

**Minutes of a Regular Meeting of the Common Council of the Town of Clarkdale  
Held on Tuesday, July 8, 2008**

A Regular Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, July 8, 2008, at 6:00 PM. At Yavapai College Verde Campus, 601 Black Hills Drive, Room M-137, Clarkdale, Arizona.

Town Council:

Mayor Doug Von Gausig  
Vice Mayor Jerry Wiley

Councilmember Patricia Williams  
Councilmember Curtiss Bohall  
Councilmember Richard Dehnert

Town Staff:

Assistant Town Manager Janet Perry  
Public Works Director Steve Burroughs  
Police Chief Pat Haynie  
Utility Director Wayne Debrosky

Community Development Director Sherry Bailey  
Finance Director Carlton Woodruff  
Town Clerk Kathy Bainbridge  
Deputy Town Clerk Walt Good

**CALL TO ORDER** - Mayor Von Gausig called the meeting to order at 6:02 PM.

**PUBLIC COMMENT** – Mayor Von Gausig informed the audience that the Council could not reply to comments on items that were not on the posted agenda per state law. The Council is interested in the public’s comments, but may not be able to respond other than to offer clarification or direct staff.

*Drake Meinke, Clarkdale* – Thanked the Town for the Fourth of July Celebration. The historic district sign caps design will be brought to Design Review. Input regarding the design came from the Council, Boards & Commissions, staff and various other community individuals. The Heritage Center Museum opened on July 4<sup>th</sup> and had over 100 visitors. It will be open from 10:00 AM to 2:00 PM on Friday, Saturday and Sunday.

*Ellie Bauer, Clarkdale* – Would appreciate it if Councilmembers would speak up because there is no public address system and several audience members have difficulty hearing in the room.

*Jerry Wiley, Clarkdale* – Clarkdale Fire District is having their monthly meeting on July 10, 2008, at the Fire Station, they need help and welcome everyone.

**INFORMATIONAL REPORTS**

**MAYOR’S REPORT** – A report from the Mayor on current events.

1. Attended the Verde River Basin Partnership (VRBP) meeting to discuss assimilating the three largest water groups in the county, VRBP, Yavapai County Water Advisory Board (WAC) and the Upper Verde River Protection Coalition.
2. Attended the WAC meeting with a discussion on the assimilation of the water groups.
3. On June 19, the Mayor shot photos of the Town Employees, Department Heads and individual departments.

4. Attended the Yavapai County Mayors and Managers meeting.
5. Met with Arizona Real Estate Commissioner Sam Wercinski, Town Manager Mabery and Community Development Director Bailey to discuss Mountain Gate and other development issues in Clarkdale.
6. Checked the Department of Water Resources New Wells Report.
7. Met with the Bureau of Reclamation Technical Working Group and discussed population, water demand and water supply projections.
8. Fourth of July Event was well attended and everyone seemed to enjoy themselves. Parks & Rec Supervisor Dawn Norman is to be commended for the organization. Spirit of Clarkdale Awards were presented.
9. Attended a Water Group Assimilation Group meeting and reported that it appears the groups will merge and discussed who the members would be. The Mayor will have more information on this in the future.
10. Indymac Bank appears to be having financial difficulties and they are the Mountain Gate lender. This could have implications on the Letter of Credit.

**TOWN MANAGER'S REPORT – A report from the Town Manager on current events. Report was given by Assistant Town Manager Perry**

1. The Fourth of July was successful with about 1000 attendees. Arizona AAA did note our event in their Monthly Events Section of their magazine. The Town is becoming known for the Small Home Town Fourth of July celebration.
2. The next Concert in the Park is July 19, and will present Rio Flamenco. The time of the concert 7:00 p.m. to 9:00 p.m.
3. Staff is working on the budget. The State budget is finally settled the Town is getting information from various entities on how it will affect us.

NACOG - A report regarding the Northern Arizona Council of Governments Vice Mayor Wiley reported that NACOG held their Regional Council Executive Meeting on June 26, 2008 in Flagstaff. The new Executive Council officers are:

Chair – J. R. DeSapin

Vice Chair – Thomas Thurman

Sec/Treas – Jerry Wiley

Finances at NACOG will not allow pay increases this year for staff.

NAMWUA - A report regarding the Northern Arizona Municipal Water Users Association. No report.

WAC - A report regarding the Yavapai County Water Advisory Committee Report included above in Mayor's Report.

CAT – A report regarding the Cottonwood Area Transit – No report.

COCOPAI – A report regarding the Coconino Yavapai Resource Conservation District No report.

VVLPI – A report regarding the Verde Valley Land Preservation Institute - No report.

VRBP – A report regarding the Verde River Basin Partnership Report included above in Mayor’s Report.

**CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.**

**A) Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held 6/10/08 and the Special Meetings held 6/3/08, 6/17/08, and 6/24/08.

Item A was pulled by Vice Mayor Wiley.

**B) Claims** - List of specific expenditures made by the Town during the previous month. PPE 6/7/08, PPE 6/21/08, June Chase and Check Report

**C) Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.  
Board of Adjustments minutes of the meeting held 6/25/08  
Design Review Board minutes of the meetings held 6/5/08, 6/11/08  
Library Advisory Board minutes of the meeting held 6/5/08  
Planning Commission minutes of the meetings held 6/5/08, 6/26/08  
Parks and Recreation Board minutes of the meeting held 6/11/08  
Heritage Conservancy Board minutes of the meeting held 6/18/08

**D) Reports** - Approval of written Reports from Town Departments and Other Agencies  
Building Permit Report – June 2008  
Capital Improvements Report – June 2008  
Magistrate Court Report – May 2008  
Water and Wastewater Report – June 2008  
Clarkdale Fire District Report and Mutual Aid Responses Report – June 2008  
Cottonwood Area Transit (CAT) Operations Report – May 2008

**E) Intergovernmental Agreement for Establishment of Unified Emergency Management** – Approval of the 2008-2009 Intergovernmental Agreement between Yavapai County and the Town of Clarkdale for emergency management services.

Councilmember Williams moved to accept consent agenda items B, C, D and E as presented, Vice Mayor Wiley seconded the motion. Motion was approved unanimously.

Vice Mayor Wiley pulled the June 24, 2008 minutes from Consent Item A and wanted to know where the discussion on the Yavapai-Apache Nation Funds was and where was it stated that Council had directed staff to create the new system for dispersing the Prop 202 funds from the Nation.

Vice Mayor Wiley moved to approve Consent Item A, seconded by Councilmember

Williams.

Mayor said that if we were going to pull the June 24, 2008 for review the motion would have to omit that date.

Councilmember Williams withdrew her second, Vice Mayor Wiley amended his motion to approve the minutes from 6/3/08, 6/10/08 and 6/17/08, seconded by Councilmember Williams. Motion approved unanimously.

**NEW BUSINESS**

**WORKSESSION YAVAPAI-APACHE NATION FUND DISTRIBUTION – Discussion and possible direction to staff on the method for distribution of Yavapai-Apache Nation Funds.**

Assistant Town Manager Perry presented the changes to the Non-Profit program for distribution of the Yavapai- Apache Nation (Nation) funds. Councilmember Williams could not find the direction to staff from the June 24, 2008, Minutes requesting that the funds be distributed in this format. Vice Mayor Wiley agreed. Assistant Town Manager Perry stated that the Staff Report had referred to an incorrect date and that the direction had come from the June 10, 2008, minutes and read them to Council:

“Donation budget accounts were discussed, the Town can only expend what is projected in the budget. Donations receipts have to be estimated for the next year so if they do become available they can be expended. Excess funds can be rolled over to the next fiscal cycle. The Yavapai-Apache Nation Prop 202 Funds received each year are now being scrutinized. In the past the Town has adhered to the wishes of the Nation and passed through amounts to designated recipients. The Town needs to develop a plan to disperse these funds in accordance with statutes. Discussion was held and Council directed staff to prepare a plan to disperse the funds through the Non-Profit Funding Program and report back to Council.”

Vice Mayor Wiley would prefer that the Town comply with the Yavapai-Apache Nation recommendation and the funds be disbursed per their direction. The funds have been distributed by resolution in the past and Vice Mayor Wiley would appreciate hearing from the attorney as to why this process cannot continue.

Councilmember Williams believes that the Non-Profit Funding Program method of distribution would be cumbersome to staff requiring more bookkeeping.

Vice Mayor Wiley and Councilmember Williams both stated that they did not like the proposed forms and that they were convoluted and a simpler method could be devised that could be in compliance and still allow the Town to distribute the funds and the Nation had requested.

Councilmember Dehnert prefers a system that would provide accountability from the

recipients to the Town and thus from the Town to the Nation.

Mayor Von Gausig opened the item to public comment.

*Ellie Bauer, Clarkdale* – Appreciated the Council's predicament on this issue. The Chamber of Commerce currently issues a report on the distribution of the funds and believes that working with an agreement could accomplish the same accountability of funds. The Nation mentions the Chamber and the Clarkdale-Jerome School District by name and she believes that the funds in the future could be affected if they are disbursed as they recommended.

Mayor Von Gausig informed Council that he had met with Chairman Beauty and that the Nation would like the spirit to be followed and that funds distributed to economic development and education that provides the desired services.

*Robyn Prud'homme Bauer, Clarkdale* – Reported that she prepares the form the Chamber issues on the funds received and how they were distributed providing the desired accountability. Ms. Prud'homme Bauer believes that an agreement would be easier to administer.

*Jim Picone, Clarkdale* – feels that the proposed method is a way for the Town to distribute the funds to other agencies instead of the Chamber.

Mayor Von Gausig replied that he did not know of any other agency that would qualify and that the Chamber does work on economic development.

Jim Picone – If these funds are made available in this format others will come out of the woodwork to get the funds.

Mayor Von Gausig closed public comment.

Councilmember Dehnert asked if the League of Cities and Towns or the Legislature could be encouraged to provide direction or legislation that offered legal means of distributing these funds.

Councilmember Williams believes that making the recipient of the funds expend the money and then request reimbursement is cumbersome to both the Town and the recipient. The recipients are non-profit and a school district so they would do better having the funds up front and then reporting back to the Town how they used the funds.

Mayor Von Gausig recapped the discussion and the direction to staff.

- To simplify the proposed application.
- Revise the cumbersome reporting system.
- Provide the total funds up front and require accountability as to how the recipient spent the funds and what benefit the citizens of Clarkdale received.
- Request the Town Attorney issue an opinion on the issue of passing the donated

funds from the Nation through to other non-profit and governmental agencies.

- Clearer statement as to why we need to change the system.
- Provide alternate plan for utilizing an agreement or intergovernmental agreement to disperse the funds.

The Mayor stated that he will meet with Town Manager Mabery and a new worksession will be scheduled for further review by the Council.

**RESOLUTION DEEMING THE GRANTING OF A FRANCHISE TO APS BENEFICIAL TO THE TOWN, AND DIRECTING THAT A SPECIAL ELECTION BE CALLED BY THE TOWN TO SUBMIT THE QUESTION TO THE QUALIFIED ELECTORS AS TO WHETHER OR NOT THE FRANCHISE SHALL BE GRANTED - Discussion and consideration of Resolution # \_\_\_\_\_ determining whether or not the franchise shall be granted to APS will be determined by a special election scheduled for November 4, 2008. Resolution #1269**

Town Clerk Bainbridge submitted to Council the final proposed Franchise Agreement with APS and the Resolution calling for the election with ballot verbiage. Everything that the Council had directed staff to work on with APS had been achieved with the mediation section being the item that went back and forth the most. Robert Pecharich, Town Attorney, has reviewed the proposed franchise agreement and it is ready to go to the voters with the approval of Council.

Councilmember Williams stated that some of the verbiage was different then she had remembered discussing. Town Clerk Bainbridge said that certain sections had been reworded because of the new language presented.

The Council reviewed the Franchise Agreement and found it to be in the best interest of the public health, welfare and safety of the Town and its citizens, pursuant to A.R.S. 9-502(B). The question of whether or not the franchise shall be granted to Arizona Public Service Company will be determined by a special election scheduled for November 4, 2008.

**ELECTRIC FRANCHISE**

SHALL A FRANCHISE BE GRANTED TO ARIZONA PUBLIC SERVICE COMPANY, AN ARIZONA CORPORATION, ITS SUCCESSORS AND ASSIGNS, TO CONSTRUCT, MAINTAIN AND OPERATE AN ELECTRIC UTILITY SYSTEM IN THE TOWN OF CLARKDALE, ARIZONA, AND FUTURE ADDITIONS THERETO, IN ACCORDANCE WITH THE FRANCHISE AGREEMENT THAT WAS SUBMITTED TO THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, BY SAID ARIZONA PUBLIC SERVICE COMPANY AND IS FILED IN THE RECORDS OF SAID TOWN?

Councilmember Bohall moved to approve Resolution #1269, a Resolution deeming the granting of a Franchise to APS beneficial to the Town, and directing that a special election be called by the Town to submit the question to the qualified electors as to whether or not

the Franchise shall be granted. Motion was seconded by Councilmember Dehnert. Motion was approved unanimously.

**WORKSESSION TO DISCUSS SB 1575 - Discussion and update on SB 1575 to allow counties, cities and towns to require new subdivisions, located outside an Active Management Area, to have an adequate water supply.**

Mayor Von Gausig informed Council of the issues pertaining to SB 1575. Counties can approve using the legislation to require new subdivisions, located outside an Active Management Area (AMA), to have an adequate water supply. If counties do approve implementing the legislation, they must do so by unanimous vote and cannot repeal the legislation in the future. At the present, one Yavapai County Supervisor has stated that they will not vote in favor of implementing this in Yavapai County. Whereas, if Cities and Towns implement the legislation, then they would be permitted to repeal the issue in the future if they choose to do so.

The Department of Water Resources (DRW) verifies that the proposed subdivision does or does not have an adequate water supply. Adequate water supply is an unknown factor as the state's surface water and ground water supplies have not been totally determined and adequacy has not been defined.

If the town enacts this measure, it is the first step in assuring a water source for the future. It could also reflect well on the Town in the Town's report card to the Governor.

Vice Mayor Wiley stated that proving adequacy to DWR is too easy, they just have to have water at less than 1200 feet and asked that if the Town approved this measure could it require well interference to be a basis for subdivision approval. The area does not have a good idea as to where water is located.

Council directed staff to work on the possible adoption of SB1575, municipalities can draft an exception to hauled water.

**PRELIMINARY BUDGET APPROVAL – Final review and possible approval of the Preliminary Budget for fiscal year 2008-2009.**

Finance Director Woodruff presented the preliminary budget to Council and noted that information is still coming in from the State now that they have approved a State budget. The accounts that will be most affected are the HURF funds projection which is down 6% causing a reduction of approximately \$21,500.00, to the Town. The Income Tax share projection has been reduced by 0.01%, an amount of about \$500.00. The Preliminary Budget is in the State required format, the amounts are the same as what has been previously reviewed.

**OFFICIAL BUDGET FORMS**

**TOWN OF CLARKDALE**

**Fiscal Year 2009**

**TOWN OF CLARKDALE**  
**Summary Schedule of Estimated Revenues and Expenditures/Expenses**  
**Fiscal Year 2009**

FUND	ADOPTED BUDGETED EXPENDITURES/EXPENSES* 2008	ACTUAL EXPENDITURES/EXPENSES** 2008	FUND BALANCE/ NET ASSETS*** July 1, 2008**	PROPERTY TAX REVENUES 2008	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2009	OTHER FINANCING 2009		INTERFUND TRANSFERS 2009		TOTAL FINANCIAL RESOURCES AVAILABLE 2009	BUDGETED EXPENDITURES/EXPENSES 2009
						SOURCES	<USES>	IN	<OUT>		
1. General Fund	\$ 3,834,057	\$ 2,651,335	\$	Primary: \$ 288,949	\$ 2,855,088	\$	\$	\$	\$ 421,529	\$ 2,722,486	\$ 2,722,486
2. Special Revenue Funds	5,134,100	869,758	117,326	Secondary:	3,236,719			-321,529		3,675,574	3,675,574
3. Debt Service Funds Available											
4. Less: Designation for Future Debt Retirement											
5. Total Debt Service Funds											
6. Capital Projects Funds	1,515,678	118,378	198,451		700,000			100,000		998,451	700,000
7. Permanent Funds	11,000		200,000		15,000					215,000	5,000
8. Enterprise Funds Available	18,003,575	3,208,984	3,362,852		2,235,233					5,599,096	5,387,258
9. Less: Designation for Future Debt Retirement											
10. Total Enterprise Funds	18,003,575	3,208,984	3,362,852		2,235,233					5,599,096	5,387,258
11. Internal Service Funds											
12. TOTAL ALL FUNDS	\$ 28,498,408	\$ 6,848,454	\$ 3,878,640	\$ 288,949	\$ 9,043,019	\$	\$	\$ 421,529	\$ 421,529	\$ 13,210,607	\$ 12,490,318

**EXPENDITURE LIMITATION COMPARISON**

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC or voter-approved alternative expenditure limitation

	2008	2009
1. Budgeted expenditures/expenses	\$ 28,498,408	\$ 12,490,318
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	28,498,408	12,490,318
4. Less: estimated exclusions		
5. Amount subject to the expenditure limitation	\$ 28,498,408	\$ 12,490,318
6. EEC or voter-approved alternative expenditure limitation	\$	\$

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

\* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.

\*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

\*\*\* Amounts in this column represent Fund Balance/Net Asset amounts except for amounts invested in capital assets, net of related debt, and reserved/restricted amounts established as offsets to assets presented for informational purposes (i.e., prepaids, inventory, etc.).

**TOWN OF CLARKDALE**  
**Summary of Tax Levy and Tax Rate Information**  
**Fiscal Year 2009**

	2008	2009
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ 358,125	\$ 389,216
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18):	\$	
3. Property tax levy amounts		
A. Primary property taxes	\$ 246,169	\$ 288,949
B. Secondary property taxes		
C. Total property tax levy amounts	\$ 246,169	\$ 288,949
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ 246,169	
(2) Prior years' levies	2,862	
(3) Total primary property taxes	\$ 249,031	
B. Secondary property taxes		
(1) Current year's levy	\$	
(2) Prior years' levies		
(3) Total secondary property taxes	\$	
C. Total property taxes collected	\$ 249,031	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	0.7100	0.7100
(2) Secondary property tax rate		
(3) Total city/town tax rate	0.7100	0.7100
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating <u>zero</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**TOWN OF CLARKDALE**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2009**

SOURCE OF REVENUES	ESTIMATED REVENUES 2008	ACTUAL REVENUES* 2008	ESTIMATED REVENUES 2009
<b>GENERAL FUND</b>			
<b>Local taxes</b>			
Local Sales Tax	\$ 549,421	\$ 438,684	\$ 896,522
Public Safety Sales Tax	124,853	99,689	89,305
<b>Licenses and permits</b>			
Business & Home Occupational Licenses	10,000	12,000	12,500
Building Permits	330,000	65,438	75,000
General Planning and Zoning	15,000	2,975	5,000
<b>Intergovernmental</b>			
Fire District Revenue	124,496	124,496	213,421
County Motor Vehicle Licenses	233,867	227,300	227,300
Yavapai County Library District	24,859	24,859	27,767
State Sales Tax Revenue Sharing	374,782	354,358	332,847
State Income Tax Revenue Sharing	518,289	517,905	542,486
<b>Charges for services</b>			
Facilities Rentals	5,000	2,243	9,800
Animal Control	2,300	850	1,500
Parks & Recreation Revenue	5,750	7,000	8,250
<b>Fines and forfeits</b>			
Magistrate Court Fines	53,000	64,897	65,000
Forfeitures and Auctions	50,000		50,000
<b>Interest on Investments</b>			
LGIP Interest	45,000	48,677	30,000
<b>In-lieu property taxes</b>			
<b>Contributions</b>			
Library	5,000	3,039	5,000
Parks & Recreation	7,500	14,282	10,000
Police	10,000	8,161	10,000
Yavapai - Apache Nation	47,222	47,222	46,369
Other Donations	5,000	729	5,000
<b>Miscellaneous</b>			
Franchise Royalties	52,000	36,000	36,000
Miscellaneous Revenue	1,000	31,245	6,000
Development and Growth	150,000		150,000
<b>Total General Fund</b>	<b>\$ 2,744,339</b>	<b>\$ 2,122,048</b>	<b>\$ 2,855,066</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.





**TOWN OF CLARKDALE**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2009**

<b>SOURCE OF REVENUES</b>	<b>ESTIMATED REVENUES 2008</b>	<b>ACTUAL REVENUES* 2008</b>	<b>ESTIMATED REVENUES 2009</b>
<small>* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.</small>			



**TOWN OF CLARKDALE**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2009**

<u>SOURCE OF REVENUES</u>	<u>ESTIMATED REVENUES 2008</u>	<u>ACTUAL REVENUES* 2008</u>	<u>ESTIMATED REVENUES 2009</u>
	\$ 46,077	\$ 29,504	\$ 59,509
Total Enterprise Funds	\$ 8,436,438	\$ 2,919,022	\$ 2,236,233

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.



**TOWN OF CLARKDALE**  
**Summary by Fund Type of Other Financing Sources<Uses> and Interfund Transfers**  
**Fiscal Year 2009**

FUND	OTHER FINANCING 2009		INTERFUND TRANSFERS 2009	
	SOURCES	<USES>	IN	<OUT>
<b>GENERAL FUND</b>				
General Fund to Streets Fund	\$	\$	\$	\$ 321,529
General Fund to CIP Fund				100,000
<b>Total General Fund</b>	\$	\$	\$	\$ 421,529
<b>SPECIAL REVENUE FUNDS</b>				
Streets Fund from General Fund	\$	\$	\$ 321,529	\$
<b>Total Special Revenue Funds</b>	\$	\$	\$ 321,529	\$
<b>DEBT SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Debt Service Funds</b>	\$	\$	\$	\$
<b>CAPITAL PROJECTS FUNDS</b>				
CIP Fund from General Fund	\$	\$	\$ 100,000	\$
<b>Total Capital Projects Funds</b>	\$	\$	\$ 100,000	\$
<b>PERMANENT FUNDS</b>				
	\$	\$	\$	\$
<b>Total Permanent Funds</b>	\$	\$	\$	\$
<b>ENTERPRISE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Enterprise Funds</b>	\$	\$	\$	\$
<b>INTERNAL SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Internal Service Funds</b>	\$	\$	\$	\$
<b>TOTAL ALL FUNDS</b>	\$	\$	\$ 421,529	\$ 421,529

4/08

SCHEDULE D



Vice Mayor Wiley moved to approve the Preliminary Budget for fiscal year 2008-2009. Motion was seconded by Councilmember Williams. Motion approved unanimously.

**FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.**

Worksession on Yavapai-Apache Nation Funding

Worksession on Form Base Codes – Community Development Director Bailey informed Council that this item is proposed for the August 12, 2008 meeting.

**ADJOURNMENT at 8:28 PM**

**APPROVED:**

\_\_\_\_\_  
Doug Von Gausig, Mayor

**ATTESTED:**

\_\_\_\_\_  
Kathy Bainbridge, Town Clerk

**SUBMITTED:**

\_\_\_\_\_  
Walt Good, Deputy Town Clerk

**Minutes of a Special Meeting of the Common Council of the Town of Clarkdale  
Held on Tuesday, June 24, 2008**

A Special Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, June 24, 2008, at 3:00 PM. at Yavapai College, Verde Valley Campus, 601 Black Hills Drive, Room M137, Clarkdale, Arizona.

**Town Council:**

Mayor Doug Von Gausig  
Vice Mayor Jerry Wiley

Councilmember Patricia Williams  
Councilmember Curtiss Bohall  
Councilmember Richard Dehnert

**Town Staff:**

Town Manager Gayle Mabery  
Public Works Director Steve Burroughs  
Finance Director Carlton Woodruff  
Town Clerk Kathy Bainbridge  
Deputy Town Clerk Walt Good

Assistant Town Manager Janet Perry  
Community Development Director Sherry Bailey  
Police Chief Pat Haynie  
Town Attorney Robert Pecharich

**CALL TO ORDER** - Mayor Von Gausig called the meeting to order at 3:00 PM and noted that all Council members were present.

**PUBLIC COMMENT** – Mayor Von Gausig informed the audience that the council could not reply to comments on items that were not on the posted agenda per state law. The Council is interested in the public’s comments, but may not be able to respond other than to offer clarification or direct staff.

No public comment

**CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A) **Verde Valley Humane Society Agreement** – Approval of a 2008-2009 Verde Valley Humane Society Agreement with the Town of Clarkdale regarding animal shelter services.
- B) **Intergovernmental Agreement for Police Dispatch Services** – Approval of the 2008-2009 Intergovernmental Agreement between the City of Cottonwood and the Town of Clarkdale for Police Dispatch Services.
- C) **Facilities Use Agreement**– Approval of a 2008-2009 Reimbursement Agreement for the use of Town Facilities by the Yavapai Community College District.

Vice Mayor Wiley pulled Consent Item A.

Councilmember Williams moved to accept Consent Items B and C, seconded by Vice Mayor Wiley. Approved unanimously.

Vice Mayor Wiley informed Council that the Verde Valley Humane Society (VVHS) agreement has changed. VVHS had contacted the Town on June 23, 2008, and VVHS would be reducing their fees by 10% from last fiscal year due to a reduced number of impoundments. Last fiscal year fees were \$9,312.00 and FY2008-2009 would be \$8,380.80, a savings of \$931.20.

Vice Mayor Wiley moved to accept the VVHS Agreement with revised contract amount of \$8,380.80, seconded by Councilmember Williams. Approved unanimously.

### **NEW BUSINESS**

**EMPLOYMENT CONTRACT FOR HARRY CIPRIANO AS TOWN MAGISTRATE OF CLARKDALE– Discussion and consideration of the Employment Contract between the Town of Clarkdale and Harry Cipriano as Clarkdale Town Magistrate.**

Mayor Von Gausig reported that he had spoken with Magistrate Cipriano. The only change in the Renewed Agreement with Town Magistrate Cipriano is for an increase from \$17,500.00 to \$18,500.00.

Vice Mayor Wiley moved to approve the Renewed Agreement with Town Magistrate Cipriano, seconded by Councilmember Williams.

Town Manager Mabery informed Council that the Renewed Agreement, Item 2, had the incorrect year of 2009 and should be revised to 2010.

Councilmember Williams withdrew her second, Vice Mayor Wiley withdrew his motion.

Vice Mayor Wiley moved to approve the Renewed Agreement with Town Magistrate Cipriano for two years ending June 30, 2010, seconded by Councilmember Williams. Approved unanimously.

**WORKSESSION ON THE ARCHIVE POLICY MANUAL – Discussion and possible direction to the Heritage Conservancy Board on policy issues associated with the Town of Clarkdale Archive Policy Manual, which governs the preservation and accessibility of the Town's archives and artifacts as drafted by the Heritage Conservancy Board.**

Kathy Bainbridge, Town Clerk, presented the Archive Policy Manual for discussion and discussed the reason for its establishment. The Heritage Conservancy Board has been working on drafting this Policy Manual which will govern the preservation of archives and artifacts regarding the history, prehistory, culture, or natural history of the Verde Valley of Arizona. Records of the Town of Clarkdale since the 1957 incorporation will not be held in the Archive.

An Archive is the building or room that houses archives. Archives are a collection of documents, photographs, maps, ledgers, journals, books, or paintings kept for their historical interest and permanent preservation. Artifacts are objects that document the history, prehistory, culture, or natural history. Collections are the archives and artifacts held in trust and preserved by the Heritage Conservancy Board.

Vice Mayor Wiley said that Section X-G-8 & 9 were confusing and wanted to ensure that the Town and Town Archives were protected. Town Clerk Bainbridge said that forms have been created that will protect the Town and Archives when on loan. Discussion on a possible annual inventory audit of Town Archives was held.

Mayor Von Gausig discussed the prudence of having the Heritage Conservancy Board (HCB) listed in places where it should read the Town of Clarkdale. The HCB is only an arm of the Town and appointed by the Town Council.

Councilmember Williams inquired about Page 3 Section 4 - Collection Manager and was concerned with whether the person had to be a member of the HCB and if they would have determining powers. The Policy says that the Collection Manager is a volunteer reporting to the Town Clerk, this could mean that the Collection Manager could be a member of HCB but did not have to be and that any issues could be decided by HCB, or brought to the Town Clerk's attention. Mayor Von Gausig would like the word "volunteer" removed from the Collection Manager definition.

Archives training will include the Town Clerk, HCB, and the museum board. The training will instruct everyone on how to handle various archival pieces.

Mayor Von Gausig mentioned in Section II-A-2 on insurance that the required types of insurance should be defined. The Town should ask for Bailee Coverage on the archive itself and Liability Insurance in the Amount of \$1,000,000.00 to protect the Town in case the artifact injured or damaged something.

Town Clerk Bainbridge said she would make the changes and return the Policy Manual to Council for approval.

**AUDITING CONTRACT – Discussion and consideration of possibly awarding a contract to Colby & Powell, PLC for Professional Auditing Services for fiscal year ending June 30, 2008 with a possible extension in subsequent years through fiscal year ending June 30, 2012.**

Carlton Woodruff, Finance Director, explained the process followed to this point and that the RFP deadline was June 5, 2008. All the bidders had qualified and returned their bids on time, complete, and in the correct form. Bidders were ranked by dollar amount and the two lowest bidder's references were checked.

Discussion was held regarding the low bidder, Colby & Powell, PLC. Finance Director Woodruff reported to Council that every Town and City he had contacted was pleased with the service they received. The Colby & Powell, PLC bid includes a section for a Single

Audit and the Town will not require one this fiscal year which will reduce the contract amount by \$2,800.00. Colby & Powell, PLC is a small company and deals mainly with smaller cities and towns. The on-site audit work usually takes a week and the firm includes travel and per diem in their bid.

Vice Mayor Wiley moved to award Colby & Powell, PLC the Professional Auditing Services Contract for fiscal year ending June 30, 2008, seconded by Councilmember Williams.

Mayor Von Gausig said that the contract should also include “with possible extensions in subsequent years through fiscal year ending June 30, 2012” in the motion.

Councilmember Williams withdrew her second, Vice Mayor Wiley amended his motion to award Colby & Powell the Professional Services contract for auditing for fiscal year ending June 30, 2008, with possible extensions in subsequent years through fiscal year ending June 30, 2012. Seconded by Councilmember Williams. Approved unanimously.

**FUTURE AGENDA ITEMS – Listing of items to be placed on a future council agenda.**

No new listings.

**ADJOURNMENT** - With no further business before the Council and without objection the meeting adjourned at 3:42 PM.

**APPROVED:**

\_\_\_\_\_  
Doug Von Gausig, Mayor

**ATTESTED:**

\_\_\_\_\_  
Kathy Bainbridge, Town Clerk

**SUBMITTED:**

\_\_\_\_\_  
Walt Good, Deputy Town Clerk

**Minutes of a Special Meeting of the Common Council of the Town of Clarkdale  
Held on Tuesday, July 22, 2008**

A special Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, July 22, 2008 at 3:00 PM at Yavapai College Verde Valley Campus, 601 Black Hill Drive, Room M137, Clarkdale, Arizona.

**Town Council:**

Mayor Doug Von Gausig  
Vice Mayor Wiley

Councilmember Curtis Bohall  
Councilmember Richard Dehnert  
Councilmember Patricia Williams

**Town Staff:**

Town Manager, Gayle Mabery  
Public Works Director Steve Burroughs  
Finance Director Carton Woodruff  
Police Chief Pat Haynie  
ICT Coordinator Peter deBlanc

Town Clerk Kathy Bainbridge  
Community Development Director Sherry Bailey  
Utility Director Wayne Debrosky  
Public Works Superintendent Dennis Inman  
Deputy Town Clerk Walt Good

**CALL TO ORDER** – Vice Mayor Wiley called the meeting to order at 3:10 PM and noted that Mayor Von Gausig and Councilmember Williams were not present.

**PUBLIC COMMENT** – Vice Mayor Wiley informed the audience that the Council could not reply to comments on items that were not on the posted agenda per state law. The Council is interested in the public's comments, but may not be able to respond other than to offer clarification or direct staff.

No public comment.

**CONSENT AGENDA** – **The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any council member.**

- A) **Intergovernmental Agreement with Yavapai County Library District** – Approval of the 2008–2009 Yavapai County Library District Library Service Agreement with the Town of Clarkdale.
- B) **Reimbursement Agreement For Use of Town Facilities with Verde Valley Theatre**– Approval of a 2008-2009 Reimbursement Agreement for the use of Town Facilities by the Verde Valley Theatre.
- C) **Clarkdale-Jerome Lions Club Facilities Use Agreement** – Approval of a 2008-2009 Reimbursement Agreement for the use of Town Facilities by the Clarkdale-Jerome Lions Club.
- D) **Reimbursement Agreement for Use of Town Facilities with Clarkdale Chamber of Commerce** – Approval of a 2008-2009 Reimbursement Agreement for the use of Town

Facilities by the Clarkdale Chamber of Commerce.

- E) **Resignation Of Dennis Rhoades From Design Review Board**– Acceptance of letter of resignation from Dennis Rhoades.
- F) **Resolution Authorizing the Submittal of a TEA 21 Grant Application – Approval of Resolution #\_\_\_\_\_** authorizing submittal of a TEA 21 Grant Application for a multi-use pedestrian pathway on Clarkdale Parkway.  
Resolution # 1270
- G) **Intergovernmental Agreement with City of Cottonwood for a Public Transit System –** Approval of an intergovernmental agreement for a public transit system within the Clarkdale town limits with the City of Cottonwood known as C.A.T.

Vice Mayor Wiley pulled Consent Item F.

Councilmember Dehnert moved to accept Consent Agenda Items A, B, C, D, E, and G as presented. Seconded by Councilmember Bohall. Motion approved unanimously.

Vice Mayor Wiley advised Council that the Resolution allowing staff to submit a TEA-21 grant requires amending the resolution to include, “Commitment to funding project scoping document, environmental right-of-way and utility clearances and design if applicable.” Vice Mayor Wiley requested more information from Public Works Director Burroughs on the project.

Public Works Director Burroughs informed Council that the information needed in the resolution changed this year and the information did not get included in the draft resolution in the packet. Director Burroughs also presented Council with the proposed drawings for the project and described the project.

This grant application would encompass a multi-use pedestrian path that would extend from the South West corner of Town’s Main Street Park at Eleventh Street and First South running along Clarkdale Parkway extending to the roundabout at Cement Plant Road and Hwy 89A. The pathway would be constructed on both sides of the road and incorporate multiple rest areas with benches, zero-scape type landscaping pockets and a surface meeting ADA and Town requirements. A “boardwalk” style walkway would be constructed to provide safe passage for pedestrians behind the guardrail sections of Clarkdale Parkway. An enhanced intersection at Eleventh Street, First South and Clarkdale Parkway through signage and stripping will be proposed along with the development of the treed island section between the streets. The usage of the island would be a bus stop along with overflow parking for the Main Street Park.

The match portions of the grant will 5.7% for the Town and the remainder will be received from ADOT. Our portion will be paid through the streets improvement budget.

Vice Mayor Wiley stated that the project would improve safety and work well with the Town's trails. Councilmember Dehnert noted the improved pedestrian safety, the Park-N-Ride area for the local transit service and possible future area transit were aspects that would be beneficial to the Town.

Public Works Director Burroughs stated that the pathways could be made up of the same materials used at Disneyland and that upkeep repairs were easy and not labor intensive.

Councilmember Bohall moved to accept Agenda Item F with the inclusion of the phrase "Commitment to funding project scoping document, environmental right-of-way and utility clearances and design if applicable", to the submitted resolution. Motion was seconded by Councilmember Dehnert. Motion was approved unanimously.

## **NEW BUSINESS**

### **WORKSESSION ON COUNCIL PROCEDURES AND PRACTICES – A worksession to discuss the Council's procedures and practices.**

Town Manager Mabery led the discussion on Council's procedures and practices. Ms. Mabery mentioned that some procedures are determined by state statutes and others by Town Code. Other items are decided by Council preference and those items will be discussed to determine if this Council would like to revise the method in which those items are now processed.

A. Meeting and Worksession Procedures – Regular Meetings are set in the Town Code Chapter 2 for the second Tuesday of the month in the Clark Memorial Clubhouse Men's Lounge at 6:00 PM. The location may be changed for various reasons and the Council has approved moving the meetings to Yavapai College during the summer because the Men's Lounge is not air conditioned. Special Meetings can be called by the Mayor or by consent of a quorum of Councilmembers. Agendas must be posted twenty-four hours prior to each meeting. The Council has met commonly on the fourth Tuesday of the month for several years to work on the Town's business.

Councilmember Dehnert asked if the Town should change the fourth Tuesday's meeting to a Regular meeting.

Town Manager Mabery replied that during the holiday season this meeting has been canceled and that Special Meeting allows the Council some latitude.

Councilmember Williams arrived at the meeting.

Town Manager Mabery continued, that the meeting agendas are set two weeks prior and all staff reports should be into the Town Clerk one week prior so that packets can be prepared and ready for Council before the meeting. The Town Clerk's office has to meet state statute requirements

for the agendas, action agendas and minutes. The Town now posts the agenda, along with all staff reports and supporting documentation on the Town's Website for the public. The Town Attorney recently conducted an audit of the Town's Website and confirmed that we were in compliance with state statutes and Open Meeting Law (OML) requirements.

B. Mayor and Council Member Roles –the procedures pertaining to these roles are in the Town Code Chapter 2.

C. Council/Manager/Attorney/Staff Relationships – The Town Manager, Town Magistrate are employees of the Council. The Town Attorney is a contracted employee of the Council, The Council has direct access to the Town Manager but because the Town Attorney is a contracted employee, for cost reasons, the Town Manager requests that items that pertain to the Town's operation be referred to the Town Manager first. If the issue is the Town Manager or of a "conflict of issue" matter and the Councilmember feels more comfortable speaking with the Town Attorney then they should do so. Council also has direct access to all department heads for information or input but are asked not to ask other Town staff workers as your conversation may be perceived by the Town employee as direction. The Mayor is a voting member of the Council and may make motions and vote on agenda items.

Mayor Von Gausig arrived and apologized to Council for his tardiness. Vice Mayor Wiley yielded the meeting control to the Mayor.

Town Manager mentioned the new federal training for National Incident Management System to manage emergencies and other incidents in the area. The Town staff has been certified and the Town Manager would like to get the Mayor and Vice Mayor also trained in case of an emergency such as flood or fire.

Mayor Von Gausig said that all issues should go to the Town Manager, department heads can be asked for information but should not be contacted with concerns. Those concerns should be directed to Ms. Mabery.

D. Board and Commission Appointment Process – Town Manager Mabery mentioned that in the past Councilmembers have made appointments without any process. At the present the Town advertises vacancies and goes through a process that includes review of the applications, then two Councilmembers a staff member and the B&C chair meet and interview the applicants. They then make recommendations to the Council for appointment to the Town's B&C. We are currently in this process for the September 30<sup>th</sup> expiring terms and vacancies. B&C's are committees of and serve at the pleasure of the Council and must operate under Open Meeting Law requirements. However, the Town Manager may appoint ad hoc committees that can meet and report back findings and not be subject to the state's Open Meeting Law requirements. Council did not suggest any changes to the current process.

E. Communication/Interaction with Boards and Commissions –In the past Councilmembers have been asked not to make comments at B&C meetings as those comments could be perceived as direction. Councilmembers who do attend a B&C meeting as an observer should be as unobtrusive as possible. This will give the B&C confidence to make independent decisions.

Mayor Von Gausig mentioned that the Design Review Board and the Board of Adjustment are *Quasi Official* boards and can make final decision without Council review.

Town Manager mentioned that the Public Service Handbook had been originally created for B&C members and is now being revised and will apply to anyone who serves the town.

F. Communication/Interaction with the Public, the Media and Outside Entities – When a Councilmember speaks to others they should realize that they should clarify when they speak in their capacity as a Council Member or as a private individual.

Councilmember Dehnert asked if the Town had an official policy on media contact that states who is allowed to speak with the media.

Town Manager said that the department heads had the authority to speak with the media on issues pertaining to their departments. When there are only a few individuals aware of the facts of a particular issue, staff is advised to whom they should direct requests for information. Otherwise, the Town staff has the flexibility to make statements; we are doing the public's business and should be open to the media and the public. Staff usually refers the media to the individual who is most knowledgeable of the issue.

Councilmember Dehnert asked if the Town had had any formal media contact training. Town Manager Mabery replied no official media training has been done but that the core group of reporters the Town deals with want the facts and want to talk with the person who has them. Ms. Mabery is comfortable with the reporters and provides them with the information they request.

Mayor Von Gausig stated that he has in the past, asked the reporter what the questions are and then returned the call after he has researched and thought about the questions.

Town Manager Mabery mentioned that other communities have a 'code of conduct' for Council. This usually comes about when the Council is in turmoil and is discontinued when the turmoil ceases. We work together for a common mission and we should be respectful of each other.

**RESOLUTION MAKING APPOINTMENTS TO VARIOUS REGIONAL ORGANIZATIONS – Discussion and possible approval of a resolution appointing representatives to various regional organizations. Resolution # 1271**

Mayor Von Gausig mentioned that a new group that the Town may be interested in adding and having representation on is the Prescott Forest Stewardship Group. They are newly forming and proposing to deal with land use/ranching, recreation/access, water, rural character, open space/viewshed, social/economical benefits, forest/grassland & water health, community,

trash/liter, engagement/volunteers, law enforcement, transportation planning, fire, and culture/historical sites. Discussion by Council was held and the following appointments were recommended for the resolution to make appointments to various regional organizations

Organization	Representative	Alternate
COCOPAI	<u>PATRICIA WILLIAMS</u>	<u>NONE</u>
CAT	<u>PATRICIA WILLIAMS</u>	<u>NONE</u>
NACOG	<u>JERRY WILEY</u>	<u>RICHARD DEHNERT</u>
NAMWUA	<u>DOUG VON GAUSIG</u>	<u>JERRY WILEY</u>
VVBP	<u>DOUG VON GAUSIG</u>	<u>NONE</u>
VVREO	<u>RICHARD DEHNERT</u>	<u>NONE</u>
VVLPI	<u>PAT RICA WILLIAMS</u>	<u>NONE</u>
VVTPO	<u>CURT BOHALL</u>	<u>STEVE BURROUGHS</u>
WAC (NRCAC)	<u>DOUG VON GAUSIG</u>	<u>JERRY WILEY</u>
PFSG	<u>JERRY WILEY</u>	<u>NONE</u>

Vice Mayor Wiley moved to approve Resolution # 1271 with the appointments to the various regional organization as submitted with the inclusion of the Prescott Forest Stewardship Group. Motion was seconded by Councilmember Williams. Motion approved unanimously.

**FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.**

None

**ADJOURNMENT** at 5:32 PM

APPROVED:

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Doug Von Gausig, Mayor

ATTESTED:

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Kathy Bainbridge, Town Clerk

SUBMITTED:

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Walt Good, Deputy Town Clerk

**Minutes of a Special Meeting of the Common Council of the Town of Clarkdale  
Held on Tuesday, July 29, 2008**

A special Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, July 29, 2008 at 3:00 PM in the Town of Clarkdale Finance Department Conference Room, 890 Main Street, Clarkdale, Arizona.

Town Council:

Mayor Doug Von Gausig

Vice Mayor Jerry Wiley

Councilmember Curtis Bohall

Councilmember Richard Dehnert

Councilmember Patricia Williams

Town Staff:

Assistant Town Manager, Janet Perry

Finance Director Carlton Woodruff

Town Clerk Kathy Bainbridge

**CALL TO ORDER** – Mayor Von Gausig called the meeting to order at 3:00 p.m.

**PUBLIC COMMENT** – Mayor Von Gausig informed the audience that the Council could not reply to comments on items that were not on the posted agenda per state law. The Council is interested in the public's comments, but may not be able to respond other than to offer clarification or direct staff.

No public comment.

**NEW BUSINESS**

**PUBLIC HEARING REGARDING THE FISCAL YEAR 2008-2009 PRIMARY TAX LEVY AND FINAL BUDGET- A hearing to receive public input regarding the Town of Clarkdale's proposed primary tax levy, property tax collection, and final budget for fiscal year 2008-2009.**

Finance Director Woodruff explained that Truth in Taxation is a legislative practice to inform residents that, even though their property tax rate may not be increasing, they would be paying more due to the increase in their property tax values. This process is required for the fiscal year of 2008-2009 since the amount of property tax collected will increase \$42,780.00. The primary tax rate for fiscal year 2007-2008 was .7100, with a total of \$246,169 collected for the Town. The proposed rate for 2008-2009 is .7100, which calculates to a total collection of \$288,949 in primary property tax. The increase in the total collection is due to the property assessment process which assesses property every year, but has a two year lag time. Property assessment is currently based upon the 2006/2007 assessment. The reason for the increase is that the mill rate will stay the same as last year, but the County assessed property values have increased.

The public hearing is to allow the public a chance to speak in favor, or against the proposed budget. The complete budget has been published in the newspaper and is available at the Town Hall for inspection. The only deadline for adoption of the final budget is triggered by the

adoption of the property tax levy, which must be adopted at the August 12, 2008 council meeting.

All cities and towns in Arizona are subject to some form of expenditure limitation (the amount they can spend in a fiscal year). The Town of Clarkdale has adopted an alternative expenditure limitation in the form of a pure home rule option. This option states that each year the council will, after a public hearing, set the coming year's expenditure limitation (the fiscal year budget). Finance Director Woodruff stated that on July 8, 2008, Town Council adopted the preliminary budget for the Town of Clarkdale which set the maximum limits the Town could spend for fiscal year 2008-2009. The only change between the preliminary and final budget is the 6% reduction in HURF Funds from the State.

There was no public comment.

**RESOLUTION REGARDING THE FISCAL YEAR 2008-2009 PRIMARY TAX LEVY –**

**Discussion and consideration of Resolution # \_\_\_\_\_, a Resolution acknowledging that, as a result of the proposed primary tax levy, property tax collections in the Town of Clarkdale will increase in the 2008-2009 fiscal year.**

The primary tax rate for fiscal year 2007-2008 was .7100, with a total of \$246,169 collected for the Town. The proposed rate for 2008-2009 is .7100, which calculates to a total collection of \$288,949 in primary property tax and is an increase of \$42,780.00.

Vice Mayor Wiley moved to approve Resolution # 1272, a Resolution acknowledging the increase in property tax collections in the Town of Clarkdale for the 2008-2009 fiscal year. Councilmember Williams seconded the motion. Role Call Vote: Councilmember Bohall: Aye, Councilmember Dehnert: Aye, Mayor Von Gausig: Aye, Vice Mayor Wiley: Aye, Councilmember Williams: Aye. The motion to approve Resolution #1272 passed unanimously.

**RESOLUTION FOR THE ADOPTION OF THE FINAL BUDGET FOR FISCAL YEAR 2008-2009– Discussion and consideration of a Resolution # \_\_\_\_\_ adopting the FY2008-2009 Budget per A.R.S. § 42-17105 (B) to consider, finally determine and adopt estimates of the proposed expenditures for the purposes stated in the published budget of the Town.**

The final budget includes the expenditures for the following major funds: General Fund = \$ 2,722,486; Streets = \$804,967; Wastewater = \$1,156,576; Water = \$3,890,408 (includes improvements, O&M, and debt service); Sanitation = \$280,765. The budget has a built-in figure of \$1,500,000 for grants that, at this time, we are not aware the Town is receiving. By budgeting for this, if funds are received from grant sources, the municipality will be able to expend these funds.

Councilmember Bohall motioned to approve Resolution #1273, a Resolution adopting the final budget for fiscal year 2008-2009. Vice Mayor Wiley seconded the motion and the motion passed unanimously.

**FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.**

There were no future agenda items.

**ADJOURNMENT** at 3:09 PM

APPROVED:

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Doug Von Gausig, Mayor

ATTESTED:

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Kathy Bainbridge, Town Clerk

SUBMITTED:

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Walt Good, Deputy Town Clerk