

**Minutes of a Regular Meeting of the Common Council of the Town of Clarkdale  
Held on Tuesday, June 9, 2009.**

A Regular Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, June 9, 2009, at 6:00 PM at Clark Memorial Clubhouse, 19 North Ninth Street, Men's Lounge, Clarkdale, Arizona.

Town Council:

Mayor Doug Von Gausig  
Vice Mayor Jerry Wiley

Councilmember Patricia Williams  
Councilmember Curtiss Bohall  
Councilmember Richard Dehnert

Town Staff:

Town Manager Gayle Mabery  
Public Works Director Steve Burroughs  
Police Chief Pat Haynie  
Deputy Town Clerk Walt Good

Town Clerk/Finance Director Kathy Bainbridge  
Community Development Director Sherry Bailey  
Utility Director Wayne Debrosky

**CALL TO ORDER at 6:00 PM**

Town Council:

Mayor Doug Von Gausig  
Vice Mayor Jerry Wiley

Councilmember Patricia Williams  
Councilmember Curtiss Bohall  
Councilmember Richard Dehnert - Absent

Town Staff:

Town Manager Gayle Mabery  
Assistant Town Manager Janet Perry  
Police Chief Pat Haynie  
Deputy Town Clerk Walt Good

Town Clerk/Finance Director Kathy Bainbridge  
Community Development Director Sherry Bailey  
Utility Director Wayne Debrosky

**PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

No public comments.

**INFORMATIONAL REPORTS**

**MAYOR'S REPORT** – A report from the Mayor on current events.

1. Mayor Von Gausig went with Town Manager Mabery and Utility Director Debrosky to look at property in Page Springs to consider the potential surface water rights opportunity.
2. Mayor Von Gausig attended dinner at the Elks Lodge to honor students from Clarkdale-Jerome School District that had won an essay contest.

3. Mayor Von Gausig attended a Water Futures Meeting in Flagstaff sponsored by Flagstaff Mayor Presler. Discussion was on future water infrastructure and legislation that the communities in Northern Arizona could work together on.
4. Mayor Von Gausig, Cottonwood Mayor Joens and Yavapai County Supervisor Davis gave speeches to the NACOG summer youth work program.
5. Mayor Von Gausig attended the League of Arizona Cities and Towns Exec Board meeting – discussed various legislative bills.
6. The Mayor attended the Verde Valley Intergovernmental meeting – discussion on the City of Cottonwood proposed annexation. Yavapai County Supervisor Davis gave a talk on the items that the county has done, bought for, or built in the Verde Valley in the past.
7. Mayor Von Gausig attended the Town of Clarkdale volunteer appreciation event in the park held before the Concert in the Park.
8. Met with a citizen who is having landlord issues and interceding on his behalf with the Guidance Clinic and DES trying to get him assistance.
9. Mayor Von Gausig attended League Exec Committee meeting to review Governor Brewer's 2010 budget proposal.
10. Mayor Von Gausig had a League Exec committee teleconference on the support resolution for the Governor's 2010 Budget.
11. The Mayor met with residents from Haskell Springs area inquiring on what has to be done to get the roads in the area dedicated to the Town or improved for their use.
12. Mayor Von Gausig met with Public Works Director Burroughs and Yavapai County Supervisor Davis on possible ways the Town and County can partner to get projects done, tag onto County bids for better pricing, and possibly use County materials.
13. Mayor Von Gausig wrote a My Turn that appeared in the Sunday Verde Independent.

TOWN MANAGER'S REPORT – A report from the Town Manager on current events.

1. Town Manager Mabery informed Council that in the June Utility Bill the first one page Talk of the Town Newsletter "Small Talk," will be sent out. The Town will do two full Talk of The Town Newsletters instead of four and replace the others with a one page newsletter that will be included in the utility bill.
2. Town Manager Mabery reminded Council that the Town's Fourth of July event is next month and that the event has been staff by volunteers. Town Manager Mabery explained that the Clarkdale Chamber has volunteered to manage the Kids Parade, Clarkdale-Jerome School District has volunteered to run the kids games and Vineyard Christian Church will do the set-up and clean-up.
3. Town Manager Mabery informed Council that the Concerts in the Park are now staffed by volunteers and we have had two so far. Next concert is on June 20<sup>th</sup>.
4. Town Manager Mabery attended the ADOT Arizona Parkway presentation by Dallas Hammet in Camp Verde.
5. City of Cottonwood CAT Director informed Town Manager Mabery that the new transit routes will be introduced on July 8, 2009 at 6:30 AM, all are invited.

COCOPAI – A report regarding the Coconino Yavapai Resource Conservation District – Councilmember Williams reported that the meeting had been canceled and an executive board meeting is scheduled for this month.

CAT – A report regarding the Cottonwood Area Transit – Councilmember Williams reported there was no meeting.

NACOG - A report regarding the Northern Arizona Council of Governments – Vice Mayor Wiley reported there was no meeting.

NAMWUA - A report regarding the Northern Arizona Municipal Water Users Association – Mayor Von Gausig reported there was no meeting.

VRBP – A report regarding the Verde River Basin Partnership – Mayor Von Gausig reported no meeting held.

VVLPI – A report regarding the Verde Valley Land Preservation Institute – Councilmember Williams handed out minutes for last month and spoke on this month's meeting. Discussion this month was on the City of Cottonwood proposed annexation and VVLPI requesting the City of Cottonwood Mayor and Manager do a presentation to VVLPI. VVLPI has access to information that may aid the city in its plan for the State Trust Land proposed annexation.

VVTPO – Report regarding the Verde Valley Transportation Planning Organization – Written report included in packet provided by Councilmember Bohall. Councilmember Bohall also reported that the group voted unanimously to support SR 260 being returned to the ADOT Five Year list. City of Cottonwood is going to reconstruct Mingus Avenue from Willard to Hwy 89A in the spring of next year.

WAC - A report regarding the Yavapai County Water Advisory Committee – Mayor Von Gausig met and reviewed a presentation by Dr. Daniel Bright School on water audit being done by the students. Student conclusions were that awareness of usage will promote conservation. The group reviewed the reclamation appraisal information they had been working on. That study is working on ag users and large non-residential water uses. Future discussions are on how to meet the demands.

**CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A) **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held 5/12/09 and the Special Meetings held 5/26/09 & 5/26/09 SC/ES.
- B) **Claims** - List of specific expenditures made by the Town during the previous month. PPE 5/9/09, 5/23/09 and May check report.
- C) **Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month's Board and Commission Meetings.
  - Board of Adjustments minutes of the meeting held - no meeting held
  - Design Review Board minutes of the meeting held - no meeting held
  - Library Advisory Board minutes of the meeting held – May 7, 2009
  - Planning Commission minutes of the meeting held - no meeting held
  - Parks and Recreation Board minutes of the meeting held – May 13, 2009
  - Heritage Conservancy Board minutes of the meeting held - May 20, 2009
  - General Plan Update Committee minutes of the meeting held - May 18, 2009

**CONSENT AGENDA ADDENDUM**

- D) Letter of Support For State Route 260's Inclusion on ADOT's 5-Year Construction Plan, and Identification of SR 260 as Clarkdale's Top Regional Transportation Priority** – Approval for the Mayor to compose and submit a letter of support for State Road 260 improvements from Thousand Trails to Interstate 17.

Councilmember Williams moved to approve the Consent Agenda as prepared by Staff. Motion was seconded by Vice Mayor Wiley. Motion approved unanimously.

## **NEW BUSINESS**

**RESOLUTION ENDORSING GOVERNOR BREWER'S 2010 ARIZONA STATE BUDGET PROPOSAL** – Discussion and consideration of a resolution endorsing Governor Brewer's 2010 Arizona State Budget proposal as endorsed by the Arizona League of Cities and Towns.

Mayor Von Gausig informed Council that the Arizona League of Cities and Towns (League) Executive Committee had endorsed the Governor's 2010 Arizona State Budget proposal. This proposal is the only budget that does not affect funds to cities and towns. The Governor is expected to oppose and veto any effort to cut shared revenues or impose a moratorium on impact fees. Negotiations are beginning between the legislative leaders and the Governor's office, but there is still considerable work to be done to get a final budget. The League has agreed not to seek the Cities and Towns share of the proposed 1% State Sales Tax increase.

A letter clarifying the Town of Clarkdale's position of endorsing the Governor's budget, since this budget is not including provisions to impound or affect collected impact fees will be sent with the resolution endorsing the Governor's proposed budget.

Vice Mayor Wiley's concerns are that the Legislature is solving today's problem but they are not addressing the ramifications of those solutions and the problems they will bring next year. Also the Legislature is not doing any long term planning on how to fund future infrastructure needs. The Legislature attitude seems to be that it is the cities and towns problem. Mayor Von Gausig replied that the Governor has a five point plan that will put projects on a five or ten year project plan.

### **Resolution #1297**

Councilmember Bohall moved to approve Resolution #1297, a resolution endorsing Governor Brewer's 2010 Arizona State Budget proposal as endorsed by the Arizona League of Cities and Towns and authorizing the Mayor to write a letter clarifying Clarkdale's position. Motion was seconded by Councilmember Williams. Motion was approved unanimously.

**BUDGET WORKSESSION** – A worksession to discuss the 2009 - 2010 Fiscal Year Budget.

Kathy Bainbridge, Town Clerk/Finance Director, provided Council a PowerPoint Budget presentation. The preliminary budget includes a reduction of staff by 8% through attrition and retirements on top of the 11% reduction from last year. The Town staff will continue the 10% furlough and work 36 hour weeks. The Town will take over the water company operations from the City of Cottonwood as of July 1, 2009. Staff has been reorganized to meet department

staffing needs. There will be no merit or COLA increases for staff this year. The town will utilize existing staff to perform flood control and bond project work. The town will place an emphasis on volunteer recruitment for staffing of Fourth of July, Halloween and Concerts in the Park. The Public Safety Retirement has a decrease of 15.48% to 14.48% and the State retirement system decreased from 9.45% to 9.4%. The health insurance premium increased 12% this year.

Town Clerk/Finance Director Bainbridge presented each department budget and explained the changes from last year's budget to the projected budget. Town Clerk/Finance Director Bainbridge explained the Community Services budget and informed Council that these were not new numbers but was from existing lines that were reorganized. The IT budget has been combined with the Town Wide budget. IT Services will be provided to enterprise funds, which will be recovered with the administration reimbursement fees. The Police Department has not heard if the School Resource Officer position will be funded or not yet.

Town Clerk/Finance Director Bainbridge reviewed the General Fund revenues with the Council. State revenues reflect decreases that are anticipated. Town Clerk/Finance Director Bainbridge informed Council that they would have to approve the property tax increase at a separate meeting and that the budget revenues were based on that increase. Town Clerk/Finance Director Bainbridge explained the impacts the property tax increase would have on residents and business in the Town of Clarkdale.

Town Manager Mabery informed Council that the Clarkdale Fire District will not be increasing their property tax levy and neither is Yavapai County. Vice Mayor Wiley informed Council that Yavapai College has announced they will increase their property tax rate.

Town Manager Mabery informed Council that if the Legislature rescinds the construction sales tax effective back to January 2009, the Town will lose the .75 tax raise on construction tax approved in April.

Town Clerk/Finance Director Bainbridge explained that this budget projection has motor vehicle license tax (VLT) share at a 10% reduction, but that the Town was informed today that if the Legislative budget is approved it would reduce the motor vehicle license tax by \$45,831.00. Town Manager Mabery stated that the town should plan on the full VLT because if the Legislature does affect it, the League will sue to have that declared illegal and that will take time. The Town will be in the same situation we were this year, we will budget for the best and plan for the worst. There will be revenues we will not get and we will adjust to what we do receive.

Town Clerk/Finance Director Bainbridge explained the enterprise funds and how the administration reimbursement funds will be utilized. It was explained that we have to budget for grants and stimulus money in both the revenue and expenditure lines per Arizona finance law in order to use any grant or stimulus funds received during the budget year.

Town Clerk/Finance Director Bainbridge explained the new Court Enhancement Fees Fund which is a new charge that Clarkdale Magistrate Cipriano has implemented on all cases. The \$18.40 charge is on all cases and the money collected can be used on court technology.

Town Clerk/Finance Director Bainbridge discussed the impact fee fund which consists of funds collected on new homes /developments. These funds must be held separately and can only be used for special projects.

Town Clerk/Finance Director Bainbridge explained the HURF (street) Funds. The Town is not aware yet what amounts will be received from the State next year. The Sanitation Fund operates in the black and excess funds are transferred to the Sanitation Capital Fund and Council decides how these funds are utilized. The Town anticipates a \$30,358.00 transfer into the Sanitation Capital Fund at year end. The Cemetery Fund should be balanced this year with the new approved rate changes.

Town Clerk/Finance Director Bainbridge explained the Wastewater Fund and the breakout lines for Wastewater Sludge, Line Replacement, Lift Station, Plant and Equipment, and the Impact Fees that have been collected for years.

Town Clerk/Finance Director Bainbridge explained the Expense Summary slide that is skewed because of the grant portion in the budget. Without the grant portion the budget is decrease of 0.73% (about \$77,000.00) with the grant portion there is a 370% increase.

Mayor Von Gausig opened the Budget Worksession for public comment.

No public comment.

Mayor Von Gausig closed public comment.

**ADJOURNMENT 7:52 PM**

APPROVED:

---

Doug Von Gausig, Mayor

ATTESTED:

---

Kathy Bainbridge, Town Clerk

SUBMITTED:

---

Walt Good, Deputy Town Clerk

**Minutes of a Special Meeting of the Common Council of the Town of Clarkdale  
Held on Tuesday, June 23, 2009**

A Special Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, June 23, 2009, at 3:00 PM at Clark Memorial Clubhouse, 19 North Ninth Street, Men's Lounge, Clarkdale, Arizona.

Town Council:

Mayor Doug Von Gausig  
Vice Mayor Jerry Wiley

Councilmember Patricia Williams  
Councilmember Curtiss Bohall  
Councilmember Richard Dehnert

Town Staff:

Town Manager Gayle Mabery  
Public Works Director Steve Burroughs  
Police Chief Pat Haynie  
Deputy Town Clerk Walt Good

Town Clerk/Finance Director Kathy Bainbridge  
Community Development Director Sherry Bailey  
Utility Director Wayne Debrosky  
Planner II Normalinda Zúñiga

**CALL TO ORDER 3:01**

**PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

No Public Comment.

**CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

**Reports** - Approval of written Reports from Town Departments and Other Agencies

Building Permit Report – May 2009

Capital Improvements Report - May 2009

Magistrate Court Report – May 2009

Police Department Report – May 2009

Water and Wastewater Report – May 2009

Clarkdale Fire District Report and Mutual Aid Responses Report – May 2009

**Intergovernmental Agreement for Establishment of Unified Emergency**

**Management** – Approval of the 2009-2010 Intergovernmental Agreement between Yavapai County and the Town of Clarkdale for Emergency Management Services.

**Resignation of Elaine Sakelarios From Design Review Board and General Plan**

**Update Committee** – Acceptance of the letter of resignation from Elaine Sakelarios from the Design Review Board and the General Plan Update Committee.

**Proclamation Proclaiming the Month of August 2009 as Drowning Impact**

**Awareness Month**– Approval of a Proclamation declaring the month of August 2009 as Drowning Impact Awareness Month.

**Municipal Property Corporation Appointment** – Approval of a resolution appointing Janice Benatz to a term on the Municipal Property Corporation Board of Directors. Resolution 1298

Vice Mayor Wiley moved to accept the Consent Agenda as prepared by staff. Motion seconded by Councilmember Bohall. Motion approved unanimously.

**NEW BUSINESS**

**CENSUS PREPARATION PRESENTATION** – Presentation by Gail Sadler, our Northern Arizona representative from the 2010 U.S. Census office.

Gail Sadler presented Council a PowerPoint presentation on the 2010 U.S. Census. In the 2000 census Clarkdale had the highest Yavapai County percentage of returned forms on the first go around, seventy-two (72%) percent. Clarkdale was third in the State. The importance of the 2010 census is that the State could possibly gain two House of Representative Districts and the distribution of federal funds. Ms. Sadler's goal is to form a partnership with the Northern Arizona Counties, Cities and Towns governments for a high level of first response rate for Yavapai County and the Town of Clarkdale.

Census is not just a count of citizens but a census count of residents. All those living in Clarkdale must be counted. Hard to count groups are aliens, illiterate, elderly, youth, Native Americans and disabled. These are the individuals that need the services the most and need to be counted.

The census form this time has been shortened to ten questions. It is a simple form. Every house has been mapped and the address coded. The reservation will be hand delivered and hand tabulated. Only tribal personnel will be used to work on the reservation.

First response data is the most accurate. Census workers will return to those homes that do not return the mail in a set timeline.

Mayor Von Gausig asked how the census is trying to guarantee that undocumented aliens are counted. Ms. Sadler replied that census is working with communities to help all individuals feel that it is safe to be counted and important to be counted. Those communities that have signed a partnership can get funds to assist in getting the word out to every resident. This is the time to organize.

Town Manager Mabery informed Council that Normalinda Zúñiga, Planner II, has been appointed the Clarkdale Complete Count Committee Chairperson. Ms. Zúñiga stated to Council that she had met with Ms. Sadler earlier today and they had identified at risk areas and started formulating a plan to ensure they are counted and help those in at risk areas understand the safety and importance of the 2010 Census. The Clarkdale Complete

Count Committee should be formed by the end of July. The three items that Ms. Zúñiga hopes to convey to residents are; it is easy, it is safe and confidential, and it is important.

**2009 SPIRIT OF CLARKDALE AWARD NOMINATIONS** - Discussion and consideration of the review committee recommendations to Council on the 2009 “Spirit of Clarkdale” nominations.

Mayor Von Gausig read the list of nominees to Council:

**Drake Meinke – Community Volunteerism**

Drake Meinke has obtained two grants within the past year for Clarkdale historical signage. Mr. Meinke has also worked with the Clarkdale Heritage Museum and serves as Chairman on the Town of Clarkdale Heritage Conservancy Board.

**Linda McDonough – Community Volunteerism**

Linda McDonough has been involved with preserving Clarkdale’s past since she moved to Clarkdale. Ms. McDonough has been involved with the Gazebo Restoration Project and preserving Clarkdale’s paper history. This past year Ms. McDonough has been instrumental in the opening and operation of the Clarkdale Heritage Museum.

**Phyllis Linder – Property Beautification**

Phyllis Linder’s property at 1503 Main Street has undergone a xeriscape that has improved the property visual appeal. Ms. Linder’s efforts also conserve water, a goal of the Town.

**Gloria & Pete Herrera – Neighborhood Programs, Community Volunteerism**

Gloria and Pete Herrera have been involved with the Centerville neighborhood for twenty-five plus years and have supported the Town in many activities. They have made a lasting difference in Centerville and the Town of Clarkdale.

**Danny Smith – Property Beautification**

Danny Smith’s residence at 26 N. Tenth St., yard was revamped in the past year. Mr. Smith has done a very attractive landscaping project that includes a child play area and patio.

**George Skoblin – Property Beautification**

The George Skoblin property at 1921 Peregrine Lane has installed photovoltaic electric panels in an unobtrusive manner providing a conservation of a resource in an eye pleasing presentation.

**Nick, Katey & Sean Williams – Neighborhood Programs, Community Volunteerism**

Nick and Katey Williams have contributed to the neighborhood and community. Katey makes baked goods and Nick delivers them to their

neighbors. Sean, while playing in the park found the American flag when it had blown from the flagpole. Sean gathered the flag and returned it to Townhall.

Vice Mayor Wiley moved to accept the review committee's recommendations for the 2009 "Spirit of Clarkdale Awards". Councilmember Dehnert seconded the motion.

Motion approved unanimously.

**RESOLUTION SUPPORTING TEA-21 GRANT APPLICATION FOR CLARKDALE PARKWAY ENHANCEMENT** – Discussion and consideration of approval of the TEA 21 Grant Application submittal Round 17 (Local Project) for Clarkdale Parkway Enhancement.

Resolution 1299

Public Works Director Steve Burroughs explained the proposed project and the potential cost involved if the Town were awarded the grant and accepted it. Public Works Director Steve Burroughs informed Council that there are three years to complete the grant if it is awarded and Council accepts. Last year the grant included more items and the cost of the project was over the \$500,000 limit. We are proposing to place the bike lane in the roadway itself, this will allow the pedestrian area to be at 5 to 7 feet. The last grant application did not have the bicycle collation endorsement because they prefer to have the bike lane in the roadway. They feel that it is better to be with traffic than to be with pedestrians. Mr. Burroughs has spoken with their president and the bicycle coalition has agreed to write a letter in support of the project. This is a local project and has a \$500,000 limit. There is a 5.7% Town match plus the Town would be responsible for the scoping portion and a \$5,000 ADOT project review fee.

Mayor Von Gausig asked why ADOT has to review the project. Public Works Director Steve Burroughs replied that these are federal funds and ADOT is responsible to manage the funds. NACOG does a courtesy review and ranking of the projects.

Councilmember Bohall motioned to approve Resolution #1299, a resolution supporting the submittal of the TEA-21 Grant for the Clarkdale Parkway Enhancement as submitted. Motion seconded by Vice Mayor Wiley. Motion approved unanimously.

**RESOLUTION SUPPORTING TEA-21 GRANT APPLICATION FOR HWY 89A SIDEWALK ENHANCEMENT** – Discussion and consideration of approval of the TEA 21 Grant Application submittal Round 17 (Local Project) for Hwy 89A Sidewalk Enhancement.

Resolution 1300

Public Works Director Steve Burroughs explained the proposed sidewalk along Hwy 89A project and the potential cost involved if the Town were awarded the grant and accepted it.

Councilmember Williams asked about the addition of a bike lane on Hwy 89A. Steve Burroughs replied that Hwy 89A is a State route and that there was an original plan to include them but because of finances it was removed. Town Manager Mabery said that because of the matching funds required, Clarkdale would only be able to afford smaller

ten foot wide strips for bike and pedestrian access.

Public Works Director Steve Burroughs informed Council that the sidewalk portion from Centerville Road to Clarkdale Parkway is about 1900 feet and will be the most costly to construct because of the railing required along Deception Wash. Vice Mayor Wiley stated that the Centerville Road to Clarkdale Parkway portion of the project is the most pedestrian traveled section.

Councilmember Dehnert asked if the project could be designed to add a bike lane at a future date if funds were to become available. Mr. Burroughs replied that it is feasible.

Councilmember Williams motioned to approve Resolution # 1300, a resolution supporting the submittal of the TEA-21 Grant for the Hwy 89A Sidewalk Enhancement. Motion seconded by Councilmember Dehnert. Motion approved unanimously.

**FISCAL YEAR 2008/2009 BUDGET**– Discussion and possible action regarding authorization for fund transfers within the Fiscal Year 2008/2009 budget.

Finance Director/Town Clerk Bainbridge explained to Council the need for approval to transfer funds within the Fiscal Year 2008/2009 budget. Finance Director/Town Clerk Bainbridge recommended to Council that \$220,000 of the \$308,000 be transferred to the Street Fund and that \$88,000 be left in the General Fund.

Vice Mayor Wiley moved to authorize fund transfer of \$220,000 from the General Fund to the Streets Fund. Councilmember Bohall seconded the motion. Motion approved unanimously.

**FY 2009-10 PRELIMINARY BUDGET** – Consideration of adoption of the Preliminary Budget for Fiscal Year 2009-2010.

Finance Director/Town Clerk Bainbridge presented Council the Preliminary Budget for Fiscal Year 2009-2010 for review and possible adoption. The form that the Preliminary budget is in is the form required by the State Auditor General.

Forms are attached:

**TOWN OF CLARKDALE**  
**Summary Schedule of Estimated Revenues and Expenditures/Expenses**  
**Fiscal Year 2010**

FUND	ADOPTED BUDGETED EXPENDITURES/EXPENSES* 2009	ACTUAL EXPENDITURES/EXPENSES ** 2009	FUND BALANCE/ NET ASSETS*** July 1, 2009**	PROPERTY TAX REVENUES 2010	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2010	OTHER FINANCING 2010		INTERFUND TRANSFERS 2010		TOTAL FINANCIAL RESOURCES AVAILABLE 2010	BUDGETED EXPENDITURES/EXPENSES 2010
						SOURCES	<USES>	IN	<OUT>		
1. General Fund	\$ 3,042,487	\$ 2,267,791	\$ 174,162	Primary: \$ 403,892	\$ 2,301,296	\$	\$	\$ 200,086	\$ 349,384	\$ 2,730,052	\$ 2,556,688
2. Special Revenue Funds	3,874,041	1,094,845	127,604	Secondary:	25,055,858			295,265	76,039	25,402,688	25,122,166
3. Debt Service Funds Available											
4. Less: Designation for Future Debt Retirement											
5. Total Debt Service Funds											
6. Capital Projects Funds	800,000	286,202	112,500		600,000			74,119		786,619	786,252
7. Permanent Funds	5,000				3,843					3,843	3,500
8. Enterprise Funds Available	5,387,258	1,922,464	3,255,794		2,119,963				144,047	5,231,710	5,231,296
9. Less: Designation for Future Debt Retirement											
10. Total Enterprise Funds	5,387,258	1,922,464	3,255,794		2,119,963				144,047	5,231,710	5,231,296
11. Internal Service Funds											
12. TOTAL ALL FUNDS	\$ 13,108,786	\$ 5,571,302	\$ 3,670,060	\$ 403,892	\$ 30,080,960	\$	\$	\$ 569,470	\$ 569,470	\$ 34,154,912	\$ 33,699,902

**EXPENDITURE LIMITATION COMPARISON**

	2009	2010
1. Budgeted expenditures/expenses	\$ 13,108,786	\$ 33,699,902
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	13,108,786	33,699,902
4. Less: estimated exclusions		
5. Amount subject to the expenditure limitation	\$ 13,108,786	\$ 33,699,902
6. EEC or voter-approved alternative expenditure limitation	\$	\$

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

\* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.

\*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

\*\*\* Amounts in this column represent Fund Balance/Net Asset amounts except for amounts invested in capital assets, net of related debt, and reserved/restricted amounts established as offsets to assets presented for informational purposes (i.e., prepaids, inventory, etc.).

**TOWN OF CLARKDALE**  
**Summary of Tax Levy and Tax Rate Information**  
**Fiscal Year 2010**

	<b>2009</b>	<b>2010</b>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ 389,216	\$ 403,892
2. Amount received from primary property taxation in the <b>current year</b> in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ 288,949	\$ 403,892
B. Secondary property taxes	\$ _____	\$ _____
C. Total property tax levy amounts	\$ 288,949	\$ 403,892
4. Property taxes collected*		
A. Primary property taxes		
(1) <b>Current year's</b> levy	\$ 273,522	
(2) Prior years' levies	6,144	
(3) Total primary property taxes	\$ 279,666	
B. Secondary property taxes		
(1) <b>Current year's</b> levy	\$ _____	
(2) Prior years' levies	\$ _____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ 279,666	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	0.7100	0.9121
(2) Secondary property tax rate	_____	_____
(3) Total city/town tax rate	0.7100	0.9121
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating <u>zero</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**TOWN OF CLARKDALE**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2010**

SOURCE OF REVENUES	ESTIMATED REVENUES 2009	ACTUAL REVENUES* 2009	ESTIMATED REVENUES 2010
<b>GENERAL FUND</b>			
<b>Local taxes</b>			
Local Sales Tax	\$ 896,522	\$ 712,000	\$ 831,120
Public Safety Sales Tax	89,305	76,500	66,795
<b>Licenses and permits</b>			
Business & Home Occupational Licenses	12,500	7,165	8,000
Building Permits	75,000	43,000	65,000
General Planning and Zoning	5,000	1,500	5,000
<b>Intergovernmental</b>			
Fire District Revenue	213,421	179,705	
County Motor Vehicle Licenses	227,300	208,455	205,000
Yavapai County Library District	27,767	27,767	27,767
State Sales Tax Revenue Sharing	332,847	298,368	282,920
State Income Tax Revenue Sharing	542,486	551,006	475,112
<b>Charges for services</b>			
Facilities Rentals	9,800	6,400	3,200
Animal Control	1,500	1,900	1,500
Museum Utility Reimbursement		1,200	
Police Special Project Reimbursement		9,913	
Parks & Recreation Revenue	8,250	7,912	750
<b>Fines and forfeits</b>			
Magistrate Court Fines	65,000	45,325	50,000
Forfeitures and Auctions	50,000		50,000
<b>Interest on investments</b>			
LGIP Interest	30,000	15,000	15,132
<b>In-lieu property taxes</b>			
<b>Contributions</b>			
Library	5,000	3,046	
Parks & Recreation	10,000	6,510	
Police	10,000	2,680	
Yavapai-Apache Nation	46,369	46,369	
Other Donations	5,000	1,637	
<b>Miscellaneous</b>			
Franchise Royalties	36,000	35,000	61,000
Miscellaneous Revenue	6,000	7,900	1,000
Development and Growth	150,000		150,000
Insurance Dividends		16,579	
<b>Total General Fund</b>	<b>\$ 2,855,067</b>	<b>\$ 2,312,837</b>	<b>\$ 2,301,296</b>

**TOWN OF CLARKDALE**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2010**

<b>SOURCE OF REVENUES</b>	<b>ESTIMATED REVENUES 2009</b>	<b>ACTUAL REVENUES* 2009</b>	<b>ESTIMATED REVENUES 2010</b>
---------------------------	--	--------------------------------------	--

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.



**TOWN OF CLARKDALE**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2010**

<u>SOURCE OF REVENUES</u>	<u>ESTIMATED REVENUES 2009</u>	<u>ACTUAL REVENUES* 2009</u>	<u>ESTIMATED REVENUES 2010</u>
	\$	\$	\$
<b>Total Special Revenue Funds</b>	<u>3,215,186</u>	<u>1,096,206</u>	<u>25,055,858</u>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.



**TOWN OF CLARKDALE**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2010**

<b>SOURCE OF REVENUES</b>	<b>ESTIMATED REVENUES 2009</b>	<b>ACTUAL REVENUES* 2009</b>	<b>ESTIMATED REVENUES 2010</b>
---------------------------	--	--------------------------------------	--

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.



**TOWN OF CLARKDALE**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2010**

SOURCE OF REVENUES	ESTIMATED REVENUES 2009	ACTUAL REVENUES* 2009	ESTIMATED REVENUES 2010
<b>Cemetery</b>			
Lot Sales, Interments, Dome Sales	\$ 49,509	\$ 23,535	\$ 40,217
Prepaid Revenue	10,000		5,366
Investment Interest			
	\$ 59,509	\$ 23,535	\$ 45,583
<b>Total Enterprise Funds</b>	<b>\$ 2,236,234</b>	<b>\$ 1,717,451</b>	<b>\$ 2,119,963</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.



**TOWN OF CLARKDALE**  
**Summary by Fund Type of Other Financing Sources/<Uses> and Interfund Transfers**  
**Fiscal Year 2010**

FUND	OTHER FINANCING 2010		INTERFUND TRANSFERS 2010	
	SOURCES	<USES>	IN	<OUT>
<b>GENERAL FUND</b>				
General Fund to Streets Fund	\$	\$	\$	\$ 275,265
General Fund to CIP Fund				74,119
Water Fund Reimbursement Fee			57,852	
Wastewater Fund Reimbursement Fee			39,856	
Street Fund Reimbursement Fee			55,607	
Cemetery Fund Reimbursement Fee			4,144	
Grants Fund Reimbursement Fee			16,000	
Sanitation Fund Reimbursement Fee			22,195	
Development Fund Reimbursement			4,432	
<b>Total General Fund</b>	\$	\$	\$ 200,086	\$ 349,384
<b>SPECIAL REVENUE FUNDS</b>				
Streets Fund from General Fund	\$	\$	\$ 275,265	\$
Streets Fund Reimbursement To GF				55,607
Grants Fund Reimbursement Fee to GF				16,000
Development Fund Reimbursement to GF				4,432
Street Fund from Water Equipment Fee			15,000	
Street Fund from WW Equipment Fee			5,000	
<b>Total Special Revenue Funds</b>	\$	\$	\$ 295,265	\$ 76,039
<b>DEBT SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Debt Service Funds</b>	\$	\$	\$	\$
<b>CAPITAL PROJECTS FUNDS</b>				
General Fund to CIP Fund	\$	\$	\$ 74,119	\$
<b>Total Capital Projects Funds</b>	\$	\$	\$ 74,119	\$
<b>PERMANENT FUNDS</b>				
	\$	\$	\$	\$
<b>Total Permanent Funds</b>	\$	\$	\$	\$
<b>ENTERPRISE FUNDS</b>				
Water Fund Reimbursement Fee to GF	\$	\$	\$	\$ 57,852
Water Fund Equipment Fee to SF				15,000
Wastewater Fund Reimbursement to GF				39,856
Wastewater Fund Equipment Fee to SF				5,000
Cemetery Fund Reimbursement to GF				4,144
Sanitation Fund Reimbursement to GF				22,195

**TOWN OF CLARKDALE**  
**Summary by Fund Type of Other Financing Sources/<Uses> and Interfund Transfers**  
**Fiscal Year 2010**

FUND	OTHER FINANCING 2010		INTERFUND TRANSFERS 2010	
	SOURCES	<USES>	IN	<OUT>
<b>Total Enterprise Funds</b>	\$	\$	\$	\$ 144,047
<b>INTERNAL SERVICE FUNDS</b>	\$	\$	\$	\$
<b>Total Internal Service Funds</b>	\$	\$	\$	\$
<b>TOTAL ALL FUNDS</b>	\$	\$	\$ 569,470	\$ 569,470



Finance Director/Town Clerk Bainbridge informed the Council that the only additions or changes since the June 9, 2009, Regular Council Meetings were that the Donation Fund has been added totaling \$57,542, Insurance Fund has been revised with an increase of \$7,000 over all departments. An additional \$1,200 was added to the Water Fund for an afterhour's answering service. The 2009/10 Projected Budget is \$33,699,902. Last year was \$13,108,786. The increase is due to \$24,000,000 in stimulus money the Town has requested. The Town must budget for these funds to be able to expend the funds if the Town was to receive them. Removing those funds would put the Town at about \$9,788,000 about a 25% decrease from last year.

Town Manager Mabery informed Council that under Arizona law the Town has to reflect revenues and expenses if there is any chance that the Town could receive one. The town has put in for numerous stimulus grant funds and the Town will not know if we are successful or not until later in the year.

Mayor Von Gausig thanked Town Manager Mabery and Finance Director/Town Clerk Bainbridge for making this year's budget process understandable to both Council and the community.

Town Manager Mabery thanked Finance Director/Town Clerk Bainbridge for assuming the Finance Director position in January and working long hard hours to bring the budget to Council.

Councilmember Bohall asked if we got a windfall we then could not expense those funds. Town Manager Mabery replied that the Town does have built into the budget on the grant side and the donation side some leeway if the Town was to receive a substantial donation.

Vice Mayor Wiley stated that he wished his personal finances were arranged as understandable as the Town's, and thanked Finance Director/Town Clerk Bainbridge for her diligence.

Councilmember Dehnert inquired what the budget assumptions were in regards to the State funds. Finance Director/Town Clerk Bainbridge replied as far as the Motor Vehicle Tax it was budgeted as the Town would have but we know what areas will be adjusted if the State does reduce the amount. The sales tax was at 10% below and we figured it at an additional 15%.

Town Manager Mabery also reminded Council that there is a property valuation issue being discussed by the legislature that could also affect the Town's revenues and if it does the Town again will have to make changes in expenses just like the Town has the last two years in order to come in with a balanced budget. Adopting this budget sets the guideline for the town but the Town will have to continue to be diligent monitoring the incoming revenues.

Mayor Von Gausig opened the Preliminary Budget for Fiscal Year 2009-2010 for Public Comment.

No Public Comment.

Mayor Von Gausig closed the Public Comment.

Councilmember Bohall moved to adopt the Preliminary Budget for Fiscal Year 2009-2010. Vice Mayor Wiley seconded the motion. Motion approved unanimously.

**ADJOURNMENT 4:15 PM**

APPROVED:

---

Doug Von Gausig, Mayor

ATTESTED:

---

Kathy Bainbridge, Town Clerk

SUBMITTED:

---

Walt Good, Deputy Town Clerk