

**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION
COMMISSION OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, October 14th, 2009, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Lynda Zanolli
Commissioners: Krysta Dehnert
Bethany Bezdek
Barbara Van Wye
Jesse Kennen

Town Staff:
Community Services Supervisor: Dawn Norman
Assistant Town Manager: Janet Perry

Others in Attendance: None

AGENDA ITEM: CALL TO ORDER – Chairperson Zanolli called the meeting to order at 5:36 p.m. It was noted that a quorum was present.

AGENDA ITEM: PUBLIC COMMENT – None

AGENDA ITEM: MINUTES-Discussion and consideration of minutes of the Regular Meeting held on September 9, 2009.

Chairperson Zanolli motioned to approve the Regular Meeting minutes for September 9, 2009, as written. Commissioner Bezdek seconded the motion. The motion passed unanimously.

AGENDA ITEM: REPORTS- Reports on current events

CHAIRPERSON'S REPORT – None.

STAFF REPORT – Community Services Supervisor Norman reported the following to the Parks and Recreation Commission:

1. Cities & Towns Week will be observed October 19-23rd. This week is set aside to highlight local government's essential contribution to our citizens. To celebrate this week, on October 22nd, Kindergarten and First Grade students from the Clarkdale-Jerome School will tour town facilities to learn about municipal government. First, they will be greeted by Mayor Von Gausig. They will then meet Gail Sadler from the U.S. Census Bureau and learn about the upcoming 2010 Census. The group will then have a hands-on tour of a fire truck, ambulance, and a police cruiser - where they will get to meet K-9 Officer Laser. In addition, the group will hear about the town's water service provided by the Utilities Department and explore the Clark Memorial Library where they will get to experience Storytime.

In addition, the Town is holding a poster contest for the Clarkdale-Jerome School 2nd, 3rd and 4th grade classes. This year's theme is "If I were a Town of Clarkdale employee my job would be...". The students' artwork will be on display in the library and can be viewed Thursday, October 15th – Saturday, October 24th.

FINANCE REPORT – Community Services Supervisor Norman informed that she had just received the finance reports therefore she did not have time to fully review them. In a brief review of the reports she did note there were some items she needed to address with Finance. She will review the revised reports with the Commission at next month's meeting.

NEW BUSINESS:

AGENDA ITEM: CHAIR AND VICE CHAIR – Discussion and consideration of appointing Chairperson and Vice Chairperson.

Commissioner Dehnert motioned to nominate Commissioner Zanolli as Chairperson. Commissioner Bezdek seconded the motion. The motion passed unanimously.

Commissioner Bezdek motioned to nominate Commissioner Dehnert as Vice Chairperson. Commissioner Zanolli seconded the motion. The motion passed unanimously.

AGENDA ITEM: WORKSESSION – A work session to discuss the Parks and Recreation Master Plan.

Agenda Item was tabled to the next regular meeting.

CLARKDALE SUSTAINABILITY PARK CONCEPT – Discussion of the Clarkdale Sustainability Park concept.

Assistant Town Manager reviewed the proposed Clarkdale Sustainability Park Concept with the Commission and distributed brochures. There was open discussion on the proposed elements of the park which could include a plasma converter, solar panels, algae field, as well as other energy-producing technologies.

Assistant Town Manager stated that the Mayor and Town Manager have been and will continue presenting the concept to other municipalities, legislators and interested parties. She continued that they have received positive responses so far to the presentation. The presentation was made to Council at last night's meeting. Council supports the project but expressed caution in two areas: funding, because they do not want to see added financial burden on residents; and staff's time, already strained and not wanting time devoted to this project to overburden or affect services..

Assistant Town Manager Perry stated that a feasibility study will be conducted. The Town will seek grant money to fund the study which should cost approximately \$200,000. There was open discussion on the feasibility study and what it would produce.

Commissioner Kennen expressed his concern of the choice of the Pecks Lake area explaining it is such a pristine natural area and to incorporate an industrial area just doesn't seem to fit in.

Assistant Town Manager Perry informed that there are other sites being considered for the project. There was open discussion on the choice of location.

Assistant Town Manager Perry explained that we are at the beginning stages of planning the project and encouraged the Commission to participate in the process. She informed that information is available on the town website and currently the town is working on a dedicated website and email for the Clarkdale Sustainability Park.

AGENDA ITEM: DISCUSSION – Discussion of the 2009 Halloween on Main Street Event.

Community Services Supervisor Norman reviewed the current plans and updated the Commission on the status of the event. She informed the Commission that the Town has received \$1,073 in monetary donations and \$620 in gift cards. These amounts are comparable to last year's donations. She continued that candy donations are down from last year so far but there is still time for donations to come in.

Community Services Supervisor Norman reviewed the current volunteer sign-ups and scheduling of the tasks with the Commission. There was open discussion on the volunteer opportunities.

AGENDA ITEM: DISCUSSION – Discussion of the 2009 Santa in Clarkdale Event.

Community Services Supervisor Norman informed the Commission that this year's event will be held on Saturday, December 5th from 11 am to 1 pm in the Men's Lounge. She continued that a replacement for Santa has been found thanks to the help of the Van Wye's. Clay Conboy has many years of experience serving as Santa Claus including city events in Prescott along with working at malls. He is very similar to the previous Santa where he does not do it for personal financial gain, he donates all related revenues to a local charity in Prescott.

Community Services Supervisor Norman informed that the this year's event will offer the same activities as last year: photo and visit with Santa, a free picture frame ornament, hot chocolate and cookies, and making an ornament for the Town tree with Made in Clarkdale artists.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

At the request of Community Services Supervisor Norman, Chairperson Zanolli reopened Agenda Item: Staff Report.

Community Services Supervisor Norman updated the Commission on the status of the Library Public Computer Center Grant. The NTIA, the federal agency reviewing the grants, asked the Governor's of each state to prioritize the projects that were submitted in their states.

Governor Brewer formed a review committee to make a recommendation to her on the prioritization. The Committee's rankings were released last week and Clarkdale's Library grant was not included in any of the three categories ranked. The Governor will now review the Committee's recommendations and then forward her prioritizations to the NTIA. The NTIA is not bound to honor to Governor's rankings, but will take them into consideration.

The town did receive some good news last week, which came in the form of a letter of support for our project from Congresswoman Ann Kirkpatrick. In addition to providing the letter to the town, the Congresswoman sent the letter directly to the federal agency that is reviewing the applications.

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Holiday Event w/ Santa
Parks and Recreation Master Plan
Re-cap of Halloween

AGENDA ITEM: ADJOURNMENT-With no further business before the board and with no objection, the meeting adjourned at 6:42 p.m.

APPROVED:

Lynda Zanolli
Chairperson

SUBMITTED BY:

Dawn Norman
Community Services Supervisor