

**Minutes of a Regular Meeting of the Common Council of the Town of Clarkdale
Held on Tuesday, January 8, 2008**

A Regular meeting of the Common Council of the Town of Clarkdale was held on Tuesday, January 8, 2008, at 6:10 p.m. in the Men’s Lounge of the Clark Memorial Clubhouse, 19 North Ninth Street, Clarkdale, Arizona.

Town Council:

Mayor Doug Von Gausig
Vice Mayor Jerry Wiley

Councilmember Patricia Williams
Councilmember Curtiss Bohall
Councilmember Frank Sa

Town Staff:

Town Manger Gayle Mabery
Finance Director Carlton Woodruff
Police Chief Pat Haynie
Public Works Director Steve Burroughs
Town Attorney Robert Pecharich
Building Official, Mike Baker

Assistant Town Manger Janet Perry
Town Clerk Kathy Bainbridge
Community Development Director Sherry Bailey
Interim Utility Director Ron Doba
Town Attorney Kurt Dawn
Water Technician KC Bailey

Others in Attendance:

Mary Sue Hill, Ellie Bauer, Jim Picone, Londa Scalzo, Michele Seavey, Bethany Bezdek, Mary Reiter, Richard Dehnert, Krysta Dehnert, Drake Meinke, Robyn Prud'homme-Bauer, Tommie Bain, Paul Lease, David Murphy, Bill Snyder, Edgar Ball, Stan Sutherland, Mary Gassaway, Ellena Meinke, David Freeman.

CALL TO ORDER - Mayor Von Gausig called the meeting to order at 6:10 p.m. and noted that all Council members were present.

PUBLIC COMMENT – Mayor Von Gausig informed the audience that the council could not reply to comments on items that are not on the posted agenda per state law. The Council is interested in the public’s comments, but may not be able to respond other than to offer clarification or direct staff.

Ellie Bauer, Clarkdale – The Chamber of Commerce and the League of Women Voters will hold a candidate forum on February 5, 2008 at 7:00 p.m. located at the Clarkdale-Jerome School. She also hopes the Council will ensure that everyone can afford water.

Tommie Bain, Clarkdale - Commended the Police Department for doing a wonderful job in lower Clarkdale.

Frank Sa, Clarkdale - Commended Utility Technician K.C. Bailey and the Town crew for doing a wonderful job fixing the water line breaks.

INFORMATIONAL REPORTS

MAYOR’S REPORT – A report from the Mayor on current events.

1. Discussed strategic planning and the General Plan with Town Manager Mabery.

2. Attended the regular Mayors and Managers lunch at Murphy's in Cottonwood. We discussed the choices for Verde Valley lobbyist representation and several other items of mutual interest to Verde Valley Communities.
3. Attended a Yavapai-Apache Council meeting at Tribal Headquarters in Middle Verde. I went to thank them for their Prop. 202 funding in the past, report on how Clarkdale had used the funds, and suggest ways that we might better serve their members in Clarkdale by changing their allocation requests slightly, giving us more latitude in how those funds are spent. The meeting went very, very well, and they were extremely complimentary about Clarkdale. They said that no other municipality had ever come before them with thanks and a report before, and they truly appreciated it.
4. Attended the 1st annual Clarkdale New Year's Party and Copper Ball drop! It was a smashing success, due to all the hard work that Dawn and her team put into it. There were (I think) about 190 attendees, and it was a great evening. Pat Williams served drinks and food and Curt and Winnie and Becky and I just enjoyed it! I am more impressed with each project that Dawn works on - we're fortunate to have such a great Parks and Rec Supervisor!
5. Regular Meeting with Janet Perry as Acting Town Manager. Our primary topics were Strategic Planning, General Plan preparations, and how we might fold the Community Branding campaign into the General Plan discussions. We also discussed her new role as HR director and what challenges and successes she had experienced in that role.
6. Spent several hours reading and making suggestions to the new water operations code.
7. Have been reading every ordinance the Town has adopted, from #1 (Time and Place of Regular Council Meetings) to #302 (Property Valuations 2006-2007). I am trying to get a sense of which ordinances, if any, may be appropriately repealed and which need to be revisited and possibly revised. Kathy is also working on this project and we expect to have some kind of handle on it within the next few weeks. We'll be bringing some of these to the council during the next year. So far, after going through about half of them, I have identified 26 which might be repealed and 34 which may need revision. It's been interesting, though, just reading all the ordinances, as it gives a sense of how the Town has evolved since 1957.

TOWN MANAGER'S REPORT - Town Manager Mabery informed the Council:

1. Town offices would be closed on January 21st in observance of Martin Luther King Jr. Day.
2. There is still an opportunity for write-in candidates until January 31st for the March 11, 2008 election.
3. The Town received a letter from Representative Renzi's office which invites us to identify priority projects and issues that we might want to see federal funding for as had been done in the past. The deadline is February 15th.
4. Reminded the Council of the strategic planning session on January 23rd and 24th, along with the Special Council meetings on January 22nd, and January 29th.

NACOG - A report regarding Northern Arizona Council of Governments. No Meeting.

NAMWUA - A report regarding Northern Arizona Municipal Water Users Association – No meeting.

WAC - A report regarding Yavapai County Water Advisory Council – Mayor Von Gausig reported that he attended the meeting in Prescott Valley. Three Board of Supervisors were welcomed to the membership, heard several technical reports from the coordinator and discussed who the next co-chairs of WAC will be. WAC has a chair on "that side" and one on "this side", and these respective chairs chair every other meeting as the meeting venue alternates between sides of the mountain. Mayor Von Gausig will be one co-chair. We also had a short report on the Bureau of Reclamation's feasibility study for the Coconino Plateau. This study is the second phase of the same study WAC is funding for the Verde. In essence it will attempt to identify future supplies, consumptions and deficits for the area studied, then list the alternative ways to meet expected demands. In the case of the Coconino Plateau, that second phase study will cost approximately \$13,000,000. This will not include legal, engineering, acquisitions or anything else, just the cost of a study to tell them what their alternatives are.

CATS – A report regarding Cottonwood Area Transit System – No meeting

COCOPAI - A report regarding Coconino Yavapai Resource Conservation District – No meeting

VVLPI – A report regarding Verde Valley Land Preservation Institute – No meeting

VVTPO - A report regarding Verde Valley Transportation Planning Organization. No meeting

VERDE RIVER BASIN PARTNERSHIP – Mayor Von Gausig reported that the Partnership is proceeding with the expenditure of funds that will put about twenty monitoring wells around the Verde River Basin. The process requires that there is a fiduciary to disperse and collect the funds from the municipalities that have pledged them. They are in the process of completing an Intergovernmental Agreement with Verde River Basin Partnership and the Town of Clarkdale so Clarkdale can act as that fiduciary.

CONSENT AGENDA – The consent agenda portions of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. Approval of Minutes of the Common Council** – Approval of the minutes of the Regular Meeting held December 11, 2007 and the Special Meeting held December 18, 2007.
- B. Claims** – List of specific expenditures made by the Town during the previous month.
PPE 12/8/07, PPE 12/22/07
- C. Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month's Board and Commission Meetings.
Planning Commission minutes of the meeting held 12/6/07, 12/27/07
Board of Adjustments minutes of the meeting held 12/26/07
Design Review Board minutes of the meeting held 12/12/07
Library Advisory Board minutes of the meeting held 12/6/07
Parks and Recreation Board minutes of the meeting held 12/3/07
Heritage Conservancy Board minutes of the meeting held 12/12/07, 12/19/07

D. Reports – Approval of Written Reports from Town Departments and Other Agencies.

Building Permit Report – December 2007
Capital Project Report - December 2007
Magistrate Court Report – November 2007
Police Department Report - December 2007
Clarkdale Fire District Report and Mutual Aid Responses Report - December 2007
Cottonwood Area Transit System (CATS) Operational Report – November 2007
Verde Valley Humane Society – November 2007
Clarkdale Library Report – Annual

Councilmember Williams moved to accept items A, B, C, and D of the consent agenda and Vice Mayor Wiley seconded the motion. Motion passed unanimously.

NEW BUSINESS

SPIRIT OF CLARKDALE – Discussion and consideration of the recommendation to Council on the inaugural “Spirit of Clarkdale” nominations. Presentation of Spirit of Clarkdale Awards.

Kathy Bainbridge presented the nominations approved by the review committee to Council for their review via a PowerPoint presentation:

Property Beautification/Historical Preservation

Bob & Joan Middleton, 1210 Main Street and Jason & Bethany Bezdek, 515 Main Street

Landscaping – Water Conservation

Earl & Ellie Bauer, 1201 Main Street; Sandra Jenocovich, 1424 1st North Street; Karl & Betty Klassen, 1105 Main Street; Paul Lease & Ruth Dutzi, 1404 1st North Street; William Reiter, 1108 Main Street; Jeffrey & Cynthia Simon, 1308 Main Street; Mark Henry & Pamme Pepper, 1509 1st South Street; Bryce Jr. & Mary Hill, 1424 2nd South Street; Richard & Krysta Dehnert, 905 1st South Street.

Property Beautification – Business

Katie Cannon & Ken Poston, 523 1st North Street –Tri-Plex; Bill Snyder, Group 2, 902 First South Street - Highlander Laundry; Drake Meinke, 849 Main Street - Copper Museum.

Community Volunteerism

Clarkdale Museum Board and Volunteers: Drake Meinke, Cynthia Emmett, Mary Lu Estlick, Cynthia Lowry, Sue Hill, Lee Daniels; Linda Scalzo – Clarkdale Chamber Family Fun Fest; Tommie Bain – Neighborhood assistance; Verde Valley Theatre.

Vice Mayor Wiley moved to accept the Spirit of Clarkdale nominations as presented, seconded by Councilmember Bohall. Motion passed unanimously.

Mayor Doug Von Gausig invited the Spirit of Clarkdale Award recipients to come forward and receive their certificate.

WATER CODE – Draft Water Code review and direction to staff regarding the draft Water Codes for the Town of Clarkdale.

Ron Doba introduced Grant Anderson from Wildan, who presented the draft Water Code to Council. The draft of the Water Codes is the result of the work that has been led by Willdan, and reviewed and edited by the Town of Clarkdale Water Code Team (Town Manager Mabery, Utilities Director Ron Doba, Public Works Director Steve Burroughs, Fire Chief Don Eberle, Community

Development Director Sherry Bailey, Building Official Mike Baker, Finance Director Carlton Woodruff, and Town Attorney Rob Pecharich).

Sections 19-1 through 19-10 are all new sections and were reviewed individually based upon Mayor Von Gausig's list of questions and corrections. The previously adopted Drought and Water Shortage Preparedness Plan has been renumbered as Section 19-11. Section 19-12 has been reserved for insertion of the upcoming Water Conservation Code.

Mr. Doba recommended that the Council consider an additional Article to the Town Code, Chapter 21, which will deal with reimbursement agreements for both water line and sewer line extensions. The draft code was reviewed by the Council with Mayor Von Gausig's list of questions and corrections.

Mr. Anderson from Wildan will incorporate the comments, revise the drafts appropriately for adoption, and bring the codes back to the Council in February, to meet the 30-day adoption time frame necessary to make the codes effective in March. The adoption of the codes will be in conjunction with the Town's take over of the water utility billing, which will occur in March, 2008.

FUTURE AGENDA ITEMS – Listing of items to be placed on a future council agenda.

None

ADJOURNMENT - With no further business before the Council and without objection the meeting adjourned at 8:35 PM.

APPROVED:

Doug Von Gausig, Mayor

ATTESTED:

Kathy Bainbridge, Town Clerk

SUBMITTED:

Walt Good, Deputy Town Clerk