

MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE HELD ON WEDNESDAY, JANUARY 14, 2009, AT 6:00 P.M. IN THE CLARK MEMORIAL LIBRARY BUILDING, 39 N. NINTH STREET, CLARKDALE, AZ.

A **Regular Meeting** of the Design Review Board of the Town of Clarkdale was held on Wednesday, January 14, 2009, at 6:00 p.m. in the Clark Memorial Library Building, 39 N. Ninth Street, Clarkdale, AZ.

BOARD MEMBERS:

Chairperson	Charles Scully	Present
Vice Chair	Marsha Foutz	Present
Board Members	Michelle Hayman	Present
	Elaine Sakelarios	Excused

STAFF:

GIS Planner	Guss Espolt
Administrative Assistant	Vicki McReynolds

AGENDA ITEM: CALL TO ORDER: The Chairperson called the meeting to order at 6:00 p.m.

AGENDA ITEM: ROLL CALL: The Administrative Assistant called roll.

AGENDA ITEM: MINUTES: Consideration of the **Regular Meeting Minutes of November 12, 2008 and the cancelled Minutes of December 10, 2008. Chairperson Scully motioned to approve the Regular Meeting Minutes of November 12, 2008 and the cancelled Minutes of December 10, 2008. Board Member Hayman seconded the motion. The motion passed unanimously.**

AGENDA ITEM: REPORTS:

Chairperson's Report: The Chairperson reported he will be attending the Land Use Focus Group Meeting on January 15, 2009, in the Community Development Department. He also read a passage from the 1982 book, Empires In The Sun which details large cities.

Board Member Foutz mentioned that at the Town Council Meeting, the speaker from the Verde Valley Land Institute regarding preserving open space was very informative.

Board Member Foutz asked staff what the next step was for Drake Meinke's kiosk project within the Town's Historic District. Staff stated he will sit with the Town Manager and the Community Development Director to discuss where the kiosks will be placed, then come back to the Design Review Board within a few months.

Staff Report: None.

AGENDA ITEM: PUBLIC COMMENT: The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comment to FIVE minutes. **There was no public comment.**

NEW BUSINESS:

AGENDA ITEM: DISCUSSION & POSSIBLE DIRECTION ON COMMERCIAL SIGNS.

Staff Report:

Community Development received an anonymous complaint on 11/13/08 regarding the Oovah Smoke Shop sign on the corner of Clarkdale Parkway and Cement Plant Road. It was noted that the sign had been redone with new vinyl and questioned if the sign was done without a sign permit?

-Staff researched the history of this sign. After speaking with Idell Harrison at the Smoke Shop, they said the sign was knocked down during the widening of the highway and they put it back up with a new face lift.

-There was no Design Review paperwork nor did they get a permit.

Staff was given direction by the Board to contact the owners and ask them to paint the uprights on the sign black or ash color.

The Board also discussed the off premise signs used in the area vs. way finding signs. This will be covered at the next Design Review meeting. The Board also felt there needs to be future coordination of monument signs/directional signs and inviting the Chamber of Commerce for their input.

AGENDA ITEM: FUTURE AGENDA ITEMS: Off premise signs and community way finding signs with a power point presentation.

DRAFT

***Design Review Board
January 14, 2009***

AGENDA ITEM: ADJOURNMENT: Board Member Foutz motioned to adjourn the meeting. Board Member Hayman seconded the motion. The motion passed unanimously. The meeting adjourned at 7:15 p.m.

APPROVED BY:

SUBMITTED BY:

**Charles Scully
Chairperson**

**Vicki McReynolds
Administrative Assistant II**

Minutes of a Regular Meeting of the Library Advisory Board of the Town of Clarkdale, Held on January 8, 2009 at 5:30 p.m. in the Clark Memorial Library, Clarkdale, Arizona

A regular meeting of the Library Advisory Board of the Town of Clarkdale was held on January 8, 2009 at 5:30 p.m. in the Clark Memorial Library, 39 North Ninth Street, Clarkdale, Arizona.

Members: John Stevenson, Chairperson
Sue Hill, Vice Chairperson
Winnie Bohall
Elise Rotchford
Margaret Krznarich
Roberta Peterson
Chris Calderon (absent)

Staff: Library Manager Hawken
Town Clerk Bainbridge

CALL TO ORDER – Chairperson Stevenson called the meeting to order and noted that Boardmember Calderon was absent.

PUBLIC COMMENT – No comments.

MINUTES – Discussion and consideration of approving the minutes of the regular meeting held on **December 4, 2008. Boardmember Bohall moved to approve the minutes with a minor correction. Boardmember Krznarich seconded and the motion passed unanimously.**

REPORT – Library Manager Hawken noted that there was an item on the next Town Council agenda to accept an agreement with the state regarding the library construction grant, which would primarily be used to replace the roof on the library building. She stated she did not know when the project would begin or exactly what would be included in the work. Putting an electric assist on the front door to the library would be included in an Americans with Disabilities Act accessibility project including all of the town complex buildings that will be paid for out of Community Development Block Grant funds remaining from a Patio Park streets project.

She stated that Boardmember Rotchford has proposed conducting a weekly pre-reading and music hour in the library for young children. It would be related to the Arizona Early Childhood Literacy program. The class would include children and their parents and would focus on educating parents about helping their children be ready to learn to read.

BOOK SALE – Discussion and consideration of the annual Book Sale.

Library Manager Hawken stated the total income for the Book Sale was \$1297.81.

BOOK DONATIONS – Discussion and consideration of a procedure for book donations.

The board discussed options for the members to price and shelve book donations, which are received on an irregular basis. The Board agreed to price and shelve donated books in the entrance to the library after their regular monthly meetings.

FUTURE AGENDA ITEMS –

- 1. Early childhood pre-reading and music program.

ADJOURNMENT Without objection, Chairperson Stevenson adjourned the meeting at 6:00 p.m.

APPROVE: _____
John Stevenson, Chairperson

SUBMIT: _____
Charlotte Hawken, Library Manager

MINUTES OF A REGULAR MEETING OF THE PLANNING COMMISSION OF THE TOWN OF CLARKDALE HELD ON THURSDAY, JANUARY 22, 2009, IN THE MEN'S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.

A **REGULAR** meeting of the Planning Commission of the Town of Clarkdale was held on Thursday, January 22, 2009 at 6:00 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

Planning Commission:

Chairperson	Dave Puzas	Excused
Vice Chairperson	Jorge Olguin	Present
Commissioners	Amy Bayless	Present
	Sarah Vinson	Present
	Bill Regner	Present

Staff:

Community Development Director	Sherry Bailey
Administrative Assistant II	Vicki McReynolds

Others In Attendance: Tom Piccioli of Clarkdale Minerals.

AGENDA ITEM: CALL TO ORDER: The Vice Chairperson called the meeting to order at 6:00 p.m.

AGENDA ITEM: ROLL CALL: The Administrative Assistant called roll.

AGENDA ITEM: MINUTES: Consideration of the **Special Meeting Minutes of November 20, 2008, December 4, 2008 and the Cancelled Meeting Minutes of December 18, 2008.** Commissioner Regner **motioned to approve the Special Meeting Minutes of November 20, 2008.** Commissioner Vinson **seconded the motion. The motion passed unanimously.** Commissioner Vinson **motioned to approve the Special Meeting Minutes of December 4, 2008.** Commissioner Bayless **seconded the motion. The motion passed unanimously.** Commissioner Regner **motioned to approve the Cancelled Meeting Minutes of December 18, 2008.** Commissioner Vinson **seconded the motion. The motion passed unanimously.**

AGENDA ITEM: REPORTS:

Chairperson's Report: None.

Staff Report: None.

AGENDA ITEM: PUBLIC COMMENT: The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comments to **FIVE** minutes.

There was no public comment.

NEW BUSINESS

AGENDA ITEM: DISCUSSION: TOM PICCIOLI ON THE FUTURE DEVELOPMENT PLANS OF THE CLARKDALE MINERALS, LLC PROPERTY.

The Community Development Director explained Clarkdale Mineral's Development Agreement to the Commissioners and this evening's discussion covers the Development and Annexation Plans.

The following is a summary of information provided by Tom Piccioli of Clarkdale Minerals and questions from the Commissioners.

What does Clarkdale Minerals see as key barriers to what they need to conduct their business?

Tom stated after the kinks are worked out, they are ready to go to full production in the Demonstration Module. The long term barrier is the shipment of by-product. One possible solution is to enter into an agreement with Phoenix Cement to handle it. The second would be to move the large volume of by-product by rail. (There has been no "current" discussion with the railway). Upgrading railroad track is very costly due to the increased weight generated by the cars carrying the by-product. There are no environmental restrictions on travel for this "full size" main line railraod. Another possible solution is hydraulic slurry process, which is very expensive.

After the first half of 2009, Clarkdale Minerals will sit with the Salt River Materials Group to start discussions.

The transportation issues are varied. The road to Williams if it were to be used, could face huge environmental issues. Truck traffic through town would be heavily increased as they go to Highway 260 and out to I-17. To reach the 700-800,000 tons of by-product volume, will take several years. Currently the traffic goes over the bridge. The Broadway extension becomes a key factor for traffic flow.

The Commissioners asked, in the Bitter Creek commercial area, is Clarkdale Minerals willing to grant an easement for the railroad to develop a depot? Tom stated they won't agree with an easement, but will work with the Town of Clarkdale to establish a train depot. Clarkdale Minerals has talked extensively with the Town Manager and the Community Development Director regarding a railroad depot. The goal is to get the railhead open. With regards to the railroad land ownership: some sections they maintain the right-of-way and some sections they own it in fee title.

Tom stated the Cement Plant Road, Sycamore Canyon and the bridge are the only ways out. The Town of Clarkdale agreed there will be no restrictions on the Broadway Extension. (This was further explained by the Community Development Director).

Tom also said any “aspects of the developing their property” other than the 140 acres for which it is already being utilized, is if it further promotes the intent for which it’s being used.

Development Plan:

- Development of an Industrial Sub-Division (near Bitter Creek) is a possibility
- Terms of development – there are no major expenditures until Clarkdale Minerals gets into production. 3.5 million is projected regarding the road
- Within 2 ½ years the company should be in a cash flow position to move forward in the development stages.
- If the Demo Module process is successful, then the issue of “what to do” with the material if it can’t be moved out becomes a concern. A fail safe program is to alter/recontour the 250 acres with ADEQ certification over the next 20 years.
- The resin that would be shipped out was explained, with the plated copper and zinc being the bigger items.
- The bridge viability is currently being evaluated.

Annexation Plan:

The Town Manager and the Community Development Director are currently working on the annexation plan. The Town of Clarkdale will then determine the steps to be taken.

This being a discussion only, there was no action taken.

AGENDA ITEM: FUTURE AGENDA ITEMS:

- The Community Development Director will update the Commissioners on the Annexation Plan as information becomes available.
- February 26th Regular Meeting: Records Retention Information
- February 5th Worksession-cancelled
- The Community Development Director will send the February and March Focus Groups schedule to the Commissioners.

AGENDA ITEM: ADJOURNMENT: Commissioner Bayless motioned to adjourn the meeting. Commissioner Regner seconded the motion. The motion passed unanimously. The meeting adjourned at 7:30 p.m.

APPROVED BY:

SUBMITTED BY:

Dave Puzas
Chairperson

Vicki McReynolds
Administrative Assistant II

**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION
COMMISSION OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, January 14, 2009, at 5:30 p.m., in the Community Development Building, 39 N. Ninth Street, Clarkdale, Arizona.

Chairperson:	Lynda Zanolli	
Vice Chairperson:	Maya Radoccia	(Absent)
Commissioners:	Krysta Dehnert	
	Bethany Bezdek	
	Alice Burroughs	(Absent)

Town Staff:
Parks and Recreation Supervisor: Dawn Norman
Assistant Town Manager: Janet Perry
Community Development Director: Sherry Bailey

Others in Attendance: None

AGENDA ITEM: CALL TO ORDER -Chairperson Zanolli called the meeting to order at 5:41 p.m. It was noted that a quorum was present.

AGENDA ITEM: PUBLIC COMMENT - None

AGENDA ITEM: MINUTES-Discussion and consideration of minutes of the Regular Meeting held on November 12th, 2008.

Commissioner Bezdek motioned to approve the Regular Meeting minutes for November 12th 2008, as written. Commissioner Dehnert seconded the motion. The motion passed unanimously.

AGENDA ITEM: REPORTS- Reports on current events

CHAIRPERSON'S REPORT - None.

STAFF REPORT - Parks and Recreation Supervisor Norman reported to the Commission that the Boards and Commissions Training was held on January 8th. She informed that there were several items discussed that the Commission should review and that the item will be placed on next month's agenda.

Parks and Recreation Supervisor Norman notified the Commission that Carlton Woodruff, Finance Director, had submitted his resignation and that Kathy Bainbridge, Town Clerk, would be taking on the responsibility of both positions.

Parks and Recreation Supervisor Norman stated that she received a heartfelt email from Dave Jeffers, aka Santa Claus, informing her that the 2008 event would be his last to play Santa due to an illness he had acquired. She continued that he did not specify the illness but that it was

not contagious, that he was prohibited from using the dyes used to color his hair and that he was to avoid contact with children due to the germs they carry.

FINANCE REPORT - Parks and Recreation Supervisor Norman stated that due to the resignation of Carlton Woodruff, the finance department was focusing on the transition at hand along with the mid-year finance reports. Assistant Town Manager Janet Perry added that the mid-year Budget Update was presented to council on Tuesday, January 6th.

NEW BUSINESS:

AGENDA ITEM: WORKSESSION - A work session to discuss the Parks and Recreation Master Plan.

Community Development Director Sherry Bailey reviewed the timeline proposed for the Master Plan process along with the National Recreation and Park Standards.

There was open discussion on the National Recreation and Park Standards and what standards would best suit Clarkdale.

The group participated in an exercise locating all parks, recreation facilities, and trails within Clarkdale's town limits and then applied the National Recreation and Park Standards for neighborhood parks. There was open discussion on areas that lacked neighborhood parks, density of population and how it affects the ration factors outlined by the National Recreation and Park Standards and definitions for each type of park would need to be specified in the Master Plan.

Community Development Director Sherry Bailey closed the worksession with asking the Commissioners to be prepared for the mini-charette scheduled for February's meeting. She explained that this will be a visioning process and that nothing should hold them back from sharing any ideas, including funding.

AGENDA ITEM: FUTURE AGENDA ITEMS - Listing of items to appear on future agendas.

Parks and Recreation Master Plan

Boards and Commissions

Main Street Park

AGENDA ITEM: ADJOURNMENT-With no further business before the board, the meeting adjourned at 7:03 p.m.

APPROVED:

Lynda Zanolli
Chairperson

SUBMITTED BY:

Dawn Norman
Parks and Recreation Supervisor

**Minutes of a Regular Meeting of the Heritage Conservancy Board of the Town of Clarkdale,
Held on January 21, 2009 at 4:30 p.m. in the Clark Memorial Library, Clarkdale, Arizona.**

A Regular meeting of the Heritage Conservancy Board of the Town of Clarkdale was held on December 17, 2008 at 4:30 p.m. in the Clark Memorial Library, 39 North Ninth Street, Clarkdale, Arizona.

Board Members: Chairperson Drake Meinke

Vice Chairperson Gerald Wombacher

Linda McDonough (absent)

Jesus Valdez

Isabel Erickson (absent)

Staff: Admin. Assistant Charlotte Hawken

Town Clerk Kathy Bainbridge

Others in attendance: No one.

CALL TO ORDER –Chairperson Meinke called the meeting to order at 4:35 p.m. and noted that Boardmember McDonough and Boardmember Erickson were absent.

PUBLIC COMMENT– None.

CONSIDERATION OF THE MINUTES – Consideration of the minutes of the regular meeting held on December 17, 2008.

Boardmember Valdez moved to approve the minutes. Vice Chairperson Wombacher seconded and the motion passed unanimously.

REPORTS –

Chairperson Meinke that the installation of more than 60 historic district street sign caps had been installed. There are a few left over for new or damaged poles. He requested that some missing poles be installed. He noted an opportunity to fabricate security covers for two of the Archive windows while they are welding the kiosk frames.

Administrative Assistant Hawken noted that there were two requests for information, one for a 2003 obituary and the other for vintage photos of Clarkdale. She stated that the table cover and the Past Perfect network and photo software had arrived. The balance of the donation account is \$5,117.32

Town Clerk Bainbridge stated that Mary Lu Estlick, a board member of the Clarkdale Heritage Center, asked Town Manager Mabery about jointly holding a brunch in the Clubhouse, splitting the proceeds between the Center and the town, with the town portion to be used for Clubhouse improvements.

CLARKDALE'S KIOSKS ABOUT HISTORY – Discussion and consideration of Clarkdale's Kiosks about History, *part of an Arizona Tourism Grant.*

The board agreed to recommend the following list of topics to the Town Council for the kiosk project:

1. 1932 plane crash of William A. Clark III
2. El Dompe (The Dump) residential area on the smelter grounds
3. Salt River Materials Cement Plant
4. Clark Mansion, golf course, pavilion, country club
5. Railroad
6. Town complex
7. Patio Town/Park, pool, dance hall, bar, grocery
8. Smelter, slag pile, United Verde Copper Company
9. Lower town
10. Elementary school, ball field
11. Clark, company town

READING ROOM – Discussion and consideration of possible uses and arrangements of the Reading Room and the furnishings located in it and working on the cleaning and moving project.

Chairperson Meinke reported that some pieces of furniture had been cleaned and placed in their original Clubhouse locations. The journals stored in the alcove of the Reading Room were moved into the Archive. Some items need to be removed and can be included in the town auction.

ARIZONA HISTORICAL RECORDS ADVISORY BOARD GRANT – Discussion and consideration of the Arizona Historical Records Advisory Board grant titled Clarkdale’s Company Town Records and Documents.

Chairperson Meinke reported that he received a letter of approval for \$3100, to be split evenly between the Clarkdale Heritage Center and the Heritage Conservancy Board for Archive supplies.

LSTA GRANT APPLICATION –Discussion and consideration of a state Library Services and Technology Act (LSTA) grant for Centennial Experience exhibits.

Chairperson Meinke reported that he attended a workshop about preparing applications for this grant. He shared project possibilities, including a centennial historical handbook and historical displays. The board agreed to explore project possibilities in order to submit an application for Council approval on February 10, 2009.

FUTURE AGENDA ITEMS – A listing of items to appear on future agendas.

- a. Clarkdale Heritage Center loan contract renewals.
- b. Clarkdale Heritage Center Clubhouse brunch.
- c. Clubhouse light fixtures on exterior of Ladies Lounge.
- d. LSTA grant.

ADJOURNMENT – With no further business and without objection the meeting adjourned at 6:05 pm.

APPROVED: _____ **SUBMITTED:** _____
 Drake Meinke, Chairperson Charlotte Hawken, Administrative Assistant