



Staff Report

Agenda Item: Board & Commission Appointments – Approval of a Resolution making appointments to the Library Advisory Board.

Staff Contact: Walt Good, Deputy Town Clerk

Meeting Date: September 23, 2008

Background: The Library Advisory Board has three terms expiring September 30, 2008. Mary Sue Hill and Roberta Peterson have reapplied. The new applicants for the Library Advisory Board included Dilys Fox and Elise Rotchford.

The Interview Committee met, reviewed the applications and put forward their recommendation that Mary Sue Hill, Roberta Peterson and Elise Rotchford be appointed to a two year term on the Library Advisory Board.

Recommendation: To approve Resolution # _____, amending Resolution #1251, making appointments to the Library Advisory Board of the Town of Clarkdale.

RESOLUTION # _____

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, AMENDING RESOLUTION #1251 MAKING APPOINTMENTS TO THE LIBRARY ADVISORY BOARD OF THE TOWN OF CLARKDALE.

WHEREAS, there are three terms expiring on the Library Advisory Board expiring as of September 30, 2008; and

WHEREAS, the following people are currently seated as members of the Library Advisory Board with terms as follows:

Name	Term Ends
Chris Calderon	September 30, 2009
Winifred Bohall	September 30, 2009
John Stevenson	September 30, 2009
Margaret Krznarich	September 30, 2009
Gloria H. Browne	September 30, 2008
Mary Sue Hill	September 30, 2008
Roberta Peterson	September 30, 2008

BE IT RESOLVED that the following persons are hereby appointed to fill the expiring terms on the Library Advisory Board of the Town of Clarkdale with terms to expire as follows:

Name	Term Ends
Mary Sue Hill	September 30, 2010
Roberta Peterson	September 30, 2010
Elise Rotchford	September 30, 2010

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Clarkdale, Arizona, this 23rd day of September, 2008.

APPROVED

ATTEST

Doug Von Gausig, Mayor

Kathy Bainbridge, Town Clerk

*Thanks
7.2.08*

**Town of Clarkdale
Board and Commission Application**

Before you begin....

Thank you for your interest in serving on a Clarkdale board or commission. Terms for boards and commissions are two years, beginning on October 1st and ending on September 30th. Appointments are occasionally made before terms end due to a vacancy. Applicants are asked to participate in an informal interview process by an interview committee consisting of a staff member, a Councilmember and a member of the board or commission for which you are applying. This committee makes a recommendation to the Town Council. This process helps us to get to know you better and assists the Town Council in matching applicants to board/commission openings. The Town Council encourages all citizens to be involved in their government, however occasionally there are more applicants than there are positions to fill. Should you not be appointed, we encourage you to consider the many other volunteer opportunities with the Town.

This application is a public record, and as such may be disclosed to the public under Arizona's Public Records Laws. The applicant's name may also appear on the Town's website. Please call the Town Clerk at 634-9591 if you have any questions or concerns about the disclosure of specific information.

Choice of Board or Commission

Please type or print clearly in ink. If you need more space, please attach additional pages as needed. A description of each board and commission is attached at the back of this application. Please indicate which board(s) or commission(s) you are interested in and number them in order of preference, with number one being your first choice.

- | | |
|---|--|
| <input type="checkbox"/> Heritage Conservancy Board | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Design Review Board | <input checked="" type="checkbox"/> Library Advisory Board |
| <input type="checkbox"/> Parks and Recreation Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Municipal Property Corporation | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Public Safety Personnel Retirement Board | |

Contact Information

Name: Mary Sue Hill Date: July 18, 2008

Physical Address: _____

Mailing Address: _____

Home Telephone: _____

Current Employer: retired

Work Address: _____ Work Phone #: _____

May we contact you at work? Yes No

Required Information

1. Are you now or have you ever been employed by the Town of Clarkdale? Yes No
2. Are any of your relatives, either by blood or marriage, employed by the Town of Clarkdale? Yes No

3. Except for minor traffic violations, have you ever been convicted of any violation of federal, state, local or military law or statute? Yes No If the answer to 1, 2 or 3 is 'yes', please explain below or on an attached sheet of paper.

4. Why are you interested in serving on this (these) board(s) or commission(s)?

I've been a "library fan" all my life, and have enjoyed my work with the Clarkdale library.

5. Please describe your qualifications for serving on this (these) board(s) or commission(s).

I've been on this board since 1990 and involved in it's projects.

Optional Information

6. Please list your education background.

K-12
College level GED

7. Please list professional memberships, registrations, licenses, etc. that you feel may be applicable to the board(s) or commission(s) for which you are applying.

8. What previous volunteer or community service projects or activities have you participated in (does not have to be in Clarkdale)?

Now involved in Clarkdale Heritage Center and Museum.

Additional Information

9. Is there any other information you would like to provide which might help the Council make its decision on the appointment to the (these) board(s) and/or commission(s)?

My experience with this Board since 1990.

Signature

By signing below, I understand and agree that:

1. Any material misrepresentation or deliberate omission of a fact in my application may be justification for refusal of application, or if appointed, removal from the board/commission.
2. The Town of Clarkdale has my permission to verify all data given in this application, related papers or oral interviews. I authorize such verification and the giving and receiving of any information requested by the Town of Clarkdale and I release from liability any person giving or receiving any such information. I understand that falsification of data so given or other derogatory information discovered may prevent my being appointed, or if appointed, may subject me to removal for the board and/or commission.

The Town Council selects the best matched applicants the board and commission appointments based upon qualifications, regardless of race, color, creed, sex, national origin, age, handicap or other protected groups under state, federal or local equal opportunity laws.

Applicant Signature: Mary Sue Hill Date: 7-18-08

Where to send your application

Mail your application to: Town Clerk, Town of Clarkdale, Post Office Box 308,
Clarkdale, Arizona 86324

or

Fax your application to: (928) 634-0407

or

Deliver your application to: Town Hall, 890 Main Street, Clarkdale

If you need an additional copy of this application, you can download it from the Town's website at <http://www.clarkdale.az.us>. A copy of the "Public Service Handbook", which is a handbook for Clarkdale board and commission members, is also available on the website.

Rec 8/11
Thanks

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| <input type="checkbox"/> Parks and Recreation Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Municipal Property Corporation | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Public Safety Personnel Retirement Board | |

Contact Information

Name: Roberta Peterson Date: 8-04-08

Physical Address: _____

Mailing Address: _____

Home Telephone: _____

Current Employer: _____

Work Address: _____ Work Phone #: _____

May we contact you at work? Yes No

Required Information

1. Are you now or have you ever been employed by the Town of Clarkdale? Yes No
2. Are any of your relatives, either by blood or marriage, employed by the Town of Clarkdale? Yes No

3. Except for minor traffic violations, have you ever been convicted of any violation of federal, state, local or military law or statute? Yes No If the answer to 1, 2 or 3 is 'yes', please explain below or on an attached sheet of paper.

4. Why are you interested in serving on this (these) board(s) or commission(s)?

5. Please describe your qualifications for serving on this (these) board(s) or commission(s).

Optional Information

6. Please list your education background.

7. Please list professional memberships, registrations, licenses, etc. that you feel may be applicable to the board(s) or commission(s) for which you are applying.

8. What previous volunteer or community service projects or activities have you participated in (does not have to be in Clarkdale)?

Additional Information

9. Is there any other information you would like to provide which might help the Council make its decision on the appointment to the (these) board(s) and/or commission(s)?

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Applicant Signature: Roberta Peterson Date: _____

Where to send your application

Mail your application to: Town Clerk, Town of Clarkdale, Post Office Box 308,
Clarkdale, Arizona 86324

or

Fax your application to: (928) 634-0407

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2008

Town of Clarkdale Board and Commission Application

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- Heritage Conservancy Board
- Design Review Board
- Parks and Recreation Commission
- Municipal Property Corporation
- Public Safety Personnel Retirement Board

- Board of Adjustment
- Library Advisory Board
- Planning Commission
- Other: _____

Contact Information

Name: Reberta Peterson Date: 7-17-06

Physical Address: _____
Mailing Address: _____
Home Telephone: _____

Current Employer: _____

Work Address: _____ Work Phone #: _____

May we contact you at work? Yes No

Required Information

1. Are you now or have you ever been employed by the Town of Clarkdale? Yes No
2. Are any of your relatives, either by blood or marriage, employed by the Town of Clarkdale? Yes No
3. Except for minor traffic violations, have you ever been convicted of any violation of federal, state, local or military law or statute? Yes No If the answer to 1, 2 or 3 is 'yes', please explain below or on an attached sheet of paper.

4. Why are you interested in serving on this (these) board(s) or commission(s)?

Libraries are a viable part of any community. I especially hope this small Clarkdale library can maintain its place here and will become even more important to the community as time goes on.

5. Please describe your qualifications for serving on this (these) board(s) or commission(s).

I hope my interest in the library and community would be significant. As a certified elementary school teacher, books & libraries played a big part in my work.

Optional Information

6. Please list your education background.

B.A. in Ed. - A.S.U.

7. Please list professional memberships, registrations, licenses, etc. that you feel may be applicable to the board(s) or commission(s) for which you are applying.

member - Nat Wildlife Society
" - Audubon

8. What previous volunteer or community service projects or activities have you participated in (does not have to be in Clarkdale)?

Volunteer - Cave Creek Library

" Clarkdale Library

" O.I. group (odd job - helping when needed) local

Additional Information

9. Is there any other information you would like to provide which might help the Council make its decision on the appointment to the (these) board(s) and/or commission(s)?

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Applicant Signature: Robert Peterson Date: 7-17-06

Where to send your application

Mail your application to: Town Clerk, Town of Clarkdale, Post Office Box 308,
Clarkdale, Arizona 86324

or

Fax your application to: (928) 634-0407

or

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Kec 8/11
Thank

Town of Clarkdale Board and Commission Application

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| <input type="checkbox"/> Parks and Recreation Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Municipal Property Corporation | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Public Safety Personnel Retirement Board | |

Contact Information

Name: Mrs. Dilys Fox Date: 8-8-08

Physical Address: _____

Mailing Address: _____

Home Telephone: _____

Current Employer: _____

Work Address: _____

May we contact you at work? Yes No

Required Information

- Are you now or have you ever been employed by the Town of Clarkdale? Yes No
- Are any of your relatives, either by blood or marriage, employed by the Town of Clarkdale? Yes No
- Except for minor traffic violations, have you ever been convicted of any violation of federal, state, local or military law or statute? Yes No If the answer to 1, 2 or 3 is 'yes', please explain below or on an attached sheet of paper.

4. Why are you interested in serving on this (these) board(s) or commission(s)?

Wanted to do some volunteer service and
felt the library board would work with
my pre-school teaching job.

5. Please describe your qualifications for serving on this (these) board(s) or commission(s).

Optional Information

6. Please list your education background.

High School
Chabot College - Hayward CA.
Early Childhood Certificate
Yavapai College - take a course each year to
keep my license current.

7. Please list professional memberships, registrations, licenses, etc. that you feel may be applicable to the board(s) or commission(s) for which you are applying.

8. What previous volunteer or community service projects or activities have you participated in (does not have to be in Clarkdale)?

Verde Valley Medical Center
Book Fair - @ Daniel Bright Sch.

Additional Information

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Applicant Signature: *Dilysa Fox* Date: 8-8-08

Where to send your application

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Clarkdale, Arizona 86324

or

Fax your application to: (928) 634-0407

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Town of Clarkdale

Post Office Box 308
Clarkdale, AZ 86324
Telephone: (928) 639-2400
Fax: (928) 639-2409

July 22, 2008

Ms. Gloria Browne
1540 Panorama Way
Clarkdale, AZ 86324

Re: Board & Commission Application

Dear Ms. Browne,

I am writing to acknowledge receipt of your application for consideration on the 2008 term vacancies on the Library Advisory Board. Once the process of receiving applications is closed at the middle of August, we will be contacting you to arrange a convenient time for a personal interview. After that point, a recommendation will be offered to the Town Council, and their determination will be made. Council's decision will be made in September and new members will be seated as of October 1, 2008. Once council has made the decision as to the members I will contact you via mail with their decisions.

Thank you for taking the time to provide us with your application, and for your interest in serving our special community.

Please contact me at Clarkdale Townhall 928-639-2400 or via email at Walt.Good@clarkdale.az.gov, you may also talk with Margie Hardie at the same phone number.

Sincerely,


Walt Good
Deputy Town Clerk

*I've decided to withdraw my
name from consideration.*

G. Browne

Hema you
7/22

**Town of Clarkdale
Board and Commission Application**

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- | | |
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| <input type="checkbox"/> Heritage Conservancy Board | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Design Review Board | <input checked="" type="checkbox"/> 1 Library Advisory Board |
| <input type="checkbox"/> Parks and Recreation Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Municipal Property Corporation | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Public Safety Personnel Retirement Board | |

Contact Information

Name: Gloria H. Browne Date: July 21, 2008

Physical Address: [REDACTED]

[REDACTED]

[REDACTED] 928 633 2139 [REDACTED]

[REDACTED]

[REDACTED] Work Phone #: _____

May we contact you at work? Yes No

Required Information

1. Are you now or have you ever been employed by the Town of Clarkdale? Yes (No)
2. Are any of your relatives, either by blood or marriage, employed by the Town of Clarkdale? Yes (No)

3. Except for minor traffic violations, have you ever been convicted of any violation of federal, state, local or military law or statute? Yes No If the answer to 1, 2 or 3 is 'yes', please explain below or on an attached sheet of paper.

4. Why are you interested in serving on this (these) board(s) or commission(s)?

I have been serving on the Library Board for two years, and I have enjoyed the experience.

5. Please describe your qualifications for serving on this (these) board(s) or commission(s).

Previous experience on the Board.

Optional Information

6. Please list your education background.

B. A. in Elementary Education

7. Please list professional memberships, registrations, licenses, etc. that you feel may be applicable to the board(s) or commission(s) for which you are applying.

8. What previous volunteer or community service projects or activities have you participated in (does not have to be in Clarkdale)?

Additional Information

9. Is there any other information you would like to provide which might help the Council make its decision on the appointment to the (these) board(s) and/or commission(s)?

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Applicant Signature: Gloria H. Braune Date: July 21, 2008

Where to send your application

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<input type="checkbox"/> Design Review Board	<input checked="" type="checkbox"/> Library Advisory Board
<input type="checkbox"/> Parks and Recreation Commission	<input type="checkbox"/> Planning Commission
<input type="checkbox"/> Municipal Property Corporation	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Public Safety Personnel Retirement Board	

Contact Information

Name: Elise Ratchford Date: 7.30.08

Physical Address: [Redacted]
Mailing Address: [Redacted]
Home Telephone: [Redacted]
Current Employer: [Redacted]

Work Address: _____ Work Phone #: _____

May we contact you at work? Yes No

Required Information

1. Are you now or have you ever been employed by the Town of Clarkdale? Yes No
2. Are any of your relatives, either by blood or marriage, employed by the Town of Clarkdale? Yes No

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4. Why are you interested in serving on this (these) board(s) or commission(s)?

I worked as a music Librarian for 10 years for Luciano Pavarotti and the Three Tenors Concerts. I am currently working on a Master's Degree in Library Science.

5. Please describe your qualifications for serving on this (these) board(s) or commission(s).

I am very interested in Libraries and would like to contribute to the field in this community.

Optional Information

6. Please list your education background.

I have a Bachelor's degree in Music Education and I am studying Library Science at the University of Arizona Now.

7. Please list professional memberships, registrations, licenses, etc. that you feel may be applicable to the board(s) or commission(s) for which you are applying.

I am a member of The Music Library Association (MLA) and Music Educator's National Conference (MENC) have an Arizona Teachers Certificate 7-12.

8. What previous volunteer or community service projects or activities have you participated in (does not have to be in Clarkdale)?

I volunteered for the Robinson-Jeffers House Foundation for 13 years which is located in Carmel, CA. I am currently volunteering

#8 Continued;

I also volunteered this year for the City of Jerome "Home Tour!"

Additional Information

9. Is there any other information you would like to provide which might help the Council make its decision on the appointment to the (these) board(s) and/or commission(s)?

SJR - Sedona Jazz on the Rocks
and
VVMC - Verde Valley Medical Center
are the two local organizations I am volunteering for

Signature

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- 1. Any material misrepresentation or deliberate omission of a fact in my application may be justification for refusal of application, or if appointed, removal from the board/commission.
- 2. The Town of Clarkdale has my permission to verify all data given in this application, related papers or oral interviews. I authorize such verification and the giving and receiving of any information requested by the Town of Clarkdale and I release from liability any person giving or receiving any such information. I understand that falsification of data so given or other derogatory information discovered may prevent my being appointed, or if appointed, may subject me to removal for the board and/or commission.

The Town Council selects the best matched applicants the board and commission appointments based upon qualifications, regardless of race, color, creed, sex, national origin, age, handicap or other protected groups under state, federal or local equal opportunity laws.

Applicant Signature: Elisha [Signature] Date: 7.30.08

Where to send your application

Mail your application to: Town Clerk, Town of Clarkdale, Post Office Box 308, Clarkdale, Arizona 86324

or

Fax your application to: (928) 634-0407

or

Deliver your application to: Town Hall, 890 Main Street, Clarkdale

If you need an additional copy of this application, you can download it from the Town's website at <http://www.clarkdale.az.us>. A copy of the "Public Service Handbook", which is a handbook for Clarkdale board and commission members, is also available on the website.