

**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION  
COMMISSION OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on the 12<sup>th</sup> day of March, 2008, at 5:30 p.m. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Lynda Zanolli  
Vice Chairperson: Maya Radoccia  
Commissioners: Krysta Dehnert (Absent)  
Bethany Bezdek  
Alice Burroughs (Absent)

Town Staff:  
Assistant Town Manager: Janet Perry  
Parks and Recreation Supervisor: Dawn Norman

Others in Attendance: None

**AGENDA ITEM: CALL TO ORDER** –Chairperson Zanolli called the meeting to order at 5:33 p.m. It was noted that a quorum was present.

**AGENDA ITEM: PUBLIC COMMENT** – None

**AGENDA ITEM: MINUTES - Discussion and consideration of minutes of the Regular Meeting held on February 13<sup>th</sup>, 2008.**

Commissioner Bezdek moved to approve the minutes as they were written and Commissioner Radoccia seconded the motion. The motion passed unanimously.

**AGENDA ITEM: REPORTS-** Reports on current events

**CHAIRPERSON'S REPORT - None**

**STAFF REPORT - None**

**FINANCE REPORT** – Parks and Recreation Supervisor Norman reported that she had received the current finance report from the Finance Department after the packets had been issued and that she did not have an opportunity to review them. She explained that they would be included in next month's packet for the Commission to review.

**NEW BUSINESS:**

**AGENDA ITEM: CONCERTS IN THE PARK – Discussion on the upcoming Concerts in the Park series.**

Parks and Recreation Supervisor Norman reviewed the current band line up for the upcoming series with the Commission. She announced that she would like to have the Commissioners assist at the concerts with selling the 50/50 raffle tickets just as they had in the

past. She stated that last year each of the Commissioners chose two concerts to volunteer at and, with all in agreement she will email a sign up list to each of the commissioners to indicate which dates they will be able to volunteer at.

Parks and Recreation Supervisor Norman then expressed a concern about a potential situation arising on the day of a concert that would prohibit her from being able to attend, for example, if she were ill. Establishing a backup procedure is necessary to ensure that a concert would not be cancelled due to her inability to attend. She detailed tasks that need to be performed on concert days: unlock electrical outlets and turn on lighting in the gazebo, meet with band to set-up and issue payment, set up table for Lion's Club and handle booth rentals, run the 50/50 raffle, and after the band breaks down lock electrical outlets and turn light off. If the situation should arise where Parks and Recreation Supervisor Norman unexpectedly could not attend a concert, she would contact the Commissioner scheduled for that concert and make arrangements to get the keys, payment (for the band) and any other pertinent information to that Commissioner. All Commissioners were in agreement to this arrangement and voiced willingness to participate as needed. Parks and Recreation Supervisor Norman will develop a formal procedure process which will be shared with the Commission upon completion that will coordinate the pertinent information.

**AGENDA ITEM: WORKSESSION – A worksession to discuss the Halloween on Main Street Event.**

Parks and Recreation Supervisor Norman reported that she did not have any new information. She continued to explain that it was important to have this agenda item every month to give the Commissioners or staff the opportunity to bring forward any new information that would help in this matter.

Commissioner Radoccia stated that she spoke to several residents on Main Street who all felt that this was a positive event. All of the residents expressed that they did not want to change it and that the event should be left as is. She continued to report there was a letter being drafted by a group of residents on Main Street in support of the event. She also stated that the residents were negative to the carnival idea but did like the trolley idea.

Parks and Recreation Supervisor Norman said that she was happy to hear that residents were taking the time to express their support of this event with the Town. She continued that she and the Commissioners should encourage residents to share their thoughts whether in support or not as this would give the Commission and staff a fair and balanced look at how the community feels about the event and how it is being conducted.

Chairperson Zanolli stated that she spoke with neighbors about the event and that they liked idea of the opportunity to volunteer to hand out candy.

Commissioner Radoccia stated that she felt the solution to this was to get the trick or treaters to the side streets and to decrease the mass numbers on Main Street.

Commissioner Bezdeck voiced that there has to be a balance for both positive and negative residents and felt that the ideas previously discussed were a good compromise to balance both sides out. She stated that she felt the Commission was tackling a problem not there, so why change it.

Assistant Town Manager Janet Perry stated that she did not interpret that Council wanted the Commission to revamp and create a completely new event. She continued that Mayor Von Gausig requested substantive changes instead of bandaid fixes.

Parks and Recreation Supervisor Norman announced that the item will continue to be placed on the upcoming months' agendas to give the Commission the opportunity to share any new information or ideas. The topic will also be addressed in the upcoming Town newsletter where additional community input will be invited.

**AGENDA ITEM: PROGRAMMING – Discussion on the progress of recreation programs.**

Parks and Recreation Supervisor Norman reported that the art classes were being offered in April with no changes. She continued that registration was now open through April 1<sup>st</sup>.

Parks and Recreation Supervisor Norman reviewed the Lifeguard brochure, American Red Cross flyer and Lifeguard poster with the Commissioners. She explained that she had provided these promotional items to Mingus Union High School and Yavapai College hoping that this would encourage students to both attend the American Red Cross courses that were being offered along with applying for employment at the Clarkdale Pool.

Parks and Recreation Supervisor Norman announced that the movies have been scheduled for April 4<sup>th</sup>, May 9<sup>th</sup> and June 5<sup>th</sup>. She said that April 4<sup>th</sup> is a family movie, May 9<sup>th</sup> is a thriller and June 5<sup>th</sup> is an adventure movie. She continued to state that after the concert series she intends to offer movies during the winter months.

**AGENDA ITEM: PARK BATHROOMS – Discussion and consideration of park restrooms and current issues.**

Parks and Recreation Supervisor Norman said that this agenda item was requested by Commissioner Dehnert who is not in attendance at this meeting. The item will be included on the agenda for discussion at the Commission's next meeting.

**AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.**

Park Bathrooms

Halloween

Clarkdale Town Park

Dorothy Benatz Trail

**AGENDA ITEM: ADJOURNMENT** – With no further business before the board, the meeting adjourned at 6:03 p.m.

APPROVED:

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Lynda Zanolli, Chairperson

SUBMITTED BY:

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Dawn Norman, Parks and Recreation Supervisor