

**Minutes of a Regular Meeting of the Common Council of the Town of Clarkdale  
Held on Tuesday, August 11, 2009.**

A Regular Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, August 11, 2009, at 6:00 PM at Administration Building Community Room, 39 North Ninth Street, Clarkdale, Arizona.

**CALL TO ORDER 6:03 PM**Town Council:

Mayor Doug Von Gausig  
Vice Mayor Jerry Wiley

Councilmember Patricia Williams  
Councilmember Curtiss Bohall - Absent  
Councilmember Richard Dehnert

Town Staff:

Assistant Town Manager Janet Perry  
Public Works Director Steve Burroughs  
Police Chief Pat Haynie

Town Clerk/Finance Director Kathy Bainbridge  
Utility Director Wayne Debrosky  
Deputy Town Clerk Walt Good

**PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

**Pat Williams**, Clarkdale, congratulated Drake Meinke on the job he has done on the Historical Markers outside the Clarkdale Heritage Museum. Mr. Meinke has planted two trees and landscaped the area.

Councilmember Dehnert arrived at the meeting at 6:06

**INFORMATIONAL REPORTS**

**MAYOR'S REPORT** – A report from the Mayor on current events.

1. Met with Nancy Dodd who is writing the history of Tuzigoot and Tavasci Marsh.
2. Met with Dan Campbell, the new Conservation Director for Northern Arizona and Brenda Berman to bring them up to date on what is happening in the Verde Valley.
3. Attended the Verde Valley Leadership Graduation.
4. Attended the Tuzigoot 75<sup>th</sup> Celebration; the Town of Clarkdale received an award for preservation of heritage in the Upper Verde Valley.
5. Attended the Clarkdale National Night Out, very well attended and everyone had a great time. Congratulations to the Chief and the rest of the Clarkdale Police Department for a successful event.
6. Met with staff to discuss the plasma converter project and the possibilities for the Town of Clarkdale.
7. Met with the Technical Working Group studying the Bureau of Reclamation study on projected populations and water needs for 2050.
8. Worked on the League of Arizona Cities and Towns resolution in preparation for the meeting on August 13, 2009.

TOWN MANAGER'S REPORT – A report from the Town Manager on current events.

1. Town Manager Mabery reminded Council of the Joint Council Meeting with City of Cottonwood.
2. Informed Council that the last two Concerts in the Park are coming up.
  - a. August 22, 2009, 7-9 PM – Junction 87 a Country Western style band,
  - b. September 12, 2009, 6-8 PM Hwy 61 a Classic Rock band will be playing.
3. Informed Council that the next Intergovernmental Meeting is scheduled for August 27, 2009, 6 PM in Camp Verde.
4. Informed Council that she, Mayor Von Gausig and Councilmember Dehnert will be attending this year's Arizona League of Cities and towns Conference in Oro Valley.
5. Reminded the Council that Town Hall will be closed for Labor Day.
6. Informed Council that there will be a Joint Meeting of the Clarkdale Council, Planning Commission and General Plan Update Committee on Tuesday, September 29, 2009.

CAT – A report regarding the Cottonwood Area Transit – No meeting per Councilmember Williams

COCOPAI – A report regarding the Coconino Yavapai Resource Conservation District Councilmember Williams handed out the minutes from the last meeting.

NACOG - A report regarding the Northern Arizona Council of Governments – Vice Mayor Wiley reported there was no meeting.

NAMWUA - A report regarding the Northern Arizona Municipal Water Users Association Mayor Von Gausig attended board meeting by teleconference. Main point of discussion was the Clean Water Act Federal Bill 785. NAMWUA decided to write a letter of opposition.

VVLPI – A report regarding the Verde Valley Land Preservation Institute. Councilmember Williams handed out minutes from the last meeting.

VRBP – A report regarding the Verde River Basin Partnership

1. Mayor Von Gausig met by teleconference with the VRBP Coordinating Committee.
2. Mayor attended VRBP meeting discussion was on how to reconstitute a communication committee to go out and explain why the group was created and how it should be funded. The federal law that request studies on the Upper Verde should be done.

VVTPO – Report regarding the Verde Valley Transportation Planning Organization & other transportation affiliations – Written Draft VVTPO Report in packet.

WAC - A report regarding the Yavapai County Water Advisory Committee Mayor attended WAC meeting in Cottonwood.

**CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held 7/14/09 and the Special Meeting held 7/28/09 ES, 7/28/09.

- B. Claims** - List of specific expenditures made by the Town during the previous month. PPE 7/4/09, 7/13/09, 7/18/09 & July Check Log
- C. Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.  
Board of Adjustments minutes of the meeting - Cancelled 7/22/09  
Design Review Board minutes of the meeting - Cancelled 7/8/09  
Heritage Conservancy Board minutes of the meeting held 7/15/09  
General Plan Update Committee minutes of the meeting - Cancelled 7/20/09  
Library Advisory Board minutes of the meeting held 7/2/09  
Parks and Recreation Board minutes of the meeting - Cancelled 7/8/09  
Planning Commission minutes of the meeting - Cancelled 7/23/09

**Vice Mayor Wiley moved to approve the Consent Agenda as submitted by staff. Councilmember Dehnert seconded the motion. Motion was approved unanimously.**

### **NEW BUSINESS**

**PROPOSAL FOR PROFESSIONAL SERVICE TO DESIGN A SEWER CONNECTION AND RELATED SEWER INFRASTRUCTURE BETWEEN THE ARSENIC REMOVAL SYSTEM ON 89A AND VALLEY VIEW ROAD** – Discussion and consideration of a proposal from Shepard-Wesnitzer, Inc (SWI) to design the sewer infrastructure extension between the arsenic removal system at Hwy 89A and Valley View Road for the Town of Clarkdale.

Wayne Debrosky, Utility Director, explained the project to the Council and the advantages to the Town utilizing Shepard-Wesnitzer, INC. (SWI) to provide the professional service. The sewer line extension would allow the Town to directly flow the arsenic removal water from the storage tank directly into the Clarkdale Wastewater system. This would also expand service to new areas that would include a stub at Valley View Road and another stub behind the Spirit Station for the possibilities of future homes in that area.

Wayne Debrosky, Utility Director, informed the Council that SWI began the project for Mountain Gate and had completed most of the work already. The Town will be paying for the additional work that needs to be done including the two new stub outs and the new path. Mayor Von Gausig asked if we are getting credit for what has already been done for Empire. Wayne Debrosky, Utility Director, replied that the Town would be paying for the work and design done for the Town on this project not for what Empire has already paid for. When Empire pulled out the project was in an incomplete state and the Town will be picking up the design from that point with the new modifications, easements and survey work. This will allow the Town to extend a phone line to arsenic removal site so that the automatic dialer can be connected.

Councilmember Williams asked if there had been a discrepancy between the Town and SWI in the past. Town Manager Mabery replied that SWI had done work for the Town in the past and that the Town had changed professional service providers before, but does not remember any discrepancies with SWI. Wayne Debrosky, Utility Director, stated that the current preliminary estimates would be \$170,000 to \$180,000 for the project, which will come out of the wastewater development fees.

Mayor Von Gausig stated that this is lot cheaper than going out to bid and having a new company begin the process all over. Councilmember Dehnert stated this is the right thing to do, Vice Mayor Wiley agreed.

**Councilmember Williams moved to approve the proposal from Shepard- Wesnitzer, Inc (SWI) to design the sewer infrastructure extension between the arsenic removal system at Hwy 89A and Valley View Road for the Town of Clarkdale. Vice Mayor Wiley seconded the motion. Motion was approved unanimously.**

**AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, YAVAPAI COUNTY, ARIZONA, SETTING FORTH THE VALUATIONS OF PROPERTY IN THE TOWN OF CLARKDALE FOR THE YEAR 2009-2010 ALONG WITH ADOPTING THE TAX LEVY FOR SAID PROPERTY** – Discussion and consideration of Ordinance # \_\_\_\_\_, adopting the tax levy and setting the valuations of property in the Town of Clarkdale for fiscal year 2009-2010.

Kathy Bainbridge, Finance Director/Town Clerk informed Council that this is the final step the Council needed to take to increase the tax levy from 0.71 to 0.912.

**Vice Mayor Wiley moved to approve Ordinance #319, an Ordinance of the Mayor and Common Council of the Town of Clarkdale, Yavapai County, Arizona, setting forth the valuations of property in the Town of Clarkdale for the year 2009-2010 along with adopting the tax levy for said property. Motion was seconded by Councilmember Williams. Motion was approved unanimously.**

**RESOLUTION OF THE MAYOR AND COUNCIL, OF THE TOWN OF CLARKDALE, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED “THE 2009 AMENDMENTS TO THE TAX CODE OF THE TOWN OF CLARKDALE”** – Approval of a resolution declaring as a public record that certain document filed with the Town Clerk entitled “The 2009 Amendments to the Tax Code of the Town of Clarkdale”.

Kathy Bainbridge, Finance Director/Town Clerk informed Council that this information comes from the League of Arizona Cities and Towns and is for program communities. The League writes the changes and then provides the Town the Resolution for a public record and the Ordinance in acting the tax code changes by reference.

**Vice Mayor Wiley moved to adopt Resolution #1306, a Resolution declaring as a public record that certain document filed with the Town Clerk entitled “The 2009 Amendments to the Tax Code of the Town of Clarkdale”. Motion was seconded by Councilmember Williams. Motion was approved unanimously.**

**ORDINANCE OF THE TOWN OF CLARKDALE, ARIZONA, RELATING TO THE PRIVILEGE LICENSE TAX; ADOPTING “THE 2009 AMENDMENTS TO THE TAX CODE OF THE TOWN OF CLARKDALE” BY REFERENCE; ESTABLISHING AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY AND PROVIDING PENALTIES FOR VIOLATIONS.** - Approval of an ordinance relating to the privilege license tax; adopting “The 2009 Amendments to the Tax Code of the Town of Clarkdale” by reference; establishing an effective date,

providing for severability and providing penalties for violations, in Article 8-2 of the Town Code.

Kathy Bainbridge, Finance Director/Town Clerk informed Council that this is the Ordinance enacting “the 2009 Amendments to the Tax Code of the Town of Clarkdale” by reference to Resolution #1306.

**Vice Mayor Wiley moved to adopt Ordinance #320, an Ordinance relating to the privilege license tax; adopting “The 2009 Amendments to the Tax Code of the Town of Clarkdale” by reference; establishing an effective date, providing for severability and providing penalties for violations, in Article 8-2 of the Town Code. Motion was seconded by Councilmember Williams. Motion was approved unanimously.**

**ADJOURNMENT at 6:37 PM**

APPROVED:

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Doug Von Gausig, Mayor

ATTESTED:

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Kathy Bainbridge, Town Clerk

SUBMITTED:

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Walt Good, Deputy Town Clerk