



Staff Report

Agenda Item: Board & Commission Appointments – Approval of a Resolution making appointments to the Board of Adjustment.

Staff Contact: Walt Good, Deputy Town Clerk

Meeting Date: September 23, 2008

Background: The Board of Adjustment has three terms expiring September 30, 2008. Lee Daniels and Anita Simgen have reapplied. The new applicants for the Board of Adjustment included; Jack Van Wye, Josh Stackhouse and Karen Daniels.

The Interview Committee met, reviewed the applications and put forward their recommendation that Lee Daniels, Jack Van Wye and Karen Daniels be appointed to a two year term on the Board of Adjustment.

Recommendation: To approve Resolution # _____, amending Resolution #1240, making appointments to the Board of Adjustment of the Town of Clarkdale.

RESOLUTION # _____

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, AMENDING RESOLUTION #1240 MAKING APPOINTMENTS TO THE BOARD OF ADJUSTMENT OF THE TOWN OF CLARKDALE.

WHEREAS, there are currently three seats on the Board of Adjustment having terms expiring September 30, 2008; and

WHEREAS, the following people are currently seated as members of the Board of Adjustment with terms ending as follows:

Name	Term Ends
Robyn Prud'homme-Bauer	September 30, 2009
Larry Conners	September 30, 2009
Vacant	September 30, 2008
Lee Daniels	September 30, 2008
Anita Simgen	September 30, 2008

BE IT RESOLVED that the following people are hereby appointed to fill the expiring terms on the Board of Adjustment of the Town of Clarkdale with terms to expire as follows:

Name	Term Ends
Lee Daniels	September 30, 2010
Jack Van Wye	September 30, 2010
Karen Daniels	September 30, 2010

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Clarkdale, Arizona, this 23rd day of September, 2008.

APPROVED

ATTEST

Doug Von Gausig, Mayor

Kathy Bainbridge, Town Clerk

7/25

Town of Clarkdale Board and Commission Application

Before you begin...

Thank you for your interest in serving on a Clarkdale board or commission. Terms for boards and commissions are two years, beginning on October 1st and ending on September 30th. Appointments are occasionally made before terms end due to a vacancy. Applicants are asked to participate in an informal interview process by an interview committee consisting of a staff member, a Councilmember and a member of the board or commission for which you are applying. This committee makes a recommendation to the Town Council. This process helps us to get to know you better and assists the Town Council in matching applicants to board/commission openings. The Town Council encourages all citizens to be involved in their government, however occasionally there are more applicants than there are positions to fill. Should you not be appointed, we encourage you to consider the many other volunteer opportunities with the Town.

This application is a public record, and as such may be disclosed to the public under Arizona's Public Records Laws. The applicant's name may also appear on the Town's website. Please call the Town Clerk at 634-9591 if you have any questions or concerns about the disclosure of specific information.

Choice of Board or Commission

Please type or print clearly in ink. If you need more space, please attach additional pages as needed. A description of each board and commission is attached at the back of this application. Please indicate which board(s) or commission(s) you are interested in and number them in order of preference, with number one being your first choice.

- | | |
|---|---|
| <input type="checkbox"/> Heritage Conservancy Board | <input checked="" type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Design Review Board | <input type="checkbox"/> Library Advisory Board |
| <input type="checkbox"/> Parks and Recreation Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Municipal Property Corporation | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Public Safety Personnel Retirement Board | |

Contact Information

Name: Lee Daniels Date: 28 July 2008

Physical Address: _____

Mailing Address: _____

Home Telephone: _____ Email Address: _____

Current Employer: N/A

Work Address: _____ Work Phone #: _____

May we contact you at work? Yes No

Required Information

- Are you now or have you ever been employed by the Town of Clarkdale? Yes No
- Are any of your relatives, either by blood or marriage, employed by the Town of Clarkdale? Yes No

4. Except for minor traffic violations, have you ever been convicted of any violation of federal, state, local or military law or statute? Yes No If the answer to 1, 2 or 3 is 'yes', please explain below or on an attached sheet of paper.

6. Why are you interested in serving on this (these) board(s) or commission(s)?

It is one way for me to provide a service to Clarkdale.

7. Please describe your qualifications for serving on this (these) board(s) or commission(s).

Plus years service on the Board of Adjustment plus years of contract administration and negotiations.

Optional Information

5. Please list your education background.

B.S. in Bus. Mgt plus various contract administration related courses.

7. Please list professional memberships, registrations, licenses, etc. that you feel may be applicable to the board(s) or commission(s) for which you are applying.

Contract Mgt Assn - San Fernando, CA Chapter

8. What previous volunteer or community service projects or activities have you participated in (does not have to be in Clarkdale)?

Goal crever and fund raisers thru my former employer mgt club, coached park league baseball & worked ...

Additional Information

9. Is there any other information you would like to provide which might help the Council make its decision on the appointment to the (these) board(s) and/or commission(s)?

Signature

By signing below, I understand and agree that:

1. Any material misrepresentation or deliberate omission of a fact in my application may be justification for refusal of application, or if appointed, removal from the board/commission.
2. The Town of Clarkdale has my permission to verify all data given in this application, related papers or oral interviews. I authorize such verification and the giving and receiving of any information requested by the Town of Clarkdale and I release from liability any person giving or receiving any such information. I understand that falsification of data so given or other derogatory information discovered may prevent my being appointed, or if appointed, may subject me to removal for the board and/or commission.

The Town Council selects the best matched applicants the board and commission appointments based upon qualifications, regardless of race, color, creed, sex, national origin, age, handicap or other protected groups under state, federal or local equal opportunity laws.

Applicant Signature:

Lee Daniels

Date:

21 July 2008

Where to send your application

Mail your application to:

Town Clerk, Town of Clarkdale, Post Office Box 308,
Clarkdale, Arizona 86324

or

Fax your application to:

(928) 634-0407

or

Deliver your application to:

Town Hall, 890 Main Street, Clarkdale

If you need an additional copy of this application, you can download it from the Town's website at <http://www.clarkdale.az.us>. A copy of the "Public Service Handbook", which is a handbook for Clarkdale board and commission members, is also available on the website.

Town of Clarkdale
Board and Commission Application

Thank you
7/22

Before you begin....

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- | | |
|---|---|
| <input type="checkbox"/> Heritage Conservancy Board | <input checked="" type="checkbox"/> 1 Board of Adjustment ✓ |
| <input type="checkbox"/> Design Review Board | <input type="checkbox"/> Library Advisory Board |
| <input type="checkbox"/> Parks and Recreation Commission | <input checked="" type="checkbox"/> 2 Planning Commission |
| <input type="checkbox"/> Municipal Property Corporation | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Public Safety Personnel Retirement Board | |

Contact Information

Name: Anita Simgen Date: 7/21/08
Physical Address: [redacted] First North [redacted]
Mailing Address: [redacted] Clarkdale
Home Telephone: [redacted] Email Address: _____
Current Employer: [redacted]
Work Address: [redacted] Work Phone #: [redacted]
May we contact you at work? Yes No

Required Information

1. Are you now or have you ever been employed by the Town of Clarkdale? Yes No
2. Are any of your relatives, either by blood or marriage, employed by the Town of Clarkdale? Yes No

3. Except for minor traffic violations, have you ever been convicted of any violation of federal, state, local or military law or statute? Yes No If the answer to 1, 2 or 3 is 'yes', please explain below or on an attached sheet of paper.

4. Why are you interested in serving on this (these) board(s) or commission(s)?

I want to continue to take part in the community

5. Please describe your qualifications for serving on this (these) board(s) or commission(s).

Paralegal Certification
Past Experience

Optional Information

6. Please list your education background.

AA degree, St Mary's College,
Moraga, CA

7. Please list professional memberships, registrations, licenses, etc. that you feel may be applicable to the board(s) or commission(s) for which you are applying.

Paralegal Certification
Honors College Graduate
Home Ownership
Citizen, 5+ years in Clarkdale

8. What previous volunteer or community service projects or activities have you participated in (does not have to be in Clarkdale)?

Old Town Mission (current)
Trauma Intervention Program (current)
Red Cross (15 years past)

Additional Information

9. Is there any other information you would like to provide which might help the Council make its decision on the appointment to the (these) board(s) and/or commission(s)?

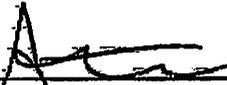
I am the current chair of the Board of Adjustment

Signature

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Applicant Signature:  Date: 7/21/08

Where to send your application

Mail your application to: Town Clerk, Town of Clarkdale, Post Office Box 308, Clarkdale, Arizona 86324

or

Fax your application to: (928) 634-0407

or

Deliver your application to: Town Hall, 890 Main Street, Clarkdale

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8/12
JEX

Town of Clarkdale Board and Commission Application

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Choice of Board or Commission

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- Heritage Conservancy Board
- Design Review Board
- Parks and Recreation Commission
- Municipal Property Corporation
- Public Safety Personnel Retirement Board
- Board of Adjustment
- Library Advisory Board
- Planning Commission
- Other: _____

Contact Information

Name: Jack Van Wye Date: 8/11/08

Physical Address: _____

Mailing Address: _____

Home Telephone: _____ Email Address: _____

Current Employer: Retired

Work Address: N/A Work Phone #: N/A

May we contact you at work? ~~Yes~~ No N/A

Required Information

- Are you now or have you ever been employed by the Town of Clarkdale? Yes No
- Are any of your relatives, either by blood or marriage, employed by the Town of Clarkdale? Yes No

3. Except for minor traffic violations, have you ever been convicted of any violation of federal, state, local or military law or statute? Yes No If the answer to 1, 2 or 3 is 'yes', please explain below or on an attached sheet of paper.

4. Why are you interested in serving on this (these) board(s) or commission(s)?

My wife and I moved back to northern Arizona after graduating from NAU and moving to Oregon to pursue our respective careers and raise our family. After retiring, we wanted to return to AZ and become a part of the Clarkdale community. We built a new home here and plan on staying here. We want to participate in opportunities to maintain the small town look and feel of Clarkdale and its residents. We chose to buy property here and build our home here just like we choose to participate in some way in local government.

5. Please describe your qualifications for serving on this (these) board(s) or commission(s).

My diverse professional background affords me ~~to~~ a broad array of experience and skills. I worked for Oregon State University for close to 20 years; opened and operated my own proprietary business; was a supervisor for Hewlett-Packard Corporation; and was a deputy sheriff - all in Oregon.

Optional Information

6. Please list your education background.

- Hutchinson Community College, Hutchinson, KS, Associate of Arts in Industrial Technology.
- Northern Arizona University, Flagstaff, AZ, Bachelor of Science in Psychology with a minor in Sociology.
- University of San Francisco, San Francisco, CA, Master's in Rehabilitation Administration.

7. Please list professional memberships, registrations, licenses, etc. that you feel may be applicable to the board(s) or commission(s) for which you are applying.

- Sworn law enforcement officer (retired) for the Benton County Sheriff's Office, Corvallis, Oregon - Badge #4158.
- Member in good standing (retired) of the Oregon Department of Public Safety Standards and Training (OP SST). Member/ certification #44319.

8. What previous volunteer or community service projects or activities have you participated in (does not have to be in Clarkdale)? (Note: All of the following are non-profit organizations).

- Board Member and Board Chair of Benton Hospice Service (BHS), Inc., Corvallis, OR.
- Board Member and Board Chair of Benton Court-Appointed Special Advocate (CASA), Inc., Corvallis, OR.
- member and chair of Manly's Park Search and Rescue Unit (MPSAR).

Additional Information

9. Is there any other information you would like to provide which might help the Council make its decision on the appointment to the (these) board(s) and/or commission(s)? *None at this time, I will gladly expand on any information contained in this application and welcome the opportunity for questions.*

Signature

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Applicant Signature: *Jack Van Wye* Date: 8/11/08

Where to send your application

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or

Fax your application to: (928) 634-0407

or

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Town of Clarkdale Board and Commission Application

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<input type="checkbox"/> Heritage Conservancy Board	<input type="checkbox"/> 2 Board of Adjustment
<input checked="" type="checkbox"/> 1 Design Review Board	<input type="checkbox"/> Library Advisory Board
<input type="checkbox"/> Parks and Recreation Commission	<input checked="" type="checkbox"/> 3 Planning Commission
<input type="checkbox"/> Municipal Property Corporation	Other: _____
<input type="checkbox"/> Public Safety Personnel Retirement Board	

Contact Information

Name: Josh Stackhouse _____

Date: 8-5-2008 _____

Physical Address: _____ Clarkdale, AZ 86324 _____

Mailing Address: Same _____

Home Telephone: 928-_____- _____ Email Address: _____

Current Employer: _____

Work Address: _____ Work Phone #: _____

May we contact you at work? Yes No

Required Information

1. Are you now or have you ever been employed by the Town of Clarkdale? Yes No
2. Are any of your relatives, either by blood or marriage, employed by the Town of Clarkdale? Yes No

3. Except for minor traffic violations, have you ever been convicted of any violation of federal, state, local or military law or statute? Yes No If the answer to 1, 2 or 3 is 'yes', please explain below or on an attached sheet of paper.
4. Why are you interested in serving on this (these) board(s) or commission(s)?

I was originally interested in serving on the design review board as a representative of Mountain Gate. After serving on this board for the past few months I now realize that we are all a part of Clarkdale and we need not segregate ourselves based upon where we live. So this time I am merely interested in the board because I want to be a bigger part of the community.

5. Please describe your qualifications for serving on this (these) board(s) or commission(s).

I work in Real Estate Lending and have been allotted the opportunity to become familiar with all the minute aspects related to Real Estate and Development in the Verde Valley. As Clarkdale looks forward, I would like to assist with the enrichment of the land, property, and people in a way that is beneficial to our community. I feel my knowledge of the Real Estate Industry would be an asset to the board. Plus I received my Bachelor's degree in Geographic Information Science and have kept up on issues related to this field, as it has always been a passion for me.

I have also served on this board for the past few months and would like to continue.

Optional information

6. Please list your education background.

- *Bachelor's Degree in Geographic Information Science, minor in Geology*
- *10 + years of hands-on education working in and around construction and Real Estate.*

7. Please list professional memberships, registrations, licenses, etc. that you feel may be applicable to the board(s) or commission(s) for which you are applying.

- *Chairman of the HOA Advisory Committee for Mountain Gate Town Home*
- *Current member of HOA Advisory Committee for Mountain Gate and liaison between both advisory committees*
- *Employed by a local licensed lending and banking institution*
- *Kiwanis of Cottonwood*
- *Current member of the design review board*

8. What previous volunteer or community service projects or activities have you participated in (does not have to be in Clarkdale)?

- *Volunteer with NOAA for snow science research team. (college)*
- *Boys and Girls Club of Yavapai County*
- *Active involvement in community related events through current employer*
- *Event planner for College events for Geography department in Boulder, CO*
- *Kiwanis*
- *Current member of the Design Review Board*

Additional information

9. Is there any other information you would like to provide which might help the Council make its decision on the appointment to the (these) board(s) and/or commission(s)?

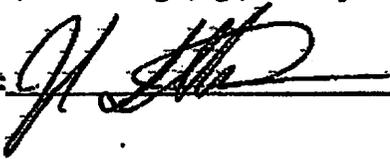
During my brief few months on the board I grew more excited to see exactly where the town is going and I would like to be a part of the process.

Signature

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1. Any material misrepresentation or deliberate omission of a fact in my application may be justification for refusal of application, or if appointed, removal from the board/commission.
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Applicant Signature: 

Date: 8-5-08

Where to send your application

Mail your application to:

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Information about boards and commissions

The Board of Adjustment is a judicial body which has powers and duties prescribed by law and ordinance including: 1) To hear and decide appeals to administrative decisions; 2) To interpret the boundaries of zoning districts; 3) To hear and decide variances; 4) To permit the extension of nonconforming uses. This board meets on an as-needed basis, normally once a year.

Walt Good

From: Joshua Stackhouse [jstackhouse@DesertHillsBank.com]
Sent: Tuesday, August 05, 2008 12:55 PM
To: Walt Good
Subject: Re-Application for Design Review

Good Afternoon Walt,

I am replying for my position on the design review board. My application is attached. I also would like to help the town out by serving on another board, if you have room. I noticed there were quite a few vacancies and if you need me to, I would love to apply to be on the Board of Adjustment. I think I can lend my industry knowledge to that board as well.

Let me know if you need the help and I would be happy to do so,

Josh Stackhouse
Desert Hills Bank
(928) 282-7440 ph.
(928) 451-1930 cell

“This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.”

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Heritage Conservancy Board
 Design Review Board
 Parks and Recreation Commission
 Municipal Property Corporation
 Public Safety Personnel Retirement Board

Board of Adjustment
 Library Advisory Board
 Planning Commission
 Other: _____

I would consider being on both if ps.

Contact Information

Name: KAREN F. DANIELS

Date: 8/26/08

Physical Address

Mailing Address

Home Telephone

Current Employer

Work Address

May we contact

Required Information

1. Are you now or have you ever been employed by the Town of Clarkdale? Yes No
2. Are any of your relatives, either by blood or marriage, employed by the Town of Clarkdale? Yes No

3. Except for minor traffic violations, have you ever been convicted of any violation of federal, state, local or military law or statute? Yes No if the answer to 1, 2 or 3 is 'yes', please explain below or on an attached sheet of paper.

4. Why are you interested in serving on this (these) board(s) or commission(s)?
We bought land in Clarkdale + are building our retirement home here because we liked the beauty of the area + the friendliness of the people. I would be interested in serving this community in such a way to help preserve the unique qualities it has now and having traveled around the world may be able to add a new perspective.
5. Please describe your qualifications for serving on this (these) board(s) or commission(s). (FOR DESIGN REVIEW)
I was an accomplished artist for 10 years prior to my sailing career, having many 1-woman shows in Key West, FL. My family owned + operated FARRINGTON GALLERIES, KEY WEST 18. I have been involved in renovation of several homes (one was a historical Victorian house in Key West, FLA. I designed and am building our house in Clarkdale w/ my husband Brian Daniels and

Optional Information

6. Please list your education background.
1965 Graduated from High School - American School of Tangier, Morocco
1966-7 Attended Florida State 3 TRIMESTERS MAJOR IN ART
1967 " Sophie Newcomb / Tulane - continuing ART MAJOR
GRADUATED w/ ASSOCIATE OF ART, ART MAJOR - FLORIDA KEYS COMMUN. COLLEGE, KEY WEST FLORIDA
7. Please list professional memberships, registrations, licenses, etc. that you feel may be applicable to the board(s) or commission(s) for which you are applying.
member Key West Art + Historical Society 1971-79
PRIOR TO MOVING TO AZ I WAS OUT OF U.S. ON + OFF FOR 10 YEARS + DID NOT HAVE AN OPPORTUNITY TO JOIN MANY - OTHER THAN MASSAGE THERAPY RELATED LICENSES + MEMBERSHIPS.
Licenses held 100 TON US COAST GUARD MASTER LICENSE, 14 years MASSAGE THERAPY LICENSE FLORIDA + 3 years in AZ FLORIDA REAL ESTATE SALES LICENSE 1983-84
8. What previous volunteer or community service projects or activities have you participated in (does not have to be in Clarkdale)?
1993 Volunteer Massage Therapy at ORLANDO REGIONAL (HOSPITAL) MEDICAL CENTER IN ONCOLOGY + CARDIAC WARD.

Additional Information

9. Is there any other information you would like to provide which might help the Council make its decision on the appointment to the (these) board(s) and/or commission(s)?

OTHER THAN THE TIME REQUIRED TO BEING INVOLVED IN THE CONSTRUCTION OF OUR HOUSE, I HAVE NO OTHER TIME RESTRAINTS TO INTERFERE WITH MEETINGS OR TIME RESEARCHING OR STUDYING INFORMATION PERTINANT TO MAKING ANY BOARD DECISIONS.

Signature

By signing below, I understand and agree that:

1. Any material misrepresentation or deliberate omission of a fact in my application may be justification for refusal of application, or if appointed, removal from the board/commission.
2. The Town of Clarkdale has my permission to verify all data given in this application, related papers or oral interviews. I authorize such verification and the giving and receiving of any information requested by the Town of Clarkdale and I release from liability any person giving or receiving any such information. I understand that falsification of data so given or other derogatory information discovered may prevent my being appointed, or if appointed, may subject me to removal from the board and/or commission.

The Town Council selects the best matched applicants the board and commission appointments based upon qualifications, regardless of race, color, creed, sex, national origin, age, handicap or other protected groups under state, federal or local equal opportunity laws.

Applicant Signature: Karen F. Daniels

Date: 8/16/08

Where to send your application

Mail your application to:

Town Clerk, Town of Clarkdale, Post Office Box 308,
Clarkdale, Arizona 86324

or

Fax your application to:

(928) 634-0407

or

Deliver your application to:

Town Hall, 890 Main Street, Clarkdale

If you need an additional copy of this application, you can download it from the Town's website at <http://www.clarkdale.az.us>. A copy of the "Public Service Handbook", which is a handbook for Clarkdale board and commission members, is also available on the website.