

Minutes of a Regular Meeting of the Library Advisory Board of the Town of Clarkdale,
Held on May 1, 2008 at 9:00 a.m. in the Clark Memorial Library, Clarkdale, Arizona

A regular meeting of the Library Advisory Board of the Town of Clarkdale was held on May 1, 2007 at 9:00 a.m. in the Clark Memorial Library, 39 North Ninth Street, Clarkdale, Arizona.

Members: John Stevenson, Chairperson
Gloria Browne, Vice Chairperson
Winnie Bohall
Sue Hill
Margaret Krznarich
Roberta Peterson
Chris Calderon

Staff: Library Manager Hawken
Town Clerk Bainbridge

CALL TO ORDER – Chairperson Stevenson called the meeting to order at 9:07 a.m. and noted that all board members were present.

PUBLIC COMMENT – None.

MINUTES – Discussion and consideration of approval of the minutes of the regular meeting held on April 3, 2007 and the special meeting held on March 25, 2008. A correction of a phone number was noted on the April 3rd minutes. Chairperson Stevenson moved to approve the March 25, 2008 minutes and the April 3, 2008 minutes as corrected. Boardmember Krznarich seconded and the motion passed unanimously.

REPORTS ON RECENT EVENTS:

Chairperson Stevenson –No report.

Staff – Library Manager Hawken noted that she had suspended ordering library materials until July 1st, the beginning of the Town’s fiscal year. There are books that have already been ordered that have not been received yet and there is a standing order for five large print books per month that will continue. She noted the Lion’s Club had donated \$200 and it had been deposited to the donations account.

MEMORIALS – **Discussion and consideration of memorials.** Discussion included the following issues:

1. Chairperson Stevenson and Library Manager Hawken will lay out the design for the plaques.
2. The list of board members would be submitted with the order for plates to be etched.
3. Chairperson Stevenson and Boardmember Bohall and Library Manager Hawken would see to the ordering.
4. Boardmember Hill will coordinate with Library Manager Hawken and Edith Lindner to create a list of volunteers, donations and memorials.

HOURS OF OPERATION – **Discussion and consideration of the library hours of operation.**

It was noted that it would be good to coordinate the summer library hours with the pool hours, which are 12:30-4:30 Monday through Saturday.

Boardmember Bohall moved to table this discussion to the next meeting. Boardmember Krznarich seconded and the motion passed unanimously.

JULY FOURTH ICE CREAM SOCIAL – **Discussion and consideration of the Ice Cream Social.**

Boardmember Hill noted that she will be involved with the Heritage Museum opening on July 4th, so she will not be able to organize the Ice Cream Social this year. She suggested preparing for 400 people. It was agreed

that Boardmember Peterson would organize the Social. There was discussion about the various tasks to be done.

2008-2009 LIBRARY ACCOUNTING – Discussion of a financial overview of the 2008-2009 library accounting.

Town Clerk Bainbridge stated there would be some changes in town accounting for 2008-2009 because the accounting auditing standards are getting stricter. She stated that the Donations and Books account would stay as it is. Income from donations, book sales and the Ice Cream Social would continue to be deposited to this account and the Library Board would make decisions about spending it. The Fines and Copies account will stay as it is until June 30th and the funds in it at that time would remain for library spending. Beginning July 1st, the income from fines, copies and printing will go to the Town’s General Fund. E-rate funds (federal program to provide discounts on telephone and computer services) received will go toward library telephone charges.

SUMMER READING PROGRAM – Discussion and consideration of conducting a summer reading program.

Discussion included the following issues:

1. Staff at the Cottonwood Library say that they have had few children participate in their summer reading programs for the last few years and distributing flyers to the schools produced too little results to justify the cost.
2. It was noted that children who come to the library use the computers the most and the Board requested that Library Manager Hawken ask the Library District what it would cost to provide more computers, especially in the children’s area.

FUTURE AGENDA ITEMS – Ice Cream Social, Library Hours, Memorials, Lions Club Donation.

ADJOURNMENT Chairperson Stevenson moved to adjourn the meeting. Boardmember Peterson seconded and the motion passes unanimously. The meeting adjourned at 10:00 a.m.

APPROVE: _____
John Stevenson, Chairperson

SUBMIT: _____
Charlotte Hawken, Library Manager