

**MINUTES OF A REGULAR MEETING OF  
THE LIBRARY ADVISORY BOARD OF THE TOWN OF CLARKDALE**

A Regular meeting of the Library Advisory Board of the Town of Clarkdale was held on August 6, 2009 at 9:00 a.m. in the Administration Community Room, 39 North Ninth Street, Clarkdale.

Board Members:       Chairperson John Stevenson  
                              Vice Chairperson Roberta Peterson  
                              Chris Calderon  
                              Winnie Bohall (absent)  
                              Sue Hill  
                              Maggie Krznarich  
                              Elise Rotchford (attended via teleconference)

Staff:                   Library Manager Charlotte Hawken  
                              Community Services Supervisor Dawn Norman  
                              Assistant Town Manager Janet Perry

Others in attendance: No one.

**AGENDA ITEM: CALL TO ORDER** – Chairperson Stevenson called the meeting to order at 9:04 a.m. and called roll: John Stevenson, present; Roberta Peterson, absent; Chris Calderon, present, Winnie Bohall, absent, Sue Hill, present, Maggie Krznarich, present, and Elise Rotchford, present via teleconference.

Boardmember Peterson arrived.

**AGENDA ITEM: PUBLIC COMMENT** – None.

**AGENDA ITEM: MINUTES** – Discussion and consideration of approval of the minutes of the regular board meeting held on July 2, 2009.

**Boardmember Calderon moved to approve the minutes. Boardmember Krznarich seconded and the motion passed unanimously.**

**AGENDA ITEM: REPORTS** –

**CHAIRPERSON’S REPORT** – Chairperson Stevenson stated that they had a good July 4<sup>th</sup> event. The total income from the library social was \$330.85. He stated that he had looked into a canopy similar to the Police Department’s. It is expandable from 20’ x 12’ to 20’ x 20’ and costs approximately \$299.00. He stated that he thought this year’s location was a poor location and he would like the Board to consider an alternate location for next year’s event.

**STAFF REPORT** – Library Manager Hawken stated that there was a card circulating for former Board Member Jean Stevens. She stated that she estimates the balance of the donation account to be about \$4582, this includes the income and expenses from July 4<sup>th</sup> and a \$100.00 donation from Phoenix Cement.

Community Services Supervisor Norman stated that the library is seeking volunteers and these volunteer positions will be included in the next town news flyer. The positions include an early literacy program coordinator, a storytime coordinator, a youth book club leader, and a homework helper. She stated that Sherry Bailey who is the Town's Community Development Director, volunteered to lead the adult book club which is scheduled to begin on September 12<sup>th</sup> at 9 a.m.

**AGENDA ITEM: GRANT SUBMITTAL – Discussion of the grant application to the Broadband Technology Operations Program for federal stimulus funding.**

Community Services Supervisor Norman stated that Phase I and Phase II plans for the library had been presented to the Library Board in June. She continued that the Town is applying for two stimulus grants, one will provide broadband to the Verde Valley offering faster internet service at an affordable price and the other is for the public computer center in the library, both of which have an application deadline of August 14<sup>th</sup>. She stated that if the Public Computer Center Grant was awarded it would allow the Town to proceed with Phase II. She continued that the Town's approach was on a regional level because the Verde Valley did not have a facility of this nature. If successful, there would be a 2,125 sq. ft. addition to the library along with renovations to the existing 3,100 sq. ft.

Community Services Supervisor Norman introduced the proposed Innovation Cultivation Center and reviewed the Phase II drawings of the project with the Commission. She explained the different technical elements and equipment and how the elements could be used in different programs and by the public, including wireless internet access throughout the facility and the ability to check out laptops to use in the privacy of your home. Community Services Supervisor Norman stated that there were a couple of important factors that the work group wanted to incorporate, one was keeping the library the library, so that it was very apparent which area was the functions of the library, the other factor was maintaining the familiarity of the building and creating a comfortable and inviting environment. The goal was to incorporate the technical elements in ways that would raise patron's curiosity and entice them to want to learn more about what the equipment was and how to use it without being intimidated. She continued that outreach and education were important keys to the project because the majority of individuals were not aware of what technology and the internet were capable of or what they had to offer. She shared the different programming ideas that could be incorporated into the center, targeting youth, senior citizens and Spanish speaking residents.

She stated that the construction section of the grant was approximately \$800,000, which includes a historic cage elevator and the technology section was approximately \$350,000. Salary for an Outreach Coordinator would be included in the grant application.

Community Services Supervisor Norman shared that Community Development Director Bailey attended a workshop for the Public Computer Center Grant in Albuquerque and that most of the attendees were developing classroom-like computer labs. Staff is hoping that because the town has taken a regional approach and is presenting a completely different and out of the box concept with creative outreach efforts that the grant will be successful.

There was open discussion on the timeline and when construction would begin if the grant was awarded.

**AGENDA ITEM: FUTURE AGENDA ITEMS – A listing of items to appear on future agendas.**

- a. *Ice Cream Social canopy*
- b. *Volunteer requests for library programs*
- c. *Broadband grant, if there is new information*

**AGENDA ITEM: ADJOURNMENT – *Chairperson Stevenson moved to adjourn the meeting. Boardmember Peterson seconded and the motion passed unanimously.*** The meeting adjourned at 9:31 a.m.

**APPROVED:** \_\_\_\_\_  
John Stevenson, Chairperson

**SUBMITTED:** \_\_\_\_\_  
Charlotte Hawken, Library Manager