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**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE**

**Tuesday, August 12, 2008 at 6:00 P.M.
Yavapai College**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on Tuesday, **August 12, 2008, at 6:00 p.m.** at the **Yavapai College, Verde Valley Campus, 601 Black Hills Drive, Room M137, Clarkdale, Arizona.** Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Dated this 7th day of August, 2008
BY

KATHY BAINBRIDGE
TOWN CLERK

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

- 1. CALL TO ORDER** - Meeting was called to order at 6:00 P.M. at Yavapai College, Verde Valley Campus, 601 Black Hills Drive, Room M137, Clarkdale, Arizona. All Councilmembers were present.
- 2. PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.
Councilmember Williams spoke regarding the Vesta Northcorss exhibit at the Clarkdale Heritage Center along with the 100th birthday party.

3. INFORMATIONAL REPORTS

MAYOR'S REPORT – A report from the Mayor on current events.

TOWN MANAGER'S REPORT – A report from the Town Manager on current events.

NACOG - A report regarding the Northern Arizona Council of Governments

NAMWUA - A report regarding the Northern Arizona Municipal Water Users Association.

WAC - A report regarding the Yavapai County Water Advisory Committee

CAT – A report regarding the Cottonwood Area Transit

COCOPAI – A report regarding the Coconino Yavapai Resource Conservation District

VVLPI – A report regarding the Verde Valley Land Preservation Institute

VVTPO – A report regarding the Verde Valley Transportation Planning Organization 7/23/08

VRBP – A report regarding the Verde River Basin Partnership

4. CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion.

Any items may be removed for discussion at the request of any Council Member.

A) Approval of Minutes of the Common Council - Approval of the minutes of the Regular Meeting held 7/8/08 and the Special Meetings held 6/24/08, 7/22/08, and 7/29/08.

Approved

B) Claims - List of specific expenditures made by the Town during the previous month. PPE 7/5/08, PPE 7/19/08, Month end check and credit card report.

Approved

C) Board and Commission Minutes – Acknowledgement of receipt of minutes and draft minutes of the previous month's Board and Commission Meetings.

Board of Adjustments minutes of the meeting held 7/23/08

Design Review Board minutes of the meeting held 7/3/08, 7/9/08

Library Advisory Board minutes of the meeting held 7/3/08

Planning Commission minutes of the meeting held 7/3/08, 7/17/08, and 7/24/08

Parks and Recreation Board minutes of the meeting held 7/9/08

Heritage Conservancy Board minutes of the meeting 7/16/08, 7/30/08

Acknowledged

D) Reports - Approval of written Reports from Town Departments and Other Agencies

Building Permit Report – July 2008

Capital Improvements Report – July 2008

Magistrate Court Report – June 2008

Police Department Report – July 2008

Water and Wastewater Report – July 2008

Clarkdale Fire District Report and Mutual Aid Responses Report – July 2008

Cottonwood Area Transit (CAT) Operations Report – June 2008

Verde Valley Humane Society – June 2008

Approved

E) Light Heart Foundation Proclamation- Approval of a request from the Light Heart Foundation that the Town of Clarkdale proclaim September, 2008 Grandparents/Elder Recognition month.

Approved

F) Lease Agreement for Folding Machine – Approval of a Lease Agreement between the Town of Clarkdale and Pitney Bowes for a folding machine.

Approved

G) Proclamation Declaring Vesta Northcross Day – Approval of a Proclamation declaring August 23, 2008 Vesta Northcross Day, to celebrate her 100th birthday and recognize her accomplishments.

The Proclamation was pulled and read by the Mayor. Motion by Councilmember Bohall, second by Vice Mayor Wiley to approve the “Proclamation Declaring Vesta Northcross Day” with the entire Council signing the Proclamation.

NEW BUSINESS

- 5. WORKSESSION ON THE DEVELOPMENT AGREEMENT WITH CLARKDALE METALS** – A worksession to discuss a Development Agreement with the Town of Clarkdale and Clarkdale Metals.
Worksession only, no action taken.
- 6. ARCHIVE POLICY MANUAL** – Discussion and consideration of the Archive Policy Manual which governs the preservation and accessibility of the Town’s archives and artifacts regarding the history, prehistory, culture, or natural history of the Verde Valley of Arizona as recommended by the Heritage Conservancy Board.
Discussion only with recommendation for revisions. Item will be brought back to the Council at the next meeting as a consent agenda item.
- 7. PRESENTATION ON FORM BASED CODES** - Presentation by Community Development Director Bailey on the concept of Form Based Codes.
Presentation regarding Form Based Codes only, no action taken.
- 8. AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, YAVAPAI COUNTY, ARIZONA, SETTING FORTH THE VALUATIONS OF PROPERTY IN THE TOWN OF CLARKDALE FOR THE YEAR 2008-2009 ALONG WITH ADOPTING THE TAX LEVY FOR SAID PROPERTY** – Discussion and consideration of Ordinance # _____, adopting the tax levy and setting the valuations of property in the Town of Clarkdale for fiscal year 2008-2009.
Ordinance #313 approved as presented.
- 9. ORDINANCE AMENDING SECTION 12-1, SUBDIVISION REGULATIONS, GENERAL PROVISIONS, BY CREATING SECTION 12-1-21, WATER ADEQUACY OF THE CODE OF THE TOWN OF CLARKDALE, AND DELETING SECTION 12-3-6 (B) (12) (d) AND SECTION 12-3-13 (B) (12) (d) - SUBDIVISION REGULATIONS, SUBDIVISION PLATTING PROCEDURES AND REQUIREMENTS, STAGE IV – FINAL PLAT, FORM OF PRESENTATION FOR THE FINAL PLAT** - Discussion and consideration of Ordinance # _____, providing for new subdivisions located in the Town of Clarkdale to have an adequate water supply and repealing conflicting ordinances and providing for severability.
Ordinance #314 approved as presented.
- 10. FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda.
Vice Mayor Wiley requested that the YAN fund distribution be placed on an agenda and was informed that the item had already been scheduled for the next meeting.
- 11. ADJOURNMENT** **Mayor VonGausig adjourned the meeting at 8:10 P.M.**

