

*Design Review Board  
October 14, 2009*

**MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE HELD ON WEDNESDAY, OCTOBER 14, 2009, AT 6:00 P.M. IN THE CLARK MEMORIAL LIBRARY, 39 N. NINTH STREET, CLARKDALE, AZ.**

A **Regular Meeting** of the Design Review Board of the Town of Clarkdale was held on Wednesday, October 14, 2009, at 6:00 p.m. in the Clark Memorial Library, 39 N. Ninth Street, Clarkdale, AZ.

**BOARD MEMBERS:**

Chairperson	Marsha Foutz	Present
Vice Chair	Elaine Sakelarios	Present
Board Members	Charles Scully	Present
	Michelle Hayman	Excused
	Robyn Prud'homme-Bauer	Present

**STAFF:**

GIS Planner	Guss Espolt
Administrative Assistant	Vicki McReynolds

**Others In Attendance:** None.

**AGENDA ITEM: CALL TO ORDER:** The Chairperson called the meeting to order at 6:00 p.m.

**AGENDA ITEM: ROLL CALL:** The Administrative Assistant called roll.

**AGENDA ITEM: MINUTES:** Consideration of the **Regular Meeting Minutes of September 9, 2009. Board Member Prud'homme-Bauer motioned to approve the Regular Meeting Minutes of September 9, 2009. Board Member Foutz seconded the motion. The motion passed unanimously.**

**AGENDA ITEM: REPORTS:**

**Chairperson's Report:** Vice Chairperson Sakelarios asked Staff about the rules for banners specifically at Las Palapas. Staff stated they did address the banners with the owner and gave them a copy of the Town Code. Olsen Grain's banners were considered clutter and were taken down. Staff will get copies of State Law / signs that are "grandfathered in" for their review.

**Staff Report:** Staff reminded the Board Members their November 11th meeting falls on Veteran's Day holiday. The November meeting will take place the following day, November 12, 2009.

**AGENDA ITEM: PUBLIC COMMENT:** The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comment to FIVE minutes. **There was no public comment.**

**NEW BUSINESS:**

**AGENDA ITEM: ELECTIONS: ELECTIONS FOR CHAIRPERSON AND VICE CHAIRPERSON.**

**Board Member Scully motioned to appoint Board Member Foutz as Chairperson. Board Member Prud'homme-Bauer seconded the motion. Board Member Foutz accepted the nomination and was elected unanimously. Board Member Scully motioned to appoint Board Member Sakelarios as Vice Chairperson. Board Member Prud'homme-Bauer seconded the motion. Board Member Sakelarios accepted the nomination and was elected unanimously.**

**-Welcome two Board Members:** Welcome to Elaine Sakelarios, (who previously served on the Design Review Board) and welcome to Robyn Prud'homme-Bauer, who has served on many of the Boards and Commissions in the past several years. The Design Review Board is now a full five member board. Both Board Members Sakelarios and Prud'homme-Bauer stated the importance of the Design Review Board and the role it plays in the Town of Clarkdale's future.

**AGENDA ITEM: PUBLIC HEARING: DRB-090173-Verizon Wireless-Carl Taskes-Cell Tower/Building Request.**

Staff stated the applicant, Carl Taskes, called to say he would not be able to attend this meeting as he had to go out of state. The applicant asked for his request to be continued to the next Design Review Board Meeting in November for discussion only. Mr. Taskes is working on the Fire Department location with simulated photos. He will also bring a map to show how far the cell coverage will be.

The Board Members stated the scale, proportion and lighting of the cell tower request are some very important factors that the applicant needs to address.

Staff will bring the FCC Book to the next meeting for Board Members review.

The Board Members would like to generate a list of questions for the applicant for his review prior to the November meeting. Staff will coordinate the list and send it to Mr. Taskes.

**AGENDA ITEM: ACTION: *The applicant, Carl Taskes, could not make this meeting and asked for his request to be continued to the next Design Review Board Meeting.***

**Board Member Prud'homme-Bauer motioned to continue this item to the next meeting. Board Member Scully seconded the motion. The motion passed unanimously.**

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**Staff was given direction to email to the Board Members prior to the next meeting, the first Staff Report with photos for their review. Staff will also remind the members to provide any questions regarding the Verizon Wireless, Cell Tower request, so that they can be sent to Mr. Taskes prior to the next meeting.**

**AGENDA ITEM: FUTURE AGENDA ITEMS:**

**-Verizon Wireless – November 12, 2009**

**-AGENDA ITEM: ADJOURNMENT: Chairperson Foutz motioned to adjourn the meeting. Vice Chairperson Sakelarios seconded the motion. The motion passed unanimously. The meeting adjourned at 7:15 p.m.**

**APPROVED BY:**

**SUBMITTED BY:**

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**Marsha Foutz  
Chairperson**

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**Vicki McReynolds  
Administrative Assistant II**