

**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION
COMMISSION OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on the 14th day of May, 2008, at 5:30 p.m. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson:	Lynda Zanolli	
Vice Chairperson:	Maya Radoccia	(Absent)
Commissioners:	Krysta Dehnert	
	Bethany Bezdek	
	Alice Burroughs	(Arrived at 5:42 p.m.)

Town Staff:
Parks and Recreation Supervisor: Dawn Norman
Assistant Town Manager: Janet Perry
Others in Attendance: None

AGENDA ITEM: CALL TO ORDER – Chairperson Zanolli called the meeting to order at 5:33 p.m. It was noted that a quorum was present.

AGENDA ITEM: PUBLIC COMMENT – None

AGENDA ITEM: MINUTES - Discussion and consideration of minutes of the Regular Meeting held on April 9th, 2008.

Commissioner Bezdek moved to approve the minutes as they were written. Commissioner Dehnert seconded the motion. The motion passed unanimously.

AGENDA ITEM: REPORTS- Reports on current events

CHAIRPERSON'S REPORT – Chairperson Zanolli reported that she will not be in attendance at the regular meetings in June and July as she will be on vacation. She stated that she will be available to volunteer on 4th of July.

STAFF REPORT – Parks and Recreation Supervisor Norman reported that the Clarkdale-Jerome Lions Club donated \$1,400 to the pool to cover the cost of the diving board. She informed that the diving board had been ordered and should be installed prior to opening day of the pool. She also continued to inform that In-Service training for the pool staff will be on Saturday and that the pool has already scheduled 3 private party rentals.

Parks and Recreation Supervisor Norman continued to report that Dave Andrews, Clarkdale-Jerome Lions Club member, has volunteered for the Concerts in the Park. She said that he will try to attend all of the concerts to assist with selling the raffle tickets at the table.

FINANCE REPORT – Parks and Recreation Supervisor Norman reported that there are some discrepancies on the report and that she is currently working with the Finance Department to resolve them.

NEW BUSINESS:

AGENDA ITEM: WORKSESSION – A worksession to discuss the Strategic Plan Process.

Parks and Recreation Supervisor Norman explained that the previous Parks and Recreation Staff had prepared two strategic plans which she had supplied to the board members. She continued to explain that a strategic plan is a process that gets you to the point to draft a master plan.

Assistant Town Manager Janet Perry continued to discuss the strategic plan process and how it prepares and develops into the Master Plan. She continued to explain that a strategic plan can be done yearly with different themes and that it is a working plan where the Master Plan is a formalized document which is the ultimate goal for the Parks and Recreation Board.

Assistant Town Manager Perry continued to explain that with the current General Plan update process she will have discussions with Town Manager Gayle Mabery, the Mayor, and Sherry Bailey to see how the General Plan update process will affect the Parks and Recreation Master Plan.

There was open discussion on the General Plan update process and the benefits to prepare for the Parks and Recreation Master Plan and how it will be helpful with direction for the commission.

AGENDA ITEM: WORKSESSION - A worksession to discuss the Halloween on Main Street Event.

Parks and Recreation Supervisor Norman stated that the newsletter article had generated one letter of support which she received by email and that no suggestions or comments had been received.

There was open discussion on continuing with the changes as previously discussed and to continue discussions throughout the year.

AGENDA ITEM: RELOCATION OF THE PARKS AND RECREATION BOARD MEETING – Approval of relocating the Parks and Recreation Board Meetings to the Community Development Building Conference Room located at 39 N. Ninth Street, Clarkdale, Arizona, from June 11th through August 13th, 2008.

Commissioner Dehnert moved to relocate the Parks and Recreation Board Meetings to the Community Development Building Conference Room located at 39 N. Ninth Street, Clarkdale, Arizona, from June 11th through August 13th, 2008. Commissioner Burroughs seconded the motion. The motion passed unanimously.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

4th of July

AGENDA ITEM: ADJOURNMENT-With no further business before the board, the meeting adjourned at 6:06 p.m.

APPROVED:

Lynda Zanolli, Chairperson

SUBMITTED BY:

Dawn Norman, Parks and Recreation Supervisor