanolli seconded the motion. The motion passed unanimously.

AGENDA ITEM: REPORTS- Reports on current events

CHAIRPERSON'S REPORT – Chairperson Zanolli wanted to thank all of the volunteers who helped with the Concerts in the Park.

STAFF REPORT – Community Services Supervisor Norman reported the following to the Parks and Recreation Commission:

1. Grant update – The town received word that the town’s application was complete and will move on to the review process. The NTIA requested permission from the Town to post an executive summary on the website. This executive summary along with a list of grant applicants who submitted complete applications are available on the website: www.broadbandusa.gov.
2. Concerts in the park – Community Services Supervisor Norman thanked the Commissioners and volunteers who helped with the concerts expressing that they did an amazing job. The final concert of the season is scheduled for September 12th with the Knuckleheads performing.
3. Parks and Recreation Commission Open Terms - The Parks and Recreation Commission has two terms expiring. The Boards and Commission Review Committee met and has submitted their recommendations for Lynda Zanolli and Jesse Kennon to be appointed to the Parks and Recreation Commission.

FINANCE REPORT – Community Services Supervisor Norman reviewed the finance reports with the Commission.

NEW BUSINESS:

AGENDA ITEM: WORKSESSION – A worksession to discuss the Halloween on Main Street Event.

Community Services Supervisor Norman reviewed the current plans and updated the Commission on the status of the event. She explained that there were several challenges to address this year due to Halloween falling on a Saturday and that the event would be conducted by volunteers, with the exception of Police, Fire, and herself. She informed that an article covering the Halloween activities as well as a call for volunteers will be published in the upcoming Small Talk Newsletter. She stated that since the event will take place on Saturday this year’s costume contest will begin at 5 p.m. versus 5:30 p.m.

There was open discussion on the volunteer opportunities available: separating/bagging candy, delivering candy to the residents, assisting with the costume contest and managing road blocks.

AGENDA ITEM: VERIZON WIRELESS TOWER – Discussion of the proposed sites for placement of a Verizon wireless tower.

Community Services Supervisor Norman informed the Commission that Verizon has submitted an application to the Design Review Board for approval for placement of a Verizon wireless tower on the Town Complex. She stated that the Design Review Board is responsible for reviewing applications for design approval only and that the final decision and approval including location would be made by the Town Council. She continued that at the time of submittal only one proposed site was included but now there are three different locations to be considered and that this item is scheduled for discussion only at the Design Review Board at tonight’s meeting scheduled at 6 p.m.

Community Services Supervisor Norman stated that Verizon is proposing three sites to consider. The three proposed locations are: 1. adjacent to the Clarkdale Swimming Pool, 2. behind the

Police Station and 3. adjacent to the building which now houses the Clarkdale Fire District. Community Development Director Sherry Bailey requested that the Parks and Recreation Commission review the proposed site located adjacent to the pool seeking the Commission's recommendations.

Community Services Supervisor Norman reviewed the submitted plans with the Commission explaining that the exhibit reflects the building inside the fence of the pool area. Community Development Director Sherry Bailey informed that Verizon is relocating the building to the outside of the fence area with the tower remaining inside the fence as shown. There was open discussion on the exhibits submitted by Verizon.

Chairperson Zanolli requested that the Commission move the meeting to the site in order to review it visually. With no objections, the Commission relocated the meeting to the proposed site located adjacent to the pool.

There was open discussion on the location and size of the building, fencing, tower and equipment.

The following recommendations were made with regard to the proposed site located adjacent to the pool:

- The area is designated as a public use area. An alternate location should be considered as the community uses the space.
- The site is a historical site and the tower and building would not fit in.
- Clarkdale is known for preserving its heritage and this location would not meet that vision.
- The town should maintain and enhance its assets, this would depreciate the area.
- **SAFETY** is of the utmost concern –
 - Generator – Gasoline would be on site
Fumes
 - Tower – would attract lightning causing potential safety hazards for patrons and damage to electrical system, pool equipment and Clubhouse.
 - If the tower and building are located at either of the other proposed sites – behind police station or adjacent to the fire district building, Verizon would not have to invest as much financially to make the site aesthetically pleasing.

The Commission conveyed that they fully support the proposed wireless tower in Clarkdale but expressed that the proposed site adjacent to the pool should not be considered as it is an impractical location.

Chairperson Zanolli requested to relocate the meeting to the Community Room of the Town Hall Administration Building. With no objections, the Commission relocated the meeting to the Community Room of the Town Hall Administration Building.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

Holiday Event w/ Santa
Broadband Technology Operations Program Grant-Public Computer Center
Halloween

AGENDA ITEM: ADJOURNMENT-With no further business before the board and with no objection, the meeting adjourned at 6:26 p.m.

APPROVED:

Lynda Zanolli
Chairperson

SUBMITTED BY:

Dawn Norman
Community Services Supervisor

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*Planning Commission
September 24, 2009*

MINUTES OF A REGULAR MEETING OF THE PLANNING COMMISSION OF THE TOWN OF CLARKDALE HELD ON THURSDAY, SEPTEMBER 24, 2009, IN THE MEN'S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.

A **REGULAR** meeting of the Planning Commission of the Town of Clarkdale was held on Thursday, September 24, 2009 at 6:00 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

Planning Commission:

Chairperson	Dave Puzas	Present
Vice Chairperson	Jorge Olguin	Present
Commissioners	Amy Bayless	Present
	Sarah Vinson	Present
	Bill Regner	Present

Staff:

Community Development Director	Sherry Bailey
Administrative Assistant	Vicki McReynolds

Others In Attendance: None.

AGENDA ITEM: CALL TO ORDER: The Chairperson called the meeting to order at 6:04 p.m.

AGENDA ITEM: ROLL CALL: The Administrative Assistant called roll.

AGENDA ITEM: MINUTES: Consideration of the **Regular Meeting Minutes of August 27, 2009.** Commissioner Regner **motioned to approve the Regular Meeting Minutes of August 27, 2009.** Commissioner Bayless **seconded the motion. The motion passed unanimously.**

AGENDA ITEM: REPORTS:

Chairperson's Report: The Chairperson shared there are many events and activities taking place in the Verde Valley this month.

Staff Report: The Community Development Director stated the Mayor, Town Manager and Council Member Dehnert attended the September 1st Arizona League of Cities and Towns. All three attendees agreed, the last presentation by Bob Treadway, Futurist, was the most interesting. The Mayor has asked the department heads and staff to view this presentation from the Arizona League's website under "special events". The Community Development Director gave the

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*Planning Commission
September 24, 2009*

Commissioners a handout of Mr. Treadway's presentation: "Leading Over the Horizon: A Vision for Arizona's Cities & Towns."

The Broadband and Library projects have met the first cut off with their completed applications. Additional information will be submitted at the second phase. The Community Development Director will update the Commissioners on the progress of these projects.

AGENDA ITEM: PUBLIC COMMENT: There was no public comment.

NEW BUSINESS

AGENDA ITEM: CONTINUED DISCUSSION AND REVIEW: CHANGES TO THE TOWN OF CLARKDALE SUBDIVISION REGULATIONS, CHAPTER 12 OF THE TOWN CODE.

-Staff Comments: The Community Development Director provided the Commissioners with the updated Chapter 12 prior to this meeting. The hope was to capture all the concerns and corrections the Commissioners had from the previous meeting. There is no big push to get this to Town Council. The Community Development Director did speak with the Town Attorney regarding Chapter 12 and if there is no change in substance, the Attorney said it is OK how it stands. If there are substantial changes, he would need to review it.

-Discussion: The Commissioners restated their concern was if making changes in Chapter 12, bankers, developers and insurance people may need to view the document. They want to be sure no issues come up (example: like the Mountain Gate Project / abandoned area). The Town needs to be protected.

The Community Development Director stated to acquire all assurances from a developer prior to going to the Town Council, ensures all the work is done and the project can move forward. A letter of credit from the bank does satisfy the Town of Clarkdale's requirements (that covers the infrastructure).

The Commissioners felt the sequence of events is critical to cover the Town. The banking industry may change the way they do business in the future, but the Town needs to be prepared and protected. The regulations for developers obtaining money may get stricter, but the Town's process should not hinder them.

The Commissioners feel constant communication with key people and staff to create a one on one dialogue regarding Chapter 12 is in everyone's best interest.

This agenda item being for discussion only, there were no actions taken. The Commissioners want to table this agenda item, so that Staff can try and make contact with developers, insurance and finance people to give Chapter 12 closer evaluation. Staff will also provide the post approval definition explanation at the next regular meeting in October. If sufficient contacts have not been made prior to the October meeting, this will carry over to the November meeting.

AGENDA ITEM: DISCUSSION - JOINT MEETING WITH TOWN COUNCIL AND GENERAL PLAN UPDATE COMMITTEE-ON SEPTEMBER 29, 2009, at 3:00 p.m. – Clarkdale Sustainability Park.

The Community Development Director shared again with the Commissioners, there will be a Joint Meeting with the Town Council and the General Plan Update Committee on Tuesday, September 29, 2009, at 3:00 p.m. in the Men's Lounge. The topic will be: Clarkdale Sustainability Park – A Plan for the Future of Our Town, presented by Doug VonGausig, Mayor. The agenda with attached staff report was handed out to the Commissioners at this meeting. The agenda for the joint meeting has been posted by the Town of Clarkdale Deputy Clerk. The Community Development Director stated the hope is for open dialogue among everyone in the room. All the questions that need to be discussed will be in open forum.

This agenda item being for discussion only, there were no actions taken. Staff will contact the Mayor (per the Commissioners request), to possibly view the presentation prior to the joint meeting.

AGENDA ITEM: DISCUSSION - JOINT MEETING WITH THE GENERAL PLAN UPDATE COMMITTEE.

The Community Development Director stated there will be a Joint Meeting with the General Plan Update Committee to discuss the General Plan, Chapter I and the chapters to follow. There will be discussion on the direction the General Plan Update Committee sees the General Plan going. The Community Development Director will explain at this joint meeting how the Commissioners and the Committee Members will work together toward a common goal regarding the General Plan. The meeting will be at the Planning Commission's "Regular Meeting night", **October 22, 2009**, in the Men's Lounge at **5:00 p.m.** *The reason for 5:00 p.m. start time instead of the usual 6:00 p.m., is to better accommodate the General Plan Update Committee Members availability.*

This agenda item being for discussion only, there were no actions taken. Staff will post the appropriate agenda reflecting the joint meeting for the Planning Commission's next regular meeting on October 22, 2009 at 5:00 p.m.

AGENDA ITEM: FUTURE AGENDA ITEMS:

- Joint Meeting with the General Plan Update Committee, October 22, 2009 at 5:00 p.m.
- Discussion: "Leading Over the Horizon: A Vision for Arizona's Cities & Towns" by Bob Treadway, Futurist.
- Information on the Broadband & Library projects – presented by the Community Development Director.
- Continued Discussion & Review: *Changes to the Town of Clarkdale Subdivision Regulations, Chapter 12 of the Town Code* – Community Development Director to provide additional information.

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**Planning Commission
September 24, 2009**

-Revisit Mountain Gate: Discussion on handling a project that size in the future. A Staff checklist to be brought in.

AGENDA ITEM: ADJOURNMENT: Vice Chairperson Olguin motioned to adjourn the meeting. Commissioner Vinson seconded the motion. The motion passed unanimously. The meeting adjourned at 7:20 p.m.

APPROVED BY:

SUBMITTED BY:

Dave Puzas
Chairperson

Vicki McReynolds
Administrative Assistant