



**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE**

Monday, November 17, 2008, at 3:00 PM

Clark Memorial Clubhouse

NOTICE – This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken.

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on **Monday, November 17, 2008, at 3:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street**, Clarkdale, Arizona. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Dated this 12th day of November, 2008
BY

WALT GOOD
DEPUTY CLERK

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

Town Council:

**Mayor Doug Von Gausig
Vice Mayor Jerry Wiley**

**Councilmember Patricia Williams
Councilmember Curtiss Bohall
Councilmember Richard Dehnert**

Town Staff:

**Town Manager Gayle Mabery
Public Works Director Steve Burroughs
Finance Director Carlton Woodruff
Town Clerk Kathy Bainbridge
Public Works Supervisor Dennis Inman
Building Official Mike Baker
P&R Supervisor Dawn Norman
Cemetery Manager Chris Keller**

**Assistant Town Manager Janet Perry
Community Development Director Sherry Bailey
Police Chief Pat Haynie
Utility Director Wayne Debrosky
Town Crew Kevin Adams
Building Inspector Paul Grasso
Town Crew Chris Levis
Town Crew Jim Gay**

**Town Crew Karl Hall
Police Sergeant Troy Smith
Police Officer Robert Church
Police Officer Tommy Nester
Deputy Town Clerk Walt Good**

**Police Admin Asst Jan Boyd
Police Sergeant Chris Wylie
Police Officer Nicole Florisi
Police Officer Serifin Razo**

1. CALL TO ORDER 3:02 PM

- 2. PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling them matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

No Public Comment

3. INFORMATIONAL REPORTS

MAYOR’S REPORT – A report from the Mayor on current events.
Mayor gave review of his schedule during past month.

TOWN MANAGER’S REPORT – A report from the Town Manager on current events.

Town Manager Mabery reminded council of the November 20, 2008 Verde Valley Intergovernmental meeting in the Cottonwood Public Safety building. Current and newly elected officials have been invited and some have responded. This is the only meeting in November; next Council meeting will be December 9, 2008. “Made in Clarkdale” starts on December 5, 2008.

COCOPAI – A report regarding the Coconino Yavapai Resource Conservation District. –

No Report

CAT – A report regarding the Cottonwood Area Transit. –

No Report – Open House at County Supervisor Room in Cottonwood on 11/19/08, 4 to 6 PM

NACOG - A report regarding the Northern Arizona Council of Governments. –

No Report

NAMWUA - A report regarding the Northern Arizona Municipal Water Users Association.

Retreat in Payson – Rewrite of the groups bylaws.

PFSG – A report regarding the Prescott Forest Stewardship Group. –

No Report

VRBP – A report regarding the Verde River Basin Partnership. –

Reviewing and working on the population and water usage 2050 projections.

VVREO – A report regarding the Verde Valley Regional Economic Organization. –

Meeting at Yavapai –Apache Nation in Camp Verde, still organizing executive committee. Agreed to support the Verde wine consortium.

VVLPI – A report regarding the Verde Valley Land Preservation Institute. –

No Report

VVTPO – Report regarding the Verde Valley Transportation Planning Organization. –
9/24/08 written report.

Councilmember Bohall gave short recap of transportation meetings he had attended in the past month.

WAC - A report regarding the Yavapai County Water Advisory Committee. –

Mayor Von Gausig - WAC is reviewing the USGS flow model.

4. **CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion.
Any items may be removed for discussion at the request of any Council Member.
 - A) **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held 10/14/08 and the Special Meetings held 10/23/08, 10/28/08.
 - B) **Claims** - List of specific expenditures made by the Town during the previous month.
PPE101008, PPE102408, October Check Log & October Credit Card List
 - C) **Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month's Board and Commission Meetings.
 - Board of Adjustments minutes of the meeting held 10/22/08
 - Design Review Board minutes of the meeting held 10/8/08
 - Library Advisory Board minutes of the meeting held 10/2/08
 - Planning Commission minutes of the meeting held 10/2/08, 10/23/08
 - Parks and Recreation Board minutes of the meeting held 10/8/08
 - Heritage Conservancy Board minutes of the meeting 10/15/08
 - D) **Reports** - Approval of written Reports from Town Departments and Other Agencies
 - Building Permit Report – October 2008
 - Capital Improvements Report – October 2008
 - Magistrate Court Report – September 2008, October 2008

Police Department Report – October 2008
Water and Wastewater Report – October 2008
Clarkdale Fire District Report and Mutual Aid Responses Report – October 2008
Cottonwood Area Transit (CAT) Operations Report – September 2008
Verde Valley Humane Society –September 2008

- E) **Resolution** – Approval of Resolution #_____ canvassing the results of the November 4, 2008 APS Franchise Agreement election.

Item E pulled from Consent Agenda – Council tabled item because the County does not have final vote tabulation.

- F) **Proclamation to Designate November 18, 2008 as “Yavapai College Day” in Clarkdale** – Approval of a proclamation designating November 18, 2008 as “Yavapai College Day’ in the Town of Clarkdale for the forty years of educational and cultural contributions to Clarkdale, Verde Valley and Yavapai County.

Council approved Consent Items A, B, C, D, & F.

NEW BUSINESS

5. **FY 2008-09 BUDGET ADJUSTMENTS** – Discussion and consideration of authorizing the Town Manager to utilize work week and/or salary reductions, and adjustments to the hours of operation for municipal offices to address budget shortfalls.

Town Manager Mabery presented the compiled results of the 70 to 80 Customer Survey so far returned with the Council. Discussion was held on the times and what possibilities might be implemented. Mayor Von Gausig opened the meeting to Public Comment. Officer Nicole Florisi informed Council that their long term disability of officers could be affected though their retirement system with an hour change. Town Manager Mabery said that they are reviewing and researching this item. Resident Bill Sakelarios cautioned the Council that during tough times there usually is an increased need for Police.

Council moved to authorize the Town Manager to utilize work week and/or salary reductions, and adjustment of the hours of operation for municipal offices to address budget shortfalls.

6. **PRESENTATION BY NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY (NAIPTA)** – Presentation from Jeff Meilbeck about the NAIPTA regional organization formed to coordinate the planning of public transportation services of the region's growing population.

Jeff Meilbeck gave overview of the Northern Arizona Intergovernmental Public Transportation Authority.

7. **LIQUOR LICENSE FOR LAS PALAPAS BAR & GRILL** – Discussion and consideration of a recommendation to the Arizona Department of Liquor License and Control for approval

of a new liquor license application from Las Palapas Bar & Grill, 1481 Paloma Way, Clarkdale, Arizona.

Council spoke with the applicant and wished them well on their endeavor.

Council approved to recommendation of the Las Palapas Bar & Grill Title 12 Liquor License application.

- 8. WORKSESSION ON THE PUBLIC SERVICE HANDBOOK FOR THE TOWN OF CLARKDALE** – Discussion and direction regarding revisions to the Public Service Handbook for the Town of Clarkdale.

Town Clerk Kathy Bainbridge presented the draft revised Public Service Handbook. The council commended her on the revisions and offered some changes.

Worksession no action is taken.

- 9. FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda.

No future agenda items.

- 10. ADJOURNMENT 5:04 PM**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.