

**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION
COMMISSION OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, September 9th, 2009, at 5:30 p.m., in the Community Room of the Town Hall Administration Building, 39 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Lynda Zanolli
Vice Chairperson: Maya Radoccia (Absent)
Commissioners: Krysta Dehnert (Absent)
Bethany Bezdek
Barbara Van Wye

Town Staff:
Community Services Supervisor: Dawn Norman

Others in Attendance: None

AGENDA ITEM: CALL TO ORDER – Chairperson Zanolli called the meeting to order at 5:35 p.m. It was noted that a quorum was present.

AGENDA ITEM: PUBLIC COMMENT – None

AGENDA ITEM: MINUTES-Discussion and consideration of minutes of the Regular Meeting held on August 12, 2009.

Commissioner Van Wye inquired if all of the trails located in Clarkdale were categorized as motorized trails. Community Services Supervisor explained that the worksession at last month's meeting included existing and proposed trails. She continued that the town has two developed trails: Dorothy Benatz Trail which is categorized as multi-use and the Clarkdale Parkway Trail which is a walking trail. Currently the only trails designated as motorized trails are within the U.S. Forest Service property. She stated that the Parks and Recreation Commission will designate the type of use during the Master Plan process for existing social trails and the proposed trails that were discussed during the worksession.

Commissioner Bezdek motioned to approve the Regular Meeting minutes for August 12, 2009, as written. Chairperson Zanolli seconded the motion. The motion passed unanimously.

AGENDA ITEM: REPORTS- Reports on current events

CHAIRPERSON'S REPORT – Chairperson Zanolli wanted to thank all of the volunteers who helped with the Concerts in the Park.

STAFF REPORT – Community Services Supervisor Norman reported the following to the Parks and Recreation Commission:

1. Grant update – The town received word that the town’s application was complete and will move on to the review process. The NTIA requested permission from the Town to post an executive summary on the website. This executive summary along with a list of grant applicants who submitted complete applications are available on the website: www.broadbandusa.gov.
2. Concerts in the park – Community Services Supervisor Norman thanked the Commissioners and volunteers who helped with the concerts expressing that they did an amazing job. The final concert of the season is scheduled for September 12th with the Knuckleheads performing.
3. Parks and Recreation Commission Open Terms - The Parks and Recreation Commission has two terms expiring. The Boards and Commission Review Committee met and has submitted their recommendations for Lynda Zanolli and Jesse Kennon to be appointed to the Parks and Recreation Commission.

FINANCE REPORT – Community Services Supervisor Norman reviewed the finance reports with the Commission.

NEW BUSINESS:

AGENDA ITEM: WORKSESSION – A worksession to discuss the Halloween on Main Street Event.

Community Services Supervisor Norman reviewed the current plans and updated the Commission on the status of the event. She explained that there were several challenges to address this year due to Halloween falling on a Saturday and that the event would be conducted by volunteers, with the exception of Police, Fire, and herself. She informed that an article covering the Halloween activities as well as a call for volunteers will be published in the upcoming Small Talk Newsletter. She stated that since the event will take place on Saturday this year’s costume contest will begin at 5 p.m. versus 5:30 p.m.

There was open discussion on the volunteer opportunities available: separating/bagging candy, delivering candy to the residents, assisting with the costume contest and managing road blocks.

AGENDA ITEM: VERIZON WIRELESS TOWER – Discussion of the proposed sites for placement of a Verizon wireless tower.

Community Services Supervisor Norman informed the Commission that Verizon has submitted an application to the Design Review Board for approval for placement of a Verizon wireless tower on the Town Complex. She stated that the Design Review Board is responsible for reviewing applications for design approval only and that the final decision and approval including location would be made by the Town Council. She continued that at the time of submittal only one proposed site was included but now there are three different locations to be considered and that this item is scheduled for discussion only at the Design Review Board at tonight’s meeting scheduled at 6 p.m.

Community Services Supervisor Norman stated that Verizon is proposing three sites to consider. The three proposed locations are: 1. adjacent to the Clarkdale Swimming Pool, 2. behind the

Police Station and 3. adjacent to the building which now houses the Clarkdale Fire District. Community Development Director Sherry Bailey requested that the Parks and Recreation Commission review the proposed site located adjacent to the pool seeking the Commission's recommendations.

Community Services Supervisor Norman reviewed the submitted plans with the Commission explaining that the exhibit reflects the building inside the fence of the pool area. Community Development Director Sherry Bailey informed that Verizon is relocating the building to the outside of the fence area with the tower remaining inside the fence as shown. There was open discussion on the exhibits submitted by Verizon.

Chairperson Zanolli requested that the Commission move the meeting to the site in order to review it visually. With no objections, the Commission relocated the meeting to the proposed site located adjacent to the pool.

There was open discussion on the location and size of the building, fencing, tower and equipment.

The following recommendations were made with regard to the proposed site located adjacent to the pool:

- The area is designated as a public use area. An alternate location should be considered as the community uses the space.
- The site is a historical site and the tower and building would not fit in.
- Clarkdale is known for preserving its heritage and this location would not meet that vision.
- The town should maintain and enhance its assets, this would depreciate the area.
- **SAFETY** is of the utmost concern –
 - Generator – Gasoline would be on site
Fumes
 - Tower – would attract lightning causing potential safety hazards for patrons and damage to electrical system, pool equipment and Clubhouse.
 - If the tower and building are located at either of the other proposed sites – behind police station or adjacent to the fire district building, Verizon would not have to invest as much financially to make the site aesthetically pleasing.

The Commission conveyed that they fully support the proposed wireless tower in Clarkdale but expressed that the proposed site adjacent to the pool should not be considered as it is an impractical location.

Chairperson Zanolli requested to relocate the meeting to the Community Room of the Town Hall Administration Building. With no objections, the Commission relocated the meeting to the Community Room of the Town Hall Administration Building.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

Holiday Event w/ Santa
Broadband Technology Operations Program Grant-Public Computer Center
Halloween

AGENDA ITEM: ADJOURNMENT-With no further business before the board and with no objection, the meeting adjourned at 6:26 p.m.

APPROVED:

Lynda Zanolli
Chairperson

SUBMITTED BY:

Dawn Norman
Community Services Supervisor