

Minutes of a Regular Meeting of the Heritage Conservancy Board of the Town of Clarkdale, Held on April 15, 2009 at 4:30 p.m. in the Clark Memorial Library, Clarkdale, Arizona.

A Regular meeting of the Heritage Conservancy Board of the Town of Clarkdale was held on April 15, 2009 at 4:30 p.m. in the Clark Memorial Library, 39 North Ninth Street, Clarkdale, Arizona.

Board Members: Chairperson Drake Meinke (absent) **Staff:** Admin. Assistant Charlotte Hawken
Vice Chairperson Gerald Wombacher **Others in attendance:** Pam Ravenwood
Linda McDonough
Jesus Valdez (absent)
Isabel Erickson

CALL TO ORDER – Vice-Chairperson Wombacher called the meeting to order at 4:35 p.m. and noted that Chairperson Meinke and Boardmember Valdez were absent.

PUBLIC COMMENT– None.

CONSIDERATION OF THE MINUTES – Consideration of the minutes of the regular meeting held on March 18, 2009.

Boardmember McDonough moved to approve the minutes. Boardmember Erickson seconded and the motion passed unanimously.

REPORTS – No reports.

POLICIES ON PUBLIC ACCESS TO DIGITIZED IMAGES IN THE TOWN ARCHIVE – Discussion and consideration of policies on public access to digitized images in the Town Archive.

The Board agreed that the Arizona State Library, archives and Public Records (ASLAPR) Pictorial Image Policy was the better sample and directed staff to use it to develop a draft image access policy for Clarkdale.

BOOK ON CLARKDALE’S HISTORY – Discussion and consideration with Pam Ravenwood about a book she is writing through Arcadia publishing on Clarkdale’s history.

Pam Ravenwood stated that she was interested in developing a book on Clarkdale history in conjunction with Arcadia Press. Arcadia has a standard format and would print and market the book. The format clusters topics within themes. She would spend about six months collecting photos and writing text to go with them based on interviews and research. As the books sell she would get a small royalty. Whoever she partners with would get a 40% discount on their purchases of the book from Arcadia for resale and they would get a small residual from the all of the sales of this book. Other resellers get a smaller discount. The partners name would be on the book and would get promotion from that. Ms. Ravenwood stated she has a background in journalism, worked at the Jerome Historical Society and helped Midge Stueber develop the Jerome book in this series. She stated that the Jerome Historical Society would provide photographs free for the book. They sometimes waive their digital image fees if there is some local benefit.

The members agreed that the board needs to get some financial benefit for participating in the project, would want to edit the text and would like to have the Conservancy’s name on the book. They agreed to table this item to the next meeting.

CLARKDALE’S KIOSKS ABOUT HISTORY – Discussion and consideration of Clarkdale’s Kiosks about History, part of an Arizona Tourism Grant.

The members agreed to request an update from Drake Meinke on the locations and topics in each location and any topics to be prepared by the board members. They wondered if photographs could come out of private collections.

READING ROOM – Discussion and consideration of possible uses and arrangements of the Reading Room and the furnishings located in it and working on the cleaning and moving project.

The members agreed to meet for a work session on May 13th at 10:00 am in the Reading Room to move furniture and arrange the alcove as a display.

ARCHIVE CLEAN-UP – Discussion and consideration of a clean-up project in the Archive.

Board members agreed to meet at the Archive on April 22nd at 10:00 am to finish cleaning the boiler room.

CLUBHOUSE LIGHT FIXTURES – Discussion and consideration of the light fixtures on the exterior of the Ladies Lounge of the Clark Memorial Clubhouse.

Boardmember McDonough stated that the crew at Phoenix Cement already has permission to work on the two Clubhouse Ladies Lounge light fixtures on company time, but they need a letter requesting the donation. They will be addressing a weakness in the design during the repair work. The board agreed to request that Chairperson Meinke submit the letter agreed on at the last meeting

DANCE FEE – Discussion and consideration of the entrance fee for the Heritage Dances.

Boardmember Erickson stated that one of the Heritage Dances this year did not make enough income to pay the band expense. She circulated a questionnaire at the last dance and got 81 responses. Many people attend regularly. Funds from the entrance fees go to the Clarkdale Heritage Museum. Funds from selling refreshments go to the Heritage Conservancy Board. The two groups split any donations and the income from a raffle. Pat Williams would announce any increase in fees at the November dance to be effective at the January 2010 dance. People from both the Museum and the Conservancy Board help during the dances.

The board agreed they need to consider the allocation of the funds between the two groups along with any increase in fees.

FUTURE AGENDA ITEMS – A listing of items to appear on future agendas.

- a. Historic Preservation Commission.
- b. Book on Clarkdale’s history.
- c. Policy on access to digitized images.
- d. Reading Room
- e. Archive projects.
- f. Heritage dance fees and allocations.
- g. Heritage Conservancy Board brochure.
- h. Kiosk report.

ADJOURNMENT – With no further business and without objection the meeting adjourned at 6:00 pm.

APPROVED: _____ **SUBMITTED:** _____
 Gerald Wombacher, Vice-Chairperson Charlotte Hawken, Administrative
 Assistant