



**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE**

**Tuesday, September 9, 2008 at 6:00 P.M.
Clark Memorial Clubhouse**

NOTICE – This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken.

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on Tuesday, **September 9, 2008, at 6:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street**, Clarkdale, Arizona. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Dated this 5th day of September, 2008
BY

WALT GOOD
DEPUTY CLERK

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER Vice Mayor Wiley called the meeting to order at 6:04 PM and noted that the Mayor was absent on a much deserved vacation.

Town Council:

Mayor Doug Von Gausig - Absent
Vice Mayor Jerry Wiley

Councilmember Patricia Williams
Councilmember Curtiss Bohall
Councilmember Richard Dehnert

Town Staff:

Town Manager Gayle Mabery
Public Works Director Steve Burroughs
Finance Director Carlton Woodruff
Town Clerk Kathy Bainbridge
GIS Planner Guss Espolt
Deputy Town Clerk Walt Good

Assistant Town Manager Janet Perry
Community Development Director Sherry Bailey
Police Chief Pat Haynie
Utility Director Wayne Debrosky
Town Attorney Rob Pecharich

2. **PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

Lidia Schabacker and Chris Boothe spoke on the “Tree Triangle” possible project.

3. **INFORMATIONAL REPORTS**

MAYOR’S REPORT – A report from the Mayor on current events. **No report**

TOWN MANAGER’S REPORT – A report from the Town Manager on current events.

Town Manager Mabery handed out a written report and spoke on some of the issues included. Because of the economic downturn the state and federal grant sources are trimming their budgets and the funding that is related to them will affect present and future grants. This most likely will also affect the recent Transportation Enhancement Grant submitted by the Town. Town Manager mentioned the complaint and petition relating to the “Triangle of Trees” at the intersection of First South, Clarkdale Parkway and Sunset Blvd., funding is not available without the grant money and if per chance the Town was to be awarded the grant the guidelines require a public input process.

COCOPAI – A report regarding the Coconino Yavapai Resource Conservation District **No report**

CAT – A report regarding the Cottonwood Area Transit **No report**

NACOG - A report regarding the Northern Arizona Council of Governments **Vice Mayor Wiley reported that NACOG is responsible for Head Start, economic and seniors by managing federal and state pass through money.**

NAMWUA - A report regarding the Northern Arizona Municipal Water Users Association. **No report**

PFSG – A report regarding the Prescott Forest Stewardship Group **Vice Mayor Wiley has not been able to get anyone to respond back to him and did not have a report.**

VRBP – A report regarding the Verde River Basin Partnership **No report**

VVREO – A report regarding the Verde Valley Regional Economic Organization **Councilmember Dehnert had been to one meeting and mentioned the group is in the formation stage.**

VVLPI – A report regarding the Verde Valley Land Preservation Institute **Councilmember Williams reported that she had not been able to attend the September meeting and would get the minutes and report on it in October.**

WAC - A report regarding the Yavapai County Water Advisory Committee **No report**

4. **CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

A) **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held 8/12/08 and the Special Meeting held 8/26/08.

B) **Claims** - List of specific expenditures made by the Town during the previous month.

PPE 8/2/08, PPE 8/16/08 (New Incode format), August Check and Credit Card Report (With the change from FundWare to Incode we have two reports this month only.)

- C) Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.
Board of Adjustments minutes of the meeting held 8/27/08
Design Review Board minutes of the meeting held 8/13/08
Library Advisory Board minutes of the meeting held 8/7/08
Planning Commission minutes of the meeting held 8/7/08, 8/28/08
Parks and Recreation Board minutes of the meeting held 8/13/08
Heritage Conservancy Board minutes of the meeting 8/20/08
- D) Reports** - Approval of written Reports from Town Departments and Other Agencies
Building Permit Report – August 2008
Capital Improvements Report - August 2008
Magistrate Court Report – July 2008
Police Department Report – August 2008
Water and Wastewater Report – August 2008
Clarkdale Fire District Report and Mutual Aid Responses Report – August 2008
Cottonwood Area Transit (CAT) Operations Report – July 2008
Verde Valley Humane Society - July 2008, August 2008
- E) Archive Policy Manual** – Approval of the Archive Policy Manual which governs the preservation and accessibility of the Town’s archives and artifacts regarding the history, prehistory, culture, or natural history of the Verde Valley of Arizona as recommended by the Heritage Conservancy Board.
- F) Proclamation for Yavapai County Community Foundation** - Approval of a request from the Yavapai County Community Foundation that the Town of Clarkdale help celebrate fifteen years of service along with creating awareness throughout Yavapai County of what Yavapai County Community Foundation does.
- G) Intergovernmental Agreement Between the State of Arizona and A Program City** – Approval of an IGA between the Department of Revenue and the Town of Clarkdale regarding taxpayer joint audits and the uniform method of administration, collection, audit, and licensing of transaction privilege and use taxes, imposed by the State or Cities or Towns.
- H) Special Event Liquor License for Verde Valley Moose Lodge** – Approval of a Special Event Liquor License for the Loyal Order of Moose, Verde Valley Lodge #1449, 1051 S. Broadway, Clarkdale for an event on October 18, 2008.
- I) Arizona State Library, Archives, and Public Records Grants-in-Aid Construction Intent to Apply Form and Letter of Support** – Approval to submit an Intent to Apply and Letter of Support to the State Grants-in-Aid grant program for remodeling, renovation, or alteration of the Library facility.

Councilmember Williams moved to accept the Consent Agenda as presented. Councilmember Bohall seconded the motion. Motion passed unanimously.

NEW BUSINESS

5. **PUBLIC HEARING ON SYCAMORE VIEW SUBDIVISION ZONING CHANGE** - A hearing to receive public input regarding the proposed Sycamore View Subdivision Request to rezone APN # 400-05-009C, a parcel located at Main Street and Bonnaha Avenue across from the Clarkdale-Jerome School, from the current R-1 Single Family Residential zoning to R-2 Single Family and Limited Multifamily Residential zoning.

GIS Planner Espolt presented the possible zoning change to Council.

Vice Mayor Wiley opened the public hearing to the public for their comments.

No public comments.

Vice Mayor Wiley closed public comment.

This is a public hearing and no action is required.

6. **ORDINANCE TO REZONE SYCAMORE VIEW SUBDIVISION** - Discussion and consideration of an Ordinance amending the Zoning Map of the Town of Clarkdale to rezone certain real property known as Sycamore View Subdivision from R 1 to R 2.

Ordinance was discussed and Town Attorney Pecharich recommended the exceptions be added to the Ordinance.

Vice Mayor Wiley opened the rezoning issue to the public for their comments.

Lidia Schabacker would like the design to be the bungalow style in upper Clarkdale.

Memi Perkins, representative of Land Bank Inc. stated that if the stipulation to require the extension of the sidewalk to the corner of Sixteenth Street and Main Street then they would like to pull the application.

Vice Mayor Wiley closed the public comments.

Councilmember Bohall moved to approve the ordinance with the stipulations included in Section 5. No second was forth coming and the motion died because of lack of a second.

7. **UPDATE ON THE RURAL TOURISM DEVELOPMENT GRANT PROGRAM PROJECT**– A presentation regarding the Rural Tourism Development Grant Program “Discovering Rural Arizona’s Largest Historic District”, project update.

Drake Meinke, Heritage Conservancy Board Chair, presented a PowerPoint presentation on the project.

This is an update and no action was required.

8. **INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF CLARKDALE AND THE CLARKDALE-JEROME SCHOOL DISTRICT FOR THE DISTRIBUTION OF TRIBAL CONTRIBUTIONS** – Discussion and consideration of an IGA between the Town of Clarkdale and the Clarkdale-Jerome School District for the distribution of tribal contributions according to the State of Arizona Gaming Compact 2002 A.R.S. 5-601-02.

Vice Mayor Wiley presented to agreement to Council.

Councilmember Dehnert moved to approve the intergovernmental agreement with Clarkdale-Jerome School District allowing the Town to pass through Prop 202 funds from

[the Yavapai-Apache Nation. Motion was seconded by Councilmember Bohall. Motion was approved unanimously.](#)

9. **AGREEMENT BETWEEN THE TOWN OF CLARKDALE AND THE CLARKDALE CHAMBER OF COMMERCE FOR THE DISTRIBUTION OF TRIBAL CONTRIBUTIONS** – Discussion and consideration of an agreement between the Town of Clarkdale and the Clarkdale Chamber of Commerce for the distribution of tribal contributions according to the State of Arizona Gaming Compact 2002 A.R.S. 5-601-02.

The council reviewed the two options presented and asked the Clarkdale Chamber representatives what their preference were between the two options. Robyn Prud'homme Bauer stated that Option A would not allow the Chamber to utilize the money on a new project is it was to become available whereas Option B still gave the Town the required yearly reports and still allowed the Chamber to utilize the money on a yet discovered opportunity.

[Councilmember Williams moved to approve the Option B agreement with the Clarkdale Chamber of Commerce allowing the Town to pass through Prop 202 funds from the Yavapai-Apache Nation. Motion was seconded by Councilmember Dehnert. Motion was approved unanimously.](#)

10. **WORKSESSION ON TOWN CODE CHAPTER 6 ANIMALS** – Discussion and possible direction to staff on possible changes to Town Code Chapter 6 Animals.

Police Chief Haynie presented Council the revised Town Code Chapter 6 Animals for their review. Discussion was held and no changes were suggested to staff.
This is a work session and no action is required.

11. **FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda.

Councilmember Dehnert - Proclamation on MethForce drop the drugs day.

12. **ADJOURNMENT 7:52 PM**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.