



Staff Report

Agenda Item: Board & Commission Appointment – Approval of a Resolution making an appointment to the Design Review Board.

Staff Contact: Walt Good, Deputy Town Clerk

Meeting Date: September 23, 2008

Background: The Design Review Board has two terms expiring September 30, 2008 and one vacant term expiring September 30, 2009. Josh Stackhouse and Michelle Hayman have reapplied. The new applicants for the Design Review Board included; Elaine Sakelarios, Barbara Van Wye and Karen Daniels.

The Interview Committee met, reviewed the applications and put forward their recommendation that Josh Stackhouse, Michelle Hayman be appointed to a two year term on the Design Review Board and Elaine Sakelarios be appointed to fill the vacant term expiring September 30, 2009.

Recommendation: To approve Resolution # _____, amending Resolution #1260, making appointments to the Design Review Board of the Town of Clarkdale

RESOLUTION # _____

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, AMENDING RESOLUTION #1260 MAKING APPOINTMENTS TO THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE.

WHEREAS, there is currently two expiring terms on the Design Review Board with terms expiring September 30, 2008 and one vacant term with an expiring date of September 30, 2009; and

WHEREAS, the following people are currently seated as members of the Design Review Board with terms ending as follows:

Name	Term Ends
Josh Stackhouse	September 30, 2008
Michelle Hayman	September 30, 2008
Vacant	September 30, 2009
Charles Scully	September 30, 2009
Marsha Foutz	September 30, 2009

BE IT RESOLVED that the following persons are hereby appointed to fill the vacant and expiring terms on the Design Review Board of the Town of Clarkdale with terms ending as follows:

Name	Term Ends
Josh Stackhouse	September 30, 2010
Michelle Hayman	September 30, 2010
Elaine Sakelarios	September 30, 2009

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Clarkdale, Arizona, this 23rd day of September, 2008.

APPROVED

ATTEST

Doug Von Gausig, Mayor

Kathy Bainbridge, Town Clerk

Town of Clarkdale Board and Commission Application

Before you begin...

Thank you for your interest in serving on a Clarkdale board or commission. Terms for boards and commissions are two years, beginning on October 1st and ending on September 30th. Appointments are occasionally made before terms end due to a vacancy. Applicants are asked to participate in an informal interview process by an interview committee consisting of a staff member, a Councilmember and a member of the board or commission for which you are applying. This committee makes a recommendation to the Town Council. This process helps us to get to know you better and assists the Town Council in matching applicants to board/commission openings. The Town Council encourages all citizens to be involved in their government, however occasionally there are more applicants than there are positions to fill. Should you not be appointed, we encourage you to consider the many other volunteer opportunities with the Town.

This application is a public record, and as such may be disclosed to the public under Arizona's Public Records Laws. The applicant's name may also appear on the Town's website. Please call the Town Clerk at 634-9591 if you have any questions or concerns about the disclosure of specific information.

Choice of Board or Commission

Please type or print clearly in ink. If you need more space, please attach additional pages as needed. A description of each board and commission is attached at the back of this application. Please indicate which board(s) or commission(s) you are interested in and number them in order of preference, with number one being your first choice.

Heritage Conservancy Board
 1 Design Review Board
 Parks and Recreation Commission
 Municipal Property Corporation
 Public Safety Personnel Retirement Board

2 Board of Adjustment
 Library Advisory Board
 3 Planning Commission
 Other: _____

Contact Information

Name: Josh Stackhouse _____

Date: 8-5-2008 _____

Physical Address: _____ AZ 86324 _____

Mailing Address: Same _____

Home Telephone: _____ Email Address: _____

Current Employer: _____

Work Address: _____ Work Phone #: _____

May we contact you at work? Yes No

Required Information

1. Are you now or have you ever been employed by the Town of Clarkdale? Yes No
2. Are any of your relatives, either by blood or marriage, employed by the Town of Clarkdale? Yes No

3. Except for minor traffic violations, have you ever been convicted of any violation of federal, state, local or military law or statute? Yes No If the answer to 1, 2 or 3 is 'yes', please explain below or on an attached sheet of paper.
4. Why are you interested in serving on this (these) board(s) or commission(s)?

I was originally interested in serving on the design review board as a representative of Mountain Gate. After serving on this board for the past few months I now realize that we are all a part of Clarkdale and we need not segregate ourselves based upon where we live. So this time I am merely interested in the board because I want to be a bigger part of the community.

5. Please describe your qualifications for serving on this (these) board(s) or commission(s).

I work in Real Estate Lending and have been allotted the opportunity to become familiar with all the minute aspects related to Real Estate and Development in the Verde Valley. As Clarkdale looks forward, I would like to assist with the enrichment of the land, property, and people in a way that is beneficial to our community. I feel my knowledge of the Real Estate Industry would be an asset to the board. Plus I received my Bachelor's degree in Geographic Information Science and have kept up on issues related to this field, as it has always been a passion for me.

I have also served on this board for the past few months and would like to continue.

Optional Information

6. Please list your education background.

- *Bachelor's Degree in Geographic Information Science, minor in Geology*
- *10 + years of hands-on education working in and around construction and Real Estate.*

7. Please list professional memberships, registrations, licenses, etc. that you feel may be applicable to the board(s) or commission(s) for which you are applying.

- *Chairman of the HOA Advisory Committee for Mountain Gate Town Home*
- *Current member of HOA Advisory Committee for Mountain Gate and liaison between both advisory committees*
- *Employed by a local licensed lending and banking institution*
- *Kiwanis of Cottonwood*
- *Current member of the design review board*

8. What previous volunteer or community service projects or activities have you participated in (does not have to be in Clarkdale)?

- *Volunteer with NOAA for snow science research team. (college)*
- *Boys and Girls Club of Yavapai County*
- *Active involvement in community related events through current employer*
- *Event planner for College events for Geography department in Boulder, CO*
- *Kiwanis*
- *Current member of the Design Review Board*

Additional Information

9. Is there any other information you would like to provide which might help the Council make its decision on the appointment to the (these) board(s) and/or commission(s)?

During my brief few months on the board I grew more excited to see exactly where the town is going and I would like to be a part of the process.

Signature

By signing below, I understand and agree that:

1. Any material misrepresentation or deliberate omission of a fact in my application may be justification for refusal of application, or if appointed, removal from the board/commission.
2. The Town of Clarkdale has my permission to verify all data given in this application, related papers or oral interviews. I authorize such verification and the giving and receiving of any information requested by the Town of Clarkdale and I release from liability any person giving or receiving any such information. I understand that falsification of data so given or other derogatory information discovered may prevent my being appointed, or if appointed, may subject me to removal for the board and/or commission.

The Town Council selects the best matched applicants the board and commission appointments based upon qualifications, regardless of race, color, creed, sex, national origin, age, handicap or other protected groups under state, federal or local equal opportunity laws.

Applicant Signature:  Date: 8-5-08

Where to send your application

Mail your application to: Town Clerk, Town of Clarkdale, Post Office Box 308,
Clarkdale, Arizona 86324

or

Fax your application to: (928) 634-0407

or

Deliver your application to: Town Hall, 890 Main Street, Clarkdale

If you need an additional copy of this application, you can download it from the Town's website at <http://www.clarkdale.az.us>. A copy of the "Public Service Handbook", which is a handbook for Clarkdale board and commission members, is also available on the website.

Information about boards and commissions

The Board of Adjustment is a judicial body which has powers and duties prescribed by law and ordinance including: 1) To hear and decide appeals to administrative decisions; 2) To interpret the boundaries of zoning districts; 3) To hear and decide variances; 4) To permit the extension of nonconforming uses. This board meets on an as-needed basis, normally once a year.

Walt Good

From: Joshua Stackhouse [jstackhouse@DesertHillsBank.com]
Sent: Tuesday, August 05, 2008 12:55 PM
To: Walt Good
Subject: Re-Application for Design Review

Good Afternoon Walt,

I am replying for my position on the design review board. My application is attached. I also would like to help the town out by serving on another board, if you have room. I noticed there were quite a few vacancies and if you need me to, I would love to apply to be on the Board of Adjustment. I think I can lend my industry knowledge to that board as well.

Let me know if you need the help and I would be happy to do so,

Josh Stackhouse
Desert Hills Bank
(928) 282-7440 ph.
(928) 451-1930 cell

“This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.”

Town of Clarkdale Board and Commission Application

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- | | |
|---|---|
| <input type="checkbox"/> Heritage Conservancy Board | <input type="checkbox"/> Board of Adjustment |
| <input checked="" type="checkbox"/> Design Review Board | <input type="checkbox"/> Library Advisory Board |
| <input type="checkbox"/> Parks and Recreation Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Municipal Property Corporation | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Public Safety Personnel Retirement Board | |

Contact Information

Name: Michelle Hayman Date: 8/4/08
Physical Address: [Redacted] Clarkdale
Mailing Address: [Redacted] Clarkdale
Home Telephone: [Redacted] Email Address: [Redacted]
Current Employer: [Redacted]
Work Address: [Redacted] Work Phone #: [Redacted]
May we contact you at work? Yes No

Required Information

1. Are you now or have you ever been employed by the Town of Clarkdale? Yes No
2. Are any of your relatives, either by blood or marriage, employed by the Town of Clarkdale? Yes No

3. Except for minor traffic violations, have you ever been convicted of any violation of federal, state, local or military law or statute? Yes No If the answer to 1, 2 or 3 is 'yes', please explain below or on an attached sheet of paper.

4. Why are you interested in serving on this (these) board(s) or commission(s)?

I have been on the Design Review Board for a few months now. I enjoy being a part of decisions that make a difference on the appearance of Clarkdale.

5. Please describe your qualifications for serving on this (these) board(s) or commission(s).

Historical study of Clarkdale
Artist

Concern for keeping Clarkdale's history intact.

Optional Information

6. Please list your education background.

Yavapai College - Social studies, pottery

7. Please list professional memberships, registrations, licenses, etc. that you feel may be applicable to the board(s) or commission(s) for which you are applying.

8. What previous volunteer or community service projects or activities have you participated in (does not have to be in Clarkdale)?

Design Review

Additional Information

9. Is there any other information you would like to provide which might help the Council make its decision on the appointment to the (these) board(s) and/or commission(s)?

I would like to continue another term on the Board. I have enjoyed my short time on the Board and have learned more about Clarkdale. Again, preservation of history is important to me.

Signature

By signing below, I understand and agree that:

1. Any material misrepresentation or deliberate omission of a fact in my application may be justification for refusal of application, or if appointed, removal from the board/commission.
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The Town Council selects the best matched applicants the board and commission appointments based upon qualifications, regardless of race, color, creed, sex, national origin, age, handicap or other protected groups under state, federal or local equal opportunity laws.

Applicant Signature Michelle Dymond Date: 8/4/08

Where to send your application

Mail your application to: Town Clerk, Town of Clarkdale, Post Office Box 308, Clarkdale, Arizona 86324

or

Fax your application to: (928) 634-0407

or

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Kec 9/11
Thanks

Town of Clarkdale Board and Commission Application

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1
3

- | | |
|---|--|
| <input checked="" type="checkbox"/> Heritage Conservancy Board | <input type="checkbox"/> Board of Adjustment |
| <input checked="" type="checkbox"/> Design Review Board | <input type="checkbox"/> Library Advisory Board |
| <input checked="" type="checkbox"/> Parks and Recreation Commission | <input checked="" type="checkbox"/> #2 <input checked="" type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Municipal Property Corporation | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Public Safety Personnel Retirement Board | |

Contact Information

Name: Elaine Sakelarios Date: 8/8/2008

Physical Address: _____
Mailing Address: _____
Home Telephone: _____
Current Employer: _____
Work Address: _____

May we contact you at work? Yes No

Required Information

- Are you now or have you ever been employed by the Town of Clarkdale? Yes No
- Are any of your relatives, either by blood or marriage, employed by the Town of Clarkdale? Yes No

3. Except for minor traffic violations, have you ever been convicted of any violation of federal, state, local or military law or statute? Yes No If the answer to 1, 2 or 3 is 'yes', please explain below or on an attached sheet of paper.

4. Why are you interested in serving on this (these) board(s) or commission(s)?

Please see attached sheet.

5. Please describe your qualifications for serving on this (these) board(s) or commission(s).

Please see attached sheet.

Optional Information

6. Please list your education background.

Please see attached sheet.

7. Please list professional memberships, registrations, licenses, etc. that you feel may be applicable to the board(s) or commission(s) for which you are applying.

Please see attached sheet.

8. What previous volunteer or community service projects or activities have you participated in (does not have to be in Clarkdale)?

Please see attached sheet.

Additional Information

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Applicant Signature: *Clair Sclerius* Date: 8/8/08

Where to send your application

Mail your application to: Town Clerk, Town of Clarkdale, Post Office Box 308,
Clarkdale, Arizona 86324

or

Fax your application to: (928) 634-0407

or

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BOARD AND COMMISSION APPLICATION

Elaine Sakelarios – 282-4751

REQUIRED INFORMATION

4. I am interested in serving because I care very much about the Town of Clarkdale and its future. I am very invested in the Town personally, as my husband and I made a very conscious decision to choose Clarkdale as our home. I am interested in having input and being aware of changes proposed for our town.

5. My qualifications for serving, first and foremost, are an interest and caring for the future of the Town of Clarkdale, its neighborhoods and its downtown.

OPTIONAL INFORMATION

6. High School, Manchester NH, and University of New Hampshire, Durham, NH

7. I have no particular professional memberships, registrations or licenses that are applicable.

8.

- I currently volunteer at the Clarkdale Chamber of Commerce;
- I am a participant in "Made in Clarkdale"
- I will be attending my first meeting of Clarkdale Foundation on 8/13 at the invitation of Nick Hunseder;
- I have been a member of Rotary Club (one of the first female members voted into the Club in Midland, Ontario, Canada)
- I have volunteered at the Wye Marsh, in Midland, Ontario, where we planned, organized and staffed a yearly 3-day festival that had numerous components, including art, wood carving, folk music festival, auction etc. The Wye Marsh has been responsible for the reintroduction of the Trumpeter Swan, a nearly extinct bird in Ontario;
- For 8 years, I managed the City of Midland's Business Improvement Area. This B.I.A. consisted of 120 members and owners. It was my responsibility to arrange for events, work with the City Police and Fire Departments for permits to close streets, and have festivals to create awareness of the Downtown area for tourists and residents of the town as well;
- Through my relationship with Downtown Midland and the City of Midland, managed the development of Downtown Midland's rise as a tourist destination in and of itself, through the creation of very large murals depicting the city's past as a busy harbor and important historic location of the Huron First Nations people and the Village of Ste. Marie among the Hurons. We modeled the city and its murals after Chemainus, British Columbia and its famous murals as a destination. This development was achieved through project management and fundraising;
- For 2 years, was Chairperson of a Marketing Group for 14 destinations in and on Georgian Bay, Ontario. We worked with international corporate sponsors, and created and distributed over 1 million 4/color tabloid size brochures that were distributed throughout the U.S. at border crossings on the U.S. Canadian Border.

ADDITIONAL INFORMATION

9. I have been a graphic designer and teacher of fiber arts. My background includes owning a printing business and retail store. I have taught Knitting/Crochet at Yavapai College, and continue to do so at my home.

8/12
Letter

Town of Clarkdale Board and Commission Application

Before you begin...

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Choice of Board or Commission

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- | | |
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| <input checked="" type="checkbox"/> Design Review Board | <input type="checkbox"/> Library Advisory Board |
| <input type="checkbox"/> Parks and Recreation Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Municipal Property Corporation | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Public Safety Personnel Retirement Board | |

Contact Information

Name: Barbara Van Wye Date: 8-10-08

Physical Address: _____
Mailing Address: _____
Home Telephone: _____
Current Employer: _____

Work Address: _____ Work Phone #: _____

May we contact you at work? ~~Yes~~ No NA

Required Information

1. Are you now or have you ever been employed by the Town of Clarkdale? Yes No
2. Are any of your relatives, either by blood or marriage, employed by the Town of Clarkdale? Yes No

3. Except for minor traffic violations, have you ever been convicted of any violation of federal, state, local or military law or statute? Yes No If the answer to 1, 2 or 3 is 'yes', please explain below or on an attached sheet of paper.

4. Why are you interested in serving on this (these) board(s) or commission(s)?

As a new resident to the area I am interested in becoming involved in my community.

5. Please describe your qualifications for serving on this (these) board(s) or commission(s).

Interest in preserving Clarkdale's small town feel even as growth takes place, and a commitment to projects I undertake would be an asset on this board of design review.

Optional Information

6. Please list your education background.

1973 Graduate of NAU B.S. degree
1971 Graduate of YAVAPAI COLLEGE BA degree
1969 Graduate of Nazareth Academy High School

7. Please list professional memberships, registrations, licenses, etc. that you feel may be applicable to the board(s) or commission(s) for which you are applying.

8. What previous volunteer or community service projects or activities have you participated in (does not have to be in Clarkdale)?

Most of my volunteer time has revolved around my children as they grew through schools, Girl Scouts and Campfire projects.

Additional Information

9. Is there any other information you would like to provide which might help the Council make its decision on the appointment to the (these) board(s) and/or commission(s)?

My background as a behavior specialist has provided me with a keen sense of problem solving and solution resolution.

Signature

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Applicant Signature:

Barbara Vanculyc

Date:

8-10-08

Where to send your application

Mail your application to:

Town Clerk, Town of Clarkdale, Post Office Box 308,
Clarkdale, Arizona 86324

or

Fax your application to:

(928) 634-0407

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Heritage Conservancy Board
 2 Design Review Board
 Parks and Recreation Commission
 Municipal Property Corporation
 Public Safety Personnel Retirement Board

3 Board of Adjustment
 Library Advisory Board
 1 Planning Commission
Other: _____

I would consider being on both if pos

Contact Information

Name: KAREN F. DANIELS

Date: 8/26/08

Physical Address: _____

Mailing Address: _____

Home Telephone: _____

Current Employer: _____

Work Address: _____

May we contact you at work? Yes No NA

Required Information

1. Are you now or have you ever been employed by the Town of Clarkdale? Yes No
2. Are any of your relatives, either by blood or marriage, employed by the Town of Clarkdale? Yes No

3. Except for minor traffic violations, have you ever been convicted of any violation of federal, state, local or military law or statute? Yes No If the answer to 1, 2 or 3 is 'yes', please explain below or on an attached sheet of paper.

4. Why are you interested in serving on this (these) board(s) or commission(s)?

We bought land in Clarkdale + are building our retirement home here because we liked the beauty of the area + the friendliness of the people. I would be interested in serving this community in such a way to help preserve the unique qualities it has now and having traveled around the world may be able to add a new perspective

5. Please describe your qualifications for serving on this (these) board(s) or commission(s). (FOR DESIGN REVIEW)

I was an accomplished artist for 10 years prior to my sailing career, having many 1-woman shows in Key West, FL. My FAMILY OWNED + OPERATED FARRINGTON GALLERIES, KEY WEST 18yrs I have been involved in RENOVATION OF SEVERAL HOMES (one was a HISTORICAL VICTORIAN HOUSE IN KEY WEST, FLA. I DESIGNED AND AM BUILDING OUR HOUSE IN CLARKDALE w/ my HUSBAND BRIAN DANIELS AND

Optional Information

6. Please list your education background.

1965 Graduated from High School - American School of Tangier, Morocco
1966-7 Attended Florida State 3 TRIMESTERS MAJOR IN ART
1967 " Sophie Newcomb / Tulane - continuing ART MAJOR

GRADUATED w/ ASSOCIATE OF ART, ART MAJOR - FLORIDA KEYS COMMUNITY COLLEGE
KEY WEST FLORIDA

7. Please list professional memberships, registrations, licenses, etc. that you feel may be applicable to the board(s) or commission(s) for which you are applying.

member Key West ART + HISTORICAL Society 1971-1984
PRIOR TO MOVING TO AZ I WAS OUT OF U.S. ON + OFF FOR 10 years + DID NOT HAVE AN OPPORTUNITY TO JOIN MANY - OTHER THAN MASSAGE THERAPY RELATED LICENSES + MEMBERSHIPS.
Licenses held 100 TON US COAST GUARD MASTER LICENSE
14 years MASSAGE THERAPY LICENSE FLORIDA + 3 years in AZ
FLORIDA REAL ESTATE SALES LICENSE 1983-84

8. What previous volunteer or community service projects or activities have you participated in (does not have to be in Clarkdale)?

1993 Volunteer Massage Therapy at ORLANDO REGIONAL (HOSPITAL) MEDICAL CENTER
IN ONCOLOGY + CARDIAC WARD

2003 ASSISTANT IN SURGERY¹⁹ - PREPING ROOMS FOR OPERATION "SUNRIS"
in District 1A, 2003 -

Additional Information

9. Is there any other information you would like to provide which might help the Council make its decision on the appointment to the (these) board(s) and/or commission(s)?

OTHER THAN THE TIME REQUIRED ~~AS TO~~ BEING INVOLVED IN THE CONSTRUCTION OF OUR HOUSE, I HAVE NO OTHER TIME RESTRAINTS TO INTERFERE WITH MEETINGS OR TIME RESEARCHING OR STUDYING INFORMATION PERTINANT TO MAKING ANY BOARD DECISIONS.

Signature

By signing below, I understand and agree that:

1. Any material misrepresentation or deliberate omission of a fact in my application may be justification for refusal of application, or if appointed, removal from the board/commission.
2. The Town of Clarkdale has my permission to verify all data given in this application, related papers or oral interviews. I authorize such verification and the giving and receiving of any information requested by the Town of Clarkdale and I release from liability any person giving or receiving any such information. I understand that falsification of data so given or other derogatory information discovered may prevent my being appointed, or if appointed, may subject me to removal for the board and/or commission.

The Town Council selects the best matched applicants the board and commission appointments based upon qualifications, regardless of race, color, creed, sex, national origin, age, handicap or other protected groups under state, federal or local equal opportunity laws.

Applicant Signature: Karen F. Daniels Date: 8/6/08

Where to send your application

Mail your application to: Town Clerk, Town of Clarkdale, Post Office Box 308,
Clarkdale, Arizona 86324

or

Fax your application to: (928) 634-0407

or

Deliver your application to: Town Hall, 890 Main Street, Clarkdale

If you need an additional copy of this application, you can download it from the Town's website at <http://www.clarkdale.az.us>. A copy of the "Public Service Handbook", which is a handbook for Clarkdale board and commission members, is also available on the website.