



**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE**

**Tuesday, March 10, 2009 at 6:00 P.M.
Clark Memorial Clubhouse**

NOTICE – This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken.

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on Tuesday, **March 10, 2009, at 6:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street**, Clarkdale, Arizona. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Dated this 5th day of March, 2009
BY

WALT GOOD
DEPUTY CLERK

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER at 6:01 PM

Town Council:

Mayor Doug Von Gausig
Vice Mayor Jerry Wiley

Councilmember Patricia Williams
Councilmember Curtiss Bohall
Councilmember Richard Dehnert

Town Staff:

Town Manager Gayle Mabery
Public Works Director Steve Burroughs
Town Clerk/Finance Kathy Bainbridge
Deputy Town Clerk Walt Good

Assistant Town Manager Janet Perry
Police Chief Pat Haynie
Utility Director Wayne Debrosky

2. PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter

for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

Kerrie Bluff, Clarkdale, provided Council a letter from residents on upper Black Hills Drive requesting maintenance of approximately ½ mile non-dedicated roadway. Mayor Von Gausig asked Ms. Bluff to contact the Town Manager as she has some additional information on research done on the subject.

3. INFORMATIONAL REPORTS

MAYOR'S REPORT – A report from the Mayor on current events.

TOWN MANAGER'S REPORT – A report from the Town Manager on current events.

COCOPAI – A report regarding the Coconino Yavapai Resource Conservation District

CAT – A report regarding the Cottonwood Area Transit

NACOG - A report regarding the Northern Arizona Council of Governments

NAMWUA - A report regarding the Northern Arizona Municipal Water Users Association.

VRBP – A report regarding the Verde River Basin Partnership

VVLPI – A report regarding the Verde Valley Land Preservation Institute

WAC - A report regarding the Yavapai County Water Advisory Committee

4. CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

A) **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held 2/10/09 and the Special Meeting held 1/30/09, 2/24/09.

B) **Claims** - List of specific expenditures made by the Town during the previous month.
PPE 1/30/09, PPE 2/14/09 & January Check Report

C) **Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month's Board and Commission Meetings.
Board of Adjustments minutes of the meeting held No Meeting
Design Review Board minutes of the meeting held 2/11/09
Library Advisory Board minutes of the meeting held 2/5/09
Planning Commission minutes of the meeting held 2/26/09
Parks and Recreation Board minutes of the meeting held 2/11/09
Heritage Conservancy Board minutes of the meeting 2/18/09

D) **Independent Contractor Agreement for Spanish Interpreter Services** - Approval of Independent Contractor Agreement with Jonohn Cole for Spanish Interpreter Services.

E) **Ordinance of the Town of Clarkdale Creating Chapter 19, Article 19-4-1 (E) (1), Application for Water Service: Deposits, of the Code of the Town of Clarkdale, Repealing Conflicting Ordinances and Providing for Severability** – Approval of an ordinance creating Article 19-4-1 (E) (1).

[Ordinance #317](#)

F) **Resolution Making Adjustments to the Town Fee Schedule** - Approval of a resolution

replacing Resolution# 1257, adjusting various fees for the Town of Clarkdale.
Resolution #1292

Vice Mayor Wiley moved to accept the consent agenda as presented. Motion seconded by Councilmember Bohall. Motion approved unanimously.

NEW BUSINESS

- 5. NOTICE OF INTENT TO SET SEWER FEE RATE** – Discussion and consideration of a Notice of Intent to Set Sewer Fee Rate.

Utility Director Wayne Debrosky presented the Council the Notice of Intent to Set Sewer Fee Rate with the supporting documentation.

Councilmember Bohall moved to approve the Notice of Intent to Set Sewer Fee Rate and post said notice and set a public hearing on the proposed Sewer Fee Rate. Motion seconded by Councilmember Dehnert. Motion approved unanimously.

- 6. LIBRARY SERVICES AND TECHNOLOGY ACT (LSTA) GRANT, LIFELONG LEARNING** - Discussion and consideration of submitting a Lifetime Learning grant application for the Library Services and Technology Act (LSTA) Grant through the Arizona State Library, Archives, and Public Records.

Kathy Bainbridge, Town Clerk/Finance Director, informed Council that staff proposes to apply for a LSTA Lifelong Learning Grant.

Vice Mayor Wiley moved to approve the submission of a LSTA Lifelong Learning Grant. Vice Mayor Wiley seconded the motion. Motion approved unanimously.

- 7. LIBRARY SERVICES AND TECHNOLOGY ACT (LSTA) GRANT, CENTENNIAL EXPERIENCE** - Discussion and consideration of submitting a Centennial Experience grant application for the Library Services and Technology Act (LSTA) Grant through the Arizona State Library, Archives, and Public Records.

Kathy Bainbridge, Town Clerk/Finance Director, informed Council that staff proposes to apply for a LSTA Centennial Experience Grant.

Councilmember Dehnert moved to approve the submission of a LSTA Centennial Experience Grant. Councilmember Williams seconded the motion. Motion approved unanimously.

- 8. QUIT CLAIM DEED FROM THE TOWN OF CLARKDALE TO THE CLARKDALE FIRE DISTRICT** - Discussion and possible acceptance of a Quit Claim Deed to the Clarkdale Fire District for real property commonly known as 921 Calle Tomallo, in Clarkdale, AZ.

Town Manager Mabery gave a history of the transfer of the Centerville Fire Station and the process used to obtain the deed restriction release.

Councilmember Williams moved to approve the Quit Claim Deed transferring the Centerville Fire station at 921 Calle Tomallo, Clarkdale, Arizona, to the Clarkdale Fire District. Vice Mayor Wiley seconded the motion. Motion approved unanimously.

9. **DESIGNATION OF USE OF PROPOSITION 202 GAMING REVENUES DISTRIBUTED BY THE YAVAPAI-APACHE NATION** – Discussion and consideration of the Proposition 202 Gaming Revenues distributed by the Yavapai-Apache Nation.

Vice Mayor Wiley moved to instruct staff to follow our normal budgeting procedure with the \$14,542 donation, and determine its use during the annual budget cycle. Councilmember Williams seconded the motion. Motion approved unanimously.

10. **FISCAL YEAR 2009-2010 SWIMMING POOL AND SALES TAX BUDGET OPTIONS** – Discussion and consideration of swimming pool budget options and sales tax percentage options for the FY 2009-2010 budget.

Kathy Bainbridge, Town Clerk/Finance Director, informed Council of the budget options for their review. Staff will bring options back to Council at the March 24, 2009 with different sales tax rates and possibility of closing the pool this year.

11. **EARLY RETIREMENT INCENTIVE PROGRAM**– Discussion and consideration of an early retirement incentive program for Town of Clarkdale employees.

Town Manager Mabery explained the proposed Early Retirement Incentive Program.

Vice Mayor Wiley moved to approve the Voluntary Early retirement Incentive Program as presented. Councilmember Bohall seconded the motion. Motion was approved unanimously.

12. **FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda.

None

13. **ADJOURNMENT at 7:51**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.