

**Minutes of a Regular Meeting of the Common Council of the Town of Clarkdale
Held on Tuesday, June 9, 2009.**

A Regular Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, June 9, 2009, at 6:00 PM at Clark Memorial Clubhouse, 19 North Ninth Street, Men’s Lounge, Clarkdale, Arizona.

Town Council:

Mayor Doug Von Gausig
Vice Mayor Jerry Wiley

Councilmember Patricia Williams
Councilmember Curtiss Bohall
Councilmember Richard Dehnert

Town Staff:

Town Manager Gayle Mabery
Public Works Director Steve Burroughs
Police Chief Pat Haynie
Deputy Town Clerk Walt Good

Town Clerk/Finance Director Kathy Bainbridge
Community Development Director Sherry Bailey
Utility Director Wayne Debrosky

CALL TO ORDER at 6:00 PM

Town Council:

Mayor Doug Von Gausig
Vice Mayor Jerry Wiley

Councilmember Patricia Williams
Councilmember Curtiss Bohall
Councilmember Richard Dehnert - Absent

Town Staff:

Town Manager Gayle Mabery
Assistant Town Manager Janet Perry
Police Chief Pat Haynie
Deputy Town Clerk Walt Good

Town Clerk/Finance Director Kathy Bainbridge
Community Development Director Sherry Bailey
Utility Director Wayne Debrosky

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

No public comments.

INFORMATIONAL REPORTS

MAYOR’S REPORT – A report from the Mayor on current events.

1. Mayor Von Gausig went with Town Manager Mabery and Utility Director Debrosky to look at property in Page Springs to consider the potential surface water rights opportunity.
2. Mayor Von Gausig attended dinner at the Elks Lodge to honor students from Clarkdale-Jerome School District that had won an essay contest.

3. Mayor Von Gausig attended a Water Futures Meeting in Flagstaff sponsored by Flagstaff Mayor Presler. Discussion was on future water infrastructure and legislation that the communities in Northern Arizona could work together on.
4. Mayor Von Gausig, Cottonwood Mayor Joens and Yavapai County Supervisor Davis gave speeches to the NACOG summer youth work program.
5. Mayor Von Gausig attended the League of Arizona Cities and Towns Exec Board meeting – discussed various legislative bills.
6. The Mayor attended the Verde Valley Intergovernmental meeting – discussion on the City of Cottonwood proposed annexation. Yavapai County Supervisor Davis gave a talk on the items that the county has done, bought for, or built in the Verde Valley in the past.
7. Mayor Von Gausig attended the Town of Clarkdale volunteer appreciation event in the park held before the Concert in the Park.
8. Met with a citizen who is having landlord issues and interceding on his behalf with the Guidance Clinic and DES trying to get him assistance.
9. Mayor Von Gausig attended League Exec Committee meeting to review Governor Brewer's 2010 budget proposal.
10. Mayor Von Gausig had a League Exec committee teleconference on the support resolution for the Governor's 2010 Budget.
11. The Mayor met with residents from Haskell Springs area inquiring on what has to be done to get the roads in the area dedicated to the Town or improved for their use.
12. Mayor Von Gausig met with Public Works Director Burroughs and Yavapai County Supervisor Davis on possible ways the Town and County can partner to get projects done, tag onto County bids for better pricing, and possibly use County materials.
13. Mayor Von Gausig wrote a My Turn that appeared in the Sunday Verde Independent.

TOWN MANAGER'S REPORT – A report from the Town Manager on current events.

1. Town Manager Mabery informed Council that in the June Utility Bill the first one page Talk of the Town Newsletter "Small Talk," will be sent out. The Town will do two full Talk of The Town Newsletters instead of four and replace the others with a one page newsletter that will be included in the utility bill.
2. Town Manager Mabery reminded Council that the Town's Fourth of July event is next month and that the event has been staff by volunteers. Town Manager Mabery explained that the Clarkdale Chamber has volunteered to manage the Kids Parade, Clarkdale-Jerome School District has volunteered to run the kids games and Vineyard Christian Church will do the set-up and clean-up.
3. Town Manager Mabery informed Council that the Concerts in the Park are now staffed by volunteers and we have had two so far. Next concert is on June 20th.
4. Town Manager Mabery attended the ADOT Arizona Parkway presentation by Dallas Hammet in Camp Verde.
5. City of Cottonwood CAT Director informed Town Manager Mabery that the new transit routes will be introduced on July 8, 2009 at 6:30 AM, all are invited.

COCOPAI – A report regarding the Coconino Yavapai Resource Conservation District – Councilmember Williams reported that the meeting had been canceled and an executive board meeting is scheduled for this month.

CAT – A report regarding the Cottonwood Area Transit – Councilmember Williams reported there was no meeting.

NACOG - A report regarding the Northern Arizona Council of Governments – Vice Mayor Wiley reported there was no meeting.

NAMWUA - A report regarding the Northern Arizona Municipal Water Users Association – Mayor Von Gausig reported there was no meeting.

VRBP – A report regarding the Verde River Basin Partnership – Mayor Von Gausig reported no meeting held.

VVLPI – A report regarding the Verde Valley Land Preservation Institute – Councilmember Williams handed out minutes for last month and spoke on this month's meeting. Discussion this month was on the City of Cottonwood proposed annexation and VVLPI requesting the City of Cottonwood Mayor and Manager do a presentation to VVLPI. VVLPI has access to information that may aid the city in its plan for the State Trust Land proposed annexation.

VVTPO – Report regarding the Verde Valley Transportation Planning Organization – Written report included in packet provided by Councilmember Bohall. Councilmember Bohall also reported that the group voted unanimously to support SR 260 being returned to the ADOT Five Year list. City of Cottonwood is going to reconstruct Mingus Avenue from Willard to Hwy 89A in the spring of next year.

WAC - A report regarding the Yavapai County Water Advisory Committee – Mayor Von Gausig met and reviewed a presentation by Dr. Daniel Bright School on water audit being done by the students. Student conclusions were that awareness of usage will promote conservation. The group reviewed the reclamation appraisal information they had been working on. That study is working on ag users and large non-residential water uses. Future discussions are on how to meet the demands.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A) **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held 5/12/09 and the Special Meetings held 5/26/09 & 5/26/09 SC/ES.
- B) **Claims** - List of specific expenditures made by the Town during the previous month. PPE 5/9/09, 5/23/09 and May check report.
- C) **Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month's Board and Commission Meetings.
 - Board of Adjustments minutes of the meeting held - no meeting held
 - Design Review Board minutes of the meeting held - no meeting held
 - Library Advisory Board minutes of the meeting held – May 7, 2009
 - Planning Commission minutes of the meeting held - no meeting held
 - Parks and Recreation Board minutes of the meeting held – May 13, 2009
 - Heritage Conservancy Board minutes of the meeting held - May 20, 2009
 - General Plan Update Committee minutes of the meeting held - May 18, 2009

CONSENT AGENDA ADDENDUM

- D) Letter of Support For State Route 260's Inclusion on ADOT's 5-Year Construction Plan, and Identification of SR 260 as Clarkdale's Top Regional Transportation Priority** – Approval for the Mayor to compose and submit a letter of support for State Road 260 improvements from Thousand Trails to Interstate 17.

Councilmember Williams moved to approve the Consent Agenda as prepared by Staff. Motion was seconded by Vice Mayor Wiley. Motion approved unanimously.

NEW BUSINESS

RESOLUTION ENDORSING GOVERNOR BREWER'S 2010 ARIZONA STATE BUDGET PROPOSAL – Discussion and consideration of a resolution endorsing Governor Brewer's 2010 Arizona State Budget proposal as endorsed by the Arizona League of Cities and Towns.

Mayor Von Gausig informed Council that the Arizona League of Cities and Towns (League) Executive Committee had endorsed the Governor's 2010 Arizona State Budget proposal. This proposal is the only budget that does not affect funds to cities and towns. The Governor is expected to oppose and veto any effort to cut shared revenues or impose a moratorium on impact fees. Negotiations are beginning between the legislative leaders and the Governor's office, but there is still considerable work to be done to get a final budget. The League has agreed not to seek the Cities and Towns share of the proposed 1% State Sales Tax increase.

A letter clarifying the Town of Clarkdale's position of endorsing the Governor's budget, since this budget is not including provisions to impound or affect collected impact fees will be sent with the resolution endorsing the Governor's proposed budget.

Vice Mayor Wiley's concerns are that the Legislature is solving today's problem but they are not addressing the ramifications of those solutions and the problems they will bring next year. Also the Legislature is not doing any long term planning on how to fund future infrastructure needs. The Legislature attitude seems to be that it is the cities and towns problem. Mayor Von Gausig replied that the Governor has a five point plan that will put projects on a five or ten year project plan.

Resolution #1297

Councilmember Bohall moved to approve Resolution #1297, a resolution endorsing Governor Brewer's 2010 Arizona State Budget proposal as endorsed by the Arizona League of Cities and Towns and authorizing the Mayor to write a letter clarifying Clarkdale's position. Motion was seconded by Councilmember Williams. Motion was approved unanimously.

BUDGET WORKSESSION – A worksession to discuss the 2009 - 2010 Fiscal Year Budget.

Kathy Bainbridge, Town Clerk/Finance Director, provided Council a PowerPoint Budget presentation. The preliminary budget includes a reduction of staff by 8% through attrition and retirements on top of the 11% reduction from last year. The Town staff will continue the 10% furlough and work 36 hour weeks. The Town will take over the water company operations from the City of Cottonwood as of July 1, 2009. Staff has been reorganized to meet department

staffing needs. There will be no merit or COLA increases for staff this year. The town will utilize existing staff to perform flood control and bond project work. The town will place an emphasis on volunteer recruitment for staffing of Fourth of July, Halloween and Concerts in the Park. The Public Safety Retirement has a decrease of 15.48% to 14.48% and the State retirement system decreased from 9.45% to 9.4%. The health insurance premium increased 12% this year.

Town Clerk/Finance Director Bainbridge presented each department budget and explained the changes from last year's budget to the projected budget. Town Clerk/Finance Director Bainbridge explained the Community Services budget and informed Council that these were not new numbers but was from existing lines that were reorganized. The IT budget has been combined with the Town Wide budget. IT Services will be provided to enterprise funds, which will be recovered with the administration reimbursement fees. The Police Department has not heard if the School Resource Officer position will be funded or not yet.

Town Clerk/Finance Director Bainbridge reviewed the General Fund revenues with the Council. State revenues reflect decreases that are anticipated. Town Clerk/Finance Director Bainbridge informed Council that they would have to approve the property tax increase at a separate meeting and that the budget revenues were based on that increase. Town Clerk/Finance Director Bainbridge explained the impacts the property tax increase would have on residents and business in the Town of Clarkdale.

Town Manager Mabery informed Council that the Clarkdale Fire District will not be increasing their property tax levy and neither is Yavapai County. Vice Mayor Wiley informed Council that Yavapai College has announced they will increase their property tax rate.

Town Manager Mabery informed Council that if the Legislature rescinds the construction sales tax effective back to January 2009, the Town will lose the .75 tax raise on construction tax approved in April.

Town Clerk/Finance Director Bainbridge explained that this budget projection has motor vehicle license tax (VLT) share at a 10% reduction, but that the Town was informed today that if the Legislative budget is approved it would reduce the motor vehicle license tax by \$45,831.00. Town Manager Mabery stated that the town should plan on the full VLT because if the Legislature does affect it, the League will sue to have that declared illegal and that will take time. The Town will be in the same situation we were this year, we will budget for the best and plan for the worst. There will be revenues we will not get and we will adjust to what we do receive.

Town Clerk/Finance Director Bainbridge explained the enterprise funds and how the administration reimbursement funds will be utilized. It was explained that we have to budget for grants and stimulus money in both the revenue and expenditure lines per Arizona finance law in order to use any grant or stimulus funds received during the budget year.

Town Clerk/Finance Director Bainbridge explained the new Court Enhancement Fees Fund which is a new charge that Clarkdale Magistrate Cipriano has implemented on all cases. The \$18.40 charge is on all cases and the money collected can be used on court technology.

Town Clerk/Finance Director Bainbridge discussed the impact fee fund which consists of funds collected on new homes /developments. These funds must be held separately and can only be used for special projects.

Town Clerk/Finance Director Bainbridge explained the HURF (street) Funds. The Town is not aware yet what amounts will be received from the State next year. The Sanitation Fund operates in the black and excess funds are transferred to the Sanitation Capital Fund and Council decides how these funds are utilized. The Town anticipates a \$30,358.00 transfer into the Sanitation Capital Fund at year end. The Cemetery Fund should be balanced this year with the new approved rate changes.

Town Clerk/Finance Director Bainbridge explained the Wastewater Fund and the breakout lines for Wastewater Sludge, Line Replacement, Lift Station, Plant and Equipment, and the Impact Fees that have been collected for years.

Town Clerk/Finance Director Bainbridge explained the Expense Summary slide that is skewed because of the grant portion in the budget. Without the grant portion the budget is decrease of 0.73% (about \$77,000.00) with the grant portion there is a 370% increase.

Mayor Von Gausig opened the Budget Worksession for public comment.

No public comment.

Mayor Von Gausig closed public comment.

ADJOURNMENT 7:52 PM

APPROVED:

Doug Von Gausig, Mayor

ATTESTED:

Kathy Bainbridge, Town Clerk

SUBMITTED:

Walt Good, Deputy Town Clerk