

**Minutes of a Regular Meeting of the Common Council of the Town of Clarkdale  
Held on Tuesday, March 11, 2008**

A Regular meeting of the Common Council of the Town of Clarkdale was held on Tuesday, March 11, 2008, at 6:00 p.m. in the Men's Lounge of the Clark Memorial Clubhouse, 19 North Ninth Street, Clarkdale, Arizona.

**Town Council:**

Mayor Doug Von Gausig  
Vice Mayor Jerry Wiley

Councilmember Patricia Williams  
Councilmember Curtiss Bohall  
Councilmember Frank Sa

**Town Staff:**

Town Manager Gayle Mabery  
Finance Director Carlton Woodruff  
Police Chief Pat Haynie  
Public Works Director Steve Burroughs

Assistant Town Manager Janet Perry  
Town Clerk Kathy Bainbridge  
Community Development Director Sherry Bailey  
Interim Utility Director Ron Doba

**CALL TO ORDER** - Mayor Von Gausig called the meeting to order at 6:00 p.m. and noted that all Council members were present.

**PUBLIC COMMENT** – Mayor Von Gausig informed the audience that the Council could not reply to comments on items that are not on the posted agenda per state law. The Council is interested in the public's comments, but may not be able to respond other than to offer clarification or direct staff.

ADOT contacted the Town and requested their agenda item be moved to April so that they would have more time to complete their presentation. Do to the agenda item being cancelled, the Mayor informed the audience that comments on that item would be taken during this portion of the meeting

*Frank Hoene* was concerned that the street signs were taken down along 89A due to the construction and worried about the sight safety issues with vehicles parking along the sides of the highway as people enter onto the highway.

*Langdon Towne* was concerned that the street signs were taken down along 89A due to the construction along with requesting a walk path be constructed along 89A.

**INFORMATIONAL REPORTS**

**MAYOR'S REPORT** –

1. Met with Virginia Turner and Assistant Town Manager Perry regarding legislative priorities.
2. Attended the Clarkdale Fire District meeting at which Chief Eberle received a plaque from Chairperson Elmer in appreciation of professional expertise and personal efforts for getting the Fire District through its first year and smooth transition.
3. Attended the Hands Across the Border welcoming committee.
4. Attended the Police Department's neighborhood block party.
5. Attended the Arizona Legislative reception in Phoenix.
6. Met with Tom Schumacher, Dean of Yavapai College, Clarkdale to discuss togetherness on projects.

7. Met with Town Manager Mabery, Community Development Director Bailey, and Public Works Director Burroughs at Freeport McMoRan for a tour in Jerome.
8. Attended a meeting at Bent River Machine.
9. Met with Community Development Director Bailey, Interim Utilities Director Doba and William Schneider at the Laundromat to discuss water conservation ideas.
10. Attended the Verde Valley Intergovernmental Meeting hosted by Clarkdale.
11. Met with Robyn Prud'homme-Bauer regarding economic development.

**TOWN MANAGER'S REPORT** - Town Manager Mabery informed the Council:

1. Explained that representatives from ADOT had informed the Town earlier in the day that they needed additional time to complete their presentation and would not be attending tonight.
2. An ADOT contact phone number was posted at the Spirit Station for information on the 89A construction.

NACOG - A report regarding Northern Arizona Council of Governments - Met on February 21, 2008 and discussed the Southern Apache County Education for Critical Workforce Needs Project Proposal. The project would develop innovative, market-driven education and training opportunities that create a workforce pipeline that is responsive to industry skill needs.

NAMWUA - A report regarding Northern Arizona Municipal Water Users Association – None

WAC - A report regarding Yavapai County Water Advisory Council – February 20<sup>th</sup>. Indirect and direct potable reuse water policies in future discussions, legislative updates, annual report.

CAT – A report regarding Cottonwood Area Transit – No meeting

COCOPAI - A report regarding Coconino Yavapai Resource Conservation District – No meeting

VVLPI – A report regarding Verde Valley Land Preservation Institute – Met yesterday, no report will have for next meeting.

VVTPO - A report regarding Verde Valley Transportation Planning Organization. No meeting.

VERDE RIVER BASIN PARTNERSHIP – Discussed letter set to Governor offering assistance in science for coalition.

- 1. CONSENT AGENDA** – The consent agenda portions of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.
  - A. Approval of Minutes of the Common Council** – Approval of the minutes of the Regular Meeting held 2/12/08 and the Special Meeting held 2/26/08.
  - B. Claims** – List of specific expenditures made by the Town during the previous month. PPE 2/2/08, PPE 2/16/08, February check and credit card report.
  - C. Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month's Board and Commission Meetings. Planning Commission minutes of the meeting held 2/7/08, 2/28/08

Board of Adjustments minutes of the meeting held 2/27/08  
Design Review Board minutes of the meeting held 2/13/08  
Library Advisory Board minutes of the meeting held 2/7/08  
Heritage Conservancy Board minutes of the meeting held 2/20/08

**D. Reports – Approval of Written Reports from Town Departments and Other Agencies.**

Building Permit Report – February 2008  
Capital Project Report – February 2008  
Magistrate Court Report – January 2008  
Police Department Report – February 2008  
Clarkdale Fire District Report and Mutual Aid Responses Report - February 2008

Councilmember Sa pulled consent item E – Financial Services Agreement from the consent agenda.

Councilmember Williams moved to accept items A, B, C, and D of the consent agenda and Councilmember Bohall seconded the motion. Motion passed unanimously.

**E. Financial Services Agreement – Approval of a Financial Services Agreement between the Verde River Basin Partnership and the Town of Clarkdale.**

Opened to Public Comment:

*Mary Gassaway* asked when Clarkdale voted to become a Charter member of the Verde River Basin Partnership. Town Manager Mabery will contact her with the answer.  
Closed Public Comment.

The Town of Clarkdale is a Charter Member of the Verde River Basin Partnership (VRBP) which operates under Federal Public Law 102-103. The Town is being requested to collect funds for the VRBP, deposit those funds into an account, disburse funds as directed, provide accounting for said funds, and the VRBP will reimburse the Town of Clarkdale for direct expenses incurred in the handling of these funds. The agreement was drafted by Mayor Von Gausig along with Finance Director Woodruff. The draft agreement was approved by the VRBP Attorney along with the Town Attorney.

Motion by Vice Mayor Wiley, second by Councilmember Sa to approve the Financial Services Agreement between the Verde River Basin Partnership and the Town of Clarkdale as proposed. Motion carried unanimously.

**NEW BUSINESS**

**PRESENTATION BY YAVAPAI COUNTY WATER ADVISORY COMMITTEE - Report by John Rasmussen, Yavapai County Water Advisory Committee (WAC) Director on the current and future WAC projects and the WAC in general.**

Yavapai County Water Advisory Committee Director John Rasmussen presented a PowerPoint presentation to Council on WAC and the 2007 Annual Report. The Yavapai County Water Advisory Committee is committed to preserving sustainable water resources for future generations while enhancing the economic viability of the County. WAC was created as a vehicle to establish communication and bring regional water management decisions to a local level through consensus. Goals are met by making a scientific determination of the facts,

identifying management strategies and developing the tools necessary to implement the plan. The Committee benefits Clarkdale, along with the other communities in the region, with monthly networking opportunities, shared knowledge of issues, and a better understanding of each community's needs and goals. Current WAC priorities are policy/management, science/information, and education/outreach. Their biggest project is the Central Yavapai Highlands Water Resource Management Study. This study will assess what is known about supplies and demands and how future demands can be dealt with.

Opened for Public Comment.

*James Cranford* had questions regarding potable reuse and recharge which could go a long way in saving water resources.

Public Comment was closed.

### **WORKSESSION UPDATE ON 89A PROJECT – A Worksession to update the council on the Highway 89A project by ADOT & S.J.L. Contraction**

ADOT requested additional time to prepare their presentation this morning and will be at a meeting in April.

### **WORKSESSION – A Worksession to discuss and update Council on improvements to Main Street and Broadway Road intersection**

Public Works Director Burroughs opened a discussion on the intersection of Main Street and Broadway and the current inherent design problems. The current intersection is constructed with nonconforming road angles that limit sight distance, offer imbalance in travel speeds and unsafe traffic movement. Cross walk delineation is difficult to provide for safe pedestrian travel, to and from upper town, lower town, town park facilities and bus stop stations. Installation of a roundabout in that intersection would eliminate most of the current design problems. A Single lane roundabout, which will be much larger than the Mountain Gate roundabout, and be comparable to the one ADOT is installing on 89A, is being proposed.

The current intersection in 2001 had approximately 4600 ADT, (average daily traffic) and in 2008 this intersection is approaching 6500. With the projected growth of the industrial area it will be approaching 8300 ADT within the next five years. This intersection has surpassed its traffic design capacity.

The funding for the intersection improvements would be coming from the redirection of grant monies the Town will be receiving from NACOG this upcoming fiscal year. Clarkdale Metals has offered to design and construct the Broadway Extension Road with the Town performing the plan review and inspection, which the grant monies were earmarked for.

Redirection of the \$676,000 in grant funds to this intersection has been proposed to Yavapai County and NACOG; both have given verbal support and will provide letters of support to ADOT when the Town is ready to make petition for the fund redirection.

### **HIGHLANDS SUBDIVISION LETTER OF CREDIT – Discussion and possible action of making a demand on the letter of credit posted for the Highlands Subdivision, in order to complete improvements to Old Jerome Highway.**

Town Manager Mabery informed the Council the Town was assured by the developers of The Highlands Subdivision that Old Jerome Highway would be paved beginning mid February. It was last October that the developer had first requested permission to close and reconstruct their portion of Old Jerome Highway, at which time they gave a four week schedule for completion. Old Jerome Highway remains unpaved to date.

To add to the surrounding residents growing frustration, ADOT has started their project on Highway 89A, which has caused a greater traffic flow on the unpaved road adding to an existing dust problem. The developer has not provided dust control on the road and, as a result, the Towns Public Works Department has been running a water truck twice daily to provide a little relief for the residents. The costs for dust control are being billed to the developer.

The developer has provided the Town with a new start date of March 10<sup>th</sup> to resume the improvements to Old Jerome Highway. If this has occurs, no further action from Council will be needed. If the developer has failed to resume the improvements, staff will ask approval from Council to proceed with the improvements. Funding the improvements of Old Jerome Highway would be required from the Letter of Assurance the Highlands Development posted as part of their Subdivision agreement.

Work started on the road this morning. Equipment for paving is arriving this week and contractors have been paid in advance. No action by the Council was necessary.

Opened to Public Comment.

*Arlene Cranford* wondered how far they were going to come up onto Mescal Spur with the paving because as you turn off of Old Jerome there is a 90 degree curve and the water pools from one side to the other on Mescal Spur. Public Works Director Burroughs explained that they would be paving around the corner but not all of Mescal Spur right now and the flooding problem should be alleviated.

Public comment was closed.

**H.B. 2772 – Update discussion and possible action regarding the Town of Clarkdale’s position on H.B. 2772, a bill introduced in the Arizona State Legislature allowing groundwater transportation from the Verde River Basin to the Coconino Plateau Basin to a City or Town in the Coconino Plateau, with specific provisions.**

Mayor Von Gausig reported that House Bill 2772 was Representative Lucy Mason’s proposal to allow the City of Williams to pump from the two wells that they put in which are apparently in the Verde Basin instead of the Coconino Plateau Basin. At the last Special Council meeting a letter was formulated to Representative Mason and to Herb Guenther, Director of Department of Water Resources, about some changes Clarkdale would like to see to the legislation and to the administration of DWR. Since they received that letter, Mr. Guenther has agreed to come up to the Verde Valley and talk to several of the Mayors, along with Ken Edes – Mayor of Williams, and Dennis Wells - City Manager of Williams. Herb Guenther has stated that he will work very hard to get Clarkdale’s suggested points into the legislation or administrative changes in his department, or explain why they could not be done.

Mayor Von Gausig asked if there was anything else the Council wanted him to discuss with Mr. Guenther that was not included in the letter. The Council wants to protect our future and any future innocent mistakes. The Mayor will take Council’s permission to get the best he can get out of negotiations on the issues with Mr. Guenther.

**FUTURE AGENDA ITEMS – Listing of items to be placed on a future council agenda.**

None

**ADJOURNMENT** - With no further business before the Council and without objection the meeting adjourned at 8:02 PM.

APPROVED:

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Doug Von Gausig, Mayor

ATTESTED:

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Kathy Bainbridge, Town Clerk

SUBMITTED:

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Walt Good, Deputy Town Clerk