

# Town of Clarkdale

## Monthly Building Permit Report

June 2008

### Fees Charged

Permits Issued	No.	Current Month	Year-to-Date Value	Year-to-Date Fees
New Single-Family Homes:	0	\$ -	\$ 1,289,594.00	\$15,361.00
New Mobile Homes:	0	\$ -	\$ -	\$300.00
New Multi-Family Units:	0	\$ -	\$ -	
New Commercial:	1	\$ -	\$ 159,577.00	\$2,147.00
All Other Permits	8	\$ 2,173.00	\$ 174,547.00	\$11,017.00
<b>Total Permit</b>	<b>9</b>	<b>\$ 2,173.00</b>	<b>\$ 1,623,718.00</b>	<b>\$28,825.00</b>

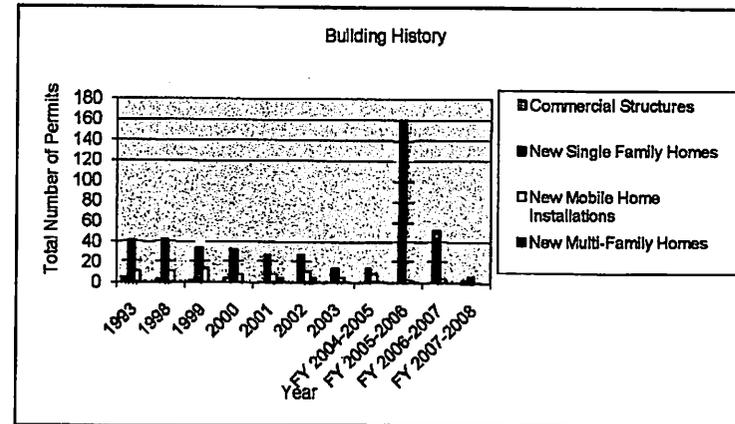
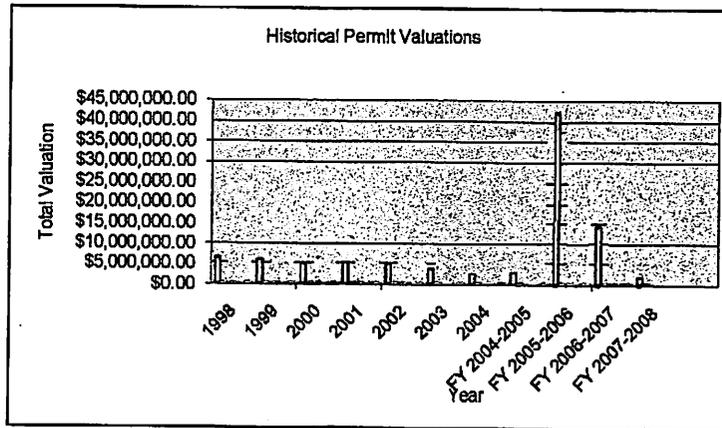
### Sewer Development Fees

	Number	Dollar Total
Current Month:	0	\$ -
Year-to-Date:	0	\$ -

Population Estimate:

### Historical and Current Calendar Year-To-Date Totals

Year	Valuation All Permits	Total Number Permits	Commercial Structures	New Single Family Homes	New Mobile Home Installations	New Multi-Family Homes	Total Housing Units
1998	\$6,342,941.00	144	2	42	10	0	52
1999	\$5,862,674.00	141	1	33	13	0	46
2000	\$4,927,815.00	116	4	32	7	0	39
2001	\$5,061,176.00	159	0	27	8	4	39
2002	\$4,887,257.00	129	0	27	10	4	41
2003	\$3,503,650.00	140	0	13	5	0	18
2004	\$2,437,367.00	167	0	13	7	0	20
FY 2004-2005	\$2,785,625.00	111	3	12	7	0	19
FY 2005-2006	\$42,194,376.00	198	1	158	2	0	133
FY 2006-2007	\$14,259,139.00	117	1	51	3	0	54
FY 2007-2008	\$1,623,718.00	76	0	5	1	0	5



Month	Impact Fees		
	Single Family	Multi-Family	Com./Indust.
March	\$ 10,987.00		\$ 5,462.00

	Commercial Structures	New Single Family Homes	New Mobile Home Installations	New Multi-Family Homes	
1993		4	41	10	0
1998		2	42	10	0
1999		1	33	13	0
2000		4	32	7	0
2001		0	27	8	4
2002		0	27	10	4
2003		0	13	4	0
FY 2004-2005		0	13	7	0
FY 2005-2006		0	158	2	0
FY 2006-2007		0	51	3	0
FY 2007-2008		1	5	0	0
	Townhomes	Cottages	Manor Homes	Custom	
2005	13	5	0	0	0
2006	85	38	39		
January, 2007	0	0	2	0	0
February, 2007	0	0	0	0	0
March, 2007	12	2	0	0	0
April, 2007	2	1	0	0	0
May, 2007	0	0	0	0	0
June, 2007	0	2	7	0	0
July	0	1	0	0	0
August, 2007	0	2	0	0	0
September, 2007	0	0	0	0	0
October, 2007	0	0	0	0	0
November, 2007	0	0	0	0	0
December, 2007	0	0	0	0	0

	Design Review	Site Plan Review	Minor Subdivision Minor Land Division	Preliminary or Final Plat	Conditional Use Permit Zoning Variance	Fees
FY 2006-2007	13	6	2	3	4	\$16,409.00
July, 2007	1	0	0	0	1	\$190.00
August, 2007	0	0	0	0	0	\$0.00
September, 2007	2	0	0	0	0	\$180.00
October, 2007	1	1	0	0	0	\$390.00
November, 2007	3	1	0	0	1	\$865.00
December, 2007	1	0	0	0	0	\$90.00
January, 2008	1	0	1	0	0	\$710.00
February, 2008	1	0	1	0	0	\$650.00
March, 2008	1	0	0	0	0	\$90.00
April, 2008	0	0	0	0	1	\$0.00
May, 2008	1	0	0	0	2	\$490.00
June, 2008	2	0	0	0	0	\$90.00
	0	2	0	0	0	\$3,745.00

Utilities CIP Up-Dates as of June 30, 2008

Priority	Issue	Action Steps	Due Date	Assigned To	Comments
1	Waste-water Treatment	New wastewater treatment facility		Utilities	
<p>Updates (date entries):</p> <p>WIFA – 1.5 million                      Mountain Gate Development - \$3 million                      \$3 million needed to increase plant to 600,000 gpd                      Residents supply remaining funds by increased user fees or Municipal Improvement District                      03-01-05 – Stantec has been given direction to submit proposal for design report and design of new plant. Existing prepared plans are out-dated due to ADEQ requirement changes.                      03-28-05 – On WIFA priority list, doing new update to WIFA. Have funding in place from Mountain Gate. Cliffrose development agreement obligates funding.                      04-22-05 – WIFA technical assistance grant to fund ADEQ new requirements on the new plant.                      08-29-05 – On WIFA funding list. Cliffrose (Highlands) to contribute funds through development agreement.                      10-10-05 – WIFA assistance grant contract will come before council along with contract from Stantec engineering for their services 10/25. Council has given direction to proceed with design, Stantec engineering has been given same, with time line to follow within two weeks.                      01-17-06 – Stantec to file with ADEQ Engineering report first of March, 2006.                      03-20-06 – Entered into agreement with Stantec. Have received \$35,000 tech support grant from WIFA. Design complete. Construction to start Spring 07, complete July 08.                      05-01-06 – Stantec working with ADEQ on APP                      09-06-06 – Design meeting setup for mid October with ADEQ and preliminary design review and Stantec Engineering                      10-02-06 – Stantec is still on track for the ADEQ meeting in mid-October.                      11-01-06 – Preliminary designs have been completed along with site survey, the engineer has held phone conversations with ADEQ and a meeting has been rescheduled for mid-November. Engineer has the preliminary draft of the required engineering report for ADEQ completed, will be presenting it to ADEQ at November meeting. Approx.                      12-01-06 – Stantec is currently working with ADEQ to incorporate required items into the treatment plants design. Meeting was moved to December to provide Stantec time to update preliminary designs.                      01-01-07 – Stantec has currently completed the Survey, Preliminary Planning Technology research and the Design Report.                      02-01-07– Stantec is working to document all property owners adjacent to the project. Gathering information has been difficult to this point.                      03-05-07– Stantec is working to document Right-a-way and easements.                      04-01-07– Property legal descriptions have been secured and Stantec is working on the design layout of the plant.                      05-31-07– Stantec is at 15% of design stage.                      06-30-07– Stantec is setting up a meeting in July with ADEQ to review the design of the plant and get their input and direction</p>					

Utilities CIP Up-Dates as of June 30, 2008

- 07-31-07–Met with ADEQ August 6<sup>th</sup>. Preliminary design and conceptual engineering report was submitted to ADEQ and reviewed at the meeting. Stantec was given items to address for final submittal to ADEQ. A design meeting will be setup with the plants operators prior to final document preparation.
- 08-31-07–Stantec is incorporating ADEQ's comments. Stantec will also be meeting with Town Staff to review individual components of the plant. Working with Finance for WIFA loan paperwork submittal.
- 09-30-07–Stantec has incorporated comments from staff and ADEQ, design documents will be at 50% completed approx. Oct. 17<sup>th</sup>. Will be meeting with Stantec to review plans Oct. 22<sup>nd</sup> and a review meeting with ADEQ to follow Oct. 24<sup>th</sup>. Completion of documents is scheduled for Nov. 16<sup>th</sup>.
- 10-31-07– 50% completion of the Design Documents for the Wastewater Plant have been sent to the Town for review, a worksession with the Council will be held at the November 13<sup>th</sup> meeting. At the November 27<sup>th</sup> Council meeting Chris Simko will present to the council Design Documents approx. 90% completed and discuss the new plants components.
- 11-30-07– 95% completion of the Design Documents for the Wastewater Plant, 100% plans due end of first week in December.
- 12-31-07– 100 % completion of the Design Documents and Specification books were delivered for review and comments.
- 01-31-08 – URS inspected the Phelps Dodge properties for the Environmental Phase I Report.
- 02-29-08 – Received and distributed Phase I Environmental Report for Phelps Dodge property purchase.
- 03-31-08 – Stantec has stopped work on the wastewater plant design until the funding issue is resolved.
- 05-01-08 – New wastewater treatment plant project is on-hold due to Mountain Gate situation and the possibility of relocating the plant closer to the reclaimed water site. Note: The manufacturer has removed some equipment that was stored on-site for the mountain Gate wastewater system.
- 06-01-08 – New wastewater treatment plant project is on-hold due to Mountain Gate situation and the possibility of relocating the plant closer to the reclaimed water site.
- 07-01-08 – Stantec sent proposal for engineering work to relocate the new wastewater treatment plant from the Fischer site to the reclaimed water use area. No other progress is noted and the proposal is under review.

Utilities CIP Up-Dates as of June 30, 2008

--	--	--	--	--	--

Priority	Issue	Action Steps	Due Date	Assigned To	Comments
1	Reclaimed Water	Create Reclaimed Water Master Plan		Utilities	

Updates (date entries):

05-01-06 – Currently underway, compiling documents

10-02-06 – Working with Stantec Eng. and laying out needs for the Towns reclaimed water infrastructure

11-01-06 – Currently completing the scope of work, compiling developers contributions

12-01-06 – Final pieces of the scope of work is being assembled, one developer altered their contribution to the system that change is be factored into the overall scope.

01-01-07 – The month of January an Engineering Firm will be put under contract for the development of the overall reclaimed Water Master Plan

02-01-07 –An Engineering Firm has not been selected to date.

03-05-07– The scope of work is being developed.

04-01-07– Stantec has compiled the scope of work and is submitting the design cost estimates.

05-31-07– Cost estimated for engineering was reevaluated and will be submitted to council for approval.

06-30-07– Still waiting on the revised contract.

07-31-07– Contract submitted for approval, tabled by council. Setting up a Worksession with council to discuss projects scope.

08-31-07–Council comments from worksession were incorporated into engineering scope of work, submitting to Council for approval.

09-30-07–Resubmitting to Council for approval in October

10-31-07– Council approved at Oct. 23 council meeting. Stantec is working through the first phase of the Reclaimed Wastewater Master Plans scope of work.

11-30-07– Stantec is compiling remaining information in first phase of scope of work and requesting a “kick-off” meeting with Town staff  
December 11<sup>th</sup>

12-31-07– Kick-off meeting was held; Engineer is gathering information and compiling a stake holders list to conduct a meeting. Will be supplying a schedule of events by late January

01-31-08 – Obtained contact information for Stantec on potential reclaimed water users

02-29-08 – Met with Robin Weesner who is a sub consultant to Stantec on the groundwater evaluation portion of the Plan.

03-31-08 – Stantec has stopped work on the reclaimed water master plan until the funding issue is resolved for the wastewater plant.

05-01-08 – Stantec has stopped work on the reclaimed water master plan until the funding issue is resolved for the wastewater plant.

Utilities CIP Up-Dates as of June 30, 2008

06-01-08 – Stantec has stopped work on the reclaimed water master plan until the funding issue is resolved for the wastewater plant.

07-01-08 – Stantec has stopped work on the reclaimed water master plan until the funding issue is resolved for the wastewater plant.

Utilities CIP Up-Dates as of June 30, 2008

--	--	--	--	--	--

Priority	Issue	Action Steps	Due Date	Assigned To	Comments
1	Water System Improvements	Main Street Water Line Project Clarkdale Minerals Water Line Project Mescal Well		Utilities	

Updates (date entries):

01-31-08 – Johansen Construction began replacing the waterline in Main Street from Ninth Street to Seventh and approximate 200’ waterline extension completed by Jim Plas on Lemar Lane to serve lee Marthaler (extension paid for by Lee Marthaler). Clarkdale Minerals has begun installing approx. 4,150’ of 8” waterline to service their property. Met with Basin Water on Arsenic removal system for Mescal Well

02-29-08 – Johansen finishing up Main Street Project. They have installed conduit in the same trench for the waterline that can be used by the Town for fiber optic in the future. Project should be complete by end of March. Jess Mulcaire still working on Clarkdale Minerals waterline. The tap has been made in the 12” line and he is installing 8” pipe. Willdan working on Mescal Well design. Arrangements have been made to operate the well for Arsenic testing March 3<sup>rd</sup> and 4<sup>th</sup>.

03-31-08 – Johansen finishing up Main Street water line project. The new water line has passed the bacte test. They are having a hard time getting asphalt, but should be done in the next couple weeks. Jess Mulcaire still working on Clarkdale Minerals waterline (approx. 50% complete). Met with Basin Water and Willdan on Arsenic removal for the Mescal Well. The well has been sampled and a preliminary proposal has been received that will be taken to Council for consideration. Tiffany replacing six leaking fire hydrants in system.

05-01-08 –Clarkdale Minerals waterline (approx. 90% + complete) has been installed and contractor is in the process of testing the mains. Basin Water did a presentation on the arsenic removal system for the Mescal Well at the 4/22/08 Council Meeting. This well has been sampled and a preliminary proposal from Basin water has been received and was presented to Council for consideration. The Mescal Well proposal is currently on-hold. Tiffany replacing six leaking fire hydrants in system and four more hydrants were delivered and misc. fittings are on backorder to complete the hydrant replacement project.

06-01-08 –Clarkdale Minerals waterline (approx. 95% + complete) has been installed and contractor has tested the mains. The Mescal Well proposal is currently on-hold. Tiffany has replaced six leaking fire hydrants in system and four more hydrants are scheduled to be replaced starting the week of 6/3/08.



# LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

WRSA

## Page 1 Processing

Court copy

Court ID: 1348

County: CLARKDALE MAGISTRATE COURT

Report Month/Year: May 2008

CRIMINAL TRAFFIC				
	D.U.I. (a)	Serious* Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	15	1	32	48
Filed	0	0	3	3
Transferred In	0	0	0	0
<b>SUBTOTAL</b>	<b>15</b>	<b>1</b>	<b>35</b>	<b>51</b>
Transferred Out	0	0	0	0
Other Terminations	0	0	2	2
<b>TOTAL TERMINATIONS</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>
Statistical Correction	0	0	0	0
Pending End of Month	15	1	33	49

\*A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.

TRAFFIC FAILURE TO APPEAR**								
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
19	1	0	20	0	2	2	0	18

\*\*READ: These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: 0 Criminal Traffic/FTA Jury Trials Held: 0

CIVIL TRAFFIC									
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Default Judg- ment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
149	51	0	200	0	0	31	31	0	169

Civil Traffic Hearings Held: 0

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04 (Part of Civil Traffic Above)				
Filed	0	Trans In	0	TOTAL
				0

# LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: 1348

Page 2 Processing

County: CLARKDALE MAGISTRATE COURT

Report Month/Year: May 2008

MISDEMEANOR									
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Tran Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
Misdemeanor (Non-Traffic)	141	10	0	151	0	8	8	0	143
Failure to Appear (Non-Traffic)	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	141	10	0	151	0	8	8	0	143

## TRIALS HELD

Misdemeanor Court/FTA Trials Held: **0**      Misdemeanor/FTA Jury Trials Held: **0**

## FELONY

Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
0	0	0	0	0	0	0	0	0

Felony Preliminary Hearings Held: **0**      Felony, Misdemeanor, Criminal Traffic Initial: Appearances: **0**

## LOCAL NON-CRIMINAL ORDINANCES

	Pending 1st of Month	Filed	SUB- TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	0	0	0	0	0	0
Non-Parking	0	0	0	0	0	0
<b>TOTAL</b>	0	0	0	0	0	0



# LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

## Page 4 Processing

Court ID: 1348

County: CLARKDALE MAGISTRATE COURT

Report

Month/Year: May 2008

### WARRANTS OUTSTANDING

#### TRAFFIC WARRANTS OUTSTANDING

D.U.I.	19
Serious Violations	1
All Other Violations	57
<b>TRAFFIC TOTAL</b>	<b>77</b>

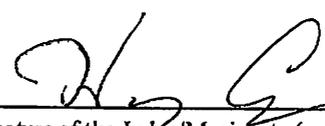
#### CRIMINAL WARRANTS OUTSTANDING

Felony	0
Misdemeanor	61
<b>CRIMINAL TOTAL</b>	<b>61</b>

MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court  
Administrative Office of the Courts  
1501 W. Washington St., Suite 410  
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit  
(602) 542-9376

  
\_\_\_\_\_  
Signature of the Judge/Magistrate (or designee)

Katie Ihnen  
\_\_\_\_\_  
Name of Preparer

6/3/08  
\_\_\_\_\_  
Date of Preparation

**UTILITIES DEPARTMENT WATER/WASTEWATER MONTHLY REPORT**

DATE ENDING		06/30/08									
Water System		ALL WATER USE IN GALLONS		YEARS BASED ON CALENDAR YEARS							
WATER WELLS		LAST MO.	SAME MO. LAST YEAR	YTD	DEPTH TO WATER LEVEL	DEPTH TO WATER LEVEL SAME MO. LAST YEAR	DEPTH TO WATER LEVEL AVG. FOR YEAR				
RESERVOIR WELL		0	396,000	2,959,200	Not available from Cottonwood		(same month last year low - broken meter 22 days)				
HASKEL SPRING WELL		9,734,000	9,347,000	56,249,000	Not available from Cottonwood						
MESCAL WELL		N/A	0	N/A	Not available from Cottonwood						
MOUNTAIN GATE WELL		2,628,000	6,019,000	10,398,000	Not available from Cottonwood						
TOTAL PRODUCTION		12,362,000	15,762,000	69,606,200							
WATER USE		LAST MO.	SAME MO. LAST YEAR	YTD	LAST YEAR RESIDENTIAL GPCD*	YTD RESIDENTIAL GPCD**	TOTAL LAST YEAR WATER GPCD***				
# RESIDENTIAL ACCTS		1406	1397		83	74	100				
# COMM ACCTS		39	55								
# GOV ACCTS		21	21								
# OTHER ACCTS		15	12								
TOTAL ACCTS		1481	1485								
RESIDENTIAL USE		10,577,260	9,118,785	50,613,288							
COMM USE		554,560	464,360	3,788,000							
GOV USE		760,550	1,525,320	6,973,780							
OTHER USE		243,840	200,910	1,295,940							
TOTAL USE		12,136,210	11,309,375	62,671,008							
* 117,732,093/1,431/365/2.7											
** 50,613,288/1,406/181/2.7											
***141,737,688/3,900/365											
Wastewater System		ALL WASTEWATER TREATED IN GALLONS									
		LAST MO.	SAME MO. LAST YEAR	YTD	LAST YTD						
# ACCTS		768	638								
WASTEWATER TREATED		3,009,300	3,577,625	20,492,885	18,862,214						
# June 2008 there are 768 sewer accounts (65 zero accounts on wells without water meters & 683 accounts with water meters). Note: The YTD total in the May 2008 report should have been 17,483,585 not 20,684,873 as reported.											
<b>COMMENTS:</b> Cottonwood has not been monitoring the well water levels.											

**CLARKDALE FIRE DEPARTMENT**  
Automatic & Mutual Aid Report

June 2008

<b>Current Month</b>	<b>Last Month 5-2008</b>	<b>Year to Date</b>
--------------------------	----------------------------------	-------------------------

<b>Automatic Aid to Other Agencies</b>			
Cottonwood FD	16	22	82
Jerome FD	3	4	12
Verde Valley FD	0	0	0
Other	3	1	5

<b>Automatic Aid from Other Agencies</b>			
Cottonwood FD	5	2	13
Jerome FD	2	0	6
Verde Valley FD	1	0	3
Other	1	0	1

<b>Mutual Aid to Other Agencies</b>	0	0	0
-------------------------------------	---	---	---

<b>Mutual Aid from Other Agencies</b>	0	0	0
---------------------------------------	---	---	---

**Automatic Aid** is a formal agreement between area fire departments that share a common boundary. Automatic Aid occurs whenever certain predetermined conditions exist and are reported to the 911 dispatcher from the caller. Automatic Aid is a sharing of local resources.

**Mutual Aid** is a reciprocal agreement between regional and state wide fire departments. Responses under a Mutual Aid agreement are usually provided only when an agency asks for assistance, such as when its resources are depleted by an unusually large incident or a number of simultaneous small incidents. Specific resources may also be requested for certain situations, such as hazardous materials and rope rescue teams.

**CLARKDALE FIRE DEPARTMENT**  
**Monthly Report**

June 2008

	<b>Current Month</b>	<b>Last Month 5-2008</b>	<b>Year to Date</b>	<b>Last Year to Date</b>
EMS - BLS	28	35	166	84
EMS - ALS	2	2	27	61
Rescue	7	5	22	11
Brush Fire	0	1	2	13
Commercial Fire	2	5	11	4
Still	4	0	6	12
Residential Fire	1	1	12	7
Special Duty	14	20	90	69
Hazardous Materials	0	1	2	2
Other	0	0	1	8
<b>Total Calls</b>	<b>58</b>	<b>70</b>	<b>339</b>	<b>271</b>

**Definitions:**

- EMS – BLS – Emergency medical services, basic life support (non-emergency)
- EMS – ALS – Emergency medical Services, advanced life support
- Rescue – Vehicle accidents, rope rescue, etc.
- Still – Vehicle fire, trash bin fire, fire alarm, etc.
- Special Duty – Reptile removal, public assist, smoke detector problems, etc.



**MEMORANDUM**

TO: COTTONWOOD/CLARKDALE COUNCILS  
AND YAVAPAI COUNTY BOARD OF SUPERVISORS

FROM: SHIRLEY SCOTT, TRANSPORTATION MANAGER

DATE: JUNE 18, 2008

SUBJECT: COTTONWOOD AREA TRANSIT OPERATIONS REPORT  
MAY, 2008

The averaged daily statistics for the month of MAY are as follows and are representative of a five day week:

<u>WEEK OF</u>	<u>RIDERS</u>	<u>MILES</u>	<u>FUEL</u>	<u>FARES</u>
05/05-DM	145	475	99 GAL.	\$425.77
CP	95	425		
05/12-DM	142	460	81 GAL.	\$458.37
CP	81	429		
05/19-DM	128	454	94 GAL.	\$518.72
CP	81	428		
05/26-DM	75	305	59 GAL.	\$375.02
CP	84	445		

**ACTUAL TOTALS**

DM 2,452 8,455 1,933 GAL. \$8,573.84  
CP 1,623 8,185 (FOUR WEEKS)

**LAST YEAR TOTALS**

DM 3,098 9,781 2,420 GAL. \$12,021.65  
CP 1,753 10,841 (FIVE WEEKS)

Wheelchair passenger trips averaged 16 per day. The total wheelchair passenger count for the month was 147. This month we had 07 wheel chair passengers on the Checkpoint Deviation System.

\*DM-DEMAND SERVICE

CP-CHECKPOINT DEVIATION SYSTEM