

**MINUTES OF A REGULAR MEETING OF THE
HERITAGE CONSERVANCY BOARD OF THE TOWN OF CLARKDALE**

A Regular meeting of the Heritage Conservancy Board of the Town of Clarkdale was held on July 15, 2009 at 4:00 p.m. in the Administration Community Room, 39 North Ninth Street, Clarkdale, Arizona.

Board Members: Chairperson Drake Meinke
Vice Chairperson Gerald Wombacher
Linda McDonough
Jesus Valdez
Isabel Erickson

Staff: Library Manager Charlotte Hawken
Community Services Supervisor Dawn Norman
Assistant Town Manager Janet Perry

Others in attendance: Dave McDonough

CALL TO ORDER – Chairperson Meinke called the meeting to order at 4:00 p.m. and noted that all board members were present.

AGENDA ITEM: PUBLIC COMMENT– None.

AGENDA ITEM: CONSIDERATION OF THE MINUTES – **Consideration of the minutes of the regular meeting held on June 24, 2009.** Boardmember McDonough moved to approve the minutes as written. Boardmember Erickson seconded and the motion passed unanimously.

AGENDA ITEM: REPORTS

CHAIRPERSON’S REPORT - Chairperson Meinke reported that the Clarkdale Heritage Museum had a booth at the July 4th celebration, answering questions and giving out information. He stated that he presented sample kiosk panel during public comment at the Town Council meeting on July 14, 2009. He stated that he responded to a Yavapai County Centennial Committee request for information.

STAFF REPORT – Library Manager Hawken distributed the following information:

1. If you ask for an item to be on an agenda:
 - a. Give me any information you have about it so I can put it in a staff report for the other members to see before the meeting.
 - b. Plan to be at the meeting and let me know ahead of the meeting if you won’t be there.
2. In order for you to see the agenda information before the meeting, I will email it to Drake, Isabel, Jess and Jerry and I will call Linda to pick it up.

AGENDA ITEM: REPORT ON ST. CECILIA'S CHURCH – Discussion of St. Cecilia's Church.

Boardmember Valdez stated he was documenting the history of the church. The first big question is where the corner property markers are. He stated that the Jerome archives have not agreed to let him research their newspapers. Boardmember Erickson suggested that Tom Pits at Belgian Jenny's, who is the chamber president, might be able to help him. Chairperson Meinke stated that Sharlot Hall might be helpful also. Research questions can be looked up online and ordered and then picked up at Sharlot Hall.

AGENDA ITEM: CLARKDALE'S KIOSKS ABOUT HISTORY– Report on Clarkdale's Kiosks about History, part of an Arizona Tourism Grant.

Chairperson Meinke displayed a sample kiosk panel with a brown tone background with a watermark of a photograph of the panel's topic, which was the smelter. It has town and museum logos and historical smelter photographs. The sample shows the general layout and the colors.

He stated that they plan to put the following at the bottom of the panel: "Find further information at the museum or Town Hall," rather than putting a map of all of the kiosks on each panel. He stated that Cindy Emmett will proofread the panels for typographical errors and the Heritage Conservancy Board will proof them for content.

AGENDA ITEM: CLUBHOUSE LIGHT FIXTURES - Discussion of the exterior light fixtures of the Ladies Lounge of the Clark Memorial Clubhouse.

Chairperson Meinke stated that he wrote Margie Beach thanking Phoenix Cement for their work on the fixtures. Dave McDonough, a machinist at Phoenix Cement, stated he had commitment of the company managers to do the work as he could. He has started working on the two 20' tall fixtures and it looks like he'll have time soon to complete them.

The main work is on a scrolled brass tubes that each fixture hangs from. The problem is to get the electrical wire through the tube. Rather than brass, he will use solid steel to fabricate the tubes and put a welded backing on them in order to get the wires through. He will also make rivets to hold the scrolled tubes to the fixtures.

An electrician will need to add a socket and wiring and the town crew will attach them to the building. Boardmember McDonough stated there is a 1938 photograph that show how beautiful they were.

AGENDA ITEM: STORAGE ISSUES AND AVAILABILITY – Worksession to discuss storage issues and availability.

Chairperson Meinke stated that the Museum governing board is asking if there is space in the Town Archive to store Museum artifacts. Assistant Town Manager Perry stated it needs to be discussed because storage in a town building is a town issue. Discussion included the following issues:

1. The Archive will be full of artifacts to be moved from the Reading Room.
2. Clubhouse original furnishings should stay in the Clubhouse.

3. Other items in the Reading Room are not original to the Clubhouse but should be preserved.
4. There is one jail cell, a cement room (unpainted), and the boiler room where item will be stored.
5. Council directed they would like the Reading Room usable.
6. The town staff can help move large items.
7. Auction items stored in the room are waiting for the Town auction before they are moved. They include a commercial sewing machine and a large display case.
8. The coke machine will go to the Archive.
9. Two sets of mahogany glass-fronted bookcases that were installed in the Reading Room in the 1930's were disassembled and stored in the Clubhouse basement. One set was reassembled and returned to the room. The other set is still in storage and could be reassembled and returned. They could both be used as locked display cases.
10. The old books that are in the Reading Room could be used as a research library.
11. Two past plans to move the furnishings in the Clubhouse into the Reading Room during events have ceased to work out after awhile.
12. Possible participants in a plan to move items for events include board members, town staff, and volunteers.
13. Everyone agreed that the pieces are beautiful and it is valuable for the public to see them.

The board agreed to move their regular meeting on August 19 to 10:00 am in the Reading Room and to include a work session to identify what to do with the items in the Reading Room.

AGENDA ITEM: FUTURE AGENDA ITEMS – A listing of items to appear on future agendas.

- a. *Clarkdale Kiosks discussion and consideration*
- b. *Identifying the subjects of the books that are in the Reading Room.*
- c. *Report on the progress of the historic research on St. Cecelia's Church.*
- d. *Work session to identify what to do with the items in the Reading Room.*
- e. *Book on Clarkdale's History.*
- f. *Clarkdale dances.*

ADJOURNMENT – With no further business and without objection the meeting adjourned at 5:07 pm.

APPROVED: _____
Drake Meinke, Chairperson

SUBMITTED: _____
Charlotte Hawken, Library Manager