

**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION  
COMMISSION OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, June 10<sup>th</sup>, 2009, at 5:30 p.m., in the Community Room of the Town Hall Administration Building, 39 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Lynda Zanolli (Absent)  
Vice Chairperson: Maya Radoccia  
Commissioners: Krysta Dehnert  
Bethany Bezdek

Town Staff:  
Community Services Supervisor: Dawn Norman  
Community Development Director: Sherry Bailey

Others in Attendance: None

**AGENDA ITEM: CALL TO ORDER** –Vice Chairperson Radoccia called the meeting to order at 5:35 p.m. It was noted that a quorum was present.

**AGENDA ITEM: PUBLIC COMMENT** – None

**AGENDA ITEM: MINUTES**-Discussion and consideration of minutes of the Regular Meeting held on June 10, 2009.

**Commissioner Dehnert motioned to approve the Regular Meeting minutes for June 10, 2009, as written. Commissioner Bezdek seconded the motion. The motion passed unanimously.**

**AGENDA ITEM: REPORTS-** Reports on current events

**CHAIRPERSON’S REPORT** – None.

**STAFF REPORT** – Community Services Supervisor Norman reported the following to the Parks and Recreation Commission:

1. Concerts in the Park have had great turnouts. The 50/50 raffles have been successful as well with the Major Lingo concert raising \$307.00 and the Blues Dawg raffle bringing in \$206.75. The question arose of whether it was a conflict of interest for a Parks and Recreation Commissioner to participate in the raffles. It was clarified that it was not a conflict for them to participate and that it was good practice to have someone from the audience or a band member draw and announce the winning ticket in order to alleviate any perceptions. The next concert is set for June 20<sup>th</sup> with Commissioner Dehnert and Vice Chairperson Radoccia scheduled as volunteers.
2. A flyer announcing the Concerts in the Park, the 4<sup>th</sup> of July activities and the new library hours was distributed to the school.

3. The Library will be offering Story Time on Wednesdays throughout the summer months beginning on June 17<sup>th</sup>. The program will include reading a book or two with the children and making a craft to take home. This program will be for children ages 5-9 years and will be held in the children's section of the library from 3-4pm for ages 5-6 years and from 4-5pm for ages 7-9 years.
4. An application for the vacant Parks and Recreation Board position was received from Barbara Van Wye. The application process has been initiated with a timeframe of approval from Council in July.

**FINANCE REPORT** – Community Services Supervisor Norman reviewed departmental finance reports with the Commission.

### **NEW BUSINESS:**

#### **AGENDA ITEM: WORKSESSION – A work session to discuss the Parks and Recreation Master Plan.**

Community Development Director Sherry Bailey presented a list of questions to the Commission and requested permission to address them before moving forward. The questions were reviewed and discussed in an open forum.

Community Development Director Sherry Bailey stated that municipalities usually have a joint jurisdiction agreement using a 3 mile radius which if used by Clarkdale would include both Jerome and Cottonwood to consider. Vice Chairperson Radoccia questioned if the Commission should review Parks and Recreation Master Plans for the surrounding communities. Community Development Director Bailey agreed that would be beneficial.

There was open discussion on the need to take demographics to identify facility needs and if the use of a 2 mile or 3 mile radius should be used. Community Development Director Bailey said that a map representing both the 2 mile and 3 mile radius would be created for the Commission to review in consideration.

Community Development Director Bailey posed the question if the Commission wanted to count those people that would be in the 2mi/3mi radius in the population to be served. Commissioner Bezdek raised the question of what the Commission should base their decision on, what is in the best interest for Clarkdale or the best interest for the county as a whole. Community Development Director Bailey said that was for the Commission to decide and to consider the facilities that the Commission envisioned, such as the regional park.

Community Development Director Bailey stated the need for community outreach to determine the community/cultural center areas. There was open discussion on using the results from the 2007 Parks and Recreation Survey and how to gather information to ensure that areas are not overlooked.

Community Development Director Bailey discussed that there were several video programs on parks, open space and cultural/community centers that were available for the Commission to view. The Commission requested to view the videos during the regular scheduled meetings.

There was open discussion on staff providing an inventory of the available park services and facilities within the Verde Valley to consider when designing the uses in Clarkdale's Regional Park.

Community Development Director Bailey presented the question of whether the Commission wanted to consider incorporating the State Park land located in Clarkdale in the Master Plan. The Commission unanimously agreed to include the State Park land in the Master Plan.

Community Development Director Bailey informed that Community Development was currently working on creating matrix tables for the Commission to compare the park plans for Sedona, Cottonwood, and Yavapai County with Clarkdale's new plan. The Commission requested to include Camp Verde.

There was open discussion on including the unincorporated communities within Yavapai County in the demographic information. It was decided that the Commission would schedule to overview the open space plan for the unincorporated communities at their next regular meeting.

**AGENDA ITEM: OLD FASHIONED FOURTH OF JULY – Discussion and consideration of the 2009 Old Fashioned 4<sup>th</sup> of July.**

Community Services Supervisor Norman reviewed her notes received from last year's debriefing. She stated that the majority of the comments received were incorporated into this year's planning. She continued the main item of concern was the Kids' Parade.

She stated that at last year's parade there were two entries with horses which were allowed only after the owner/participants challenged the parade rules. Their contention was that pets were being allowed in the parade and, since their horses were pets, they should be allowed. This has again raised the issue of animals being allowed in the Kids' Parade.

There was open discussion on the liability and safety issues presented when allowing the larger animals and that, if allowed, could force a considerable change to the existing Kids' Parade format.

Community Development Director Bailey requested permission to share an experience that she had with regards to horses and parades. Vice Chairperson Radoccia opened the floor to public comment. Community Development Director Bailey explained that years ago her daughter was a barrel racer and the rodeo team that she belonged to had all well-trained horses. The barrel racers and rodeo team participated in a Christmas parade in Choudrant and one of the horses got spooked, reared up and ran out into the crowd. There was open discussion on the possibilities that could occur.

Community Services Supervisor Norman presented the proposed parade rules for the Commission to consider. She stated that after reviewing several children's parades similar to Clarkdale's throughout the nation the majority did not allow animals except for medical/disabled reasons. She continued the parades that did allow animals had very strict guidelines pursuant to Town ordinances or they were larger parades which had float entries. The proposed parade rules for the Commission to consider included the current rules along with several new rules discovered when researching other parade rules.

There was open discussion on the current and proposed parade rules:

- 1) Parade entrants limited to children sixteen (16) years and under.
- 2) Children ages six (6) years and under must be accompanied by one (1) adult or another child at least thirteen (13) years of age.
- 3) Pets: Entries with animals are limited to household pets only, weighing no more than 50 lbs. All pets must be on leashes and must be held by someone strong enough to manage them. All pets participating in the parade must be kept under control at all times. Participant is responsible for pet clean-up.
- 4) A Waiver of Liability Form for each participant MUST be completed and signed by a parent/guardian of minor to participate in the parade.
- 5) Helmets and safety gear are strongly recommended for children riding bicycles, skateboards, and scooters.
- 6) No Commercial entries.
- 7) No gas powered vehicles will be allowed.
- 8) Candy & giveaways must be handed out to observers, not thrown.

**Commissioner Bezdek motioned to approve the parade rules as written. Commissioner Dehnert seconded the motion. The motion passed unanimously.**

**AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.**

**Parks and Recreation Master Plan**  
**Old Fashioned Fourth of July**  
**Dorothy Benatz Trail**

**AGENDA ITEM: ADJOURNMENT-**With no further business before the board and with no objection, the meeting adjourned at 6:36 p.m.

APPROVED:

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Maya Radoccia  
Vice Chairperson

SUBMITTED BY:

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Dawn Norman  
Community Services Supervisor