

General Plan Update Committee
APRIL 16, 2009

MINUTES OF A SPECIAL MEETING OF THE GENERAL PLAN UPDATE COMMITTEE OF THE TOWN OF CLARKDALE HELD ON THURSDAY, APRIL 16, 2009, IN THE ADMINISTRATION COMMUNITY ROOM, 39 N. NINTH STREET, CLARKDALE, AZ.

A **SPECIAL** meeting of the General Plan Update Committee of the Town of Clarkdale was held on Thursday, April 16, 2009 at 4:00 p.m., in the Administration Community Room, 39 N. Ninth Street, Clarkdale, AZ.

Planning Commission:

Chairperson	Janet Regner	Present
Vice Chairperson	Lew Dodendorf	Present
Committee Members	David Gordon	Present
	Elaine Sakelarios	Present
	Ida deBlanc	Present
	Jack VanWye	Present
	Karen Daniels	Present
	Lisa O'Neill	Present
	Ruth Wicks	Present

Staff:

Community Development Director	Sherry Bailey
Administrative Assistant II	Vicki McReynolds

Others In Attendance: None.

AGENDA ITEM: CALL TO ORDER: The Chairperson called the meeting to order at 4:00 p.m.

AGENDA ITEM: ROLL CALL: The Administrative Assistant called roll.

AGENDA ITEM: MINUTES: Committee Member Van Wye motioned to approve the Regular Meeting Minutes of March 16, 2009. Committee Member O'Neil seconded the motion. The motion passed unanimously.

AGENDA ITEM: REPORTS:

Chairperson's Report: None.

Staff Report: The Community Development Director Bailey updated the committee on the focus group process and indicated each group is developing their objectives and policy points which will be coming to the Update Committee as they deal with each chapter.

AGENDA ITEM: PUBLIC COMMENT: The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comments to **FIVE minutes**.

There was no public comment.

NEW BUSINESS

AGENDA ITEM: ELECTIONS: Chairperson Regner asked if anyone wanted to be Vice Chairperson. She then asked Lew Dodendorf if he was willing to be Vice Chair. **Committee Member Sakelarios moved to nominate Lew Dodendorf as Vice Chairperson. Committee Member Dodendorf accepted the nomination. Committee Member Gordon seconded the motion. The motion passed unanimously.**

AGENDA ITEM: DISCUSSION: Discussion and possible action on a public comment and involvement process.

Chairperson Regner opened the discussion asking the group to explore ways to involve the public in the update process and asking when the group wanted to make a strong effort to gather public comments. Discussion followed making sure to list the town's web site on all documentation; having things in pdf. format to ensure that everyone can access them; continue to meet in the Men's Lounge or at the college; post agenda's and other information at community sites; and use methods similar to the trial budget notices to increase attendance. It was suggested that we contact the local paper on a regular basis with information on the meetings in order to keep the process as open and transparent as possible.

The committee discussed the process itself. Some meetings it is more important to have dialogue while others it is more important to listen. Some meetings warrant a forum process for special emphasis. It is important to stick to the format for the specific meeting. Hold special forum meetings where important. It was suggested that there be a General Plan Update tear off for questions at the bottom of the town newsletter. The idea of taking the meeting on the road to garner public involvement was discussed. Phone in conference calls could be set up. Direction was given to staff for future meetings.

General Plan Update Committee
APRIL 16, 2009

AGENDA ITEM: DISCUSSION: Discussion on Chapter I – What should be included in the chapter, the process for Committee review and comment, how to invite public input into the process. Staff discussed with the committee the best way to move forward with work on chapter one since it sets the format for each of the following chapters. Staff suggested that they email and post an outline before the next meeting of the items to be included in chapter one and the informal format staff is suggesting for the chapter content. The outline will cover content and language. The challenge is to make this document a document that is used by everyone, council, staff and the public. How does the committee craft that document to accomplish that goal and what are the interests being served?

This being a discussion only, there were no actions taken.

AGENDA ITEM: DISCUSSION: Discussion on how the Committee wants to proceed with merging the existing General Plan with the proposed amendments.

Staff will use color differentiation to identify the existing and the new along with revisions and changes. Strikethroughs will also be used to identify what has been eliminated with first drafts coming along with changes.

This being a discussion only, there were no actions taken.

AGENDA ITEM: FUTURE AGENDA ITEMS:

- Add an agenda item at the end of the agenda to recap what was accomplished at the meeting. And discuss what we are doing at the next meeting.
- Format for the public forums.
- Updated timeline at each meeting with brief discussion.

AGENDA ITEM: ADJOURNMENT: Committee Member Van Wye motioned to adjourn the meeting. Committee Member Daniels seconded the motion. The motion passed unanimously. The meeting adjourned at 5:30 p.m.

APPROVED BY:

SUBMITTED BY:

Janet Regner
Chairperson

Sherry Bailey
Community Development Director