

MINUTES OF A REGULAR MEETING OF THE HERITAGE CONSERVANCY BOARD OF THE TOWN OF CLARKDALE

A Regular meeting of the Heritage Conservancy Board of the Town of Clarkdale was held on May 20, 2009 at 4:30 p.m. in the Clark Memorial Library, 39 North Ninth Street, Clarkdale, Arizona.

Board Members: Chairperson Drake Meinke
Vice Chairperson Gerald Wombacher
Linda McDonough
Jesus Valdez
Isabel Erickson

Staff: Administrative Assistant Charlotte Hawken
Assistant Town Manager Perry

Others in attendance: Patricia Williams

CALL TO ORDER – Chairperson Meinke called the meeting to order at 4:35 p.m. and noted that all members were present.

AGENDA ITEM: PUBLIC COMMENT– None.

CONSIDERATION OF THE MINUTES – **Consideration of the minutes of the regular meeting held on April 15, 2009.** Boardmember Erickson moved to approve the minutes. Boardmember McDonough seconded and the motion passed unanimously.

AGENDA ITEM: REPORTS

STAFF REPORT - Assistant Town Manager Perry introduced herself and noted that the Heritage Conservancy Board is now part of the Community Services Department, which has been formed to coordinate community outreach for all of the town departments.

CHAIRPERSON’S REPORT - Chairperson Meinke noted that the Clarkdale Chamber of Commerce has donated \$1000 toward a team grant for economic development of the Verde Valley.

The next meeting will be at 4:30 on June 24th in the Administration conference room.

AGENDA ITEM: POLICIES ON PUBLIC ACCESS TO DIGITIZED IMAGES IN THE TOWN ARCHIVE – **Discussion and consideration of policies on public access to digitized images in the Town Archive.**

Discussion included the request procedure and whether there would be exceptions to the policies. Boardmember Erickson moved to recommend that the Town Council approve the Policies on Public Access to Digitized Images in the Town Archive. Vice Chairperson Wombacher seconded and the motion passed unanimously.

AGENDA ITEM: BOOK ON CLARKDALE'S HISTORY – Discussion and consideration of a proposal to compose a book on Clarkdale's history by Pam Ravenwood and Arcadia Publishing.

After discussion about various publishing options and the general principals of handling digitized images, this item was tabled to next agenda.

AGENDA ITEM: CLARKDALE'S KIOSKS ABOUT HISTORY– Discussion and consideration of Clarkdale's Kiosks about History, part of an Arizona Tourism Grant.

Chairperson Meinke reported that the information panels are currently being developed and the Jason Keller at Signs 928 would be helping with that effort and printing the panels.

AGENDA ITEM: READING ROOM –Discussion and consideration of possible uses and arrangements of the Reading Room and the furnishings located in it.

All clubhouse furnishings will be stored in the Reading Room during Operation Graduation on May 22nd. The Heritage Conservancy Board would need to move them or request that they be moved out again.

AGENDA ITEM: ARCHIVE CLEAN-UP – Discussion and consideration of a clean-up project in the Archive.

The major Archive clean-up has been completed and the standard metal shelving has been moved in.

AGENDA ITEM: CLUBHOUSE LIGHT FIXTURES – Discussion and consideration of the exterior light fixtures of the Ladies Lounge of the Clark Memorial Clubhouse.

Chairperson Meinke will send a letter to Margie Beach at Salt River Materials Group regarding their donating services to repair two light fixtures.

AGENDA ITEM: DANCE FEE – Discussion and consideration of the entrance fee for the Heritage Dances.

Patricia Williams reported on the current dance fees. She stated that there were not enough people at the January dance to cover the band expense. She suggested that the admission fee remain \$5.00 for the October and November dances. Depending on attendance she, the Heritage Conservancy Board and the Clarkdale Heritage Center will consider whether to raise the fee to cover the band expense of \$500 per dance.

AGENDA ITEM: HISTORIC PRESERVATION COMMISSION – Discussion and consideration of the Historic Preservation Commission.

This item was tabled to the another agenda

AGENDA ITEM: HERITAGE CONSERVANCY BOARD BROCHURE – Discussion and consideration of a Heritage Conservancy Board brochure.

This item was tabled to another agenda.

AGENDA ITEM: FUTURE AGENDA ITEMS – A listing of items to appear on future agendas.

- a. *Historic Preservation Commission.*
- b. *Book on Clarkdale's history.*

- c. *Report on St. Cecelia's Church.*
- d. *Heritage Conservancy Board brochure.*
- e. *Meeting schedule.*
- f. *Kiosk report.*

ADJOURNMENT – With no further business and without objection the meeting adjourned at 5:55 pm.

APPROVED: _____
Drake Meinke, Chairperson

SUBMITTED: _____
Charlotte Hawken, Library Manager