

**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION
COMMISSION OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, January 14, 2009, at 5:30 p.m., in the Community Development Building, 39 N. Ninth Street, Clarkdale, Arizona.

Chairperson:	Lynda Zanolli	
Vice Chairperson:	Maya Radoccia	(Absent)
Commissioners:	Krysta Dehnert	
	Bethany Bezdek	
	Alice Burroughs	(Absent)

Town Staff:

Parks and Recreation Supervisor:	Dawn Norman
Assistant Town Manager:	Janet Perry
Community Development Director:	Sherry Bailey

Others in Attendance: None

AGENDA ITEM: CALL TO ORDER –Chairperson Zanolli called the meeting to order at 5:41 p.m. It was noted that a quorum was present.

AGENDA ITEM: PUBLIC COMMENT – None

AGENDA ITEM: MINUTES-Discussion and consideration of minutes of the Regular Meeting held on November 12th, 2008.

Commissioner Bezdek motioned to approve the Regular Meeting minutes for November 12th 2008, as written. Commissioner Dehnert seconded the motion. The motion passed unanimously.

AGENDA ITEM: REPORTS- Reports on current events

CHAIRPERSON’S REPORT – None.

STAFF REPORT – Parks and Recreation Supervisor Norman reported to the Commission that the Boards and Commissions Training was held on January 8th. She informed that there were several items discussed that the Commission should review and that the item will be placed on next month’s agenda.

Parks and Recreation Supervisor Norman notified the Commission that Carlton Woodruff, Finance Director, had submitted his resignation and that Kathy Bainbridge, Town Clerk, would be taking on the responsibility of both positions.

Parks and Recreation Supervisor Norman stated that she received a heartfelt email from Dave Jeffers, aka Santa Claus, informing her that the 2008 event would be his last to play Santa due to an illness he had acquired. She continued that he did not specify the illness but that it was not contagious, that he was prohibited from using the dyes used to color his hair and that he was to avoid contact with children due to the germs they carry.

FINANCE REPORT – Parks and Recreation Supervisor Norman stated that due to the resignation of Carlton Woodruff, the finance department was focusing on the transition at hand along with the mid-year finance reports. Assistant Town Manager Janet Perry added that the mid-year Budget Update was presented to council on Tuesday, January 6th.

NEW BUSINESS:

AGENDA ITEM: WORKSESSION – A work session to discuss the Parks and Recreation Master Plan.

Community Development Director Sherry Bailey reviewed the timeline proposed for the Master Plan process along with the National Recreation and Park Standards.

There was open discussion on the National Recreation and Park Standards and what standards would best suit Clarkdale.

The group participated in an exercise locating all parks, recreation facilities, and trails within Clarkdale's town limits and then applied the National Recreation and Park Standards for neighborhood parks. There was open discussion on areas that lacked neighborhood parks, density of population and how it affects the ration factors outlined by the National Recreation and Park Standards and definitions for each type of park would need to be specified in the Master Plan.

Community Development Director Sherry Bailey closed the worksession with asking the Commissioners to be prepared for the mini-charette scheduled for February's meeting. She explained that this will be a visioning process and that nothing should hold them back from sharing any ideas, including funding.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

Parks and Recreation Master Plan

Boards and Commissions

Main Street Park

AGENDA ITEM: ADJOURNMENT-With no further business before the board, the meeting adjourned at 7:03 p.m.

APPROVED:

Lynda Zanolli
Chairperson

SUBMITTED BY:

Dawn Norman
Parks and Recreation Supervisor