

**MINUTES OF A REGULAR MEETING OF THE  
HERITAGE CONSERVANCY BOARD OF THE TOWN OF CLARKDALE**

A Regular meeting of the Heritage Conservancy Board of the Town of Clarkdale was held on September 16, 2009 at 4:00 p.m. in the Administration Community Room, 39 North Ninth Street, Clarkdale, AZ.

**Board Members:** Chairperson Drake Meinke  
Vice Chairperson Gerald Wombacher  
Linda McDonough  
Jesus Valdez  
Isabel Erickson

**Staff:** Library Manager Charlotte Hawken  
Community Services Supervisor Dawn Norman

**Others in attendance:** None.

**CALL TO ORDER** – Chairperson Meinke called the meeting to order at 4:03 p.m. and noted that all members were present.

**AGENDA ITEM: PUBLIC COMMENT**– None.

**AGENDA ITEM: CONSIDERATION OF THE MINUTES** – Consideration of the minutes of the regular meeting held on August 19, 2009 and the special meeting held on August 31, 2009.

*Vice Chairperson Wombacher moved to approve the minutes as written. Boardmember Erickson seconded and the motion passed unanimously.*

**AGENDA ITEM: REPORTS**

**CHAIRPERSON’S REPORT** - Chairperson Meinke reported that the Heritage Center has requested the Heritage Conservancy Board to consider tuning the piano in the Men’s Lounge.

**BOARDMEMBER LINDA MCDONOUGH – ARCHIVE REQUESTS** – Boardmember McDonough reported that 15 requests were received and fulfilled over the past 2 ½ months.

**STAFF REPORT** – None.

**FINANCE REPORT** – Library Manager Hawken and Community Services Supervisor Norman reviewed the current finance report with the Board.

**AGENDA ITEM: PURCHASING PROTECTIVE FURNITURE PADS** – Discussion and consideration of purchasing protective furniture pads for the Clubhouse furnishings during events.

Library Manager Hawken distributed information on furniture pads to the Board to review. There was open discussion on the different types and quality of pads.

**Boardmember McDonough moved to approve the purchase of 12 Mega Mover moving blankets for \$99.99 plus shipping and handling out of the donations account. Boardmember Erickson seconded and the motion passed unanimously.**

**AGENDA ITEM: ARIZONA HISTORICAL RECORDS ADVISORY BOARD (AHRAB) PRESERVATION SUPPLIES GRANT – Discussion of supplies list to purchase with approved Arizona Historical Records Advisory Board preservation supplies grant.**

The Board reviewed the proposed list of supplies to purchase. There was open discussion on the supplies needed for the archive and the costs associated with the supplies. The Board agreed on the list of items to purchase and suggested that the funding not be exhausted on only one type of supply item.

**AGENDA ITEM: REPRODUCTION OF BLUEPRINTS – Discussion and consideration of reproducing the Archive blueprints.**

Community Services Supervisor Norman stated that the Board has expressed the goal of reproducing the archive documents in order to preserve the original items including blueprints. She continued that the reproductions would be used for research or loan requests in place of the originals and with the approval of the loan request made by the Clarkdale Heritage Center for the blueprints this was the perfect time for the Board to move forward with accomplishing this goal.

Boardmember McDonough stated that there were several blueprints that are fragile and a number of them that are requested more frequently.

There was open discussion on the blueprints and the different materials available for reproductions, including mylar. The Board agreed that the most fragile and most frequently used blueprints should be reproduced and that at Linda McDonough's discretion the most requested blueprints would be reproduced on mylar.

**Boardmember Erickson moved to reproduce the blueprints at a cost not to exceed \$650.00 from the Heritage Conservancy Board Donations account. Vice Chairperson Wombacher seconded and the motion passed unanimously.**

**AGENDA ITEM: CLARKDALE'S KIOSKS ABOUT HISTORY– Discussion of Clarkdale's Kiosks about History, part of an Arizona Tourism Grant.**

Chairperson Meinke stated he was waiting for information from the printer and would request this item on the next agenda.

**AGENDA ITEM: ST. CECILIA'S CHURCH – Discussion of St. Cecilia's Church.**

Boardmember Valdez reported that he is still searching for information on the church. He continued that he has not been successful at acquiring photographs of the church prior to its renovation. There was open discussion on possible leads.

Boardmember Valdez stated that he will be going to Phoenix to search for any information on the church. Chairperson Meinke informed that the Board had previously agreed that Boardmembers could spend up to \$100 without prior approval on reproductions of photographs and documents while researching historical Clarkdale topics.

**AGENDA ITEM: ADOPT-A-CHAIR – Discussion and consideration to approve funding for Adopt-A-Chair.**

Boardmember Erickson noted that the cost in the staff report of \$140 was incorrect. She received a subsequent estimate from Mr. Lerette in the amount of \$200, this figure included springs, if needed, and allowed for an increase in the cost of fabric.

There was open discussion on the current condition of the chair. Boardmember Erickson agreed to clean the chair to see if the wood needs to be refinished before reupholstering.

**Boardmember Erickson moved to have the first Adopt-a-Chair reupholstered, if its condition warrants it, for a cost of up to \$250 from the Heritage Conservancy Board Donations account. Vice Chairperson Wombacher seconded and the motion passed unanimously.**

**FUTURE AGENDA ITEMS – A listing of items to appear on future agendas.**

1. Kiosks
2. St Cecelia’s Church
3. Halloween
4. Tuning Men’s Lounge piano.

**ADJOURNMENT** – With no further business and without objection the meeting adjourned at 5:12 pm.

**APPROVED:** \_\_\_\_\_  
Drake Meinke, Chairperson

**SUBMITTED:** \_\_\_\_\_  
Charlotte Hawken, Library Manager